Last Name, First Name _____ Grade Entering _____

2019-2020 Scheduling Instructions and Verification Form

Step by step instructions for scheduling classes:

1. Review the scheduling resources available online at www.wcala.org/scheduling, particularly the 2019-2020 Course Selection Overview and the WCA Graduation Requirements. Check for prerequisites for all classes in the 2019-2020 Course Descriptions.
2. Log in to PowerSchool at www.wcala.org under the parent/student login link using your username and password. *Contact Mrs. Kayre Brown (kbrown@wcala.org) or Mrs. Renee Pitre (rpitre@wcala.org) for help with your username and password, if needed.*
3. Click the Class Registration link on the left.
4. Read the instructions provided at the top and under each subject area.
5. Click the edit button (pencil icon) to the right of your screen to choose your courses. Click "okay" when done. Repeat this process for each subject area. *(Note: Juniors and Seniors, the Electives and Alternate Electives have two or three pages of courses from which you may choose. Click next to see all available options.)*
6. After selecting classes for each subject area (a green check mark next to all areas), print the class registration page and attach to this Verification Form.
7. Return this completed Verification Form with your printed class registration page from PowerSchool to your English teacher (6th grade to Homeroom teacher) by the deadline, May 17, 2019.

These scheduling resources are available online at www.wcala.org/scheduling/.

- Course Selection Overview
- High School Graduation Requirements
- Course Descriptions
- Scheduling Instructions and Verification Form

Scheduling will begin on May 8 and close on May 17.

Contact Emily Kimball (ekimball@wcala.org or 948-8607 ext. 119) with questions. **If you have not yet re-enrolled, you may request classes; however, you will not be scheduled until you are re-enrolled.**

Complete the information below, sign, attach printed class requests, and return to your English teacher.

Student Name: _____ Grade Entering: _____

Graduation Year (check one): ___2020 (seniors) ___2021 (juniors) ___2022 (sophomores) ___2023 (freshmen) ___2024 (8th graders) ___2025 (7th graders)

Check your desired graduation track (select one; for advising purposes only):

___College Prep Diploma ___WCA Honors ___WCA Advanced Honors

Athletic PE: If you requested Athletic PE, you must list here which sport(s) you intend to play for your request to be approved.

Sport(s): _____

I verify that I have reviewed the scheduling resources available online and have made an informed request for my/my child's 2019-2020 schedule online through PowerSchool and that the attached page accurately reflects those course requests.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

DEADLINE: May 17, 2019 (Return this form signed by student and parent to your English teacher. Current 6th grade, please return to your Homeroom Teacher.)