

Date of Board Approval: 1/8/15

SUBJECT: MINUTES of the REGULAR MEETING on DECEMBER 8, 2014

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting on **DECEMBER 8TH 2014** at 7:30 p.m. in the Hightstown High School Cafeteria located at 25A Leshin Lane, Hightstown, NJ

Members Present: Pete Bussone, Paul Connolly (8:05pm), Bertrand Fougnes, Christine Harrington, Robert Laverty, Kennedy Paul and Alice Weisman

Member(s) Absent: Lilia Gobaira, Tracy Carroll

Also Present: Dr. James C. Baker, Interim Chief School Administrator
Thaddeus Thompson, SBA/Board Secretary
David Coates, Board Legal Counsel

1. WELCOME/SUNSHINE NOTICE

Board President Alice Weisman called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are kept by the Board Secretary and are available to any member of the public requesting them at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Ms. Weisman asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

2. PLEDGE OF ALLEGIANCE

3. A. APPROVAL OF AGENDA

Action: Having read the material received, Mr. Paul moved, seconded by Mr. Bussone to approve the revised agenda with an addendum to staffing as submitted.

Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 6 'yes' votes

B. RESOLUTION: EXECUTIVE SESSION

Mr. Paul moved, seconded by Mr. Bussone to approve the following resolution:

BE IT RESOLVED that the Board of Education of the East Windsor Regional School District will hold two executive sessions during its meeting on Monday, December 8, 2014.

These closed sessions concern:

1. Personnel

A. Employee Matters

~~B. 2015-16 School Calendar Matter~~ (Ms. Weisman noted this is not a closed session item)

C. Negotiations

2. Student Matters - Bullying

Minutes of the closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists.

- Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 6 'yes' votes.

4. PRESENTATION: 2013-14 DISTRICT AUDIT BY DISTRICT AUDITOR

Mr. Thompson, Business Administrator introduced Mr. Rodney Haines, of the auditing firm Holman, Frenia and Allison. Mr. Haines provided the Board with a comprehensive overview and analysis of the audit results for the period ending June 30, 2014. An unqualified opinion of the District's financial statements in accordance with NJ Statutes was given with just one recommendation going forward.

5. A. Approval of June, 2014 Audit Report

New Jersey Statutes and sound financial management practices require that each NJ School District be audited by a qualified auditor. The District audit was completed and an unqualified audit opinion was provided. Board approval is recommended.

Action: Mr. Paul moved seconded by Mr. Bussone to approve the 2013-14 District audit as submitted.

Vote: On a roll call poll of the Board, motion to approve was carried unanimously with 6 'yes' votes.

B. APPROVAL OF JUNE 30, 2014 AUDIT CORRECTIVE ACTION PLAN

A component of the annual audit is the report on administrative findings and recommendations, which focus on areas in need of improvement. The June, 2014 audit contained only one recommendation as is indicated in the Audit corrective action plan: that the treasurer of school monies obtains adequate surety bonding as required by N.J.A.C. 6A:23A-16.4. The SBA will implement the recommendation as soon as possible.

Action: Mr. Paul moved, seconded by Mr. Bussone to approve the 2014 audit corrective action plan as submitted.

Vote: On a roll call poll of the Board, motion to approve was carried unanimously with 6 'yes' votes.

6. PRESENTATION: UPDATE ON NJDOE GRADUATION REQUIREMENTS

Mr. Michael Dzwonar, Assistant Superintendent for Curriculum and Assessment presented to the Board the latest information released from the NJDOE regarding new guidelines for graduation. He explained the changes/ additions, and test requirements for the high school students. This information is posted on the District Website.

7. ~~Presentation by HHS Administration HS State of the Union~~ (Postponed for future date)

8. ANNOUNCEMENTS

Dr. Baker spoke on the following topics:

- Update on progress of new science labs.
- The Commissioner of Education has granted a 3 year waiver to drop one of the teacher evaluations for tenured teachers who are performing well.
- DEAC (District Evaluation Advisory Committee) and Student Growth Objectives discussed; professional development to address the issues.
- QSAC monitoring is coming up; the major assessment is on Feb. 4th to look at all the different areas.
- Governor's Educator of the year program.
- Safety Committees in District – safety is a major issue. A district-wide Safety Committee will be pulled together.
- He and Mr. Dzwonar will be visiting ELL classes this week.

9. FIRST OPPORTUNITY FOR BOARD MEMBER'S COMMENTS

Mr. Bussone congratulated the high school drama club for the great performance of "A Midsummer Night's Dream" and commented they are a very talented group of students.

Mr. Connolly had attended the concert at Meadow Lakes and noted that it was very well received

Ms. Weisman commented on the Saturday retreat, the Board formed a negotiations committee, and is glad that

Ms. Wesiman noted that Mr. Laverty has agreed to be a fourth member of the contract negotiations committee.

Ms. Weisman also commented on the superintendent search. The Board is in a great position now as Dr.

Baker indicated he is willing to stay the full two years the law allows him to. She added that the Board acknowledges its primary obligation is to find the best qualified individual for District superintendent position, and we will resume the search for a new superintendent in the spring.

10. FIRST OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

11. EXECUTIVE SESSION

The Board went into closed session.

12. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

- A. Staffing
- B. Bullying Report from November 17, 2014
- C. New Non-paid Club at HHS
 1. STEM (Science, Technology, Engineering, and Math) Club
 2. Indoor Color Guard Club
- D. Donation to HHS Red Cross Club from Shiseido America, Inc.
- E. HHS Athletic Department Gate Receipt Donation to the V Foundation
- F. Travel & Related Expenses
- G. Approve 2014-15 Annual Progress Target Action Plan as required by NJDOE Elementary & Secondary Act (ESEA) Flexibility Waiver Requirements
- H. Approve Revisions to Grades 9-12 Social Studies Curricula
- I. Approve Revisions to Grades 9-12 Language Arts Curricula
- J. Professional Services for Students
- K. Renewal of Contract with Princeton Healthcare System for Employee Assistance Program
- L. Resolution: Review of Compliance with SEC & Participation in Disclosure Cooperation Initiative
- M. Revised Roosevelt Tuition Contract
- N. Report of Board Secretary and Treasurer for Oct., 2014
- O. Transfer Report for Oct. 2014
- P. Bill List for December 8, 2014
- Q. Agreement with Schwartz, Simon, Edelstein, Celso LLC. as Special Counsel for Construction Legal Matters
- R. Directive for Board President & Board Secretary to sign agreement re: employee known to Board
- S. Approve Payoff to Ohio Casualty Insurance Co. Per Settlement/Judgment
- T. Approve Payoff of Lease to TD Equipment Finance for Artificial Turf Field at HHS

Exception item: A. Staffing – voted on separately.

Mr. Connolly moved, seconded by Mr. Paul to approve exception item A. Staffing, as submitted.

On a roll call poll of the Board, motion to approve was carried as follows:

Members voting yes: Mr. Connolly, Mr. Fougnyes, Ms. Harrington, Mr. Laverty, Mr. Paul and Ms. Weisman.

Voting no: no one. Abstaining: Mr. Bussone

- Motion to approve was carried with 6 'yes' votes.

Exception Items B. through R.

Mr. Connolly moved seconded by Mr. Bussone to approve the exception items B through R as submitted.

- On a roll call poll of the Board, Motion to approve was carried unanimously with 7 ‘yes’ votes.

B. Bullying Report as discussed at executive session at the November 17, 2014 Board of Education meeting.

C. New Non-paid Club at HHS

1. STEM (Science, Technology, Engineering and Math) Club

Hightstown High School would like to start a new club entitled “STEM Club” which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Doris Grellis, one of the science teachers at HHS. STEM stands for Science, Technology, Engineering, and Math and will provide a vehicle for students to apply their knowledge of math and science disciplines.

2. HHS Indoor Color Guard Club

Hightstown High School would like to start a new club entitled “Indoor Color Guard Club” which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Kelly Martini, who is currently an assistant for the Marching Band – Flags at HHS and holds substitute teaching certificate.

D. Donation to HHS Red Cross Club from Shiseido America, Inc.

Shiseido America, Inc., Mrs. Kathy Petti, Human Resources, 366 Princeton-Hightstown Road, East Windsor, NJ 08520 would like to donate \$250.00 to the Red Cross Club of Hightstown High School. The club will use the donation to purchase children’s gifts and door prizes at their annual holiday party.

E. HHS Collection of Donations

Mr. Gary Bushelli, Athletic Director of HHS, and the Hightstown High School’s Boys’ Basketball Team would like to donate the gate receipts from their basketball game on February 13, 2015 to the V Foundation for Cancer Research as part of the Colonial Valley Conference Tip Off against Cancer Program.

F. Travel and Related Expenses

				Per Person	Total
D. Feaster	Admin	Feb 25, 2015	Registration to attend 2015 School Law Conference, Monroe, NJ	240.00	240.00
M. Beckman M. Bergazyn W. Conley B. Johnson M. Navarro A. Shahani P. Schad S. Tafone	Student Services	Dec 12, 2014	Eight registrations to attend the NJASP Winter Conference, East Windsor, NJ	175.00	1,400.00
N. Kuchie M. Randall S. Kaminsky	GNR WCB Admin	Dec 19, 2014	Three registrations to attend “Following the 5 E’s on the Road to Implementing the NGSS”, Montclair, NJ	130.00	390.00
N. Kuchie M. Randall S. Kaminsky	GNR WCB Admin	Jan 16, 2015	Three registrations to attend “Uncovering Student Ideas in Science”, Montclair, NJ	130.00	390.00
S. Noone M. Falter S. Kaminsky	EMK WCB Admin	Feb 6, 2015	Three registrations to attend “Ecosystems”, Montclair, NJ	130.00	390.00
S. Noone	EMK	Feb 26,	Three registrations to attend “The Science	70.00	210.00

M. Falter S. Kaminsky	WCB Admin	2015	Behind the Science We Teach”, Montclair, NJ		
N. Kuchie M. Randall	GNR WCB	Dec 19, 2014, Jan 16, 2015	Anticipated mileage reimbursement to attend workshops in Montclair, NJ	70.00	140.00
S. Noone M. Falter	EMK WCB	Feb 6, 26, 2015	Anticipated mileage reimbursement to attend workshops in Montclair, NJ	70.00	140.00
Monthly Total					\$ 3,300
YTD Total					\$23,740

G. Approve 2014-2015 Annual Progress Target Action Plan as required by NJDOE Elementary and Secondary Education Act (ESEA) Flexibility Waiver Requirements

As part Waiver and New Jersey’s Elementary and Secondary Education (ESEA) Flexibility Waiver Request, the New Jersey Department of Education (NJDOE) uses progress targets to analyze the performance of every school and district that participates in the state assessment system according to goals established by the NJDOE for the Race to the Top Waiver. The performance levels of Perry L. Drew Elementary School, Grace N. Rogers Elementary School, and Melvin H. Kreps Middle school did not meet their progress targets.

As per the attachment, to meet the target goals for the 2013-2014 school year Perry L. Drew Elementary School’s Students with Disabilities targets were 51.9% in ELA and 73.3% in Mathematics, Economically Disadvantaged students were 58.6% in ELA and 82% in Mathematics, and Hispanic students were 81.1% in Mathematics. Grace N. Rogers Elementary School’s Economically Disadvantaged students were 58.7% in ELA and 73.9% in Mathematics. Melvin H. Kreps Middle School’s Students with Disabilities targets were 54% in ELA and 62.6% in Mathematics, Economically Disadvantaged students were 70.9% in ELA and 74.9% in Mathematics, and Hispanic were 71% in ELA and 75.1% in Mathematics. The district has analyzed the profiles and data and other student performance data to develop the attached Progress Target Action Plan to assist struggling students.

H. Approve Revisions to Grades 9-12 Social Studies Curricula

In 2012, the Board approved grades 9-12 social studies curricula. These curricula aligned instruction to the Common Core State Standards, the New Jersey Core Curriculum Content Standards and anticipated curricular and instructional changes for the upcoming PARCC assessments. The current curricular revisions further refine curricular and instructional approaches in order to provide teachers with a specific scope and sequence of skills and knowledge necessary for college and career readiness as well as providing students with a common academic experience that provides for their own unique interests and abilities in reading and writing. It is recommended that the Board approve revisions to following curricula: Standard US History 1, Academic US History 1, Honors US History 1, Humanities US History 1, US 2 Honors, Humanities 12 World Studies 2, African-American Studies, History on Film/Film on History.

I. Approve Revisions to Grades 9-12 English Curricula

In 2012, the Board approved grades 9-12 Language Arts curricula. These curricula aligned instruction to the Common Core State Standards, the New Jersey Core Curriculum Content Standards and anticipated curricular and instructional changes for the upcoming PARCC assessments. The current curricular revisions further refine curricular and instructional approaches in order to provide teachers with a specific scope and sequence of skills and knowledge necessary for college and career readiness as well as providing students with a common academic experience that provides for their own unique interests and abilities in reading and writing. It is recommended that the Board approve Revisions to following curricula: English 9 Standard, English 9 Academic, English 9 Honors English 10 Standard, English 10 Academic, English 11 Standard, English 11 Academic, English 12 Standard, and English 12 Academic.

J. Professional Services for Students

The Office of Student Services requires services of consultants to provide students with disabilities and staff assigned to these students, services under the Individuals with Disabilities Act (IDEA).

Name	Type of Service	Rate
Invo HealthCare Associates, Inc.	Speech-Language Services	\$84.00 Per Hour
Learning Associates	Independent Reading Evaluations	Per Rate Schedule
Saint Clare’s Hospital	Hospital Instruction	Per Rate Schedule

K. Renewal of Contract Between EWRSD & Princeton Healthcare Employee Assistance Program

This contract is an agreement between East Windsor Regional School District and Princeton HealthCare System Employee Assistance Program (EAP) for the District to retain behavioral health services for its staff. For the purpose of this contract, the term employee shall mean district employees, spouses, dependent children and members of the immediate household.

L. Resolution to Authorize the Review of Compliance with the Securities Exchange Commission & Participation in Disclosure Cooperation Initiative

The Securities and Exchange Commission (SEC) has recently focused attention on the failure of local government issuers across the nation to meet their continuing disclosure obligations regarding one or more series of bonds purchased within the last five years. In an effort to rectify this issue, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (SEC Initiative) which requests issuers of municipal bonds to self-report possible material misstatements or omissions. It is in the best interest of the District to authorize the SBA to engage the services of a disclosure specialist (in this case the District bond consultant firm), to complete the disclosure audit on the District’s behalf; to approve the attached resolution to authorize a review of District Compliance with the SEC municipalities’ continuing disclosure cooperation initiative by the District’s bond consultant/financial advisors.

RESOLUTION AUTHORIZING A REVIEW OF COMPLIANCE WITH PRIOR ANNUAL CONTINUING DISLCOSURE OBLIGATIONS AND PARTICIPATION IN THE SECURITIES & EXCHANGE COMMISSION'S MUNICIPALITIES CONTINUING DISCLOSURE COOPERATION INITIATIVE

The Securities and Exchange Commission (SEC) has recently focused attention on the failure of local government issuers across the nation to meet their continuing disclosure obligations regarding one or more series of bonds purchased within the last five years. In an effort to rectify this issue, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (SEC Initiative) which requests issuers of municipal bonds to self-report possible material misstatements or omissions. It is in the best interest of the District to authorize the SBA to engage the services of a disclosure specialist (in this case the District bond consultant firm), to complete the disclosure audit on the District’s behalf.

It is recommended that the EWRSD Board Of Education (*issuer*) approve the following resolution to authorize a review of District Compliance with the SEC municipalities’ continuing disclosure cooperation initiative by the District’s bond consultant/financial advisors.

WHEREAS, the above-defined Issuer has previously issued one or more series of bonds, including bond issues in the past five (5) years pursuant to one or more preliminary and final official statements (collectively, the "Bonds"); and

WHEREAS, in connection with the issuance of such Bonds, the Issuer covenanted with Bondholders to provide certain secondary market disclosure information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port (2009 to present) ("EMMA"), which secondary market disclosure information may consist of one or more of the following: audited financial statements, budgets, other financial and operating data and ratings changes; and

WHEREAS, the Securities and Exchange Commission (the "SEC") has recently focused attention on what it alleges is widespread failure of local government issuers across the nation to meet their continuing disclosure obligations and misrepresentation through material misstatements in an official statement (innocently, inadvertently or otherwise) of past compliance with continuing disclosure obligations; and

WHEREAS, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (the "SEC Initiative"), a limited-time program ending at 5:00 p.m. on December 1, 2014, that encourages issuers of municipal bonds, including the Issuer, to self-report possible material misstatements or omissions, made in the past five (5) years in an official statement regarding compliance with prior continuing disclosure obligations; and

WHEREAS, should the SEC determine that an issuer has made material misstatements in an official statement regarding compliance with prior continuing disclosure obligations, issuers participating in the SEC Initiative agree to accept certain non-monetary penalties, in lieu of unknown, and, by all accounts, hefty monetary and non-monetary penalties the SEC has threatened on issuers that do not participate in the SEC Initiative; and

WHEREAS, by participating in the SEC Initiative, issuers agree to accept the following penalties, if imposed by the SEC (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC, (ii) implementation of policies, procedures and training regarding continuing disclosure obligations, (iii) compliance with all existing continuing disclosure undertakings, (iv) cooperation with any further SEC investigation, (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings, and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

WHEREAS, on July 24, 2014, the Division of Local Government Services issued Local Finance Notice 2014-9 (i) alerting local governments to the SEC Initiative, (ii) strongly recommending that local governments examine their continuing disclosure contractual obligations and past official statements in order to determine if it is advisable for an issuer to participate in the SEC Initiative, and (iii) cautioning, among other things, that local governments that fail to complete a disclosure assessment in connection with the SEC Initiative will likely have difficulty accessing capital markets; and

WHEREAS, the Issuer desires to conduct a disclosure audit that will (i) summarize the results of the Issuer's prior compliance with its secondary market disclosure obligations, and (ii) compare those results to the statements made by the Issuer in its official statements regarding past compliance (the "Disclosure Audit"); and **WHEREAS**, the Issuer further desires to retain the services of a disclosure specialist to conduct the Disclosure Audit; and

WHEREAS, based on the results of the Disclosure Audit, and weighing heavily the known non-monetary penalties that may come through the Issuer's participation in the SEC Initiative versus the unknown, and, by all accounts, hefty monetary and non-monetary penalties the SEC has threatened on issuers that do not self-report, the Issuer further desires to delegate to the Business Administrator/Board Secretary, in consultation with the Issuer's general counsel, bond counsel, auditor and other finance professionals, the power to prepare and submit all documentation required to enter the Issuer's Bond issues into the SEC Initiative, as necessary;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer, as follows:

Section 1. The Issuer hereby authorizes completion of the Disclosure Audit.

Section 2. The Issuer hereby authorizes the Business Administrator/Board Secretary to engage the services of a disclosure specialist to complete the Disclosure Audit; provided that the award of any contract in connection therewith meets the requirements of the Public Schools Contracts Law (N.J.S.A. 18A:18A-1 *et seq.*).

Section 3. In the event the Disclosure Audit reveals that the Issuer **may** have made a material misstatement regarding the Issuer's compliance with prior continuing disclosure undertakings, the Issuer hereby authorizes and directs the Business Administrator/Board Secretary to prepare and submit all documentation necessary to enter the Issuer's applicable Bond issues into the SEC Initiative.

Section 4. Any action taken by the Business Administrator/Board Secretary or any other officer of the Issuer, with respect to the Disclosure Audit, the engagement of a disclosure specialist and participation in the SEC Initiative, is hereby ratified and confirmed.

Section 5. This resolution shall take effect immediately.

M. (Revised) ROOSEVELT TUITION CONTRACT for 2014-15 School Year

East Windsor is the receiving District for Roosevelt's seventh through twelfth grade students, and this has been an ongoing relationship. The tuition contract approved at the October 6th 2014 meeting has been revised to more accurately reflect the enrollment count of students attending our District. The *Revised* Memorandum of Agreement (Tuition Contract) with the Roosevelt School District is attached for Board approval.

THIS AGREEMENT, made this 8th day of December, 2014 between the Board of Education of the East Windsor Regional School District, Mercer County, New Jersey, hereinafter designated "East Windsor" and the Board of Education of the Borough of Roosevelt, Monmouth County, New Jersey, hereinafter designated as "Roosevelt;" WITNESSETH THAT:

WHEREAS, East Windsor and Roosevelt wish to continue to maintain a sending/receiving relationship for Roosevelt's 7th through 12th grade students whereby Roosevelt, as the sending district, and East Windsor, as the receiving district, provide for the education of Roosevelt's 7th through 12th grade students - at its middle school for grades 7 and 8 and Hightstown High School for grades 9-12; and

WHEREAS, East Windsor and Roosevelt wish to provide for a method to calculate and provide for the payment of the "students sent and received" pursuant to NJAC 6:20-3.1 and also wish to establish a more formalized understanding of mutual interaction and communication, for a term of one year from July 1, 2014 through June 30, 2015;

NOW THEREFORE, it is mutually agreed as follows:

1. Roosevelt shall be entitled to send its residents' school children of grades 7 through 12 to East Windsor schools during the term of this agreement.

2. Roosevelt agrees to pay East Windsor tuition charges which shall be fixed as follows:

A. Methods of Determining Tuition Charges:

1. Commencing with the 2014 -2015 school year, the projected tuition charge per pupil for middle school students will be \$11,227.00, (eleven thousand two hundred twenty seven dollars). The projected tuition charge per pupil for high school students will be \$11,431.00 (eleven thousand four hundred thirty one dollars).

Special Services will be \$13,338.00 (thirteen thousand three hundred thirty eight dollars) consisting of 6 periods at \$2,223.00 (two thousand two hundred twenty three dollars) per period.

The Total 2014-2015 projected tuition will be \$567,542.28 for 15 middle school students and 33 high school students.

2. Both parties agree that when the actual tuition costs per student are finalized, any underpayment or overpayment of tuition will be paid in the second year following the tuition year. It is further agreed that the net amount due East Windsor will not exceed \$250 per student times the actual number of students covered by this contract.

3. Tuition cost for Roosevelt special education students placed out of district will be the responsibility of Roosevelt. However, the Roosevelt Chief School Administrator/Principal (CSA/Principal) and Child Study Team will be consulted on any placement decision at its inception by the East Windsor Child Study Team. Notice will be given to the Roosevelt Child Study Team regarding the IEP meeting to discuss this change of placement.

4. The Roosevelt CSA/Principal will be consulted at the inception of all proposed changes in placement that incur cost due to transportation or tuition such as but not limited to vocational or alternative school. This notice will be made prior to any parental notification of these proposed changes.

5. Any and all costs for the transportation of Roosevelt students to East Windsor will be the sole responsibility of Roosevelt. East Windsor agrees to offer whatever transportation jointure agreements are possible on an annual basis.

6. Tuition charges shall be paid annually (Sept. - June) in ten (10) monthly payments by Roosevelt to East Windsor upon Board approval at the regularly scheduled Board of Education meeting.

B. Articulation Between Districts:

1. Both East Windsor and Roosevelt agree that articulation and communication between the two districts is a necessary part of this contract. This articulation and communication will be through the Chief School Administrator (CSA) of East Windsor and the CSA/Principal of Roosevelt. Board of Education meeting agendas will be mailed routinely to each other through the CSA of East Windsor and the CSA/Principal of Roosevelt.

A CSA or CSA/Principal may request his or her counterpart to place an item or items on a Board of Education meeting agenda. If the CSA or CSA/Principal agrees, said item(s) will be placed on the agenda and the requesting district will be able to make a presentation at that time. The Board of Education holding the meeting will determine after hearing the presentation what time limits will be set on any ensuing dialogue.

2. In an effort to enhance communication and articulation between the districts East Windsor and Roosevelt agree to:

(a) have East Windsor forward standardized test scores and report card information for all residential students being sent from Roosevelt to East Windsor to the CSA/Principal of the Roosevelt School District;

(b) allow for articulation and interaction in the area of staff development activities and district committees exploring educationally related matters.

3. East Windsor agrees to provide a program of orientation for Roosevelt sixth graders and their parents in the spring of the school year prior to 6th graders entering middle school including a one day orientation at Kreps Middle School.

4. East Windsor agrees to provide Roosevelt with a copy of its policy manual and to advise Roosevelt of any policies which may be revised or replaced that concerns or relates to the middle school or high school program.

C. Other Provisions

1. In consideration of the payment by Roosevelt to East Windsor of the sums set forth above, all Roosevelt students covered under this agreement shall be admitted into East Windsor's middle or high school and taught therein during the term of this agreement, and such children shall be entitled to and shall receive like and equal instruction to that imparted to East Windsor children of like ages, grades, and departments and shall be accorded all the rights and privileges enjoyed by the resident students of East Windsor in attendance at the schools therein.

2. If during the length of this agreement Roosevelt wishes to expand its sending relationship to include additional grade levels, East Windsor agrees to negotiate that possibility.

3. Roosevelt and East Windsor agree to commence negotiations at least three months prior to the expiration of this Agreement to consider renewal or extension of this Agreement for a further term.

IN WITNESS WHEREOF: The parties hereto have caused these presents to be signed by their respective Presidents and their corporate seals to be hereto affixed and attested by their Secretaries the day and year first above written.

N. Board Secretary's and Treasurer's Report for OCTOBER, 2014

WHEREAS, the Board of Education has received the report of the **Board Secretary** and **Treasurer** for the month of **OCTOBER 2014** submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and

WHEREAS, the report of the Treasurer of School Monies is in agreement with the Report of the Secretary;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications, and certifies that after review, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

O. Transfer Report – October, 2014

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis.

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported Pursuant to Board policy and State regulation.

P. Bill & Claims Report for approval - Total: \$9,563,026.56

Q. Agreement with Schwartz Simon Edelstein & Celso, LLC to Serve as Special Counsel for Construction Legal Matter

The District is initiating litigation with ABCD Construction Company, the District roofing contractor. It is in the best interest of the District to engage the services of a construction attorney to serve as co-counsel relating to the ensuing legal matter. It is recommended that the Board approve/appoint the firm Schwartz Simon Edelstein & Celso, LLC of Whippany, NJ as co-counsel for construction legal matters in relation to ABCD Construction Co.as submitted.

R. Directive for Board President and Secretary to Sign Agreement re: employee known to Board.

As discussed in closed session.

S. Approve Payoff to Ohio Casualty Insurance Co. per Settlement/Judgment

The District received a judgment in 2009 from previous construction projects. The Business Administrator is requesting Board approval to pay off the judgment amount with funds budgeted in fiscal year 2014-15 for this purpose.

T. Approve Payoff of Lease to TD Equipment Finance for Artificial Turf Athletic Field at HHS

The District entered into a five year term lease in March, 2013, to finance the new HS athletic field. The SBA is requesting Board approval to pay off the lease with funds budgeted in fiscal year 2014-15 for this purpose.

At this point, Ms. Weisman offered her gratitude to all the entities that donated to the high school this evening.

13. Second Opportunity for Board Members' Comments

The Board discussed the next meeting date scheduled for January 8th. There may be a conflict with 8th grade orientation that evening. As the date for the orientation was not on the school or district calendar, it was decided to keep the date for the next meeting to be January 8th, and if the cafeteria is not available the meeting will be held in Administration room 807.

14. Second Opportunity for Public Comment

No one spoke.

15. Executive Session

Not needed.

16 Open Session

17. Adjourn

As recorded by Thaddeus Thompson, Board Secretary

(transcribed by C. Jablonski, Confidential Sec'y)