I. Call to Order, Confirmation of Quorum, and Roll Call
   5:00pm start time.
   Quorum established – voting members present were Jill van Nortwick, Alexandria Hafler, Andrew Bundy, Wes Burghardt, Susan Labarge and Rathi Casey. Non-voting members present were John Binnert, Louis Papponi, Peter Lukes, Quinn Fekete and Michael Vigil.

II. Approval of Minutes: July 16th, 2019
    Motion to approve meeting minutes with the correction below for the July 16th, 2019; Susan, Andrew (second), motion passed unanimously.

    Update previous contract expiration date for the School Attorney from June 31st to June 30th.

III. Public Comments
    - No comments

IV. Guest Speaker - Greg Butz, Dean of Students, Social Studies Instructor
    - Also Director of Communications. Duties are to assist in streamlining communication to the community. Ie. Social Media, Spotlight Magazine.
    - Vision: Shared-Joint
    - Three Phase Plan
      1) Develop better ways to engage, inform, support, and transform our community
      2) Streamline communication inside the community
      3) Bold new marketing approach

The following questions were asked regarding the presentation:
- What is purpose of marketing?
  o To build awareness for both current students/parents and potential students/parents
  o Gain donations for Foundation
  o Increase waitlist
- How do you choose the topics and teachers for the Spotlight?
  o This is done via department.
- Will there be one central place for all of these items?
  o Yes, via website. Also in the email signature lines.
- Have we re-built the email list?
  o No, it will happen in the next week.

V. Reports

PTO Report (Quinn Fekete)
No questions.

Foundation Report (Jennifer Dryfoos)
- A new treasurer is needed. If you know of anyone, please send to Jennifer/Antoinette.
- The “It’s All About the Benjamin’s” campaign has raised $2600.
- The Committee for Grandparents Day will need to be in communication with PTO to assist with any financial need.

PAC Report (Louis Papponi)
- Mentor/Parent program sends a wonderful message around not just supporting new students but new families.
- Homecoming is September 14th.
- There is a request from John that major events are schedule by April of next year.
- Meetings are held every 2nd Monday at 5:30pm.

Faculty Report (Peter Lukes)
No report.

Executive Director’s Report (John Binnert)

- BIDSS
  o NOTE: Still need to have an ED outcomes committee put together.
  o Branding and Communications Plan
    • covered in Guest Speaker
  o IB, Paideia, & Faculty Unity
    • Team was accepted for “Visible Thinking” program.
    • In-Service: most feedback was regarding the 3 seminars.
  o Diversity and Inclusion
    • Organizational EQ Assessment - 81% participation rate (there will be another opportunity to complete assessment)
      • 1) Focus on Strengths 2) Build skills
      • As follow-up to the EQ Assessment, we will have a guest come talk and work with the teachers and staff
      • GOAL: Internal committee to review data of this and September 13th meeting followed by a 3rd party to come and assist us with the work.
        o Long term goal - authentic diversity statement
  o Safety and Security
- Have a meeting with the Journal Center to discuss the reconfiguration of the entrance/exit.
- What do we receive from our APS charter
  - We have a contact we can email with issues.
  - John is working on getting involved with the APS Charter Committee so we can have direct impact on the issues addressed.
- POMS
  - Need work with the security around exterior doors and “aggressive hospitality” procedures

- State of NM Assessment Results
  - These are the scores that are used to give our letter grade.
  - In regards to the results, we would like to be in level 3-5 for math.
  - Are these low math scores due to the turnover in the department?
    - John will continue his analysis on this factor.

- Staff Representative to the GC
  - What is the difference between:
    - Faculty Representative is teacher/instructional
    - Staff Representative is either teacher or non-instructional
  - Is this a volunteer or elected?
    - If there are multiple applicants, then there will be an election.
  - Having a student representative?
    - This has been attempted in the past and we will consider it again.

  NOTE: This is not a part of the by-laws but it is a part of the charter.

- Medical Marijuana in Schools
  Moved to “New” Business on the next months agenda.

VI. Standing and Ad hoc Committee Reports

Strategic Planning, Andrew Bundy
- Will be much more information after the Facilities Report.
- Concern: This plan is highly focused on capital instead of instructional goals.
  - This report is just a snapshot. The overall strategic plan will be an inclusive process with multiple stakeholders focusing on strategic pillars of the school.

Facilities, Rathi Casey, Vice President
- When the master planning exercise took place they did not include the school getting the land.
- There is a proposal to create an additional conceptual master plan to include both the plan with the land and assessment of the existing facility.
- Will have more information after the conversation with the Journal Center and receive an update on the status of the land.
- Another option would be to approach the project in phases
  1) Secure the land
2) Evaluate needs and review outcome from the next session and how any changes will affect our budget.

- The roof and the new security upgrades are our two maintenance priorities for this year.

Finance Committee, Wes Burghardt, Treasurer
- Good position at the start of the school year.
- The Finance Committee will meet every Tuesday before the GC.
- Audit starts September 3rd. 1st year that APS will be doing the audit.

ED Outcomes, Jill van Nortwick
- Need to put a committee together.

VII. Action Items
- Approval of BAR 001-769-1920-0001-IB
  These additional funds are to “catch-up” the schools on the purchasing of instructional material
  Motion to approve the above-listed BAR; Wes, Susan (second), motion passed unanimously.

- Vote- Connor Brashar, Governing Council Member
  Motion to approve Connor Brashar as a new Governing Council Member; Andrew, Wes (second), motion passed unanimously.

- OMA Resolution.
  Motion: To accept the OMA Resolution as written below:

  We the members of the Cottonwood Classical Preparatory School Governing Council consent and agree that the following resolution was approved on August 20th at 5:00pm at a regular meeting of the council at Cottonwood Classical Preparatory School board room.
  Whereas: Cottonwood Classical Preparatory School is an APS authorized public charter school,
  Whereas: Cottonwood Classical Preparatory School governing body is subject to the provisions of the New Mexico Open Meetings Act NMSA10-15-1:
  Therefore: Be it resolved that the Cottonwood Classical Preparatory School governing body will adhere to the requirements of the New Mexico Open Meetings Act NMSA10-15-1.
  The members of the Governing Council are authorized to adopt this resolution.

  Alex (moved), Jill (second),
  Motion passed unanimously.
VIII. New Business

- NEXT MONTH: Staff Member Responsibilities
- New policy discussion: Mandatory IB Testing
  o Part of the impetus is that during our re-authorization with APS we stated that 75% or more of our students will obtain 3 or more certificates by 2022
  o Proposed policy was discussed vigorously.
    ▪ This discussion unearthed some systemic issues within the school that need to be addressed for the policy to be effective.
      1) Support of students, including mental health
      2) Financial impact to the parents
      3) Disbursement of DP testing data for teacher review
      4) Communicating the value of the IB diploma to the students and their families
      5) Graduation requirement impacts

John will re-present the policy in a future meeting.

IX. Unfinished Business

- School Attorney
- APS report card for CCPS
- Budget Adjustments

X. Next Governing Council Meeting

Next Governing Council meeting September 16, 2019

XI. Adjourn

Motion to adjourn the meeting at 7:35 pm. Andrew moved, Rathi seconded. Motion passed unanimously.