



Quail Summit Elementary School
Walnut Valley USD • 23330 Quail Summit Drive. Diamond Bar, CA 91765



Dear Quail Summit Parent:

Welcome to the 2019-2020 school year. Quail Summit uses an online re-registration process for all students, using the Aeries Parent Portal. Re-register is required to update student enrollment information, so we have the most current contact, address and health information.

Your student's teacher assignment will be made available to you the week of August 5-8th (9:00-12:00) when you print out and bring into the school office confirmation of your child's re-registration.

It is mandatory parents update all student, parent, and additional contact information before the first day of school.

Step 1 – Access Your Aeries Parent Portal Account:

The first step in the process is to access the Aeries Parent Portal account by going to <https://parents.wvusd.k12.ca.us> and click Aeries Portal for Parents & Students. If you have forgotten your password, you can click Forgot Password to obtain a new password. For our new families, an email was sent out on June 4, 2019 with your user name and password.

Step 2 – Online Re-Registration/Data Confirmation:

Once you access your parent portal account, you may complete the online re-registration/data confirmation process. When you log in, you will see a bar at the top of the screen—"You have not yet completed the Student Data Confirmation Process, or you will see the first page of the Data Confirmation beginning with Family Information." Click on the link to begin the process. Read all the instructions and information on each page.

Step 3 – Print & Return Final Data Confirmation Page:

When you complete the steps on the final tab, you will be prompted to **print** and **sign** a "Final Data Confirmation Page." You must return this single, signed page to Quail Summit the week of August 5-8 during re-registration 9:00-12:00.

Your child's teacher assignment will be made available ONLY after you have completed the Data Confirmation Process and returned the signed submission paper to the school office.

If you do not have access to a computer or printer or would like someone to assist you in person, help will be available at Quail Summit the week of August 5-8 from 9:00-12:00. If you have any questions, you may call the office beginning August 2nd from 9:00-3:30 or visit the office beginning August 5, 2019. Our Community Club will be onsite during registration for Spirit Wear sales and volunteer opportunities.

This is the only information that will be utilized to make contact with a parent in the event of an emergency. The "Final Data Confirmation Page" must be submitted during re-registration week.

Thank you,

Mrs. Weissenberger

Quail Summit Principal