

2018-2019
Teacher of the Year Program

Guidelines and Procedures
Edinburg CISD



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Teacher of the Year Program

Eligibility/Selection Process

General: Educators must be nominated by the accredited public school in which they were employed full time during the school year in which they were nominated. Criteria for the program are provided by the Texas Association of School Administrators (TASA) and the National Teacher of the Year Program:

- Teachers are nominated by a stakeholder of the campus or district, or the district in which they taught during the school year in which they are nominated
- Lead students of all backgrounds to demonstrate learning.
- Collaborate with colleagues, students, & families to create a culture of respect and success.
- Deliberately connect classroom to the community & the community to the classroom.
- Engage in leadership opportunities that contribute to the work of the profession.
- Express themselves in a poised and articulate way.

Campus-Level: The campus principal must select an individual to oversee the Teacher of the Year program at the campus level:

- Each campus will nominate teachers based on the TOY criteria, and follow a democratic process.
- All *Campus Teachers of the Year* are automatically nominees for the District Secondary or Elementary Teacher of the Year, and complete the district application.
- Every *Campus Teacher of the Year* may choose to agree to District Teacher of the Year responsibilities before accepting the role. If they do not accept, their application will not be considered.

Regional-Level: All district nominees automatically advance to regional competition:

- Regional judging takes place each June-July. Forty regional winners automatically become semifinalists in the Texas Teacher of the Year awards program.

State and National Level:

- Judging takes place at the TASA offices. Semifinalist judging occurs in August.
- The panel chooses the two state winners and designates one to represent Texas in the National Teacher of the Year program. The National Teacher of the Year program, conducted by the Council of Chief State School Officers in Washington, D.C., will announce four finalists in January of the following year.

For more general information on the Teacher of the Year Program, go to:

<http://www.tasanet.org/site/Default.aspx?PageID=69> .

The Edinburg CISD Teacher of the Year Application is found at

https://www.ecisd.us/apps/pages/index.jsp?uREC_ID=1311551&type=d&pREC_ID=1575275.

Timeline

September 2018	Edinburg CISD publishes Teacher of the Year (TOY) Application
October 2018	Principals receive information for TOY 2018-2019
October–December 21, 2018	Campus conducts TOY program based on District and TASA Guidelines
Saturday, January 26, 2019	Teacher of the Year Brunch & TOY Application Essay Writing Workshop
Friday, February 1, 2019	TOY APPLICATION DUE <ul style="list-style-type: none">• Teacher of the Year Application• Teacher of the Year Nomination Form(s)
	OFFICIAL PHOTOS The campus Teacher of the Year report to Edinburg CISD Boardroom at 4:00 pm
Thursday, February 7, 2019	DISTRICT TOY SELECTION COMMITTEE Part I- Application Review District Selection Committee selects top finalists for District TOY
Monday, February 11, 2019	DISTRICT TOY FINALISTS ANNOUNCED <ul style="list-style-type: none">• 3 Elementary and Secondary finalists
February 14-April 1, 2019	District TOY Videotaping of Finalists
Tuesday, April 2, 2019	DISTRICT TOY SELECTION COMMITTEE <ul style="list-style-type: none">• Part II-Interviews
May 6-10, 2019	Teacher Appreciation Week
Tuesday, May 21, 2019	ECISD TOY AWARDS CEREMONY <ul style="list-style-type: none">• ECISD District TOY Announcement
Saturday, June 1, 2019	DEADLINE <ul style="list-style-type: none">• District TOY Application due to Mara Lee Moats

2018-2019 Edinburg CISD

Teacher of the Year

Application Instructions

- Please provide all information requested in Sections I-IV of this application packet, as well as a photograph.
- Include original signatures of the applicant, the applicant's principal, and the applicant's district superintendent on the form in Section I.
- Please follow the formatting instructions and word/page limits specified on page 3 for Sections II-IV. Any additional pages and/or materials submitted will not be presented to the Selection Committee.
- Use the completed application form on page 1 as the cover sheet for your application packet. Please do not add another cover sheet with photos or artwork.
- Accompanying each application packet must be one color photograph (color, portrait orientation, 300 dpi, jpg format), suitable for publicity purposes (professional headshot such as a school photo). Please no cellphone selfies, PDFs, or Word documents with photos embedded. No photocopies or photographs of photos will be accepted.

Submit an electronic copy (PDF preferred) of the completed application form (Section I), the pages you create in your word-processing software to provide the information requested in Sections II-IV, Mara Lee Moats by February 1, 2019.

Questions? Contact Mara Lee Moats at 956-929-4541 or m.moats@ecisd.us.

2018-2019 Texas Teacher of the Year Application

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Edinburg CISD 108-904

Region ESC _____

Elementary or Secondary _____

District Name & ID No. _____

Section I. General Information and Signatures

Nominee's First/Last Name _____

Nominee's Email (Work) _____ (Personal) _____

Nominee's Twitter Handle (if applicable) _____

Home Address _____

City _____ State _____ Zip Code _____ Phone _____

School Name _____

School Address _____

City _____ State _____ Zip Code _____ Phone _____

Certification Program Reg Alt Certification Area(s) _____

Major Subject Area _____ Grade Level(s) _____

Total Years of Teaching Experience _____ Years in Present Position _____

Principal's First/Last Name _____

Principal's Email _____ Phone _____

I hereby give my permission for any or all of the attached materials or photos that may be taken of me to be shared with persons interested in promoting, in a variety of media, the National and Texas Teacher of the Year Programs.

Signature of Nominee _____

Signature of Principal _____

**Submit completed application, responses to essay questions to Mara Lee Moats by Friday
February 1, 2019.**

Important Instructions for Sections II-IV, Texas Teacher of the Year Application

Section I must be submitted on the form provided on page 2. Sections II-IV should be produced using your own word processing software. Start each section on a new page and include the section number and heading at the top. (For sections that allow for a multi-page response, repeat the section number and heading on page 2 and subsequent pages, adding "continued.") Number all pages and adhere to the word or page limits specified for each section; additional pages and/or materials submitted will NOT be presented to the Selection Committee. Use at least 1-inch margins, a minimum of 10-point, easy-to-read type, and double space. The result should be a clean, clear copy suitable for easy black-and-white copying and placement in a three-ring binder with other applications.

Section II. Résumé

Please provide information relevant to the following categories, entering each item as a separate line of text under the appropriate heading. Please adhere to the formatting instructions provided above.

(Limit: 2 double-spaced pages)

- **Education**
- **Certifications**
- **Experience**
- **Leadership**
- **Awards and Other Recognition**

Section III. Professional Biography

Please complete your professional biography in third person, adhering to the formatting instructions provided above. **(Limit: 250 words)**

Section IV. Response Questions

Please respond to the following questions, highlighting your personal story and why you believe you should be the 2019 Texas Teacher of the Year. Please indicate evidence of student impact. Please do not include external links. **(Please adhere to the formatting instructions provided above and the word limits indicated below.)**

1. Describe a content lesson or unit that defines you as a teacher. How did you engage students of all backgrounds and abilities in the learning? How did that learning influence your students? How are your beliefs about teaching demonstrated in this lesson or unit? **(Limit: 750 words)**
2. Describe a project or initiative in which you have been involved that contributed to the improvement of overall school culture. What was your role, how did you collaborate with others, and what is the status of this project today? Please include evidence of student impact. **(Limit: 500 words)**
3. How do you ensure that education transcends the classroom? Describe specific ways in which you connect your students with the community. Please include evidence of student impact. **(Limit: 500 words)**
4. What do you consider to be a major public education issue today? Describe how you demonstrate being a lifelong learner, leader, and innovator about this issue, both in and outside the classroom walls. **(Limit: 500 words)**
5. As the 2019 Texas Teacher of the Year, you would serve as a spokesperson and representative for teachers and students. What is your message? What would you communicate to your profession and to the public? **(Limit: 750 words)**



2018-2019 Edinburg CISD Campus Teacher of the Year Nomination Form

Campus: _____

Nominee: _____

Nominees exemplify National Teacher of the Year standards because they:

- **Lead students of all backgrounds to demonstrate learning.**
- **Collaborate with colleagues, students, & families to create a culture of respect & success.**
- **Deliberately connect their classroom to the community & the community to the classroom.**
- **Engage in leadership opportunities that contribute to the work of the profession.**
- **Express themselves in a poised and articulate way.**

Testament:

Please PRINT:

Submitted by : _____

Title: _____

Location/Campus: _____

Relationship to Teacher: _____

Signature: _____ Date: _____

Self-nominations are allowable.

This form may be submitted in the 2018-2019 school year by anyone in the Edinburg CISD community. The deadline is: _____

The Principal has made this form available to all staff, students, and campus community:

Principal signature: _____

***ALL originals** of this form must be submitted to the ECISD Professional Learning Office on, or before, Friday, February 1, 2019.

2018-2019
Teacher of the Year Program
TOY Application Essay Writing
Workshop

A large, three-dimensional blue ribbon bow is centered on a light green, textured rectangular background. The bow is tied with a blue ribbon that has a white dashed line along its edge. The background is framed by a thin white border.

*Let's Brunch and
Write!*

TOY Application Essay Writing Workshop
Saturday, January 26, 2019
9:00-12:00 pm
IT Building- Room 216