

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

February 14, 2012

Committee Members Present	Directors Present
Dr. Kay Wijekumar	Mr. Gianni Floro
Ms. Debbie Miller	Mr. Jack Norris
Ms. Danielle Burnette <i>arrived at 7:11 pm</i>	Mr. Mark Rodgers
Mr. Robert Riker	
Dr. Heidi Ondek, administrative liaison	
Dr. Jillian Bichsel, administrative liaison	
Others Present	
Dr. Joseph H. Clapper	Mr. John Comerci, student representative
Mr. Karlton Chapman	Miss Connyre Corbett, student representative
Ms. Christine Kardong	Ms. Erin Woods, high school teacher
Dr. Joseph Marrone <i>arrived 7:43 pm</i>	Ms. Kelly Frank, collegiate affairs
Ms. Martha Smith	Ms. Aimee Benedict, high school nurse
Ms. Betsy Klasnick, food service manager	

1.0 EDUCATIONAL FOCUS

- 1.1 College preparation at the high school programs and information were provided. English was outlined by Ms. Erin Woods, and Ms. Kelly Frank provided current and historical information.

2.0 STUDENT REPRESENTATIVE

- 2.1 Students reported on student activities from the musical to the band pasta dinner.

3.0 EDUCATIONAL LEADERSHIP

- 3.1 Request was made to approve the High School Program of Studies as presented. Mr. Surloff provided the rationale for the changes and updates.
- 3.2 Request was made to approve the Middle School Program of Studies as presented. Mr. Aiken described the major changes, in which collaboration and articulation are key components.
- 3.3 Request was made that the board designate the building principals, assistant principals, and School Resource Officer as Quaker Valley School District attendance officers for all purposes under the School Code.

- 3.4 Information was attached to the agenda regarding supporting the infrastructure needs of 21st century school library programs.
- 3.5 Ms. Mellett has been selected to be a presenter at the annual Lilly Conference on College and University Teaching.
- 4.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT
 - 4.1 Due to the lengthy work session agenda, an overview of Quaker Valley curriculum on the website was postponed until the legislative meeting.
- 5.0 CO-CURRICULAR LEADERSHIP
 - 5.1 The athletics and activities report was attached to the agenda.
 - 5.2 Black History Month is being celebrated throughout the district.
 - 5.3 Request was made to approve the proposed high school Key Club trip to Key Club State Conference at Penn State Conference Center on March 16-18, 2012 at minimal cost to the district.
 - 5.4 Request was made to approve the proposed high school environmental science club trip to Allegheny College for the Environmental Science Symposium from April 20-21, 2012 at minimal cost to the district.
- 6.0 EDUCATIONAL SUPPORT & CONSORTIUMS
 - 6.1 Dual enrollment opportunities have diminished due to cuts in state funding, but other kinds of partnerships are possible and are being explored.
- 7.0 PUPIL SERVICES
 - 7.1 The recent special education monitoring visit showed that the district is in compliance with regulations.
 - 7.2 Ms. Klasnick and Ms. Benedict distributed information about BMI data, and provided an update on Club 5210 participation.
- 8.0 TECHNOLOGY
 - 8.1 The monthly technology report was attached to the agenda.

Dr. Wijekumar moved that items 3.1 - 3.3; and items 5.3 & 5.4 be placed on the legislative agenda for action. Ms. Burnette seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

February 14, 2012

Committee Members Present	Directors Present
Ms. Danielle Burnette	Mr. Jack Norris
Mr. Gianni Floro	Mr. Robert Riker
Ms. Debbie Miller	Mr. Mark Rodgers
Dr. Kay Wijekumar	
Dr. Joseph Clapper, administrative liaison	
Others Present	
Dr. Heidi Ondek	Mr. Karlton Chapman
Dr. Jillian Bichsel	Ms. Christine Kardong
Ms. Martha Smith	Dr. Joseph Marrone

1.0 FOR DISCUSSION

- 1.1 Policy 011.00 *Student Representative to the Board* (Draft A) will be updated, as per discussion.

2.0 FOR REVIEW/REVISION

- 2.1 Policy 217.00 *Transportation* (Draft C) was discussed in relation to student discipline. Further verbiage and more specific citations will be added before the policy is placed on the legislative agenda.

3.0 FOR FIRST READING

No item

4.0 FOR ADOPTION

- 4.1 Draft policy 216.01 *Co-Curricular Participation by Charter/Cyber Charter School Students* (Draft B)

5.0 FOR ELIMINATION

No item

Ms. Burnette moved that item 4.1 be placed on the legislative agenda for action.
Mr. Floro seconded the motion.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

February 14, 2012

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Danielle Burnette	Mr. Jack Norris
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
Others Present	
Dr. Heidi Ondek	Ms. Martha Smith
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone

1.0 COMMUNITY RELATIONS

1.1 It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Raymond Savko, father of Christine Jobes.

2.0 INTERGOVERNMENTAL AFFAIRS

2.1 Information was provided about the AIU annual school director convention, Thursday, March 29, 2012.

3.0 INFORMATION/OTHER

No item

Mr. Floro moved that item 1.1 be placed on the legislative agenda for action.
Ms. Burnette seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

February 21, 2012

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Mr. Mark Rodgers	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Mr. Scott Smith
Dr. Heidi Ondek	Ms. Martha Smith
Ms. Christine Kardong	

1. Middle School

- 1.1 It was requested that the board approve R. A. Glancy Change Order GC-22 for the labor, materials and equipment required to enlarge pathways to the boiler room to allow for better access for equipment and supplies at a cost of \$9,230. Funds to be taken from the bond issue fund.
- 1.2 It was requested that the board approve R. A. Glancy Change Order GC-23 for the labor, materials and equipment required to install new parapet wall at rooms EA206a and EA-206 where masonry wall was to be removed and it went up through multi-level roof lines at a cost of \$5,945. Funds to be taken from the bond issue fund.
- 1.3 It was requested that the board approve R. A. Glancy Change Order GC-24- as directed by Eckles response to RFI, provide labor, materials and equipment necessary to remove (2) additional layers of VCT flooring which was located beneath the existing flooring materials that were scheduled to be removed at a cost of \$2091 be taken from the bond issue fund.
- 1.4 It was requested that the board approve R. A. Glancy Change Order GC-25, as directed by Eckles response to RFI, provide labor, materials and equipment to install lightweight concrete infill materials at the removed mud slab areas of the kitchen where the slabs were lower than the remaining concrete surfaces at a cost of \$4,030 to be taken from the Bond issue fund.

- 1.5 It was requested that the board approve R. A. Glancy Change Order GC-26 As directed by Eckles response to RFI, provide labor, materials and equipment to break through the existing concrete wall that runs parallel to Route 65 to allow new storm water piping to continue to storm manhole at Route 65, this wall was discovered approximately 12 ft toward the school from the existing exposed wall long Route 65 at a cost of \$3,818. Funds to be taken from the Bond issue fund.
- 1.6 It was requested that the board ratify R.A. Glancy Change Order GC-27 as directed by Eckles response to RFI, provide labor, materials and equipment required to remove and properly dispose of VAT tile materials located under walls and ceramic tile area that were demoed on the 1st floor in the 1925 building. The mastic in both of these areas were found to be negative at a cost of \$3,659. Funds to be taken from the Bond issue fund.
- 1.7 It was requested that the board approve R. A. Glancy Change Order GC-28 as directed by Eckles response to RFI, provide labor, materials and equipment to infill exposed stairwell that led from the 1st floor to the old gym area in the original 1925 building at a cost of \$1527. Funds to be taken from the Bond issue fund.
- 1.8 It was requested that the board ratify R. A. Glancy Change Order GC-29 to provide labor, materials and equipment required to demolish abandoned cast iron steam piping previously not removed as part of past projects. This hangers supporting this piping was letting loose from the deck at a cost of \$15,907. Funds to be taken from the Bond issue fund.
- 1.9 It was requested that the board approve R. A. Glancy Change Order GC-30 as directed by Eckles response to RFI, provide labor, materials and equipment to patch the existing concrete floors on the 1st floor in preparation of new flooring materials. This floor has been modified several times in the past at a cost of \$9,106. Funds to be taken from the Bond issue fund.
- 1.10 It was requested that the board approve R. A. Glancy Change Order GC-31 Provide labor, materials and equipment required to block the existing opening between the old mechanical space and the area below the main entrance stairs at a cost of \$1,951. Funds to be taken from the Bond issue fund.
- 1.11 It was requested that the board approve East West Manufacturing & Supply Change Order HC-02 Provide labor, materials, and equipment required in response to Eckles answer to RFI HC-011, as follows "Delete all new HVAC accommodations for these rooms. Provide labor and material breakdown credits. GC shall install louvers in new doors that match the existing size. Also, GC shall make the drinking fountain support wall thick enough to accommodate CU6 and CU7 lines as a chase at a cost of \$1,528. Funds to be taken from the Bond issue fund.

- 1.12 It was requested that the board approve East West Manufacturing & Supply Change Order HC-03 to provide labor, materials, and equipment required in response to Eckles answer to RFI GC-030, the relocation of the roof top equipment RTU-4, RTU-5 & MAU-1 located above the cafeteria area which was required to accommodate structural steel restrictions added 320 lf of additional piping to accommodate maintaining ceiling heights as defined on the contract documents at a cost of \$12,839. Funds to be taken from the Bond issue fund.
- 1.13 Project Update, Monthly Project Report.
2. Osborne
 - 2.1 It was requested that the board approve the lease of parcel, Lot and Block 421-S-322 to Osborne Trail and Park Association, Inc. for \$1.00 with the option to purchase for a \$1.00.
 - 2.2 It was requested that the board approve an easement to Sewickley Borough for new sewer line on the West and South sides of the Osborne Elementary site at no cost to the school district.
 - 2.3 It was requested that the board authorize the administration for scanning of an additional 2,000 pages of Osborne construction documents by Multi-Media Unlimited for a cost not-to-exceed \$1,000. Costs to be taken from the Capital Project Fund.
3. High School
 - 4.1 There was a brief update on storm sewer along Rt. 65 behind the Knox Field grandstand.
4. Bell Acres
 - 4.1 Update.
5. Facilities/Operations
 - 5.1 The facilities/operations report was attached to the agenda.
6. Transportation
 - 6.1 It was requested that the board approve the auction of bus number 2 at 422 Sales.
 - 6.2 It was requested that the board approve the disposal of bus 4 for salvage value.
 - 6.3 Discussion on the recent loss of a 2005 minibus and the use of the \$25,598.33 in insurance proceeds.

Mr. Pusateri moved that items 1.1 - 1.12; 2.1 - 2.3; 7.1 and 7.2 be placed on the legislative agenda for action. Mr. Floro seconded the motion.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

February 21, 2012

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Sarah Heres
Mr. Mark Rodgers	Mr. Jack Norris
Mr. David Pusateri	Dr. Kay Wijekumar
Ms. Debbie Miller	
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Joseph Marrone	Ms. Christine Kardong
Dr. Heidi Ondek	

1.0 TAX COLLECTION

- 1.1 The real estate tax collection and earned income tax summaries were reviewed.
- 1.2 It was requested that the board appoint Charlotte Pierce as tax collector for Aleppo Township. Jordan Tax Services Inc. has been named deputy tax collector.
- 1.3 It was requested that the board ratify and approve the appeal of those properties whose difference between the 2011 purchase price discounted by 25% and the current assessed value will result in, at minimum, \$1,000 in lost revenue to the district.

2.0 FINANCIAL REPORTS

- 2.1 The capital projects and middle school renovation fund reports were reviewed.

- 2.2 It was requested that the board approve the bond issue funds, capital projects fund, general fund and cafeteria fund financial statements for the month ending January 31, 2012.
- 2.3 It was requested that the board approve the bills for January and February, 2012, in the amount of \$ 3,119,060.59.
- 2.4 It was requested that the board authorize the administration to pay the January, 2012, food service fund bills in the amount of \$40,363.20.
- 2.5 It was requested that the board approve invoices for the capital projects fund in the amount of \$ 13,613.00.
- 2.6 It was requested that the board approve the 2010 bond issue fund invoices for February, 2012, in the amount of \$1,277,685.05.
- 2.7 It was requested that the board approve the 2011 bond issue fund invoices for February, 2012, in the amount of \$92,383.20.

3.0 GENERAL BUSINESS

- 3.1 It was requested that the board approve the proposed Allegheny Intermediate Unit Program of Services budget as presented. The district's estimated portion of this budget is \$54,302.65.

4.0 BUDGET

- 4.1 Mr. Sheline provided the calendarized budget for January, 2012.
- 4.2 The board reviewed 2012-2013 budget items.

5.0 DONATIONS

- 5.1 The donations to the district were as follows:

Date	From	Amount	Reason
01-13-2012	SP Smith Construction Services LLC	\$1,219.71	Donation of booklets for Opening Day
01-19-2012	Philip & Della Holtzapple	2,200.00	Donation to purchase a Bass

01-19-2012	The Presbyterian Church– Sewickley	120.00	Community Youth Worker - Supplies
01-19-2012	The Presbyterian Church– Sewickley	2,897.54	Community Youth Worker - Supplies
01-19-2012	The Presbyterian Church– Sewickley	7,000.00	Community Youth Worker – Salary/Supplies
	Total Donations Received: January 2012	\$13,437.25	

5.2 The board was provided a list of donations for the middle school wellness center.

Mr. Riker moved that items 1.2, 1.3; 2.2 - 2.7, and 3.1 be placed on the legislative agenda. Ms. Miller seconded the motion.