



St. Joseph CONSOLIDATED SCHOOL

NEW STUDENT APPLICATION FOR PRE-SCHOOL ENROLLMENT

PLEASE PRINT - Custodial parent must complete this form.

A \$100 PER FAMILY NON-REFUNDABLE REGISTRATION FEE SHOULD ACCOMPANY THIS FORM A COPY OF BIRTH CERTIFICATE NEEDS TO BE FORWARDED TO THE SCHOOL AFTER NOTIFICATION OF ACCEPTANCE

GENERAL STUDENT INFORMATION

Name: Last _____ First _____ Middle _____

Prefers to be called _____ Gender Male Female

For School Year _____ Grade _____

Address _____
(street) (city) (state) (zip)

Phone _____ Date of Birth: Month _____ Day _____ Year _____

Ethnic Code _____ (Choose One: A-Asian/Pac. Island; B-African American; H-Hispanic; I-American Indian/Alaskan; M-Multi-Racial; W-Caucasian)

STUDENT'S RELIGIOUS BACKGROUND

It is not necessary for your family to have a Religious affiliation to enroll at St. Joseph Consolidated School. If you do, please fill in the information below.

Religious affiliation: _____

If Catholic: A Registered Parishioner at _____ Parish

SACRAMENTS			
Sacraments	Date	Church	City/State
Baptism (send copy of Baptismal certificate if applicable)			

PUBLIC SCHOOL INFORMATION

Public School District of Residence _____

Public Elementary School of Residence _____

PARENT / GUARDIAN / FAMILY INFORMATION

Child lives with Biological Parents / Biological Mother / Biological Father / Other
Biological Parents are Married / Separated / Divorced* / Single / Court Order

*If divorced, who has custody: _____

Legal custodial document must be on file at the school

**If other than biological parent, evidence of legal custody must be presented and kept on file at school. If legal documents are not available, a letter from an attorney explaining efforts to obtain custody must be sent to school within 10 days and a copy of custodial papers must be submitted within sixty (60) days of enrollment.

RESIDENTIAL MOTHER / GUARDIAN INFORMATION

Name: Last _____ First _____ Maiden _____

Religion _____ Occupation _____

If Catholic: A Registered Parishioner at _____ Parish

Marital Status Married / Separated / Divorced/ Single

Relationship to the child: _____

Address if different than student: _____

Phone/Best Contact Number: _____

Email Address: _____

RESIDENTIAL FATHER / GUARDIAN INFORMATION

Name: Last _____ First _____

Religion _____ Occupation _____

If Catholic: A Registered Parishioner at _____ Parish

Marital Status Married / Separated / Divorced / Single

Relationship to the child: _____

Address if different than student: _____

Phone/Best Contact Number: _____

Email Address: _____

SIBLING INFORMATION

Please list all siblings living in student's home:

Name: _____ DOB: _____ Current School: _____ Grade: _____

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My signature below certifies that I am a custodial parent of the child named on this form and the information provided is true and accurate to the best of my knowledge. Further, if my child is not accepted, I understand that any registration fees paid are non-refundable.

Signature of Custodial Parent

Date

NON-REFUNDABLE REGISTRATION FEES

Pre-school and Kindergarten through Eighth Grade : One time \$100 per family per year

TUITION AND FEES POLICY

please check your choice

Early Preschool Program 3 or 4 years old on or before September 30	Tuesday & Thursday	Yearly Tuition	10 Month Payment August– May	12 Month Payment June-May
1/2 Day <input type="checkbox"/>	7:30 – 10:30 am.	\$1,000.00	\$100.00	\$83.34
Early Preschool Program 3 or 4 years old on or before September 30	Monday, Wednesday & Friday	Yearly Tuition	10 Month Payment August– May	12 Month Payment June-May
1/2 Day AM <input type="checkbox"/>	7:30 – 10:30 am.	\$1,500.00	\$150.00	\$125.00
Pre-Kindergarten Program 4 or 5 years old on or before September 30	Monday, Wednesday &	Yearly Tuition	10 Month Payment August– May	12 Month Payment June-May
1/2 Day AM <input type="checkbox"/>	7:30 – 10:30 am.	\$1,500.00	\$150.00	\$125.00
Full Day <input type="checkbox"/>	7:30 a.m. – 2:10 p.m.	\$3,000.00	\$300.00	\$250.00
Pre-Kindergarten Program 4 or 5 years old on or before September 30	Monday-Friday	Yearly Tuition	10 Month Payment	12 Month Payment
1/2 Day AM <input type="checkbox"/>	7:30 – 10:30 am.	\$2,500.00	\$250.00	\$208.34
Full Day <input type="checkbox"/>	7:30 a.m.- 2:10 p.m.	\$5,000.00	\$500.00	\$416.67

Collection Procedures

Tuition is to be paid based upon the payment plan set up by each family. Tuition not collected in a timely manner will result in dismissal from the preschool program until tuition is current. If tuition is not paid, then the student will not be allowed to attend, and their spot in preschool will become available. We are responsible for operating on a fiscally sound basis and meeting our annual budget. We rely on timely payments in order to fulfill our commitment to all families.

Tuition is collected by our Tuition Manager, Janet Haubner. Any questions regarding to tuition should be direct to Mrs. Haubner at 513-863-1424 or by email jhaubner@sjcshamilton.org

Reduction in Tuition

Tuition will not be refunded or reimbursed due to absences or for school days that are delayed or closed.

Office Use Only

Date Application Fee Received:	Date of Admission
Registration Fee Received:	Check number or cash
Approved by:	Dates:
Birth Certificate: Y <input type="checkbox"/> N <input type="checkbox"/>	Baptismal Certificate Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/>