

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 18, 2018

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
6:00 PM ~ EXECUTIVE SESSION
7:00 PM ~ PUBLIC SESSION**

A. CALL TO ORDER

+Document Provided

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 24, 2018 through January 2, 2019 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 8, 2018.

The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on July 12, 2018.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled:

BREA Labor Negotiations and Personnel _____)

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 18, 2018

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/3/18.

_____, Board Secretary

E. RECOGNITION/PRESENTATION

F. STUDENT REPRESENTATIVES

G. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** (5) minutes and limited to a **thirty** (30) minute total. Please state your name and address for the record.

H. UNFINISHED BUSINESS

I. CONSENT AGENDA APPROVAL

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes, May 2, 2018 and Minutes and Executive Minutes, May 9, 2018,
3. +Motion to approve Special Meeting Minutes and Executive Minutes, May 30, 2018
4. +Motion to approve Special Education Student Placement
5. +Motion to accept Director of Special Services Report
6. +Motion to accept Director of Curriculum and Instruction Report
7. +Motion to accept District Support Staff Report

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 18, 2018

8. +Motion to accept Enrollment & Principal Reports:

BRHS	745
BRMS	624
MIS	391
CBS	242
PMS	512
	2,514

J. COMMITTEE REPORTS

K. SUPERINTENDENT’S REPORT

1. +Motion to accept Bi-Annual HIB Report
2. No HIB incidents to report at this time
3. **+Motion to approve an Eagle Scout Project by Matthew Comeau, a BRMS student, to build a storage shed at BRHS for band equipment.**

INFORMATION

4. +2017-2018 Nursing Services Plan Summary

L. CURRICULUM REPORT

1. Motion to approve renewing membership in the Princeton University, Teachers as Scholars Consortium for the 2018-2019 SY; estimated annual cost of \$2,400.
2. +Motion to approve MOU agreement between BRSD and Rowan College at Burlington County (RCBC) College Acceleration Program (CAP) for the 2018/2019 SY (No cost to the District)
3. +Motion to approve updated 2018-19 Field Trips for PMES. Originally approved on (additional trips are highlighted in yellow)

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2017-2018 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation from Ms. Lisa Sabo from the position of BRHS Assistant Principal, effective July 9, 2018.
2. **Motion to accept resignation from Ms. Christine Bolinger from the position of General Cafeteria Aide at CBS, effective immediately.**
3. Motion to rescind Mr. Jeffrey Puskar's position as a night custodian, approved at the June 13, 2018 board meeting.
4. +Motion to approve **Ms. Meredith Morley** as a full-time Assistant Principal at BRHS with a pro-rated salary of \$90,000, effective as soon as released from current district. This is due to a resignation.
5. +Motion to approve **Ms. Erica Crosier** as a full-time Social Studies teacher at BRMS, effective September 1, 2018, BA Step 1 with a salary of \$51,650. This replaces a resignation.
6. +Motion to approve **Ms. Lauren Guidotti** as a full-time Elementary Teacher at CBS, effective September 1, 2018, BA step 1, with a salary of \$51,650. This is a new position.
7. +Motion to approve **Ms. Audra Gutridge** as a part-time Business teacher at BRHS, effective September 1, 2018, MA Step 9, with a salary of \$45,182. This is a new position.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 18, 2018

8. +Motion to approve **Ms. Terri Adams-Mohacsi** as a full-time Special Education Teacher at BRHS, effective September 1, 2018, MA Step 3, with a salary of \$55,703. This replaces a resignation.
9. +Motion to approve **Ms. Bryanna Mostak** as a full-time Special Education Teacher (Autism) at CBS, effective September 1, 2018, MA Step 1, with a salary of \$54,703. This is a new position.
10. +Motion to approve **Ms. Victoria Russo** as a full-time night custodian, Step 1, with a pro-rated salary of \$34,821, effective July 19, 2018. Ms. Russo will receive a stipend of \$928 when she receives her Black Seal Boiler License. This replaces a resignation.
11. +Motion to approve FY2018-19 salaries for non-represented support staff members, inclusive as applicable, of longevity and Black Seal Certificate allowances, and with the reservation to subsequently increase the non-representative support staff members' salaries in accord with the pending BREA labor settlement.
12. Motion to extend Ms. Danielle Romola as a long-term leave replacement at CBS effective September 4, 2018 through November 30, 2018. Ms. Romola will continue to be compensated at the long-term leave pay rate.
13. Motion to approve Ms. Erica Grilletto to work 30 additional hours in the summer of 2018 at BRMS to process fall physicals for athletics.
14. Motion to approve Ms. Joanne Kotelnicki to receive a stipend of \$1,500 per year for her longevity with the District, effective July 1, 2018.
15. Motion to approve Ms. Leona Stanton as a substitute in the 2018 Summer Reading Program.
16. Motion to approve Ms. Paula Mann to provide after school specialized reading support to a student at BRMS due to student's IEP during the 18-19 SY. Ms. Mann will work with the student no more than once a week for one hour and will be paid at the Home Instruction rate of \$55/hr.
17. Motion to approve Ms. Joanna Timtishin to provide after school specialized support to a student of MIS due to the student's IEP. Ms. Timtishin will be paid at the Home Instruction rate of \$55/hr. for approximately 6 hours during the course of the 18-19 SY.
18. Be it resolved that the commencement of leave of absence requested by employee #5313, effective October 23, 2018 through March 29, 2019, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
19. Be it resolved that the commencement of leave of absence requested by employee #5455, effective September 4, 2018 through November 30, 2018, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
20. Motion to approve the following 2018-19 BRHS Football Coaches:
 - a. Larry Larned, Assistant Coach-Step 3, +L, \$6,251
 - b. Jerry Farraro, Assistant Coach-Step 1, \$4,942
 - c. Larry Carthan, Assistant Coach-Step 3, +L, \$6,551
 - d. Cameren Robinson, Assistant Coach-Step 1, \$4,942
21. Motion to approve the following 2018-19 BRHS Boys Soccer Coaches:
 - a. James Gill, Assistant Coach-Step 1, \$4,375
 - b. Chris Pond, Assistant Coach-Step 1, \$4,375
22. Motion to approve the following 2018-19 BRHS Girls Soccer Coaches:
 - a. Michelle Quigley, Assistant Coach-Step 3, \$5,401
 - b. Christopher O'Leary, Assistant Coach-Step 3 +L, \$6,151
23. Motion to approve the following 2018-19 BRHS Field Hockey Coach:
 - a. Kelly Schlupp, Assistant Coach-Step 1, \$4,375
24. Motion to approve the following 2018-19 BRHS Fall and Winter Cheerleading Coaches:
 - a. Maggie Anderson, Co-Head Coach-Step 3, \$2,450.50 each season

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 18, 2018

- 25. Motion to approve Gregory Poole as the 2018-19 BRHS Fall Site Supervisor with a stipend of \$2,750.
- 26. Motion to approve the following 2018-19 BRMS Girls Soccer Coaches:
 - a. Nicole Papp, Head Coach-Step 1, \$4,375
- 27. Motion to approve the following 2018-19 BRMS Boys Soccer Coach:
 - a. William Lloyd, Head Coach-Step 1, \$4,375
- 28. Motion to approve the following 2018-19 BRMS Girls Field Hockey Coaches:
 - a. Thomas Ridolfi, Co-Head Coach-Step 3, \$2,700.50
 - b. Patricanne Ridolfi, Co-Head Coach-Step 3, \$2,700.50
- 29. Motion to approve Robert Conlin as the 2018-19 BRMS Site Supervisor with a stipend of \$1,667.
- 30. **Motion to approve Larry Larned as the 2018 BRHS Summer Weight Room Coach, Step 3, \$2,100.**
- 31. Motion to approve the following 2018-19 volunteer coaches:
 - a. BRHS Field Hockey: Erica Cermak
 - b. BRHS Boys Soccer: Robert Dipiero, Brandon Hudik, Dean Kreiser
 - c. BRHS Girls Soccer: Rachel Rivera, Kaylee Creegan
 - d. BRHS Football, Jeff Ellershaw
 - e. BRMS Girls Soccer: John Papp
- 32. Motion to approve Ms. Donna Esposito as the STEM Club Advisor for BRMS with a stipend of \$1,500 for the 2018-19 SY (\$750 to be paid 12/15 and 6/15). This stipend is funded through CDA funds.
- 33. Motion to approve Ms. Antonette Saranin as the CDA Graphic/Marketing Designer with a stipend of \$1,500 for the 2018-19 SY (\$750 to be paid 7/30 and 11/30). This stipend is funded through CDA funds.
- 34. Motion to approve the following additional staff members for 2018 CDA Summer Programs due to increased enrollment:

Name	Assignment	Wage/hr
Amy Rabenda	Security	\$18
Savannah Poole	Specialty Camp	\$9
Jessica Snook	1:1 Aide	\$13
Anissia Simmons	1:1 Aide	\$13
Emily Perez	PAC (full year)	\$11
Karly Luthke	Swim	Vol
Madelyn Walters	Specialty Camp	Vol

- 35. Motion to approve the following students for summer Buildings and Grounds positions at a rate of \$10.00/hr for hours worked, Monday through Friday, 7:00 am to 12:00 pm, June 25, 2018 through July 30, 2018. (This was approved between meetings)
 - a. Drew Fitzpatrick
 - b. Jashira Lane
 - c. Luke Mabin
 - d. Jacquy Mendez
 - e. Michael Powell
 - f. John Reichert
 - g. Corey Smith
 - h. Dylan Smith
 - i. Justin Smith
 - j. Christopher Wade
 - k. Brandon Weaver
 - l. Dylan Wood
- 36. **Motion to approve high school guidance counselors (Stephanie Ashton; Michelle Leusner; Amy Rabenda) to work twenty (20) additional days over the months of July 2018 and August 2018.**
- 37. **Motion to approve Nell Geiger to work an additional five (5) days during the 2018 summer to plan for the 2018-19 SY. She will be compensated at her daily salary rate.**
- 38. **Please request Board approval for the following staff to receive CPI Training on the following dates:**
 - July 17th and 18th (Refresher Training)**
 - Jennifer Bigwood (\$35.89/hr)**
 - Katerina DeVito (\$35.89/hr)**
 - Ashley Nyul (\$35.89/hr)**

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 18, 2018

- Lauren Fyczok (\$35.89/hr)
- Terrio Jenkins (\$35.89/hr)
- Meg Evans (\$35.89/hr)
- Kimberly Seybert (\$35.89/hr)
- Tara Mount (at their hourly rate)
- Phyllis Mozden (at their hourly rate)

Training will be approximately 2 hours each day from 1:00 – 3:00. The district utilizes CPI as a form of non-violent/de-escalation strategies when working with students with special needs.

- 39. Motion to approve Zachary Fox, a student of Rider University, as a student teacher at BRHS under the mentorship of Mr. David Franklin, September through December 2018.
- 40. Motion to approve Brooke Alagona, a student of William Paterson University, as a student teacher at PMES under the mentorship of Ms. Melanie Stokes, September through December 2018.
- 41. Motion to approve Catherine Nolan, a student from William Paterson University, as a student teacher at PMES under the mentorship of Ms. Lauren Brandimarto, September through December 2018.
- 42. Motion to approve Holly Penna, a student of Rider University, as a guidance intern at BRMS under the mentorship of Ms. Tobi Sebelist, September 2018 through May 2019.
- 43. Motion to approve Ryan Schafer, a student of TCNJ, as a student teacher at BRHS under the mentorship of Ms. Jennifer McCoy, September through December 2018.
- 44. **Motion to approve Ashleigh Roberts, a student of TCNJ, as a student teacher at MIS under the mentorship of Ms. Barbarann Mazza, September through December 2018.**
- 45. **Motion to approve Terrance Mitchell, a student of Rutgers Camden, as a student teacher at BRMS under the mentorship of Ms. Stephen Koch, September through December 2018.**
- 46. **Motion to approve Amanda Hassel, a student of Rutgers Camden, as a student teacher at BRMS under the mentorship of Ms. Elizabeth Santillo and Mr. Kristian Rivera, September through December 2018.**
- 47. **Motion to approve Catherine Pechota, a student of Rutgers Camden, as a student teacher at MIS under the mentorship of Ms. Colette Campellone, September through December 2018.**

INFORMATION

- 48. **+JOB POSTINGS:** BRHS Assistant Principal – BRHS History Teacher Leave Replacement – BRMS Theatre Director – MIS 4th Grade Teacher Leave Replacement (2 positions) – CBS Elementary Basic Skills Leave Replacement – **PMES Full-time Preschool Teacher Leave Replacement** –

N. BUSINESS, FINANCE & OPERATIONS

- 1. Motion to approve submission of the IDEA 2019 to the Department of Education. The District will receive the IDEA Basic Funding of \$534,384 and the IDEA Preschool Funding of \$26,581.
- 2. Motion to submit to the NJ Department of Education the ESSA (formerly NCLB) grant application for FY2018-19 and to accept receipt of such funds, as follows:

	FY 2018-19
ESSA-Title IA-Improving Basic Programs	\$ 274,712
ESSA-Title IIA- Teacher & Principal Training/Recruitment	\$ 40,456
ESSA-Title IIIA- Grants & Programs for English Language Acquisition & Enhancement	\$ 17,581*
ESSA-Title III-Grants & Programs for English Language Acquisition & Enhancement (For Immigrants)	\$ 0
ESSA-Title IV-Student Support & Academic Enrichment	\$ 16,496

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 18, 2018

* **NOTE:** Title III of \$17,581 reflects \$9,345 awarded to Bordentown Regional School District, plus \$8,236 awarded to the following districts that needed to join in a consortium in order to avail themselves of their respective allocations:

Chesterfield	\$ 1,347
Northern Burlington Regional SD	\$ 2,496
Springfield Twp. School District	\$ 4,393
Total	\$ 8,236

3. Motion to approve a maximum district wide travel reimbursement of \$420 July 1, 2018 through June 30, 2019 for “regular business travel” to Mr. James Allen as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b) [May 9, 2018].
4. Motion to renew the contract with West Interactive Services Corporation to provide the District’s mass communication services (“School Messenger”) for 12 months from the service start date, at an annual fee of \$4,620.60 (no change from prior year), renewable for successive one year periods unless either party provides written notice of non-renewal at least 30 days prior to the end of the then-current term.
5. Motion to renew the contract with Dude Solutions, Inc. to provide management of facility use, maintenance and transportation requests for the District for the 2018-19 SY at an annual fee of \$6,238.04. The program is budgeted and funded through CDA funds. (annual fee in 2017-18 was \$5,940.98)
6. Motion to approve services by Robert Fitzgerald to provide Orientation and Mobility services for one student for a cost of \$4,750 for the 2018-19 SY.
7. Motion to approve services provided by the NJ Commission for the Blind and Visually Impaired for the 18-19 SY as follows:
 - a. Level 1 services – cost \$1,900 per student (two students)
 - b. Level 3 services – cost \$12,600 per student (two students)
8. Motion to approve the following Joint Agreements payable to another school district:

FLORENCE TOWNSHIP SCHOOL DISTRICT

 - a. To transport one student to and from Brookfield Academy, Berlin, effective April 9, 2018 to June 21, 2018, Route A1. Total cost \$2,784.08.

GATEWAY REGIONAL SCHOOL DISTRICT

 - a. (change in total cost due to two students dropping the run)
To transport one student to and from Group Home to Bancroft Elementary School Haddonfield, Rt. #GW34, September 1, 2017 to June 30, 2018. New cost \$12,471.75 (previous \$10,629.00)

INFORMATION:

9. **Congratulations to Mr. Michael Brennan for his work in receiving a three year grant from the Haines Family Foundation “...to support “Improving Elementary Education Through Technology” project via the purchase of equipment and providing extensive training to the participating teachers” and thanks to the Bordentown Regional School District Educational Foundation for its assistance in facilitating this grant. Funds will be remitted over three years subject to satisfactory fulfillment of the grant provisions. The total amount of this three-year grant is \$127,000 to be paid in installments according to the following schedule: \$45,000 no later than 8/1/18 and \$41,000 no later than 8/1/19 and \$41,000 no later than 8/1/20.**

O. POLICY

1. **2nd Reading: (policies are on website for viewing)**
 - a. +Motion to adopt Policy #5131, Conduct and Discipline
 - b. +Motion to adopt Policy #5131.1, Harassment, Intimidation and Bullying (HIB)
 - c. +Motion to adopt Policy #5131.5, Vandalism and Violence
 - d. +Motion to adopt Policy #5131.6, Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)
 - e. +Motion to adopt Policy #5145.4, Equal Educational Opportunity

P. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

Q. ADJOURNMENT