

VISITORS AND OUTSIDERS**Regulations For Visits To The School**

1. Immediately upon entering the school grounds or any school building other than for a scheduled appointment, any person who is not a student of the school or an officer or employee of the District shall, when school is in session, register his/her presence and the reason for visiting the school, with the principal or designee. Any person requested by the principal or designee to leave the school grounds shall comply promptly.
2. Any visitor who fails to register his presence and the reason for his visit upon entering the school grounds, or who fails to leave the school grounds upon request, has committed an unlawful act and may be prosecuted according to law. Anyone who is directed by the principal or designee to leave the school grounds must promptly depart and shall not return for at least 48 hours.
3. Members of the news media are not required to register with the principal/designee upon entering the campus, but they are requested to do so. If they are requested to depart because they are interfering with the instructional program, they must depart promptly and may not return for 48 hours.

(cf. 1250.1 – Media Personnel on School Grounds)

4. Any person who complies with the request of the principal or designee to depart may appeal to the Superintendent or designee. The appeal must be made within five days after the person has departed the campus. The appeal must include why the request to depart was improper and an address to which the hearing notice may be sent. Upon receipt of the appeal request, the Superintendent/designee shall mail a notice of the hearing to the complainant. The appeal shall be held within seven days after receipt of the request.

The decision of the Superintendent/designee may be appealed to the Board of Education. The Board shall consider and decide the appeal at its next regularly scheduled meeting. The decision of the Board is final

5. Any person who is in possession of a weapon or a dangerous instrument or device shall be reported immediately to the local police. The report may be made by any school employee making the observation. The employee shall inform the principal/designee immediately who shall ensure that the police have been notified.

(cf. 3515.2 - Disruptions)

(cf. 5131.63 - Weapons and Dangerous Instruments)

6. Adequate signs providing public notice of the requirement to register with the principal/designee shall be posted at every entrance to the school.

Regulation
Approved: September 11, 2000

BREA OLINDA UNIFIED SCHOOL DISTRICT
Brea, California