

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

September 7, 2017

The Garvey Board of Education met in regular session on September 7, 2017, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Ronald Trabanino.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch (arrived at 6:33 p.m.), Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:32 p.m.), Ms. Keilley Meng, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Ms. Staci Ma, Ms. Anna Molinar and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Sandra Gonzalez led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Maureen Chin seconded by Keilley Meng, and carried by a vote of 3 to 0, the Board adjourned at 6:31 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Not present for the vote
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:05 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Ronald Trabanino indicated there was no action taken during closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Presentation – Rice School**
Several teachers and students from Rice School made a video presentation regarding the No Excuses University Program at Rice School; they shared last year’s journey to develop a wonderful vision to support

this college awareness and leadership program at the school that was recommended by the school site council. Karla Villarroel stated the program will continue at Rice School in coordination with other programs, such as Leader in Me and Positive Behavioral Interventions and Supports (PBIS).

- **Board and Superintendent**

Anita Chu commented on the Back to School Nights events taking place at the schools this month. Ms. Chu spoke about the upcoming partnership programs with East Los Angeles College (ELAC), including the adult Second Language (ESL) classes at Williams School and at eight schools, the dual enrollment classes at Garvey Intermediate and Temple Intermediate Schools, and a wide range of adult education courses at Williams School. Ms. Chu gave an update on the Garvey garden and pond project and the planning of a pond installation day in October 2017. Henry Lo suggested to have a future Board presentation regarding this project. Ms. Chu invited Board members to attend a recognition ceremony on September 12, 2017, by the Rosemead City Council recognizing Bitely, Dewey, Hillcrest, and Rice Schools, for offering computer science programs to all their students.

Henry Lo congratulated the newly appointed Board members John Nunez and Vinh Ngo. Mr. Lo shared his concern for this week's announcement of phasing out the Deferred Action for Childhood Arrivals (DACA) program. Mr. Lo shared language of a resolution to consider at a future meeting condemning this decision by the Trump Administration. Mr. Lo asked how the District is planning to advise parents about the impact. He talked about the actions that some districts are taking and requested that after the Board passes a resolution, a letter be sent to all parents to reassure the safety and equal access to education for all students.

Mr. Lo stated that Bob Bruesch is being honored this Saturday by United Democrats of San Gabriel Valley at El Sombrero in El Monte at 1:00 p.m.

Maureen Chin welcomed John Nunez and Vinh Ngo to their Board position on December 2017.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, thanked the Board for their continued support in addressing concerns from last year regarding safety and the new health benefits program. Union representatives will be available to explain to GEA members the new calculations to help members select a health plan for the upcoming year.

Mr. Tang talked about a previous Board resolution on Sanctuary School District. He gave an example of a former Garvey student and how some students and families will be impacted by the elimination of Deferred Action for Childhood Arrivals (DACA) program. This decision will impact not only students from Latin America but also from Asian countries. Mr. Tang stated the Alhambra Teachers Association is planning a meeting on October 9, 2017, to discuss the legalities associated with DACA participants and perhaps create a proposal for a press conference denouncing the elimination of DACA.

Mr. Tang invited everyone to the Back to School Night at Monterey Vista School on September 14, 2017. He indicated his students are raising funds for those families affected by the floods and destruction of Houston, Texas. So far approximately \$600 have been raised. Those interested in sending donations can write a check to the American Red Cross.

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA**
Martha Ruvalcaba, President of Garvey Council PTA, thanked the Board for reaching out to parents and helping to promote unity in the District. Ms. Ruvalcaba asked for the Board's continued support to GCPTA. The next meeting will September 20, 2017, 3:30 p.m., at the Parent Education Center. Ken Tang encouraged everyone to join all the sites' PTA for a total of \$100.
- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Head Start/State Preschool Program, and Choral Brown, LACOE Head Start/State Preschool Delegate Liaison Team Leader, addressed the Board.

Dr. Gonzalez stated the District is still under-enrolled by 28 students (9 vacancies in the Head Start Program and 19 vacancies in the State Preschool Program). Recruitment is continuing for seven (7) Teacher Assistants, one (1) Custodian, two (2) Substitute Teachers, and one (1) Early Childhood Education Specialist. Dr. Gonzalez reported that the Extended-Hour (Dosage) program is implemented in six classes (out of eight classes). Dr. Gonzalez talked about a contingency plan in placing the two classes at Duff and Emerson Schools. These schools were visited by LACOE staff and the classrooms received fire clearances from Fire Marshall.

Choral Brown addressed the Board regarding the intensive monitoring status of the program which may affect program funding if non-compliance items are not addressed in a timely manner.

Ms. Brown spoke of the non-compliant items that the District is continuously working to address. She indicated that in response to two Type A violations from the State Community Care Licensing Department, a Quality Improvement Plan needs to be developed to include two major corrective actions: 1) The District needs to implement procedures to ensure that no child is ever left without adult supervision (indoors or outdoors) while maintaining the proper student/teacher ratios; and 2) the District needs to address some management issues to ensure that staff is working cohesively and effectively at all times. Ms. Brown commended the work of Dr. Gonzalez and Superintendent Chu in addressing these matters. Board members are reminded of the need to attend a LACOE Governance meeting which was recently postponed in order to address a non-compliant Item.

HEARING OF PERSONS IN THE AUDIENCE

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – August 10, 2017
Approved.

2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
 3. Educator Effectiveness Funding Plan
It is recommended that the Board of Education approve the Educator Effectiveness Funding Plan. Approved.
 4. Membership Renewal Ratification – San Gabriel Chamber of Commerce
It is recommended that the Board of Education ratify the renewal of the District’s membership with the San Gabriel Chamber of Commerce for August 1, 2017 through August 1, 2018 in the amount of \$125; to be paid from General Funds. Approved.
 5. Memorandum of Understanding Ratification – Woodcraft Rangers (Before- and After- School Program)
It is recommended that the Board of Education ratify the Memorandum of Understanding between the Garvey School District and Woodcraft Rangers for a Before- and After-School Program at Bitely, Dewey, Emerson, Sanchez, and Temple Intermediate Schools to serve an estimated total of 300 student participant slots, for the 2017-18 school year. Total cost of \$220,000; be paid from the Local Control Funding Formula (LCFF) Supplemental and Concentration Funds. Approved.
 6. 2017-2018 Head Start/State Preschool Budget Adjustment & Request for Advance Approval (BAR/RAA) – Schedule I/K Change
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approval (BAR/RAA) for Schedule I/K changes in Full Day program options and start date. Approved.
- B. Human Resources**
1. Personnel Assignment Order 17-18-03
It is recommended that the Board of Education approve the Personnel Assignment Report 17-18-03 as presented. Approved.
- C. Learning Support Services**
1. Agreement – Document Tracking Services (2017-2018)
It is recommended that the Board of Education approve the Licensing Agreement with Document Tracking Services to create, edit, update, print and track SARC (School Accountability Report Card) documents and data from November 1, 2017 through November 1, 2018, at a cost of \$10,040, to be paid from General Funds. Approved.
 2. Disposal of Obsolete Instructional Materials
It is recommended that the Board of Education approve the disposal of obsolete instructional materials. Approved.
- D. Student Support Services**
1. Contract Renewal Ratification – American Logistics Company, LLC (Home to School Transportation)
It is recommended that the Board of Education ratify the renewal of the contract with the American Logistics Company for one seventh grade student who requires transportation to and from a Non-Public School during School Year 2017-18 and Extended School Year 2018. Total contract cost is not to exceed \$28,000.00; to be paid from Special Education Funds. Approved.

E. Business Services

1. Purchase Order Report 17-18-03
It is recommended that the Board of Education approve Purchase Order Report 17-18-03 as presented. Approved.
2. Resolution 17-18-02 – Adopting the GANN Limit
It is recommended that the Board of Education adopt Resolution No. 17-18-02 adopting the GANN Limit and the District's annual report on the GANN Appropriation Limits for 2016-17 and estimated limits for 2017-18. Approved.
3. Mandated Block Grant Program Participation
It is recommended that the Board of Education approve the District's participation in the 2017-18 Mandated Block Grant Program, in a projected amount of \$141,699.94. Approved.
4. Contract – SKC Company (Portable Classroom Upgrades)
It is recommended that the Board of Education approve contract with SKC Company for upgrades to portable classrooms at various school sites. Total cost not to exceed \$132,965.36 to be paid from Bond Funds. Approved.
5. Contract Amendment – Higginson Architects Inc. (HVAC at Rice School)
It is recommended that the Board of Education amend contract with Higginson Architects Inc., to increase the contract by \$133,950.00 due to additional architectural and engineering services for the redesign of the new HVAC System at Rice School. Total amended cost of \$207,950.00 to be paid from Bond Funds. Approved.
6. Contract Amendment – H J Mechanical Contractor (HVAC)
It is recommended that the Board of Education amend contract with H J Mechanical Contractor to install HVAC units at other school sites in addition to Rice School, at no additional cost. Approved.
7. Contract – Dykier Electric (HVAC at Rice School)
It is recommended that the Board of Education approve contract with Dykier Electric to configure electrical power for the HVAC units at Rice School. Total cost not to exceed \$24,739.91 to be paid from Bond Funds. Approved.
8. Contract– Wheeler Construction (Playground Surfacing at Bitely School)
It is recommended that the Board of Education approve contract with Wheeler Construction to remove and dispose of playground surfacing at Bitely School. Total cost not to exceed \$24,845.00 to be paid from Bond Funds. Approved.
9. Change Order – GDL Best Contractors Inc. (Painting at Dewey School)
It is recommended that the Board of Education amend contract with GDL Best Contractors Inc. to increase the contract by \$4,420.00 for a change order of additional painting work at Dewey School. Total amended cost of \$91,720.00 will be paid from Bond Funds. Approved.
10. Award of Contract – GDL Best Contractors Inc. (Water Piping at Emerson School)
It is recommended that the Board of Education award contract to GDL Best Contractors Inc. for Phase II – Water Piping Replacement at Emerson School. Total cost of \$194,300.00 to be paid from Bond Funds. Approved.
11. Notice of Completion – Wheeler Construction (Playground at Emerson School)

It is recommended that the Board of Education accept the completion of removal of playground surfacing at Emerson School from Wheeler Construction at a cost of \$30,430.00 payable from Bond Funds. Approved.

12. Contract – Wheeler Construction (Restroom Remodeling at Sanchez School)
It is recommended that the Board of Education approve the contract with Wheeler Construction for restroom remodeling at Sanchez School. Total cost not to exceed \$24,975.00 to be paid from Bond Funds. Approved.
13. Contract – Hinkley and Associates Inc. (Parking Bollards at Willard School)
It is recommended that the Board of Education approve contract with Hinkley and Associates Inc. for new parking bollards and benches at Willard School. Total cost not to exceed \$27,192.00 to be paid from Bond Funds. Approved.
14. Contract – Wheeler Construction (Playground Demolition at Williams Head Start)
It is recommended that the Board of Education approve contract with Wheeler Construction to demolish play equipment and asphalt at Williams Head Start playground. Total cost not to exceed \$19,370.00 to be paid from Head Start Funds. Approved.
15. Contract – Universal Asphalt (Paving at Williams Head Start)
It is recommended that the Board of Education approve contract with Universal Asphalt to re-pave kindergarten playground area for Williams Head Start. Total cost not to exceed \$16,250.00 to be paid from Head Start Funds. Approved.
16. Contract – Golden State Water Co. (Fire Lane/Hydrant at Williams Head Start)
It is recommended that the Board of Education approve contract with Golden State Water Company for installation of Fire Lane/Hydrant for Williams School Head Start at a cost of \$63,193.00 to be paid from Head Start Funds. Approved.
17. Contract – Amec Foster Wheeler (Williams Head Start)
It is recommended that the Board of Education approve contract with Amec Foster Wheeler for geotechnical and construction materials engineering, testing and inspection services for the Williams Head Start project. Total cost not to exceed \$51,898.00 to be paid from Head Start Funds. Approved.
18. Contract – Cooperative Strategies (Fee Justification Study)
It is recommended that the Board of Education approve contract with Cooperative Strategies for the preparation of the Fee Justification Study required to adjust statutory school fees. The contract cost, not to exceed \$3,400 (plus expenses), will be paid from Capital Facilities (Developer Fees) Funds. Approved.
19. Piggyback Bids Ratification (2016-17)
It is recommended that the Board of Education ratify authorization to use Piggyback Bids for KYA Services, LLC (Tandus-Centiva), Palo Verde Unified School District, Wiseburn School District, Los Angeles Unified School District, CMAS, Los Angeles Community College District, and National IPA for the 2016-17 school year. Approved.
20. Piggyback Bid (HVAC)
It is recommended that the Board of Education authorize to use the HVAC Piggyback Bid (No. 2000001220) for Los Angeles Unified School District for 2017-2018 school year. Approved.
21. Agreement – Recycle International (E-Waste)

It is recommended that the Board of Education approve agreement with Recycle International for E-Waste Services for the 2017-18 school year. Approved.

22. 2016-2017 Unaudited Actuals

It is recommended that the Board of Education accept the 2016-2017 Unaudited Actuals Financial Report as of June 30, 2017. Approved.

REPORTS AND INFORMATION ITEMS

A. 2016-2017 California Assessment of Student Performance and Progress (CAASPP) Results

Anita Chu and Rosa Marquez gave a Power Point presentation regarding the 2016-2017 CAASPP Results. Ms. Chu provided an overview of the CAASPP system adopted in 2014 and the three components: Smarter Balanced Assessments (SBAC) for ELA and mathematics, California Alternate Assessments, and California Science Tests (pilot test in 2017) which is aligned with the California Next Generation Science Standards (NGSS).

Rosa Marquez discussed the SBAC results for 2017 in English Language Arts and Mathematics. She indicated there were 3,102 students taking a computer adapted test in a time period of four to five hours. Ms. Marquez showed graphs for each school indicating the percentages of students who did not meet, met, or exceeded standards. Ms. Marquez showed a three-year data comparison between the District's SBAC results and the L.A. County student results.

Anita Chu indicated that the 2017 SBAC data indicate some growth areas as well as some prevailing challenges. She discussed three major actions to ensure continuous growth in student achievement. 1) Educating and engaging all stakeholders through information sharing and in-depth data analysis. She explained that principals and teachers have been engaged in a series of data analysis sessions since June to identify high-need students and challenging standards/claims and targets. Staff will continue to analyze test items to gain understanding of students' misconceptions and learning needs. Additionally, parent institutes and resources will be provided to help parents understand SBAC and how they can help their children at home. 2) Systemic districtwide focus, support and monitoring to close achievement gaps among schools. Districtwide intervention programs and ongoing progress monitoring school visits will be implemented to provide guidance and support for all schools. 3) Targeted programs/services for high-priority student subgroups. Action research teams will be established to examine needs of English learners, students with disabilities, socio-economically disadvantaged students and Hispanic students in order to identify research-based improvement action steps.

Bob Bruesch indicated that people do not have a clear interpretation of the role of coaches and how they can assist teachers in identifying student weaknesses and provide ideas that can be implemented; that this position cannot be viewed as another administrative role; rather they ought to be working alongside teachers to make academic improvements.

ACTION ITEMS

A. Recommendation for Appointment to the Citizens' Bond Oversight Committee for Expenditures of Measure GA Bond Funds

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board appointed Theodore Saulino to the Citizen's Bond Oversight Committee for Expenditures of Measure GA Bond Funds.

OTHER ITEMS OF INTEREST TO THE BOARD

Henry Lo asked about the status of the District's Website application for smartphones to become a useful tool for parents.

Bob Bruesch asked about the status of surplus property that could be used for affordable housing and help the District financially. Anita Chu indicated that a Surplus Property Advisory Committee will convene at the end of this month discussing the former Marshall School and the property on Egley Street.

PUBLIC AGENDA ITEMS: None


FUTURE MEETINGS

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

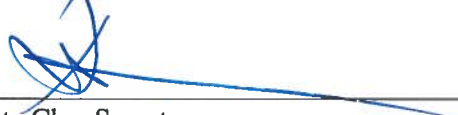
Meeting Date	Agenda Topic
September 28, 2017	
October 19, 2017	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:08 p.m.



Ronald Trabanino, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Choral Brown
Christine Chow
Vinh Ngo
Blanca Rios-Quiroz
Martha Ruvalcaba
Ken Tang