

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mr. Joseph Hartnett, Acting President, at 6:00 p.m., August 16, 2018, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mr. Joseph Hartnett  
Mrs. Marilee Ervien  
Mrs. Dodie Montoya

**ABSENT:** Mrs. Sharon Greenwood  
Mr. Allen Leonard

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA:** Mrs. Ervien made a motion to approve the agenda, and Mrs. Montoya seconded it. A vote was taken and all members present voted "aye". Motion carried.

**APPROVAL OF MINUTES:** Mrs. Ervien made a motion to approve the minutes of the regular meeting held August 2, 2018. The motion was seconded by Mrs. Montoya. All members present voted "aye" and the motion carried.

**CALL TO PUBLIC:** Mr. Hartnett invited public comments on any listed items on the agenda at this time. He requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. He stated that no action will be taken as a result of public comments. He reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public at this time.

**OLD BUSINESS:**

A. Second reading of the following Arizona School Boards Association Policy Services Advisories.

No. 616	Policy DICA – Budget Format
No. 617	Policy DIE – Audits/Financial Monitoring
No. 618	Policy DJ – Purchasing
No. 619	Policy DJE – Bidding/Purchasing Procedures
No. 620	Policy FEA – Educational Specifications for Construction
No. 621	Policy GBEAA – Staff Conflict of Interest Exhibit GBEAA-E
No. 622	Regulation IHBA-RB – Special Instructional Programs and Accommodations for Disabled Students
No. 623	Policy JFABB – Admission of Exchange and Foreign Students
No. 624	Policy JL – Student Wellness Regulations JL-RA and JL-RB

Mrs. Mattox reminded the Board that these advisories were reviewed during the last meeting of the Board, and that most of them came from a procurement/purchasing issue concerning a district in the valley. She asked that the Board adopt the policy changes as recommended and presented.

A motion to adopt the changes as recommended was made by Mrs. Ervien and seconded by Mrs. Montoya. All members present voted “aye” and the motion carried.

**NEW BUSINESS:**

A. Request ratification of expense and payroll vouchers per Ratification List No. 816 totaling \$439,420.85. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 816. Mrs. Ervien seconded the motion. All members present voted "aye" and the motion carried.

B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Judith Bostwick – Emergency Substitute – District
- Samantha Cox – Crossing Guard (part-time) – District
- Austyn Mattox – Crossing Guard (part-time) – District
- Linda Mileham – Emergency Substitute – District
- Darrin Mitchell – Freshman Volleyball Coach – High School
- Eugena Natoni – Sp Ed Classroom Aide – Junior High
- Kerenza Ryan – Substitute Teacher – District

Mrs. Mattox recommended that the Governing Board approve the resignation of the following personnel:

- Michael Magallanes – Bus Driver – District – Effective 8-3-18

Mrs. Montoya stated that she would like the Board to vote on personnel recommendations before any new employee begins work. She also said that children are safer on buses and that the crosswalk scares her.

Mr. Hartnett said he would like to see the same hiring process and he knows that this is Mr. Leonard's wish also.

Mrs. Mattox said that sometimes, particularly at the beginning of the year, employees are selected at the last minute and often the next Board meeting is several days or weeks away.

Mr. Hartnett said it would just be good practice and the Board can always have an emergency meeting to approve employees.

Mrs. Ervien said it would look better to Joe Public.

Mrs. Ervien made a motion to approve the hiring and resignation of personnel as recommended by Mrs. Mattox. This motion was seconded by Mrs. Montoya. A vote was taken and all members present voted in the affirmative. Motion carried.

- C. Mrs. Mattox requested that the Governing Board approve changes to the Certified Salary Placement Schedule to add language providing for compensation for additional academic growth. She said that 12-hour increments will be paid at the rate of \$540.00 per. This is more than a step used to be and more than other neighboring districts. She also asked for approval to change the Extra Duty Salary Schedule to remove the Victory with Honor Sponsor and the Speech Coach as those are no longer needed, and to add the Swim Coach positions.

Mrs. Montoya asked if the changes applied to teachers or students, and Mrs. Mattox said this was for teachers.

Mrs. Ervien made a motion, which was seconded by Mrs. Montoya, to approve the changes as recommended. All members present voted in the affirmative and the motion carried.

- D. At this time, Mrs. Mattox asked the Governing Board to cancel their regularly scheduled September 6, 2018 meeting as administration and two members of the Board would be out of town attending the ASBA Law Conference on that date.

A motion to cancel the meeting as requested was made by Mrs. Montoya and seconded by Mrs. Ervien. All members present voted "aye" and the motion carried.

**REPORTS:**

A. District Financial Reports for July, 2018.

Mrs. Lomeli reported that 8% of the year had been completed at the end of July and actual expenditures to budget were at 2.5%.

B. Superintendent's reports

Mrs. Mattox reported that the first week of after-school tutoring went well. She shared attendance numbers and asked Dr. Justin Hartman, Winslow High School Principal, to address the Board regarding the high school's plans to increase attendance. Dr. Hartman shared information and said he anticipates that approximately 40 students will participate next week and the numbers will grow as the grading period progresses.

Mrs. Mattox said that our total district enrollment is up by 33 students over this same date last year. This is very good news.

She said that we have a home game tomorrow and the ticket prices have been changed to \$5 for adults, \$3 for students, and free admission for children 5 and under, first responders and military personnel. This will be good for our community.

Mrs. Mattox announced an art project soon to be displayed on Old Main. This is pursuant to a request from Mrs. Montoya. Julian Chavez is painting eight themed boards depicting students and she is really excited about this. Perhaps other artists will contribute in the future.

Mrs. Mattox asked if the members of the Board would prefer a hard copy of the agenda and related documents each time, or would they prefer to stay with the current electronic procedure. The consensus was to keep the current procedure.

The Apache/Navajo County ASBA Meeting will be held in Holbrook on Wednesday, October 17. Mrs. Mattox asked the members to inform Mrs. Henrie if they wish to be registered to attend.

C. Board President's Reports

Mr. Hartnett said he has heard good things about the start of the school year. Communications are improving and this is really good. The tutoring is a chance to support students who need extra support and it will make a difference in our district. Each school needs to find out how to make it work best at their site.

Mr. Leonard arrived at 6:20 p.m.

Mr. Hartnett continued, saying he appreciates the teachers' work and improvements are beginning. The culture is changing too.

**BOARD  
COMMENTS:**

Mrs. Ervien said she agrees with Mr. Hartnett about changes in culture, attitude and growth. She is encouraged.

Mrs. Montoya wished a Happy Birthday to Ms. Debra Lopez and thanked her for all her work.

Mr. Hartnett said he appreciates the work done to reduce the prices of high school game tickets. This will be good for the community. He did suggest that the children 5 and under would be free with an adult in an effort to reduce "babysitting" by the staff and district.

Mr. Leonard commented on allowing employees to begin work prior to Board approval and said he would like to see the courtesy extended to the Board of having the final say prior to employment. Mr. Hartnett told him this was discussed earlier in the meeting and that emergency meetings would be called if necessary in order to approve employees.

The public was instructed about the process to submit Form WPS 511 to raise a subject for Board consideration.

**ADJOURNMENT:**

At 6:26 p.m., Mrs. Montoya made a motion, which was seconded by Mrs. Ervien to adjourn the meeting. All members present voted "aye" and the motion carried.

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President

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Vice-President

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Clerk

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Member

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Member

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Cyndie Mattox, Superintendent