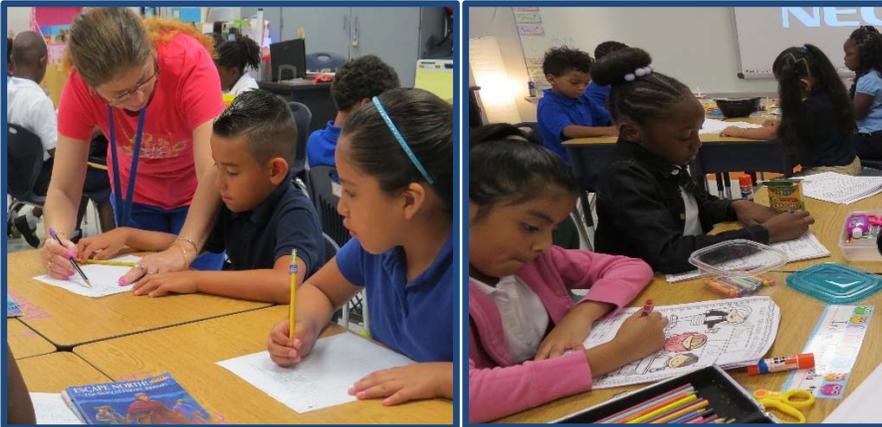


Code of Conduct



"Student-Centered....Future-Focused!"



Student Rights and Responsibilities Handbook 2018-2019

Post Office Box 848
10942 North Jacob Smart Boulevard
Ridgeland, SC 29936
www.JCSD.net

TABLE OF CONTENTS

I. MESSAGE FROM SUPERINTENDENT	4
II. INTRODUCTION.....	5
III. PURPOSE AND OBJECTIVES	6
IV. SCHOOLCLIMATE	6
V. DRESS CODE	8
VI. FINANCIAL HARDSHIP	8
VII. DISCIPLINARY ACTIONS	9
VIII. TRANSPORTATION/BUS BEHAVIOR.....	9
IX. SPECIFIC PROVISIONS	
(A) Attendance	10
(B) Tardy	11
(C) Truancy.....	12
(D) Appeal Process-Denial of Credit	13
(E) Bullying	14
(F) Sexual Harassment	15
(G) Gang Affiliation	15
(H) Search of Person/Property.....	16
(I) Weapons	16
(J) Alcohol/Drugs.....	16
(K) Cell Phones/ Electronic Devices	17
X. CODE OF CONDUCT OFFENSES	19
XI. SUSPENSION.....	22
XII. ADMINISTRATIVE HEARING OFFICER	23
XIII. EXPLUSION.....	24
XIV. APPEALS.....	25
XV. DISCIPLINARY PROCEDURES FOR SPECIAL NEEDS.....	25
XVI. STUDENT ATHLETE CODE OF CONDUCT.....	26
XVII. STUDENT TECHNOLOGY USE POLICY.....	27
XVIII. CODE OF SOUTH CAROLINA.....	29
XIX. DEFINITIONS.....	30
XX. STUDENT TECHNOLOGY USE AGREEMENT.....	35



**Jasper County School District
Board of Education**

Priscilla Green, Board Chairwoman
District 9
Priscilla.Green@jcsd.net
843-784-2427

Ms. Berty Riley, Vice Chair
District 3
Berty.Riley@jcsd.net
843-726-4857

Mr. Randy Horton
District 4
Randy.Horton@jcsd.net
843-368-3017

Ms. Daisy L Mitchell, Secretary
District 5
Daisy.Mitchell@jcsd.net
843-726-3415

Mr. Kevin M. Karg
District 6
Kevin.Karg@jcsd.net
603-930-7811

Mr. Bennie Hazel, Chaplin
District 1
Bennie.Hazel@jcsd.net
803-625-4275

Mr. Jerold L. Murray
District 7
Jerold.Murray@jcsd.net
912-414-7647

Dr. Debora Butler
District 2
Debora.Butler@jcsd.net
843-784-2683

Mr. Tedd Moyd
District 8
Tedd.Moyd@jcsd.net
843-784-6294

Mission

The mission of the Jasper County School District is to provide a safe environment, promote self-esteem, and educate all students to become independent life-long learners and productive citizens in a global society.

Vision

The Jasper County School District aspires to become the pride of the community where all students are empowered to excel to high academic standards guided by highly qualified professionals and dedicated citizens.



Message from the Superintendent of Schools

August 2018

Greetings Jasper County School District Students and Parents:

As your Superintendent, I am excited to be working with the staff, parents, and community to meet the educational needs of all students and to ensure that our learning environment is safe, orderly, clean and welcoming.

Welcome to the 2018-2019 school year. The Student Discipline Code of Conduct Handbook, describes specifically what we expect from each student. It specifies information regarding the behaviors that students are expected to adhere to, as well as the consequences associated with expectations outlined. The Student Discipline Code of Conduct addresses expectations for all students and will be used to create and maintain an environment in which every student can learn and be successful as it pertains to students arriving to school on time, attending all classes, appropriate dress, proper use of technology, respect for the rights and property of others, and student activities.

As your Superintendent, I ask that, together, you and your child or children read and discuss the handbook. Safe and orderly schools are a vital part of academic success. After reviewing and discussing the document and the consequences associated with the expectations outlined, I ask that you sign the form included with the code which states that you understand and agree to expectations, responsibilities and consequences outlined for student conduct. Please return the signed form to your school.

Each of us in the Jasper County School District family has a responsibility to make our schools great places to learn. I look forward to your partnership and commitment to ensuring that your child or children make us proud by making the right choices.

Thank you for choosing Jasper County School District where The Commitment of Jasper: JCSD is “Student-Centered...Future-Focused!”

Best Wishes,

Dr. Rachel Anderson
Superintendent

Jasper County School District
CODE OF STUDENT CONDUCT 2018–2019
Student Rights and Responsibilities Handbook

Acknowledgment of Receipt of Code of Conduct

Release of Directory Information & Military Release - The Family Educational Rights and Privacy Act (FERPA), a Federal law, allows school districts to disclose appropriate-designated "directory information" without written consent. Parents, legal guardians, or eligible students may make a written request to the principal of the school where a student is enrolled to request that such information not be designated as directory information. Schools may release to military recruiters when requested the name, address, and telephone number of high school juniors and seniors to be used by armed services in recruiting and informing high school students of scholarship opportunities. Parents, legal guardians, or eligible students may make a written request to the principal of the school where a student is enrolled to request that such information not be released to military recruiters.

Media Center, Internet, & Extracurricular Activities - The Media Center and Internet access is available to all students of the Jasper County School System. Eligible students may also participate in extracurricular activities, such as clubs and organizations, sponsored by the Jasper County Board of Education. Parents, guardians, or eligible students may make a written request to the principal of the school where a student is enrolled to request that your child not be allowed to use the Media Center or have Internet access. You may also direct that your child not participate in any and/or specified extracurricular activities including clubs or other organizations as detailed in the Student & Parent Handbook.

Publicity Releases & Publications - Jasper County Schools publicize students' outstanding achievements and activities through various media. This may include; but is not limited to: honor roll lists, yearbooks, photographs, and videos of classroom and/or extracurricular activities. In addition, exemplary student work, student pictures or videos, and student's first and last names may be published on school-sponsored websites. Parents, legal guardians, or eligible students may make a written request to the principal of the school where a student is enrolled to request that such information not be published or used on any school-sponsored websites.

The undersigned hereby acknowledges receipt of a copy of the Jasper County School District's Code of Conduct. We have received, read, and discussed the Code of Conduct with our child, and we agree to fully abide by the same.

Parent Acknowledgement - This is to verify that I have received a copy of the Jasper County School District Code of Conduct for the 2018-2019 school year. I understand it is my responsibility to review this handbook with my child(ren). I further understand that failure to sign or return this acknowledgement form does not excuse any individual from complying with the school district's policies, regulations, and guidelines.

We have been provided with information regarding possible consequences and penalties for failure to comply with the compulsory attendance law.

I have reviewed the Code of Student Conduct, and I understand the rights and responsibilities contained therein.

Parent: _____ Date _____

To help keep my school safe, I pledge to show good character, work to the best of my ability and adhere to the guidelines established within the Code of Student Conduct.

Student: _____ Date _____

NOTE: FAILURE TO RETURN THIS ACKNOWLEDGEMENT AND PLEDGE WILL NOT RELIEVE A STUDENT OR THE PARENT/GUARDIAN FROM BEING RESPONSIBLE FOR KNOWING OR COMPLYING WITH THE RULES CONTAINED WITHIN THE CODE OF STUDENT CONDUCT.

Please complete and return this page to the school within 5 days of receipt of this Code of Conduct

INTRODUCTION

It is our goal to provide a safe, supportive, orderly and effective learning environment. We believe that every student and staff member deserves this atmosphere. We encourage appropriate behaviors by teaching, modeling, directing and providing opportunities for learning to transpire.

The JCSD's *Code of Conduct* has been developed to provide students and others with an outline of how the JCSD anticipates each student will conduct him or herself while on any JCSD property, while school is in session or not, at school bus stops and on school buses and at JCSD sponsored events (on or off-JCSD property). It is intended to inform students of expectations for behavior which will result in a school atmosphere that promotes excellence in teaching and learning.

Additional details regarding student discipline and notification procedures are found at: www.JCSD.net

PURPOSE AND OBJECTIVES

The Code of Conduct strives to: (1) create a consistent set of expectations for the behavior of all students; (2) reinforce positive behavior and provide students with opportunities to develop appropriate behavioral skills; and (3) outline the interventions and consequences for students who engage in inappropriate behavior.

The Code of Conduct addresses two facets of developing a positive learning environment: (1) proactively guiding students to positive behavior, and (2) correcting, redirecting and applying consequences, as needed, to respond to misconduct.

Creating an Orderly and Positive School Climate

JCSD emphasizes proactive strategies for defining, supporting, and teaching appropriate behaviors to create a positive school climate. Creating an orderly and positive school climate is "key" for a successful education. Attention is focused on sustaining a three-tiered system of support to enhance student learning. To better promote improved student behaviors, the JCSD Code of Conduct now reflects this continuum of supports and interventions.

Three Levels of Intervention

- I. Level 1 – All Students Focus on intervention for school-wide behavior support
 - a. Progress Monitoring
 - b. Routine Monitoring of office referrals and suspensions data (SWIS) that drive school-wide practices, procedures, and interventions.
- II. Level 2 – Selected Interventions
 - a. Focuses on interventions for students who don't respond to school-wide efforts and selected groups of students who require additional support
- III. Level 3 - Individualized Interventions
 - a. Focuses on the needs of students who exhibit a pattern of behavior

Positive School Climate

Jasper County School District uses a proactive approach to discipline. This approach is important in creating and supporting an environment where social and academic learning can prevail.

Fewer Disruptions in the Learning Environment

Teachers can teach

Students, Staff, and Parents All benefit!  Academic Instruction Improves  Student Achievement Improves
Students Can Learn

Important Character Traits

Responsibility	Respect	Trust	Citizenship	Caring
Doing your best	Treating others the way you want to be treated	Keeping Promises	Making your school and community a better place	Showing your concern for the well-being of others
Thinking about Consequences	Using good manners and appropriate language	Telling the truth	Obedying laws and rules	
Being accountable for choices	Managing anger and disagreements	Being reliable	Respecting authority	
Doing what you are supposed to do	Accepting differences among people	Building a good reputation	Respecting yourself and peers	

Jasper County School District has established high standards for student behaviors. The following behaviors are examples of expectations we hold for our students and are offered here as an illustration. When students demonstrate these positive behaviors, they help create a safe and orderly learning environment that promotes accelerated achievement. These behaviors also lead to personal satisfaction and greater success in school.

I will show Respect for...

Myself by:

- Attending school regularly and being on time.
- Following rules and directions of adults
- Trying my best to complete my school work and homework.
- Exhibiting impulse control and controlling my behavior.
- Remaining on school grounds unless I have permission to leave school.
- Accepting consequences for my actions.
- Choosing not to bring tobacco, alcohol, drugs, or weapons to school.

Others by:

- Showing empathy when speaking to others and behaving towards others.
- Treating others as I would like to be treated.
- Saying positive things to others.
- Being honest.
- Cooperating with others.
- Dressing in a way that is appropriate for the learning
- Using language that is appropriate for school.
- Using problem-solving and anger management skills to solve problems peacefully.
- Staying out of others' personal business.
- Staying out of others' personal space.

Learning by:

- Cooperating with others.

- Behaving in a way that helps others and me.
- Working quietly.
- Staying in my assigned area.
- Keeping focused on my work.
- Following school rules and procedures.
- Participating in class activities and discussions.
- Completing my own school work and homework.
- Following rules and directions of adults.
- Keeping my eyes on my own paper
- When taking quizzes and tests.

Property by:

- Taking care of things in my school and on school grounds.
- Leaving dangerous or distracting things at home.
- Using school materials for their intended purpose.
- Following rules about safety

Dress Appropriately

Student Dress Code

The Jasper County School Board Policy states that the board reserves the right to bar from school those students whose personal appearance is disruptive to the educational process and orderly operation of the school. Students are mandated to wear school uniforms.

- Bottoms must be khaki or black pants, skirts, shorts or jumpers
- (Skirts and shorts must be no higher than 2 ½ inches above the knee). Belts must be worn if the pants are designed for a belt.
- No jeans or cargo pants are allowed. Rolled up pants legs are not allowed. This means one or both legs. Belts, sashes, and straps must be appropriately fastened.
- Tops must be designated school colors with a collar and sleeves. Buttons must be fastened except at the neck. **SHIRTS MUST BE TUCKED IN.**
- Shorts, skirts and dresses are to be worn at an appropriate length; no more than 2 ½ inches above the top of the knee or knee joint in the back. No short shorts or mini-skirts are allowed, with or without tights, leotards, etc.
- Sweatshirts, sweaters, coats, and jackets must be designated school colors.
- Shirts must be tucked in for boys and girls, except straight blouses for girls that do not extend more than three (3) inches below the waistline.
- Sweaters or sweatshirts with a waistband around the bottom are not required to be tucked into bottoms.
- Zipped or buttoned coats, jackets, or oversized sweaters may pose a safety risk and must not be zipped or buttoned while inside the building.
- Head wraps, sweatbands, wave caps or do-rags are not allowed on campus. Hats, caps, and sunglasses are not allowed in the building. If it becomes necessary to confiscate these items, they will not be returned.
- Pants may not fall below the waist. **PANTS MUST BE WORN AT THE WAIST. (NO BAGGIN', SAGGIN', OR DRAGGIN')**
- No emblems other than the school logo are allowed on uniforms, coats, or jackets.
- No flip flops, shower shoes, bedroom slippers, sandals, crocs, or slide-on shoes may be worn. Shoes must enclose the foot. (Examples: sneakers, docksides, boots, loafers).
- Hair including facial hair must be neat, clean and well-groomed. Combs, picks, and hair curlers are not to be worn in the hair except for barrette style combs.
- No jewelry or accessories are allowed which advertise alcoholic drinks, illegal substances or tobacco products, implies sexual connotations or expresses profane language or gestures, gang symbols, or other symbols or expressions deemed inappropriate; book bags, notebooks, or any other items are included in this rule.

However, appropriate accessories/jewelry that does not detract from the uniform may be allowed.

Students in violation of the school dress code will not be allowed to attend class and absences incurred will be charged against the number of absences allowed.

Financial Hardship

No student shall be denied attendance or penalized for failure to wear a uniform for reason of financial hardship. The school shall make efforts to assist parents who cannot afford uniforms through the following procedures:

Any parent in need of financial assistance shall notify the school. The need must be clearly established with the principal or his/her designee, as the school is not expected to incur the parental responsibility of providing school clothing for students. The school shall work with staff, the local school community, and business partners to identify resources for assisting families. The school will maintain a list of community resources, organizations, and individuals willing to assist families in need of help in purchasing uniforms. Please contact the Office of Student Services to visit the Clothing Closet to acquire clothing items at 489-8892.

Disciplinary Action:

No student shall be considered non-compliant when the student wears the uniform of a nationally recognized youth organization such as the Boy Scouts or Girls Scouts on a regular meeting day, the uniform of a Junior ROTC program as required, a letterman’s jacket or other team sports clothing as approved by the principal. Students not complying with the school district uniform policy will be given the following consequences;

- 1st offense.....Change into required uniform and call to parents
- 2nd offense..... Change into uniform/notify parent/formal policy letter
- 3rd offense.....Change into required uniform, and parent administrative conference
- 4th offense1 Out of School Suspension (OSS)
- 5th offense1 OSS and parent/administrative conference

Any student refusing to change will be suspended immediately, and the parent or guardian will be required to pick up his or her child immediately. No student will be allowed to remain at school if they choose not to comply with the uniform policy.

Exceptions:

If a medical or religious, or other personal hardship exists, parents may submit a written request to the school asking for an exemption. In such a case, the parents will meet with a designated administrator to discuss the nature of the parent's hardship or objection. The decision of the school administration regarding an exemption may be appealed to the District Office. The decision of any appeal to the District Office is final.

Transportation and Bus Behavior

JCSD provides a countywide system of school bus transportation. This extensive system involves transportation of students between their homes and school each day. Appropriate behavior by students at bus stops and on the school bus is essential to maintaining safe transportation. Students who do not follow bus rules may face the loss of bus privileges. All disciplinary actions listed in this document are applicable to misconduct on the bus or while in sight of the driver at the bus stop.

The principal or designee has authority over all buses operating to or from school, to include loading or unloading, and the conduct of the students being transported.

Inappropriate behavior or activity jeopardizing the safe operation of the school bus or interfering with the welfare of other vehicle occupants is prohibited. The school bus operator will report promptly and in writing to appropriate administrative staff any conduct appearing to require disciplinary action. After administrative staff review, appropriate disciplinary action will follow.

In addition, due to the severity and number of infractions by a student, he or she could be referred for additional disciplinary action as recommended by the Administrative Hearing Officer.

Should a disciplinary problem arise while the bus is in route to or from school of such a nature that would affect the safe operation of the bus, the driver is instructed to park the bus in a safe location, call the dispatcher, and request police to report to the bus. Digital cameras are present on *all* school buses with the exception of special needs buses. Recordings will be made available to school administration.

Each student is expected to ride his/her assigned bus every day.

Parents are expected to be at the residence to receive students daily. If parents are not available to receive their student the proper authorities will be contacted for support.

Bus Behavior Expectations for All Students

Students are expected to observe the following rules for safety and courtesy on the bus. The Code of Conduct applies on all JCSD buses and at all JCSD bus stops.

1. At the Bus Stop	2. When the Bus Arrives
<ul style="list-style-type: none"> • Arrive at the assigned stop before bus pick up • Be respectful and aware of traffic • Wait in a quiet and orderly manner • Wait for the bus in a safe place, clear of traffic and away from where the bus stops • Stay off private property 	<ul style="list-style-type: none"> • Allow the bus to come to a complete stop • When boarding, wait until the bus has stopped with warning lights flashing and all traffic has come to a stop • If crossing the street is necessary, cross in front of the bus only • Board the bus in single file • Board the bus in a quiet and orderly manner
3. On the Bus	4. Exiting the Bus
<ul style="list-style-type: none"> • Follow the instructions of the bus personnel • Be respectful of all people, including all bus personnel • Use language appropriate for the school setting • Keep the bus neat and clean • Do not eat or drink • Talk quietly and politely • Sit in assigned seat if applicable • Stay in seat while bus is moving • Cell phones, radios, CD players, and other electronics should remain off and out of sight 	<ul style="list-style-type: none"> • Remain seated until the bus comes to a complete stop • Exit at your assigned bus stop • Exit the bus and bus stop in an orderly manner • Cross in front of the bus only

Consequences for Infractions Related to Transportation for all students include, but are not limited to:

1 st Offense	Additional Offenses
Parent Conference Disciplinary Action <ul style="list-style-type: none"> • Student Conference • Seat Change • Bus Suspension • Restitution 	Bus Suspension
	Appropriate Disciplinary Action <ul style="list-style-type: none"> • Additional Bus or School Suspension corresponds to offense • Students are suspended from all buses, if even a bus referral. • Implement the Code of Conduct as appropriate • Serious disruptive behavior, vandalism, and habitual offences may result in bus suspension for the remainder of the year and restitution

School Achievement Begins with Regular Attendance

Parents/guardians must ensure that all school-age children in their care are in school and on time every day.

All absences require a written explanation from the parent/guardian within three (3) school days of return from the absence. Written explanation of absences must include the student's name, parent/guardian's full name, address and telephone number(s), dates of absence(s), and documentation of the reason for the absence(s).

Absences more than ten days per year will not be considered excused with a parent/guardian note unless they are accompanied by official medical or legal documentation.

Lawful Absences

- Illness of the student
- Medical or dental appointment
- Court appearance
- Death in the immediate family
- Observance of a religious holiday
- Activities approved by the administrative team
- Extenuating circumstances as determined by the principal

Unlawful Absences

Absences from school, including absence for any portion of the day, shall be considered unlawful under the following conditions:

- Absence from school without the knowledge of the parent(s)
- Absence from school without acceptable cause with the knowledge of the parent(s)
- Home Bound or Home-Based students who are not available for planned sessions

Important Notes:

Suspensions are not counted as unlawful for truancy purposes. A deadline will be imposed for the work to be made-up and the burden of getting and completing assignments will be on the student.

Students are not considered absent in the following cases:

- Approved school field trips
- Students late due to bus problems
- Students assigned to in-school suspension program

Students previously enrolled in the district and those residing in the state that are entering for the first time shall be counted unlawfully absent (for promotion and credit consideration) for each day missed due to late enrollment.

Tardy

It is very important that students be on time at the beginning of the school day. Schools are required to admit students regardless of their arrival time. However, students who report late are required to report to the appropriate administrative office to obtain a late pass before being admitted to any classroom or other school area. Reporting to the office is very important in making sure that the student is recorded as present. Students are required to follow their school's tardy policy.

Tardy Policy: Elementary and Middle School			
2nd Tardy- 1st Warning	Verbal warning to student	Automated Phone call to the parent/guardian (PowerSchool)	
3rd Tardy- 2nd Warning	Verbal warning to student	Phone call to the parent/guardian	
4th Tardy- 3rd Warning	Letter #1 – Tardy policy	Phone call to the parent/guardian	
5th Tardy- 4th Warning	Letter #2	Parent/student conference with School Administrator	
6th Tardy	Letter # 3	Parent Contact via telephone	Intervention Plan
7th Tardy	Phone call to parent	Final Notice of Lateness Policy	Referral for Educational Neglect to DSS
8 or more	Parent Contact via Letter	Revision of Intervention Plan	Referral for Educational Neglect to DSS
Tardy Policy: High School			
1st Offense	Warning		
2nd Offense	Overnight Suspension (Parent must bring back)		

3rd Offense	Overnight Suspension (Parent must bring back)		
4th Offense	ISS (In School Suspension)		
5th or more Offenses	1 days suspension (Parent must bring back)		

What does the South Carolina law say about student attendance?

South Carolina Code of Laws Section 59-65-10 (as amended) reads:

All parents or guardians shall cause their children or wards to attend regularly a public or private school ~ of this State ~ from the school year in which the child or ward is five years of age before September first until the child or ward attains his seventeenth birthday or graduates from high school. All children are required to attend a public or private kindergarten beginning at age five. If parents choose not to send their children to kindergarten, they must sign a waiver, which may be obtained at the local school.

South Carolina Code of Laws of Section 59-65-20 reads:

Any parent or guardian who neglects to enroll his child or ward or refuses to make such child or ward attend school shall, upon conviction, be fined not more than fifty dollars or be imprisoned not more than thirty days; each day’s absence shall constitute a separate offense; provided, the court may in its discretion suspend the sentence of anyone convicted of the provisions of this article.

South Carolina Code of Laws of Section 59-65-70 reads:

If the court determines that the reported absence occurred without the knowledge, consent, or connivance of the responsible parent or guardian or that a bona fide attempt has been made to control and keep the child in school, the court may declare such a child to be delinquent and subject, to the provisions of the law in such cases.

South Carolina Code of Laws of Section 16-17-510 reads:

It is unlawful for a person to encourage, entice, or conspire to encourage or entice a child enrolled in any public or private elementary or secondary school of this State from attendance in the school or school program or transport or provide transportation in aid to encourage or entice a child from attendance in any public or private elementary or secondary school or school program. A person who violates the provisions of this section is guilty of a misdemeanor and, upon conviction, must be fined not more than one thousand dollars or imprisoned not more than two years, or both.

What should I do if I am having problems getting my child to attend school?

Talk to your child to find out why they do not want to attend.

Contact the Attendance Data Clerk to schedule an appointment with assistance through the Truancy Intervention Liaison.

Truancy: Three Levels

Truant

A child, at least six but not yet 17 years old, who has accumulated three consecutive unlawful absences or a total of five unlawful absences.

Habitual Truant

A child, at least 12 but not yet 17 years old who (1) fails to comply with the attendance intervention plan developed by the school, the child, and the parents or guardians, and (2) accumulates two or more additional unlawful absences.

Chronic Truant

A child, at least 12 but not yet 17 years old, who (1) has been through the attendance intervention process; (2) has reached the level of a habitual truant and has been referred to family court and placed under an order to attend school; and (3) continues to accumulate unlawful absences.

What happens if my child has unlawful absences?

School attendance data clerk must communicate any attendance problems or concerns to parents/guardians in a timely

manner. When a student accumulates three (3) unlawful absences, the school notifies the parent or guardian by telephone or mail.

When a student accumulates three (3) consecutive or a total of five (5) unlawful absences, the principal or designee will complete a truancy investigation.

A conference is required with student and parent or guardian to develop a truancy intervention plan designed to improve student attendance and eliminate unlawful absences.

A written truancy intervention and attendance contract should be signed by all participants with a copy provided to the parent and student.

When a student accumulates seven (7) unlawful absences, the school will update the truancy intervention plan, indicate why the plan was unsuccessful, and make amendments as needed.

The student's absences will be monitored. If a student continues to be unlawfully absent, a truancy referral is made to the Director of Student Services, and a district level conference will be scheduled.

If unlawful absences continue following the district level conference, the case will be reviewed for additional interventions and/or further action. The case may be referred to the Department of Social Services or the Department of Juvenile Justice, the Ninth Judicial Circuit Solicitor's Office for participation in Family Court, or other interventions.

Attendance Requirement for Promotion and/or Credit

All students previously enrolled in the district and those residing in the state that are entering for the first time shall be counted unlawfully absent for each day missed due to late enrollment.

All absences are defined as lawful or unlawful. Students having a lawful absence shall be permitted to make up work missed during the absence. Absences determined as unlawful will not entitle a student to make up work missed during the time of the absence. Principals may use discretion in permitting students to make up work.

K – 8 - Students in kindergarten through eighth grades missing more than 50% of the instructional day will be counted as absent for the day. Students in grades K-8 may not be eligible for promotion if they have more than ten absences in one school year.

High School - High school students will be counted absent for a full period if they miss more than half of the period. The principal may determine the lawful or unlawful nature of the absences.

Students in grades nine through twelve must attend eighty-five (85) days of each ninety (90) day semester to receive a half credit,

OR

Eighty-five (85) days of a four by four course to receive one credit,

OR

One hundred seventy days (170) of a yearly course to receive one credit.

Appeal Process for Denial of Credit

Consistent with state regulations, parents/guardians have the right to appeal attendance violation decisions and/or question the school records regarding attendance. The appeal should be made in writing to the school principal. The decision of the principal may be appealed to the Superintendent. The decision of the Superintendent may be appealed to the School Board by written request for appeal within ten (10) days of receipt of the decision of the Superintendent.

Things that **WE** can do **TOGETHER** to help increase students' attendance:

- Encourage students to keep up with their school work, so they don't become overwhelmed and disinterested in school.
- Schedule appointments and obligations outside of the school day. If students must attend an appointment during the school day, make sure they attend at least half of the day.

- Encourage students to get a well-balanced diet, the required amount of sleep, and some exercise.
- Give students opportunities to become connected to others through school activities.
- Offer student incentives for perfect attendance.
- Parents may enroll in the Parent Portal at their child’s school to check attendance progress online regularly.

Bullying

If you are being bullied:

- Tell someone – a parent, a teacher, or a counselor.
- Try not to show anger or fear.
- Calmly tell the student to stop or say nothing and walk away.
- Try to avoid situations where bullying is likely to happen.

If you know someone who is being bullied...

- If you feel safe, tell the bully to stop.
- If you don’t feel safe, say kind words to the student being bullied – Be a friend!
- Don’t encourage the bully by laughing or joining in.
- Tell other bystanders how to help stop bullying.
- Tell an adult.
- Encourage the bullied child

School Board Policy JCIFAA - Bullying - Harassment - Threats - Intimidation

Bullying, harassing, threatening, or intimidating, like other disruptive or violent behavior, is conduct that disrupts both a student’s ability to learn and a school’s ability to educate its students in a safe environment. School administrators, faculty, staff, and volunteers will demonstrate appropriate behavior by treating others with civility and respect, and will refuse to tolerate bullying, harassment, threats, or intimidation. Persons who incite others to bully or who gather groups with intent to bully shall be held as guilty of the offense as those who perform these acts.

It is prohibited for any student to bully, harass, threaten, or intimidate another person by means of any gesture, written, verbal, or electronically-mediated communication (i.e., texting, cyber- bullying, social networking), an emotional or physical act that takes place on school property, at any school-sponsored function (on or off school property), or on a school bus, and that:

Is motivated by any actual or perceived characteristic such as race, color, religion, ancestry, nationality, origin, gender, sexual orientation, gender identity, OR a mental, physical or sensory disability OR any other distinguishing characteristic

AND

- A reasonable person should know, under the circumstances, that the act(s) will have the effect of harming a student or staff member or damaging the student’s property, or placing a student in reasonable fear of harm to his person or damage to his property

OR

- Has the effect of insulting or demeaning any student, group of students, staff member or group of staff members in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school.

At each school, the principal or designee is responsible for receiving complaints alleging violations of this regulation. All school employees are required to report alleged violations of this regulation to the principal or designee. All other members of the school community, including students, parents, volunteers, and visitors, are encouraged to report any act that may be a violation of this regulation. Reports by students may be made anonymously, but disciplinary action may not be based solely on the basis of an anonymous report and will conform to the law and District policies regarding due process. Each school will provide students with a safe means of reporting incidents of bullying, harassment, and intimidation.

The principal and/or designee are responsible for determining whether an alleged act constitutes a violation of this regulation. In doing so, the principal and/or designee shall conduct a prompt, thorough and complete investigation of the

alleged incident.

The School District prohibits reprisal or retaliation against any person who reports an act of bullying, harassment, threats, or intimidation. The consequence and remedial action for a person who engages in reprisal or retaliation shall be determined by the principal or designee after consideration of the nature and circumstances of the act, in accordance with case law, federal and state statutes and regulations, and district policies and procedures. Should reprisal or retaliation take place outside the jurisdiction of the School District, the District will cooperate to the fullest with law enforcement authorities.

Sexual Harassment

The Jasper County School District is committed to maintaining a learning environment for all students which provides for fair and equitable treatment, including freedom from sexual harassment.

It is prohibited for any student, male or female, to harass another student by making unwelcome sexual advances or requests for sexual favors, or engaging in other verbal, written, electronic, or physical conduct of a sexual nature.

Sexual harassment includes any unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal, written, electronic, or physical conduct of a sexual nature that creates an intimidating, hostile, or offensive environment. A student shall not sexually harass another student or any school employee, volunteer, teacher, or any other person present in school facilities or at school functions.

Examples of activities which could constitute sexual harassment include, but are not limited to:

- Unwelcome leering, sexual flirtations or propositions
- Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
- Graphic comments about an individual's body or overly personal conversation
- Sexual jokes, stories, drawings, or pictures
- Spreading sexual rumors
- Inappropriate or suggestive sexual gestures
- Touching an individual's body or clothes in a sexual way
- Cornering or blocking of normal movements with sexual intent
- Displaying sexually suggestive objects

Any student who believes that he/she has been subjected to sexual harassment by another student, teacher, administrator, adult, or agent of the Jasper County School District should file a complaint of the alleged act immediately with the school principal, assistant principal or the Director of Student Services. The complaint should be made in writing.

False charges of sexual harassment shall be treated as a serious offense, and those persons making false charges shall be subject to disciplinary action.

Gang/Neighborhood Affiliation

Gang activity is defined as any group of three or more persons associated with a group of individuals or organization, whether formal or informal, which engage in criminal and/or school code of conduct violations. The existence of such group of individuals associated may be established by evidence of a common name or common identifying signs, symbols, tattoos, graffiti, or attire or other distinguishing characteristics.

Examples of Gang Activity:

- Presence of any apparel, jewelry, accessory, or manner of grooming which, by its color, arrangement, trademark, symbol, or any other attribute indicates or implies gang membership or affiliation with such a group.
- Intimidation, harassment or threats by such group affiliations that is likely to cause physical or mental harm to students or staff.
- Using or relying upon gang or neighborhood affiliation to threaten, intimidate, or to harass students or staff.
- Graffiti that may, in any way, is linked to a gang or gang-related activity or behavior that is displayed on personal and/or school property.

Students found to be identified as participating or engaging in gang/neighborhood affiliated activities that disturb the learning environment may be referred to the Administrative Hearing Officer with a recommendation for expulsion.

Search of Persons and Property without Probable Cause

In accordance with the laws of the State of South Carolina, any person entering the premises of any school shall be deemed to have consented to a reasonable search of his or her person and effects.

School principals or their designees may conduct reasonable searches on school property of lockers, desks, vehicles, and personal belongings such as purses, book bags, wallets, and satchels with or without probable cause.

Any weapons, alcohol, stolen property, contraband or controlled substances found in such searches shall be seized by the school official, the appropriate police agency notified, and the student recommended for disciplinary actions. Failure to cooperate may result in a recommendation of expulsion for a student and the appropriate police agency shall be notified.

Weapons in School

No firearms, knives, dirks, razors, metal knuckles, slingshots, bludgeons or any other type of weapon, device or object which may be used to inflict bodily harm or death shall be allowed on any school district property or at any school-sponsored event.

This prohibition shall apply on school grounds, in school buildings, on buses or at school-related functions. No student may possess any item capable of inflicting injury or harm (hereinafter referred to as a weapon) to persons or property.

No vehicles parked on school property may contain firearms, knives, blackjacks, or other items which are generally considered to be weapons.

The District will expel for no less than one calendar year a student who has brought or possessed a firearm on school property, a school bus, at District-related or school related functions, or any setting under the jurisdiction of the District. A firearm is generally defined as a gun or destructive device and will be interpreted in accordance with State and Federal law.

Violators will incur not only school disciplinary action but also penalties under the law.

Administration of Medications

School personnel will administer medications only pursuant to district policy and regulation.

No student shall carry medicine in school except for students given permission to do so to guard against a life-threatening condition. Permission will be granted only after written permission from a doctor and parent to self-medicate. A School Health Services, Self-Medicating and/or Self-Monitoring form must be completed by the physician, parent/guardian and student. The process also includes a Health Care Practitioner Authorization form and other student forms. After careful review by the School Nurse and the student's parent/legal guardian and physician or legal prescriber, a Health Management Plan must be completed.

Any medication found in a student's possession (except as described above) will be confiscated by school officials. At the principal's discretion, the student may be sent home, a police report made, and disciplinary action taken as stated in JCS Policy JICH-R (Substance Abuse- Student)

Alcohol, Drugs, Other Substances, and Drug Paraphernalia

No student shall be in possession of, use, manufacture, sell, dispense, or distribute the following:

- a controlled substance
- a counterfeit controlled substance
- an imitation controlled substance (as defined by state law)
- an illegal drug or narcotic
- chemical, inhalant

- alcoholic beverage of any kind
- medication not prescribed for the student by a physician

A student shall not be under the influence of any illegal drug, narcotic, controlled substance, chemical, inhalant, alcoholic beverage of any kind, or any medication not prescribed for the student by a physician.

Drug paraphernalia is defined as all equipment, objects, or materials of any kind which are used, or intended for use, in injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance. Containers used to store controlled substances are also considered drug paraphernalia.

The principal shall refer to the Administrative Hearing Officer any students found to be using, under the influence of, or in possession of drugs or alcohol or paraphernalia. The principal shall recommend expulsion for all students involved in the distribution of drugs, alcohol, or medication. The principal or other responsible administrator shall report drug and alcohol-related offenses by students to the appropriate police authority. The principal shall retain a copy of any written report filed with the police in a file established for that purpose.

For those students that commit the offense of drug possession, that is inclusive of being under the influence of a drug, in possession of drug paraphernalia, or charged by local law enforcement with the offense of possession, the Hearing Officer will recommend expulsion for alcohol possession or under the influence and a successful completion of an approved alcohol or drug intervention program during expulsion period. Students who commit the drug offense of possession with intent to distribute and are charged with this offense by local law enforcement are recommended for expulsion.

Cell Phones and Communication Devices

- No student may use a cell phone or portable communication device on school property during the school day. During school hours cell phones or communication devices must be turned off (not on vibrate mode) and stored out of sight. Using a cell phone or telecommunication device may include but not be limited to text messaging, taking pictures or videos, playing games, receiving and/or sending calls.
- Cell phones or telecommunication devices may not be used in route to and from school on school buses. While on a school bus, a student's cell phone or telecommunication device must be turned off and stored out of sight.
- Students using or having cell phones or telecommunication devices visible during the school day or after school hours inside of school buildings shall have their cell phone or communication device confiscated. The device shall be returned to the student at the end of the school year or earlier to a parent or guardian. Failure to retrieve the device within 30 days of the end of the school year will result in the disposal of the device.
- Students using a cell phone or telecommunication device to illegally enhance their own or another student's academic performance or to engage in any other illegal and/or unethical manner, including bullying, harassing, threatening, or intimidating, shall be banned from having such a device for the remainder of their attendance in a JCS D school. Additional disciplinary action may be imposed as well.
- Students found to be in violation of this policy may be subject to additional disciplinary action at the discretion of the principal or designee. Any exception to this regulation must be approved in advance in writing by the principal.
- School personnel and/or administrators are not responsible for the loss or damage of any cell phone or telecommunication device brought onto school property.

Electronic Devices Other Than Cell Phones

Students are not permitted to have electronic devices other than cellular phones on school property during the school day without the written approval of the school principal.

This policy applies to any electronic device other than a communication device including but not limited to a radio, I-Pod, CD player, MP3 player, music players of any other format, televisions, tape recorders, laptop computers, etc.

Devices being used for educational purposes should have prior approval of the principal. Students using or having such electronic devices visible during the school day or after school hours inside of school buildings shall have their electronic devices confiscated and returned to the student at the end of the school year, or earlier to a parent/legal guardian. Failure to retrieve the device within 30 days of the end of the school year will result in the disposal of the device.

At no time, may an electronic device be used for illegal or unethical purposes.

Student Behaviors: Offenses and Possible Actions

When students behave in positive ways, they will be successful. Students are responsible for treating each other fairly and for acting in compliance with school policies and directions from school staff.

The following three pages provide detailed information about the infractions that may occur and the levels of interventions and consequences used to address them.

Students spend most their time in classroom environments where behavior must conform to high standards, most discipline matters are managed by the classroom teacher as addressed in Level 1.

Behaviors resulting in Disruptive or Criminal Conduct are managed by the school administration through an office referral. Interventions and consequences are based on the severity of the infraction as addressed in Levels 2 and 3.

The Jasper County School District Code of Conduct applies to all students while:

- In school buildings
- On school grounds
- On school vehicles
- At all school related activities

If students do not behave in positive ways, consequences will follow.

JCSD Code of Conduct: Offenses and Possible Actions
Offenses and required actions on the following pages are not intended as an all-inclusive list.
Classroom Level Interventions and Consequences

Level 1
DISORDERLY CONDUCT
 adversely affects a student’s educational progress. Level One offense should typically be handled by the teacher. In cases of multiple offenses, Level Two options may be used.

Level 2
DISRUPTIVE CONDUCT
 significantly disturbs the positive learning environment and/or endangers the health or safety of oneself or others. Some instances of Disruptive Conduct may overlap with certain criminal offenses, justifying both administrative and legal sanctions.

Level 3
CRIMINAL CONDUCT
 occurs in activities which significantly disrupt the learning environment or pose a direct and serious threat to the safety of oneself or others. These activities require administrative action and may require action by law enforcement and/or the Constituent District Board.

- Level 1 Disorderly Conduct**
- Warning (written or verbal)
 - Guidance referral for individual and/or
 - Letter of apology
 - Small group intervention
 - Loss of privileges
 - Parent contact (phone, letter, conference)
 - Teacher conference with student
 - Confiscation
 - Seat change
 - Before or after school detention
 - Mentoring
 - Reinforcement of appropriate behaviors
 - Complete Student Problem-
 - Teacher detention
 - Solving Worksheet
 - Temporary removal from class
 - Written reflection about incident
 - Behavior contract
 - Other teacher interventions
 - SIT Team

- Level 2 Druptive Conduct**
- Parent/guardian notification required**
 - Administrative probation
 - Any of the interventions and consequences in Level One**
 - Loss of participation privileges (including parking)
 - Administrator/teacher/parent/student
 - Saturday school conference
 - Alternative programs (consistent offenders)
 - Parent/guardian shared responsibility
 - Conditional suspension
 - Suspension
 - Restitution of property and damages
 - Administrative detention
 - Referral to Law Enforcement
 - In-school suspension
 - Referral to outside agency
 - Community service assignment
 - Referral to the District Hearing Officer
 - School/yard/cafeteria detail

- Level 3 - Criminal Conduct**
- Parent/guardian notification required**
 - Any interventions and consequences from Levels One and Two**
 - Restricted activity
 - Extended suspension (with approval from the Superintendent or designee)
 - Referral to the District Hearing Officer
 - District and/or community-based alternative programs
 - Recommendation for expulsion

Levels of Offenses

***School Crime Incident Report Required**

Offenses/Infractions		Levels		
Code	<i>“See also” indicates a lesser non-criminal version of the category</i>	1	2	3
680	Alcohol (Liquor Law Violation) Under the Influence/ Possession/ Distribution/ Consumption/ Possession with Distribution			*
780	Ammunition with harmful intent			*
497	Ammunition without harmful intent		*	
500	Arson			*
510	Aggravated assault			*
260	Bomb threat			*
530	Bribery			*
340	Bus violation		*	
190	Cheating/academic dishonesty	*	*	

	Computer misuse			
700	Criminal			*
700	Malicious modification/ misuse Criminal			*
220	Mischievous modification/ misuse Non-Criminal	*		
220	Unauthorized	*		
700	Conspiracy			*
430	Contract violation		*	
	Cutting			
170	Cutting activity		*	
160	Cutting class		*	
172	Cutting detention		*	
173	Cutting Saturday school		*	
150	Cutting school		*	
170	Cutting activity		*	
496	Destruction of property		*	
006	Dishonesty/ lying	*	*	
420	Disrespect to staff		*	
470	Disruptive conduct as determined by administration		*	
480	Disturbing class	*	*	
560	Disturbing school (<i>see also Disruptive conduct</i>)			*
280	Dress code violation	*	*	
	Drugs			
580	Under the Influence/ Possession/ Consumption			*
570	(including drug paraphernalia)			*
581	Distribution/ Possession with Distribution (real or imitation)			*
590	Embezzlement			*
780	Explosives – possession or detonation			*
600	Extortion			*
350	False fire alarm			*
	Fireworks			
390	Possession		*	
700	Detonation			*
550	Forgery/ counterfeiting (<i>see also Dishonesty/ lying</i>)			*
620	Fraud (<i>see also Dishonesty/ lying</i>)			*
386	Frequent offender		*	
630	Gambling			*
250	Gang activity			*
410	Hall pass violation	*		
014	Hits/ touched		*	
640	Homicide			*
660	Kidnapping/ abduction			*
360	Identification violation	*		
360	Chronic ID violation		*	
	Intimidation (<i>see also Threats</i>)			
650	Intimidating students			*
650	Intimidating staff			*

Offenses/Infractions		Levels			
Code	<i>"See also" indicates a lesser non-criminal version of the category</i>	1	2	3	
320	Leaving class without permission	*	*		
310	Leaving school without permission		*		
370	Littering	*			
240	Loitering (<i>see also out of area/ off limits</i>)			*	
251	Assault by Mob (assault by 2 or more persons)			*	
400	Noise (excessive)	*			
	Other: Offense (Criminal) "Cyber Bullying"				
	Other: Offense (Non-Criminal)		*		
290	Obscene gesture	*	*		
200	Out of area/ off limits	*	*		
300	Parking violation		*		
710	Pornography			*	
492	Possession of an unauthorized substance		*		
380	Probation violation		*		
Profanity/ abusive language					
210	Toward students	*	*		
210	Toward staff		*		
720	Prostitution			*	
460	Provoking a fight/fighting		*		
270	Refusal to obey	*	*		
013	Sexual harassment			*	
Sexual offenses					
610	Sexual offense (forcible)			*	
690	Sexual offense (non-forcible)			*	
Simple assault					
520	On student (<i>see also Hits/ touched</i>)		*		
520	On staff			*	
Stealing					
540	Burglary			*	
670	Larceny/ theft			*	
493	Petty stealing		*		
730	Robbery			*	
770	Vehicle theft			*	
740	Stolen property - possession			*	
390	Unauthorized device	*	*		
760	Vandalism (<i>see also Destruction of Property</i>)			*	
490	Verbal altercation		*		

Tardiness				
180	School or class	*		
180	Chronic	*		
330	Telephone/ cell phone violation	*	*	
012	Threatening/ Bullying/ Harassing Staff/Students		*	
652	Cyberbullying		*	
230	Tobacco violation		*	
750	Trespassing			*
390	Unauthorized device	*	*	
760	Vandalism (<i>see also Destruction of Property</i>)			*
490	Verbal altercation		*	
Weapons (including imitation weapons)				
780	Weapons Type 0 – Other			*
781	Weapons Type 1 – Hand guns			*
782	Weapons Type 2 – Rifles/shotguns			*
783	Weapons Type 3 – Other firearms			*
498	Weapons in Car			*
499	Weapons – Fake/ Imitation			*
699	Weapons with less than 2” Blade			*

Suspension

See pages 25-26 for Disciplinary Proceedings for Students with Disabilities

Suspension is the temporary exclusion of a student from school and school activities for a period of time not to exceed five (5) school days for any one offense as determined by the principal or assistant principal. The suspension may be extended up to an additional five (5) days by the Director of Student Services or Chief Academic Officer. State law prohibits students from being suspended for more than thirty (30) days in any one school year.

Under state law, a principal or designated administrator may suspend a student for committing a crime, gross immorality, gross misbehavior, and persistent disobedience, violating written rules and regulations or when the presence of the student is detrimental to the best interest of the school or disruptive to the educational process.

A student shall not be suspended without the approval of the Superintendent during standardized testing periods or the last ten (10) days of school if the suspension will make the student ineligible to receive credit for the school year unless the presence of the student constitutes an actual threat to a class or a school.

Students are entitled to make up work missed during suspension in accordance with State Law and each school’s policy. Students must take the initiative to make up work.

The parent/guardian shall expect that the school administration:

1. Conducts an investigation and documents charges
2. Conferences with the student
3. Immediately verbally notifies parent/guardian, if possible
4. Provides written notification to student and parent/guardian to include:
 - a. Description of offense
 - b. Length of suspension including dates
 - c. Date for parent conference

Parent Conference

If a conference cannot be arranged in a satisfactory way cannot be found to deal with the student's infractions of school rules within five days, either the student or parent or guardian may appeal or the principal may request that the case be referred to the Director of Student Services.

Administrative Hearing Officer

The Administrative Hearing Officer was created to ensure that our ever-growing school district will continue to have a unified focus in providing a safe environment for all of our students and employees. It is the responsibility of this department to review and respond to referrals of JCSD Code of Conduct violations which come to us from Jasper County School District's elementary, middle, and high school. The Administrative Hearing Officer supports schools in creating and maintaining a safe and orderly school climate for all students by:

- Establishing consistency among all schools in the referral and reporting process of JCSD Code of Conduct violations
- Assigning case dispositions that support schools toward improving their school environment while providing students with opportunities for continuing their education in the most appropriate setting.
- Identifying interventions and alternative educational programs for students, in lieu of expulsion.

Students may be referred to the Administrative Hearing Officer by the school administrator (principal or assistant principal) for:

- Level three offense(s) as defined on pages 30-34 in the JCSD Student Code
- Of Conduct
- Frequent Offender (386) defined as a student who has committed multiple Level 2 offenses
- Other Offense Non-Criminal (495) defined as any offense (including criminal offenses off campus) deemed serious enough by the principal that the student's presence in the school would not be in the best interest of other students
- Request for admission to JCSD schools from other school districts or
- Alternative programs when the terms of the placement have not been completed
- Re-entry from placement at a Department of Juvenile Justice (DJJ) or other long-term facility having lasted 45 days or longer

The Administrative Hearing Officer may make one or more of the following recommendation is the disposition letter:

- Assignment to the JCSD alternative program, JCAP for 45 or 90 days
- May assign probation for a specified amount of time
- Recommendation for expulsion (remainder of school year or calendar year)
- May assign an elementary student to an alternative placement not to exceed 30 days
- Successful completion of an approved alcohol and other drug (SCIP) community-based program
- Completion of community services at approved location/site
- Adult Education
- Recommendation to the Executive Director of Special Services for evaluation and assessment
- Referral for English Second Language (ESOL) Services
- Recommendation for counseling services
- Recommendation for other interventions and/or other community-based programs

Disciplinary Review Procedures (Out of School Suspension)

- The school administration shall investigate and document all charges.
- The parent/guardian will be notified of the offense which the student is accused and the pending recommendation for an administrative hearing.
- The student may be suspended by school administration for 3-5 days.
- If the suspension is longer than five (5) school days, permission for the additional suspension days must be granted by the Executive Director of Secondary Schools prior to the extended suspension.
- The principal will forward the recommendation for review to administrative the Hearing Officer.
- The Administrative Hearing Officer will conduct a discipline hearing.
- If the bus incident is a Level 2 or Level 3 Code of Conduct infraction, School Administrator may refer case to the

Administrative Hearing Officer.

Hearing Procedures

- In the event that a hearing is scheduled, the Administrative Hearing Officer shall notify the parent/legal guardian in writing and/or phone of the time and place of a hearing.
- In the event that a hearing cannot be granted by the Administrative Hearing Officer within five days of the notice, the student shall be readmitted to school on a probationary status pending the hearing unless there is probable cause to believe that the student's presence in school would constitute a threat to the safety or education of others.
- The student has the right to be represented by legal counsel with the right to cross-examine witnesses and present evidence. Notification must be provided to the School Board of Education three days in advance of the hearing if the family will be represented by legal counsel. Counsel will not be provided by the Jasper County School District.
- The hearing will be conducted in a formal manner.
- Presenting evidence will rest with the principal or designee.
- All witnesses giving testimony shall be sworn in under oath.
- The hearing must be heard in the presence of all parties involved including, but not limited to, the student and parent(s)/guardian(s), the school administrator and the Administrative Hearing Officer.
- Hearings shall be heard in closed session, not open to the public.
- The school administration, where possible, will make available any witnesses or evidence within the control of the school system when requested to do so.
- Hearings will be conducted at the office of the Administrative Hearing Officer designated area.
- The hearing may result in a disposition for expulsion or referral for alternative placement or other required interventions.
- If the superintendent expels the student as a result of an appeal by the parent, this decision will be communicated in writing to the student's parent/guardian by certified mail. Information regarding the appeals process is included in the notice of the disposition.

be subject to progressive disciplinary actions, as outlined by District policies and determined by the principal or designee.

A student shall be **in compliance** with this policy in the following instances:

- When a student wears a button, armband, or other accouterment to exercise the right to freedom of expression, unless the button, armband, or other accouterment is in violation of the prohibitions contained in this Code;
- When a student wears the uniform of a nationally recognized youth organization, such as the Boy Scouts or the Girl Scouts on regular meeting days, and ROTC;
- When wearing (or not wearing) the required attire violates a student sincerely held religious beliefs;
- When an authorized school activity requires different attire, but only upon the direction of the principal (designee); or,
- When pregnant and wearing maternity attire.

Expulsion

See pages 25-26 for Disciplinary Proceedings for Students with Disabilities

Expulsion is the forfeiture of a student's rights to attend school and school sponsored events for the remainder of the school year or for a specified period of time as designated by the Administrative Hearing Officer. The Administrative Hearing Officer may authorize or order the expulsion or transfer of any student for the commission of any crime, gross immorality, gross misbehavior, persistent disobedience or for violation of written rules and promulgated regulations established by Board Policy or the State Board of Education or when the presence of the student is detrimental to the best interest of the school.

All hearings shall be conducted in accordance with State Law and the Jasper County School District Code of Conduct.

Restrictions

- A student expelled from any district shall be ineligible to attend school in any other district.
- Once the expulsion process is initiated and prior to the hearing before the student cannot withdraw from school and enter another public school or be home schooled in Jasper County to avoid possible expulsion or alternative placement.
- Students expelled from school are prohibited from coming onto school property, attending school functions, or riding a school bus.

Authority to expel a student rests with the Administrative Hearing Officer. The Board of Education may delegate its authority to initially hear a student's case to the Administrative Hearing Officer.

Students may still participate in any JCSD Adult Education program with approval of the Board of Education.

Appeals

The student, parent, or principal may submit a written request for appeal of the Administrative Hearing Officer's decision to the Superintendent within five days upon receipt of the disposition.

If the student is reinstated by the Superintendent or JCSD School Board of Education, he/she will be restored all privileges and allowed to make up all work while absent as a result of the procedures.

Re-Admission Prerequisites (following completion of expulsion period)

Every expelled student shall have the right to petition for readmission to school upon completion of the expulsion period unless permanently expelled.

The JCSD Board of Education may refuse to admit or may permanently expel any incorrigible student. Any student expelled for a second time for a serious offense may be considered incorrigible and may be permanently expelled.

Extraordinary Proceedings

When the JCSD Board of Education shall agree that the action of readmitting a student to school or maintaining a student in school constitutes a reasonable chance of danger to persons or property, or that the student's admittance or maintenance so clearly undermines the goals of quality education that the integrity of the system is jeopardized, the JCSD School Board may then on its own motion vote to not allow the student in the school district. Any student, parent or guardian aggrieved by the order of the JCSD School Board of Education has the statutory right to appeal to the Circuit Court within ten days of receipt of decision.

Disciplinary Procedures for Students with Disabilities (CFR34 Sec.300.530)

Suspension and/or Removal from Placement in Excess of Ten Days

If a student with a disability is removed from his/her current placement in excess of ten school days during the course of the school year, the District shall ensure that services are provided to allow the student to participate in the general curriculum and progress toward meeting the goals of his/her Individual Education Plan (IEP).

Removal of a student with disabilities outside of the school personnel's authority, for more than ten consecutive days, and/or for long-term removals which constitute a Change of Placement will be addressed by the Manifestation Team. If the behavior is a manifestation of the disability, the student may not be suspended or expelled, but the IEP team may consider placement options.

45 Day Removal

School administration may remove a student to an interim alternative educational setting for not more than 45 school days without regard to whether the behavior is determined to be a manifestation of the child's disability, if the child:

- Carries a weapon to or possesses a weapon at school, on school premises, or at a school function
- Knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function
- Has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function

Recommendation for Long-Term Removal

When a student with disabilities is recommended for long-term removal, the Multidisciplinary Team (MDT) (including the Executive Director of the Office of Special Services) must convene a Manifestation Determination Review meeting within ten days of the action, at which time the Local Education Authority (LEA) Representative will:

- Review each statement on the Manifestation Determination Review form
- Develop or review the implementation of the Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) if appropriate

If the MDT determines that the behavior IS related to the disability:

- The IEP team must determine appropriate placement and services to be provided.
- Develop or review the implementation of the Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP)
- Document any IEP amendments according to the *Office of Exceptional Children Special Education Procedures Manual (OEC Manual)*

If the MDT determines that the behavior IS NOT a manifestation of the disability:

- The student may be subjected to regular disciplinary procedures and regular removals, as in the case of a similarly-situated, non-disabled student.
- If the student is subjected to long-term suspension, services must be provided to ensure progress on the IEP.

STUDENT-ATHLETE CODE OF CONDUCT/ DISCIPLINE POLICIES

1. Participation in interscholastic athletics is a privilege, not a right. The conduct and behavior of student athletes participating in interscholastic activities is governed by the policies and procedures outlined by the Jasper County School Board of Education and the South Carolina High School League (SCHSL).
2. A student athlete suspended for conduct / behavior that constitutes a violation of Board policy and/or school rules will not be allowed to participate in co-curricular activities during the length of the suspension.
3. Any student athlete subject to the SCHSL'S eight-semester rule who (a) is convicted of a crime classified as a felony under South Carolina or Federal law, or (b) an adjudicated delinquent for an offense that would be a felony if committed by an adult, is not eligible to participate in the Jasper County School District athletic program for one (1) calendar year from the date of the conviction or adjudication of delinquency.
4. Student athletes, who have been charged with a non-school related misdemeanor or a felony involving alcohol, drugs, weapons, larceny, violence, etc. and are released on bail pending trial, are ineligible to participate pending the disposition of the case.
5. The disposition of student athletes charged with infractions off campus will be determined by the rulings of the proper authorities. The principal, athletic director, and coach will review the infractions and disposition, and will then determine the student athlete's eligibility.

Note: "Convicted" and "conviction" for the purpose of this policy includes the entry of (a) a plea of guilty; or (b) a plea of no contest, nolo contendere, or the equivalent; or (c) a verdict or finding of guilty by a jury, judge, magistrate, or duly constituted, established, and recognized adjudicating body, tribunal, or official, either civilian or military. A person is "convicted" or "adjudicated delinquent" for the purpose of this policy, in South Carolina state courts, the courts of the United States, another state, the armed services of the United States, or another country.

Discipline Procedure

Student-Athletes are expected to obey all pertinent rules, guidelines, and laws. Participating in extra-curricular activities is a privilege, not a right. The school may exclude students from participating when they become involved in behaviors that may jeopardize their safety or the safety of others. The following individuals have the authority to impose discipline: Principal, Athletic Director and Coach. They shall notify a student-athlete of his/her proposed suspension from an activity and the reason for the suspension. They shall also notify the student-athlete's parents or guardian. The notice shall include the reason for the suspension and the right to appeal the decision.

Student Records

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
 - School officials with legitimate educational interest;
 - Other schools to which a student is transferring;
 - Specified officials for audit or evaluation purposes;
 - Appropriate parties in connection with financial aid to a student;
 - Organizations conducting certain studies for or on behalf of the school;
 - Accrediting organizations;
 - To comply with a judicial order or lawfully issued subpoena;
 - Appropriate officials in cases of health and safety emergencies; and
 - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information or technical assistance, you may call (202) 260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339. Or you may contact us at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Jasper County School District- Technology Acceptable Use Policy IJNDB Issued 1/09/2006

1. Purpose

To establish the Board's vision and the basic structure for the acceptable use of technology resources in Jasper County School District.

2. Acceptable use

- a. It is the policy of Jasper County School District
- b. that use of district information technology shall be lawful and ethical, shall be for district educational or business purposes, shall conform to district technology and security standards, and shall comply with all applicable board policies and regulations.

This policy constitutes an Internet safety policy within the meaning of the Children’s Internet Protection Act (47 U.S.C. § 254). This policy shall be implemented through the following acceptable use standards for information technology.

3. Applicability

The following acceptable use standards for information technology (standards) are applicable to every employee, contractor, student or other person who uses accesses or otherwise interacts with a JCSD Information Technology system.

4. Scope

- a. These standards shall include the following JCSD Information Technology systems:
- b. Telephones, cell phones, PCS devices, radios, pagers
- c. Computer systems, hardware, software, personal digital assistants (PDAs), wired and wireless networks
- d. E-mail, web, intranet and Internet services
- e. Video systems including distance learning and ETV systems
- f. Application systems including, but not limited to, district financial systems, human resource systems and student information systems
- g. Other information technology or electronic communications systems

5. Acceptable use standards for information technology

Access to and use of JCSD Information Technology systems is subject to the following standards. By accessing or using applicable systems, the user accepts without limitation or qualification the terms and conditions of these standards.

i. Use shall be lawful and ethical.

- o Unlawful, threatening, harassing, libelous, defamatory, obscene or offensive use is prohibited.
- o Access to visual depictions that may be obscene, pornographic or harmful to minors is prohibited.
- o Using false or deceptive identity is prohibited.
- o Unauthorized access to, or alteration or disruption of, a communications or computer system is prohibited.
- o Copyrighted material which may include software, text, music, graphics or other media.
 - Display of the copyright symbol is not required for protection under the Copyright Act.
 - Permission of the author or copyright owner is required for copying, downloading or distribution.
 - Presence on the web does not mean an item is in public domain.
 - Permission for software use shall be evidenced by license. ‘Shrink-wrap’ licenses shall be complied with. Records of licenses shall be maintained. Copying or distribution shall comply with “Fair Use” provisions of the Copyright Act when applicable.
- b. Use must comply with all applicable JCSD policies, regulations and directives.

i. Use shall be for district educational or business purposes.

- Commercial, personal, political and religious uses are not allowed. For example, “My car is for sale” is not permitted on the district web or e-mail.
- Personal calls on desktop or ‘wire line’ phones are limited to incidental local calls.
- Personal long distance calls and personal cell phone calls are reimbursable to Jasper County School District.
- Personal e-mail is not permitted on Jasper County School District e-mail systems.

ii. Technology products and use shall conform to district standards.

- Hardware and software to be installed on district systems must be district approved.
- Websites and pages created or hosted on district systems must be district approved.
- Technology and communications systems must be used in a secure manner.
- Passwords are not to be shared, posted or disclosed.
- Only authorized software is to be loaded on district devices.
- Anti-virus scans are to be made on any software, executable code, scripts, and e-mail, other data

- loaded on district devices or laptops and computer devices to be connected to district networks.
- iii. Personally identifiable information on individuals including students which may be protected by law or considered confidential is not to be disclosed.

6. Conditions of use

Jasper County School District operates technology protection measures to protect against access through district computers to material that is obscene, pornographic or harmful to minors.

Users are cautioned that such technology protection measures are not considered 100% effective. Use of district computers by minors to access the Internet shall be supervised at all times to comply with the standards of this policy.

Employee and student use of Jasper County School District electronic communications and computer systems shall be filtered and may be monitored, logged, disclosed, deleted, or terminated by the district.

Employees and students have no expectation of privacy in use of JCSD Information Technology and electronic communications.

Employees have a duty to protect district information and technology resources entrusted to their use. Employees shall report violations of these standards to district authorities.

Violations of this policy and these standards by employees may be cause for revocation of use privileges and for disciplinary action.

JCSD may change these standards without prior notice when it deems such changes to be in its best interest.

7. Disclaimers

No warranties for the accuracy, quality, functionality or availability of technology and communications are expressed or implied by this policy and these standards.

JCSD assumes no responsibility or liability for accuracy, integrity, quality or acceptability of information or content of non-district technology including, but limited to, non-district websites which may have interconnecting links with district websites.

Users are cautioned to use care when accessing non-district information technology resources.

8. Legal references:

a. Federal law:

- i. 47 U.S.C. Section 254(h) - Children's Internet Protection Act.
 - ii. The Digital Millennium Copyright Act of 1998, Section 512 - Limitations on liability relating to material online.
 - iii. 17 U.S.C. Section 101, et seq. - Copyright Act.
 - iv. 18 U.S.C. Section 1030 - Computer Fraud and Abuse Act of 1986, as amended.
 - v. 18 U.S.C. Section 2510 - Electronic Communications Privacy Act of 1986.
 - vi. S.C. Code of Laws, 1976, as amended:
1. Section 16-3-850 - Encountering child pornography while processing film or working on a computer.
 2. Sections 16-16-10, et seq. Computer Crime Act.

Code of South Carolina

Notice of Regulations: Upon admission to school, each student shall be given a copy of these rules and a form of acknowledgment to be signed by the parents/guardians and returned to school.

Legal Authority:

The School Board of the Jasper County School District is required by the State Statute (see Sections 59-15-40, 59-19-90 et. seq. and 59-63-210 et. seq. Code of Laws of South Carolina, 1976, and Act No. 340 of the Acts of 1967) to make and

adopt rules setting forth standards of scholastic achievement and standards of conduct and behavior that must be met by all students as a condition to the right of such students to attend schools in this District. The rules shall consider the necessity of proper conduct on the part of all students and the necessity for scholastic progress in order that the welfare of the greatest number of students shall be promoted, even though such rules may result in the ineligibility of students who fail to observe the required standards and may require the suspension or permanent dismissal of such students.

Application of Code Jurisdiction:

The Code of Conduct and its provisions are in effect during regularly scheduled school hours as well as at such other times and places, including, but not necessarily limited to: school-sponsored events, field trips and athletic functions where appropriate public school administrators have authority over students or the behavior has a direct effect on the order and general welfare of the school.

Provisions of this Code of Conduct regarding Vandalism and/or Destruction of School Property and Theft of School Property are applicable whether or not school is open or in session at the time the offense is committed.

State Statute 59-24-60 Law Enforcement Notification:

In addition to other provisions required by law or by regulation of the State Board of Education, school administrators must contact law enforcement authorities immediately upon notice that a person is engaging or has engaged in activities on school property or at a school sanctioned or sponsored activity which may result or results in injury or serious threat of injury to the person or to another person or his property as defined in local board policy.

Please note that school personnel no longer have discretion regarding calling the police. This statute means just what it says, "Must contact law enforcement authorities immediately."

Definitions:

Ammunition without Harmful Intent: Possession of bullets, pellets, BBs, arrows, or other objects that could be used as a weapon to inflict harm

Arson: To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire

Aggravated Assault: (Criminal) an unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner or the victim suffers obvious severe or aggravated bodily injury

Assault Mob: A physical attack by two or more persons on another person meant to cause bodily harm or injury

Bribery: Offering, giving, receiving or soliciting of money or other items of value to sway the judgment or action of a person

Bullying / Harassment: Repeated, conscious, willful, and deliberate intent to physically, socially, or verbally antagonize or distress someone else; a direct or indirect behavior over a period of time that makes a person feel unsafe or uncomfortable (see pages 14-15)

Burglary: Unlawful entry or attempt to unlawfully enter into a building or other structure with the intent to commit a felony or theft

Cheating/Academic Dishonesty: Providing, receiving, or viewing answers to assignments, quizzes, or tests; accessing academic materials such as notes, books, without permission

Community Service: An unpaid service for the benefit of the public that is performed as part or all of a consequence for committing an offense

Computer Misuse: Unauthorized or inappropriate use of computers

Criminal: Using school computers to commit a criminal act such as hacking into servers, altering school data, etc.

Conditional Suspension: Possible temporary exclusion of a student from school grounds for a prescribed time period, which may be avoided if the parent/guardian of the student agrees to attend a conference with school administrators - Failure to meet with the school administrator will result in suspension from school. Use of this consequence with special needs students should be in accordance with their IEP.

Conspiracy: Joining in an agreement to do an unlawful or wrongful act

Contract Violation: Non-compliance with a written agreement

Core Team: A team of individuals who meet regularly to problem solve and develop intervention strategies for students who exhibit academic and behavior problems that significantly interfere with the learning process

Criminal Offense: Any behavior that is considered against the law

Cutting Activity: Failure to attend or complete a school scheduled event such as class, activity, assembly, detention, Saturday school, etc.

Destruction of Property: (Non-criminal; the lesser offense of Vandalism) Minor damage or defacement of property belonging to the school or others

Detention: Keeping a student for a period of time during recess, lunch, before or after the school day as a consequence for a behavior infraction

Dishonesty/ Lying: (Non-criminal; lesser offense of Forgery/ Counterfeiting) Failure to tell the truth Disrespect: Inappropriate comments or physical gestures toward students, staff, or others

Disruptive Conduct: (Non-criminal version of Disturbing School)

Disturbing Class: Behavior that interferes with instruction, learning, and a safe and orderly environment which includes but is not limited to chronic talking, throwing objects, horseplay, teasing, refusal to remain in seat, rude noises, selling items on campus, etc.

Disturbing School: (Criminal) (1) To willfully or unnecessarily (a) interfere with or disturb the students or teachers of any school, (b) loiter about on school premises, or (c) act in any obnoxious manner thereon; (2) for any person to (a) enter upon any such school premises, or (b) loiter around premises without permission of the principal. Also included, Disorderly Conduct which includes behavior that tends to disturb the public peace, scandalize the community, or shock the public sense of morality.

Drug Distribution: See page 16 Drug Possession: See page 16

Due Process: A student facing disciplinary action must be provided an oral and written notice of the allegations. He/she will have the opportunity to hear the evidence and respond prior to disciplinary action. A student who poses a danger to persons or property may be removed immediately with the notice and hearing following as soon as possible.

Embezzlement: The unlawful misappropriation by the offender of money, property, or some other thing of value for personal use while entrusted to his/her care, custody, or control

Extortion: To unlawfully obtain money, property, or any other thing of value without that person's consent through the use or threat of force, misuse of authority, threat of destruction of reputation or social standing, or through other coercive means

Forgery/ Counterfeiting: (Criminal) The altering, copying, or imitation of something, without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or genuine; or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud

Fraud: (Criminal) deliberately deceiving another to damage them - usually, to obtain property or services from him or her unjustly

Frequent Offender: Student who has committed multiple Level Two offense

Gambling: Betting or wagering money or something else of value; assist, promote, or operate a game of chance for money or some other stake

Gang Activity: See page 15

Hits/touched: Student slaps or otherwise touches another student with force and then immediately withdraws from the situation

Infraction: An offense or behavior that breaks a rule

Intervention: A deliberate attempt or action to improve a student's behavior, social, or academic progress in a positive direction

Intimidation: (Criminal; see also threats as a lesser offense) To unlawfully place another person in reasonable fear of bodily harm using menacing words or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack – Intimidating behaviors can be made in person, over the telephone, electronically, or in writing.

Liquor Law Violation: Violation of laws prohibiting sale, purchase, transportation, possession, or use of alcoholic beverages (i.e., under the influence, possession, distribution, consumption, possession with distribution)

Loitering: (Criminal) Wandering on school premises without apparent business such that the person poses a threat to public safety

Other Offenses: (Criminal) other acts of criminal conduct as set forth in State and Federal Law, not covered in the existing list or codes, that occur on school property, at school sponsored events, or on school vehicles

Other Offenses: (non-Criminal) Non-criminal conduct that is not covered in the existing list or codes
–OR– any offense (including criminal offenses off campus) deemed serious enough by the principal that the student's presence in the school would not be in the best interest of other students

Malicious Modification / Misuse: Purposely damaging school system computer resources (Criminal offense)

Mischievous Modification / Misuse: Unauthorized modifications of school system computers that do not permanently damage the system resources

Paraphernalia: See page 16

Plagiarism: Deliberately presenting the ideas, works, or statements of another as one's own without acknowledgement of the source

Pornography: Possession, manufacturing, or distribution of sexually explicit/obscene material

Probation: Disciplinary status granted in lieu of a more severe consequence on the promise of good behavior in the future - Probation should be for a definitive period of time during which time critical examination and evaluation of the student's progress should take place.

Probation Violation: Infraction(s) resulting in the student breaking a written probation contract

Prostitution: To engage in or promote sexual activities for profit

Provoking a Fight: Student attempts to initiate a physical altercation through words, deeds, or physical aggression

Refusal to Obey: Refusing to follow a request or a specific direction/instruction of an adult through disobedience,

defiance, unruliness, or noncompliance which includes but is not limited to walking away when an adult is talking to you, talking back to an adult, refusal to work in class, refusal to report to the office, refusal to allow search, etc.

Restitution: Replacing items that were stolen or damaged or providing fair market value by way of compensation or service

Robbery: Taking or attempting to take anything of value under confrontational circumstances from another person by force, threat of force, or invoking fear of immediate harm

Saturday School: Attending school on Saturday for disciplinary or academic reasons

Sexual Harassment: Sexual harassment includes any unwelcome sexual advances, requests for sexual favors and other inappropriate verbal, written, electronic or physical conduct of a sexual nature that creates an intimidating, hostile or offensive environment. See also page 15

Sexual Offenses:

Forcible: Any sexual act on another person without his/her consent or ability to consent due to age or mental or physical incapacity

Non-forcible: Unlawful, unforced sexual acts or indecent exposure that is overtly sexual in nature, or other sexually inappropriate behaviors

Shared Responsibility: At the principal's request, the parent or guardian attends all classes and periods with the student, including lunch, and sits next to the student for the entire school day. In the event that the parent/guardian cannot participate in shared responsibility, then alternative consequences may be imposed.

If a parent refuses to accept shared responsibility, the principal will pursue the next appropriate consequence.

Simple Assault: An unlawful physical attack by one person upon another where the offender neither uses nor displays a weapon and the victim does not suffer obvious severe or aggravated bodily injury

Student Problem - Solving Worksheet: Method of intervention whereby the student completes a guided worksheet to think through the actions that resulted in reprimand, evaluate all the factors involved, and gain a better understanding for future alternatives in similar situations

Tardy: Arriving late to school or class

Threats: Making statements or gestures of intent to do physical harm to a staff member or student; see also bullying and harassing (Level 2 Non-Criminal offense; see Intimidation for Level 3, Criminal offense)

Trespassing: Being on school property or at a school sponsored event without permission, including while on suspension or after expulsion; entry of a structure without intent to commit a serious crime or theft

Unauthorized: Using computer resources without permission

Unauthorized Device: Contraband item such as a lighter, radio, CD player, Gameboy, I-Pod, laser pointer, camera, toys, dice, cards, etc.

Unauthorized Substance: Any chemical compound or material which is categorically not permitted on school grounds or at school related activities

Vandalism: (Criminal; see also Destruction of Property as a lesser included offense) willfully or maliciously destroying, damaging, or defacing real or personal property

Verbal Altercation: An exchange of words between students resulting in conflict

Withholding Privileges: Loss of student's privileges or rights to participate in school sponsored activities

Work Detail: Specific tasks required of a student as a mode of discipline which may include yard or janitorial work, at a designated time. Tasks may not be performed during an academic period.

Weapons: See page 16

*** THIS FORM MUST BE RETURNED FOR YOUR STUDENT TO USE COMPUTERS ***

Student Technology Acceptable Use Agreement

My parents and I have discussed the Code of Conduct information related to technology use, and I, (*print student name*) _____, agree to the following:

- I will only use computers, digital devices, networks, and software for educational purposes and with adult supervision at school.
- I know that misuse of computers, digital devices, networks, and software could lead to serious consequences, such as suspension or expulsion.
- I will not share any of my personal information such as name, address, or phone number or that of my parents, classmates, teachers, or anyone else over the internet unless my teacher has given me permission to do so.
- I will not give my user name or password to any other student or use another student's user name or password.
- I understand that my parents will have to pay to repair or replace anything that I break, destroy, or steal.

Student's Signature _____ Dated _____

Parent/Guardian Consent Form

In Jasper County Schools, your child has access to computers, the Internet, and other electronic resources. It is important that you and your child read and discuss the rules and regulations in the Code of Conduct **together**. Additional information can be accessed by clicking on the policy IFBG link on the JCSD Board of Education Board policies page. Inappropriate use of the Internet, computers, or other technology related resources will result in the loss of computer and/or Internet privileges.

I, (*print name*) _____, the parent/guardian of the above student, agree to accept all legal and financial obligations that may result from my son/daughter's use of the Jasper County School District's computers, network, and Internet resources. I also understand that I am liable for any damages incurred from theft or defacing of school property.

As the parent or guardian of this student, I have read the Code of Conduct. I understand that access to the Internet and other technology resources is a privilege and is designed for educational purposes. I also understand that the Jasper County School District has taken all available precautions to eliminate controversial materials. I will not hold the school system responsible for inappropriate materials acquired through the Internet. Furthermore, I accept full responsibility for the actions of my child.

Please indicate Yes or No by placing a checkmark in the appropriate boxes below.

I grant permission for my child to use computers, digital technology resources, and the Internet as provided by the District.

Yes No

I grant permission for my child to use electronic communications at school for instructional purposes only.

Yes No

I grant permission for the publication my child's creative work on the Internet at the school website. No home address or telephone number will appear with such work. His/her first name may be published with the work.

Yes No

Parent/Guardian's Signature _____ Date _____

Please complete, remove, and return to school.

THIS PAGE IS INTENTIONALLY LEFT BLANK