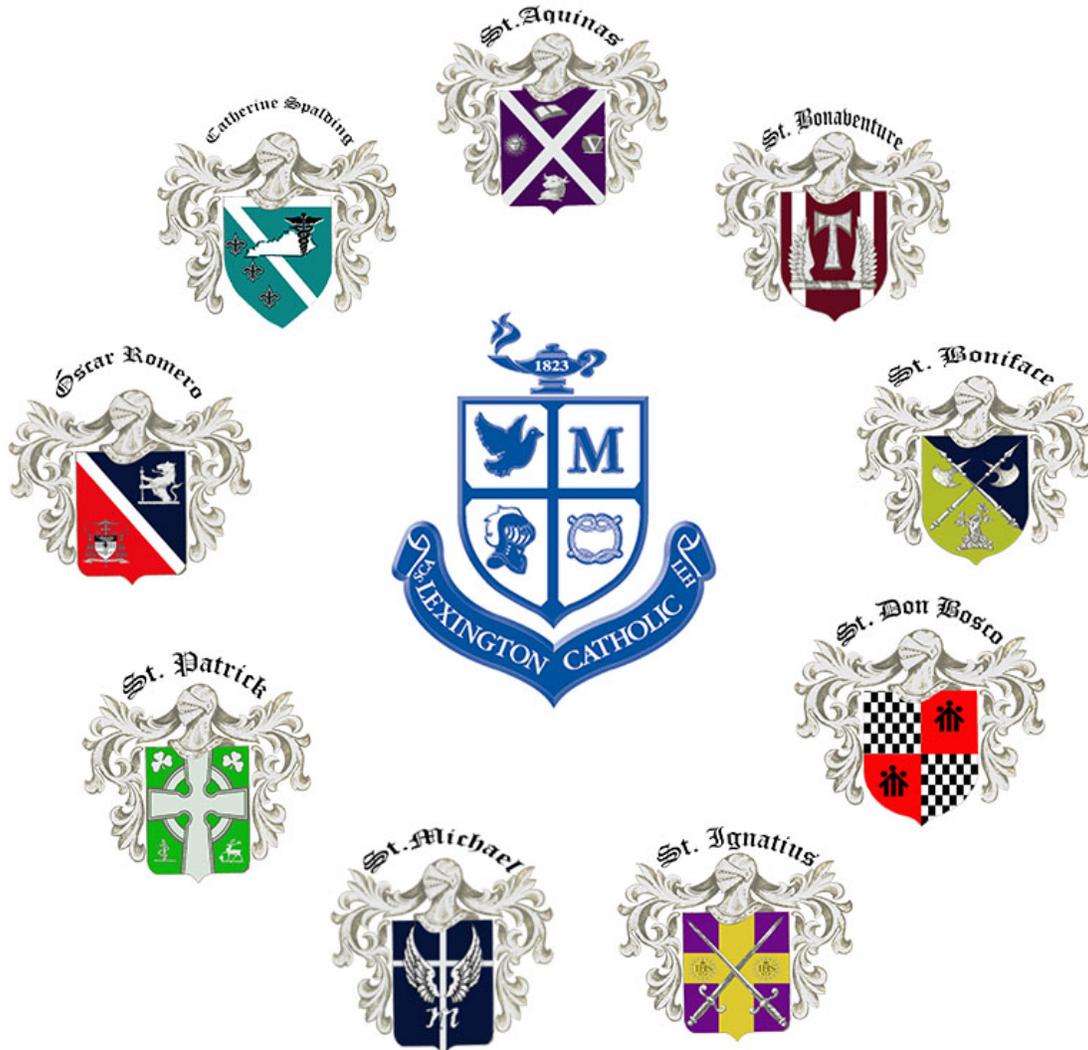


# LEXINGTON CATHOLIC HIGH SCHOOL



## STUDENT GOVERNMENT ASSOCIATION CONSTITUTION HOUSE SYSTEM & STUDENT COUNCIL UNIFIED 2018

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# Philosophy

## LCHS Mission Statement

Lexington Catholic High School serves as an integral part of the mission of the Roman Catholic Diocese of Lexington. We serve students of all faith traditions by providing a high quality, Catholic, college-preparatory education that fosters the spiritual ideals and moral values of the Gospel. In this dynamic faith community, we nurture the development of the mind, spirit, and body of our students.

## Preamble

The merging of Lexington Latin High and Saint Catherine's Academy for the 1951-1952 school year created both Lexington Catholic High School and its Student Council. Generations later, the school community adopted a House System in 2008 to fulfill the school's goals of *developing better people* and providing a more comprehensive student experience by creating additional student leadership roles that function in ways supplemental to the Student Council. The House System *develops better people* by offering each student the opportunity to grow spiritually, academically, and socially within one of nine smaller communities of students and faculty.

The Student Council and House System have traditionally, in their separate ways, contributed to the well-being of the LCHS student body. However, the joining of these two branches of our school would strengthen their effectiveness. Therefore, in order to form a more complete and functional system of effective student leadership and governance, to streamline a more efficient communication of goals, priorities and activities, and to provide better preparation for life after high school by fostering opportunities for personal growth and development, we hereby establish the unified Student Government Association.

In 2018, Lexington Catholic High School created the Student Government Association (SGA) to serve as the voice and representative of the students to the administration and faculty, while upholding the mission of Lexington Catholic High School in improving in *mind, spirit, and body*.

## SGA Core Vision and Principles

With the creation of the SGA, we strive to promote

- a view of education as a *partnership*, not a service to be provided or goods to be delivered,
- a culture in which each student can develop as a virtuous leader,
- strong relationships founded upon cooperation and mutual respect,
- an active pursuit of excellence in all affairs: school spirit, fellowship, spirituality, academia, athletics, and otherwise,

all of which constitute support for our school-wide mission statement.

At Lexington Catholic, whether as individuals or as Houses, we live not only for ourselves, but to serve one another and the community in which God has placed us. *All* students, not only those in formal leadership positions, are called upon to lead in their communities by example.

All SGA Members must

- acknowledge the dignity of every human, as made in God's image
- encounter others with respect
- be willing to listen and learn, especially to/from those who are most different from ourselves

## Article I – Objectives for student-leaders

- To serve the student body by representing them and voicing their opinions and concerns to the administration and faculty of Lexington Catholic High School
- To serve as role models in the Christian tradition so as to become virtuous and active leaders among the student body

- To promote school unity by providing service to the school and community through SGA events

## Structure

### Article II – Roles and Responsibilities

The success of our unified SGA requires the creation and staffing of eighty-eight *non-overlapping* and defined roles that provide meaningful opportunities for more than ten percent of our enrollment to have a voice in defining the everyday experience of our student body—and therefore the culture—of our school community. All SGA members have a duty to the community, the school, each house, and the students and faculty within those houses to hold each other accountable to the standards outlined herein; should the need arise to address a fellow SGA member’s shortcomings, the concern should be brought first, in a spirit of respect and understanding, to the member. If no corrective action is taken within a reasonable time, the concern may then be brought to the Executive Officers.

All SGA members must

- Attend a multi-day leadership training institute the summer prior to taking official office each year
- Demonstrate, at all times, respect for God, the administration, the teachers, the staff, and their fellow students
- Demonstrate, at all times, high morals and strong ethics
- Model, at all times, the values embodied by the LCHS Mission Statement

#### Section I: Summary

- Executive Officers—4
  - President, Vice President, Secretary, & Treasurer
  - Serve as *both* the officers for the entire student body *and* the class officers for the senior class
  - Act as overall governance and voice to administration
  - Comprise voting members of the SGA
- Class Officers—12
  - President, Vice President, Secretary & Treasurer for each grade level 9<sup>th</sup> through 11<sup>th</sup>
  - Act as overall governance and voice to executive officers
  - Comprise voting members of the SGA
- House Captains—36
  - One for each homeroom
  - Serve as the voice of the students to the officers and House Deans
  - Serve as the voice of the officers, House Deans, administration and faculty to the students
  - Comprise voting members of the SGA
- Student Advisors—36
  - Serve to inculcate overall respectful and spirited culture and community by supporting our newest students
  - Comprise non-voting members of the SGA

#### Section II: Executive Officers

The position of Executive Office combines the duties of the Executive Branch and the Senior Class Officers starting in the 2018-2019 academic year. **Executive Officers are responsible for defining the theme for the academic year the summer before the start of the year for which they will take office.** Executive Officers may, at their discretion, choose to advise Class Officers in fulfilling any of their duties defined herein. It is also within their authority to express to (a) House Dean(s), the Student Advisor Coordinator(s), and/or the Director(s), after having addressed their concerns with the SGA member directly and seen no recourse, the potential need to dismiss a member from the SGA.

#### *Executive Officer: President*

1. Acts as chief voice of the student body to the administration

2. Must attend and participate in all SGA meetings and required events
3. Represents the student body to constituencies inside and outside the Lexington Catholic community
4. Organizes and conducts regular meetings
5. Ensures that all SGA members are involved in the decision-making process
6. Ensures that all SGA members are informed on all SGA happenings
7. Votes only to break a tie that may occur during the voting process
8. Presides over the appeal of a dismissed student government member
9. Adheres to all the rules and regulations of the student handbook to model these ideals for all the student body
10. Delivers a monthly report to the SGA on class-related proceedings
11. Has the sole discretion and authority to require class officers to present new fundraising events for a vote as outlined in Article V.

#### *Executive Officer: Vice President*

1. Attends and participates in all SGA meetings and required events
2. Works with the Executive President in being the chief voice to the administration
3. Represents the student body to constituencies inside and outside the Lexington Catholic community
4. Performs the duties of the President in the absence of the President
5. Performs the duties delegated by the President
6. Oversees the choosing of a class gift to the school, with direct input from the President and counsel from the other executive officers
7. Serves as liaison between the SGA and the Spirit Club
  - a. Communicates SGA conversations pertinent to the planning of pep rallies, homecoming, and senior nights
  - b. Communicates all Spirit Club plans for the above events to the SGA
  - c. Participates in the planning discussions
8. Presides over the appeal of a dismissed student government member
9. Adheres to all rules and regulations of the student handbook to model these ideals for all the student body
10. Chairs at least one committee

#### *Executive Officer: Secretary*

1. Attends and participates in all SGA meetings and required events
2. Maintains the minutes of all SGA meetings
3. Records the history of the SGA's members, their attendance, and their committee membership
4. Maintains and safeguards one signed copy of the SGA Constitution
5. Collects all the minutes from committee meetings as well as class meetings
6. Performs the duties delegated by the President
7. Presides over the appeal of a dismissed student government member
8. Adheres to all rules and regulations of the student handbook to model these ideals for all the student body
9. Chairs at least one committee

#### *Executive Officer: Treasurer*

1. Attends and participates in all SGA meetings and required events
2. Keeps an accurate account of the SGA's financial affairs
3. Provides the current financial status at each meeting
4. Organizes fundraising opportunities for the student government
5. Serves as liaison between the SGA and Spiritual Life
6. Performs the duties delegated by the President
7. Presides over the appeal of a dismissed student government member
8. Adheres to all rules and regulations of the student handbook to model these ideals for all the student body

9. Chairs at least one committee

10. Delivers a monthly financial status report to the SGA on class- and SGA-related revenue and expenses

### Section III: Class Officers

Each class is designated a fundraising activity each year to begin to accumulate an account for Prom (junior year) and for a school gift (senior year). The sophomore and Junior Class Officers also take on an additional activity they sponsor. All Class Officers must, in good faith, allow the input of the Executive Officers and perform duties as delegated by the Executive Officers. Class Officers report to, and coordinate with, their respective Class Sponsors in the fulfillment of duties outlined herein. Throughout their tenure in office, Class Officers should continuously encourage students in their respective classes to participate in school activities. All Class Officers must serve on at least one committee.

#### *Class Officers: President*

1. Attends and participate in all SGA meetings and required events
2. Organizes and directs class meetings
3. Organizes and directs service and social opportunities
4. Organizes and directs class-related activities such as those listed in Appendix A, attached hereto, which specific events may change each year as determined by Class Officers, Class Sponsors, and/or the Administration
5. Searches for, understands, and pursues ideas of the students whom (s)he represents, by having regular meetings with the House Captains and Student Advisors, no less than monthly
6. Creates ad hoc committees including, but not limited to, those necessary for the planning and fulfillment of events listed in Appendix A
7. Adheres to all the rules and regulations of the student handbook as befits their commitment to act as a strong role model for all the student body
8. Delivers a monthly report to the SGA on class- and committee-related proceedings

#### *Class Officers: Vice President*

1. Attends and participates in all SGA meetings and required events
2. Assists in duties of the President
3. Performs the duties of the President in the absence of the President
4. Performs the duties as delegated by the President
5. Searches for, understands, and pursues ideas of the students whom (s)he represents, by having regular meetings with the House Captains and Student Advisors, no less than monthly
6. Adheres to all the rules and regulations of the student handbook as befits their commitment to act as a strong role model for all the student body

#### *Class Officers: Secretary*

1. Attends and participates in all SGA meetings and required events
2. Attends and records minutes of all class officer meetings
  - a. Provides all records of attendance and meetings to the Executive Secretary
3. Performs the duties delegated by the President
4. Searches for, understands, and pursues ideas of the students whom (s)he represents, by having regular meetings with the House Captains and Student Advisors, no less than monthly
5. Adheres to all the rules and regulations of the student handbook as befits their commitment to act as a strong role model for all the student body

### *Class Officers: Treasurer*

1. Attends and participates in all SGA meetings and required events
2. Keeps an accurate account of the class's financial status
3. Communicates the class's financial status to the Executive Treasurer
4. Performs the duties delegated by the President
5. Searches for, understands, and pursues ideas of the students whom (s)he represents, by having regular meetings with the House Captains and Student Advisors, no less than monthly
6. Adheres to all the rules and regulations of the student handbook as befits their commitment to act as a strong role model for all the student body
7. **Delivers a monthly financial status report to the SGA on class-related revenue and expenses**

### Section IV: House Captain

1. Each homeroom may have only one Captain with a non-transferrable vote in SGA decisions; a Co-Captain may speak, not vote, for a Captain in SGA meetings and/or fulfill duties of the Captain in his/her absence and/or at the discretion of the House Dean
2. Attends and participates in all SGA meetings and required events
3. **Communicates clearly, effectively, and respectfully as the voice of the student body to the SGA**
  - a. Actively and routinely discusses non-closed matters and affairs from meetings with respective homerooms, especially after SGA meetings
  - b. Actively and routinely searches out issues within respective houses and homerooms that need to be addressed by the SGA
  - c. Meets with the Student Advisors routinely to see if they need help or resources
  - d. Meets with Class Officers routinely to communicate the voice of the student body, no less than monthly
4. **Communicates clearly, effectively, and respectfully as the voice of the House Dean to the students of their respective houses**
5. Actively participates in—and leads when necessary—all House-sponsored events, especially Topic Tuesdays and Field Day(s)
6. Meets with the Topic Tuesday Committee to receive training and explanations for each specialized plan
7. Actively participates in at least one committee, and helps fulfill *any* Officers' duties by participating in ad hoc committees when requested
8. Performs the duties delegated by respective House Deans
9. Leads in the planning and implementation, and more specifically the participation, of all House Cup competitions
10. **Facilitates the formation and maintenance of the family and communal atmosphere necessary to create a culture of equity and inclusion for all students**
  - a. Helps each student find a meaningful role and/or personal growth within each respective homeroom, and, if necessary, notifies the House Dean if this does not occur
  - b. Helps other students see their own leadership potential and encourages participation in school activities
11. Performs duties delegated by the Executive and Class Officer Presidents as needed
12. Works in conjunction with their respective House Dean to recommend a replacement to the Director(s) and the Student Advisor Coordinator(s) In the event that a Student Advisor is dismissed

### Section V: Student Advisor

It is the responsibility of Student Advisors (SAs) to forge guiding and supportive relationships with their freshmen or transfer students. These relationships require an atmosphere of trust and confidence. To maintain confidentiality, SAs will not discuss their new students with anyone other than LCHS faculty and/or staff members *when necessary*, including the SA Coordinator(s), Counselors, and Administrators, to clarify or further their role. Furthermore, SAs will avoid situations where a new student could perceive that confidential information is being shared with others.

See Appendix B for the general goals and guidelines for the SA role. These guidelines may be altered for individual new students after consultation with the Student Advisor Coordinator(s) on an individual basis.

1. **Plans and attends (a) summer activity (-ies) to welcome new students.** This should be done in conjunction with the Student Advisor Coordinator(s), SGA Director(s), and respective House Deans.
2. **Meets semi-weekly during the first semester, then bi-weekly second semester** (unless the Student Advisor Coordinators, Directors, and/or the Administration recommend an earlier transition date for the cohort or on a case-by-case basis), **with their in-house freshmen and/or new students** to:
  - a. Encourage new students to check their academic status, especially for
    - i. missing assignments
    - ii. upcoming tests and projects that require long-term planning
  - b. help the student develop a weekly and monthly plan for maintaining good academic standings,
  - c. deliver planned lessons and engage in meaningful conversation to help meet the school's mission
3. Meets with the Student Advisor Coordinator(s) to help plan aforementioned lessons
4. Focuses planning, meetings, and interactions around three primary domains to support new students:
  - a. Academic
  - b. Emotional
  - c. Social
5. May choose to meet with the Officers and Captains as non-voting members in Deliberative Assembly meetings
6. **Meets with the New Student Orientation and Partner School Visit Planning Committees both as an integral part of the planning process, and also as the primary leaders responsible for its execution**

### Article III – (S) election Procedures

Elections for all executive and class officers must be held within or before the first week of May of the academic year preceding the term each student would hold that office. The entire student body, with the exception of the departing senior class, votes for the names on the ballot for the executive officers. The faculty and staff vote will be conducted simultaneously, with the total student votes being combined with each adult vote—each counted as two—to determine the winner by plurality. Class officers will be chosen by grade-level voting. Officers will not assume official titles or be considered as 'in office' unless Section 1, Item 4 OR Section 2, Item 2 has occurred. The freshman class officers will undergo a similar proceeding and be elected before October.

Simultaneous elections for all Officer Positions will take place during the Student Advisor application process. Candidates for officer positions must specify the position for which they are running to have their names appear on the ballot. Students wishing to be considered for both Officer and Advisor positions, though they cannot be served concurrently, should meet the filing deadlines defined below for both positions. Should a student with an open Advisor application be voted into an Officer position, the student's Advisory application will be automatically withdrawn from consideration. The Captains can be (s) elected only after all Officer and Advisor positions are filled for each respective House. Captain (s) elections must occur, and Captains notified, before the week of the first spring final exam.

For procedures related to replacing a *dismissed* Officer, see Article IV, Section IV.

#### Section I: Executive Officers

1. **Must acquire, complete, sign, and submit an election sheet by the first Thursday in March of their Junior year**
  - a. It must include the names and signatures of three (3) faculty members who have agreed to write recommendations
  - b. **The Executive Officers may, upon majority vote, extend the deadline once per academic year beyond the date stated above**
2. Must be a senior in the year in which they will govern.
3. **Must have at least one year of Student Council and/or SGA experience in the Lexington Catholic community or at another high school**

4. Must read, uphold every page of the Student Government Constitution, and sign a provided copy of said constitution before being allowed to serve
5. Must present an introduction/speech for his/her candidacy prior to elections
  - a. Addresses delivered to groups of students must first be approved by the Director(s) and at least one member of the administrative team
  - b. Should an address deviate from the approved version of the introduction/speech,
    - i. the Director(s) and/or the administrative team reserve the right to discontinue the address by disengaging the microphone or by other methods
    - ii. the student may have his/her name removed from the ballot, or, if already in an elected position, may be dismissed from the SGA
6. Must have consistently demonstrated the decorum and ability to follow the student handbook necessary to lead as a role model as evidenced by a disciplinary history absent of repeated violations, detentions, honor code violations, or disrespectful interactions with teachers or students
7. Must be elected by popular vote by the current freshman, sophomore, and junior classes, plus the faculty vote scaled by a factor of two. The candidate obtaining the plurality of votes received, following this formula, wins the position.
8. Must attend and be actively engaged in a multi-day leadership training experience over the summer preceding the academic year in which one will serve
9. Retain the right to have his/her name removed from the ballot through written request at least 24 hours before voting begins

## Section II: Class Officers

1. **Must acquire, complete, sign, and submit an election sheet by the first Thursday in March of the academic year before they intend to serve**
  - a. It must include the names and signatures of three (3) faculty members who have agreed to write recommendations
  - b. **The Executive Officers may, upon majority vote, extend the deadline once per academic year beyond the date stated above**
2. Must read, uphold every page of the Student Government Constitution, and sign a provided copy of said constitution before being allowed to serve.
3. **Must be a model student willing and able to handle leadership responsibilities.**
4. Must present an introduction/speech for his/her candidacy prior to elections
  - a. Addresses delivered to groups of students must first be approved by the Director(s) and at least one member of the administrative team
  - b. Should an address deviate from the approved version of the introduction/speech,
    - i. the Director(s) and/or the administrative team reserve the right to discontinue the address by disengaging the microphone or by other methods
    - ii. the student may have his/her name removed from the ballot, or, if already in an elected position, may be dismissed from the SGA
5. Must be elected by popular vote by their respective class. The candidate obtaining the plurality of votes received, not of members in the class, wins the position.
6. Must attend and be actively engaged in a multi-day leadership training experience over the summer preceding each academic year in which one will serve

## Section III: Student Advisors

1. **Must acquire, complete, sign, and submit an application sheet by the first Thursday in March of the academic year before they intend to serve**

- a. It must include the names and signatures of two (2) faculty members who have agreed to write recommendations
  - b. **The Executive Officers may, upon majority vote, extend the deadline once per academic year beyond the date stated above**
1. Must interview with the Principal and/or a committee duly appointed by the Principal and/or the Director(s). The Principal will notify any applicant who is *not* chosen
  2. Attend and be actively engaged in a multi-day leadership training experience over the summer preceding each academic year in which one will serve.

### Section IV: House Captains

1. Each House Dean retains the right to determine the process by which House Captains are (s)elected
2. Each Homeroom must have a Captain representation on the SGA
3. It is not mandatory that each Captain be enrolled in the same homeroom which (s)he represents

### Section V: Special Elections – Vacated Office

1. In the event a President’s office is vacated, whether resulting from his/her withdrawal from Lexington Catholic, resignation from office, or dismissal from office through procedures outlined in Article IV, the Vice President of the absent President’s class will assume the role of President. The process for finding a new Vice President will proceed as detailed below
2. In the event of a vacated SGA Office other than the President,
  - a. The other officers of the respective student’s class will nominate a candidate from their class to replace the absent member
  - b. The Executive Officers will appoint an ad hoc committee, with the oversight of the Director(s), to review the nominee and decide whether to appoint him/her
  - c. If the nominee receives a popular majority of the vote of the ad hoc committee, (s)he will assume the role of the absent member
  - d. In the event of a tie, the Executive President’s vote will take precedent.
  - e. If the nominee is declined by the committee, the Executive Officers will then appoint their own (or another) nominee from among the absent member’s class, and then resume with item ‘b’ above
  - f. Should this election result in another vacancy, it shall then be filled using the same procedure

## Article IV – Dismissal of SGA Members

### Section I: Grounds for Dismissal from the SGA

1. Absenteeism from mandatory SGA meetings and required events
  - a. No more than five (5) absences from SGA and committee meetings and required events are allowed
    - i. **In the event of an absence from an SGA meeting or required event the student MUST report an absence PRIOR TO the absence via email or written note to the SGA Director(s).**
    - ii. **Accruing two (2) unreported absences is grounds for review and/or dismissal**
    - iii. **Accruing a total of five (5) absences, reported or otherwise, is grounds for review and/or dismissal**
    - iv. **An absence reported retroactively will not count as reported unless the Administrative team and/or the Director(s), provided the facts of the absence, deem it an emergency situation**
2. Excessive amount of School Detentions
  - a. Officers receiving two (2) school detentions in the academic year will be under review by the administration and the SGA Director(s) for dismissal from office.
  - b. Officers receiving three (3) school detentions in an academic year will be dismissed from the SGA.

3. Failure to abide by the rules and regulations of the Student Handbook resulting in a social or regular suspension. Examples include, but are not limited to, those published in the Student Handbook:
  - a. Disrespect to a peer, faculty member, or administrator
  - b. Fighting
  - c. Harassment
  - d. Any repeated violation of school rules
4. Any serious or repeated violation of the honor code may result in dismissal from SGA
5. Academic Ineligibility
  - a. Failure to maintain the same academic eligibility standards for student activities, outlined in the Student Handbook and defined in Appendix D, attached hereto and subject to change annually, will necessitate a follow-up meeting with the Director(s) and require demonstrable improvement in academic standing
  - b. Failure to maintain the same academic eligibility standards for student activities may result in the SGA member's dismissal after the second consecutive monthly occurrence
6. Any pattern of not fulfilling responsibilities, or recurring instances not accomplishing tasks, entrusted to a position on the SGA, which are expressly defined herein

### Section II: Dismissal Process for Elected Officers

1. The Administrative Team is responsible for dismissals related to all discipline- and academic-related offenses, and/or any other occurrence that may arise that is protected by privacy laws. Dismissals related to any other offenses follow the procedures outlined henceforth
2. The student's case must be reviewed by the Executive Officers.
3. The Executive Officers must come to a majority opinion finding the student guilty of any of the infractions as mentioned in Section I of Article IV. Should there be a tied vote, the Principal will cast the deciding vote.
4. If the Executive Officers find the student's offense a terminable one, the Officers must communicate the result to the student, dismiss the student, and communicate to the student's class officers to begin the process of replacing the vacated office as outlined in Article III, Section V.
5. Should an Executive Officer's status come under scrutiny, it will be the duty of the Director(s), House Deans, Class Sponsors, and the Principal to meet the criteria in items 2 and 3 above.

### Section III: Dismissal Process for Student Advisors and House Captains

1. For the dismissal of House Captains, see Article VIII, Section II, Item 9
2. For the dismissal of Student Advisors, see Article VIII, Section IV, Item 7

### Section IV: Appeal Process for Dismissed SGA Members

1. The Administrative Team is responsible for appeals related to all discipline- and academic-related dismissals, and/or any other occurrence that may arise that is protected by privacy laws. Appeals related to any other dismissal follow the procedures outlined henceforth
2. If an SGA member is found guilty of an infraction and has been dismissed from his/her duties, (s) he may appeal the ruling to the **Board of Review**.
  - a. The **Board of Review** is comprised of the Executive Officers, one SGA Director, one representative from the Administration to be chosen by the Director(s), and one representative of the faculty to be chosen by the Director(s), for a total of 7 persons to guarantee a majority vote.
  - b. In the event the Appellant is an Executive Officer, the **Board of Review** will then be comprised of the remaining Executive Officers, one SGA Director, two representatives from the Administration to be chosen by the Director(s), and one representative of the faculty to be chosen by the Director(s), for a total of 7 persons to guarantee a majority vote.

3. The Appellant must present a cogent argument in which (s)he refutes the evidence against him/her and/or provides further information and/or explanation that was—or still is—unknown to the Executive Officers who handed down the original decision.
4. After the Appellant makes his/her case, the Board of Review will then vote by confidential ballot. A majority must be reached to uphold the original decision.
5. The decision of the Board of Review is final.
6. The Appellant may forgo appearance before the Board of Review at any time by submitting a letter of resignation.

### Section IV: Repercussions for an SGA Member’s Dismissal

Any SGA member dismissed from office *may*, at the discretion of the Administrative Team,

1. Not be eligible for acceptance into the National Honor Society,
2. Not hold office in the National Honor Society, if already a member,
3. Not hold office in any LCHS-sanctioned club or activity, including but not limited to those defined in the Student Handbook

## Article V – SGA Decision-Making

### Section I – Proposal

1. Any SGA member may create and bring a proposal to the SGA. (S) He may do so in conjunction with a non-SGA member.
2. In order for the proposal to be presented, a student must state the objective of the proposal, the reasons why the proposal was written, and a detailed plan of action by which the proposal will be carried out to the deliberative assembly. Deliberations and discussions of said proposal may then commence. Any member may make a call for closure in a meeting, which is a motion that a question be phrased in a way that it may be put to a vote. The presiding officer has the authority to decide whether the question has or has not been sufficiently debated and may either refuse or accept to apply closure at his/her discretion.

### Section II – Recommendation

1. After discussion of the proposal, the proposal will become a **recommendation** upon a majority vote of the SGA.
  - a. Until freshman officers are elected, only forty-seven (47) voting members exist (the President votes only in the case of a tie); therefore, twenty-four (24) votes passes a proposal on to a **recommendation**
  - b. The majority becomes twenty-six (26) once freshman officers take official office

### Section III – Review & Approval

1. The Executive Officers as well as the author(s) of the original proposal, when possible, will present the **recommendation** to the Principal for formal and final approval.

## Article VI – Meetings

Five primary meeting types exist: officer, voting members (deliberative assembly), class, committee, and open. Each exists to serve a specific purpose, as outlined below. Any member may make a call for closure in a meeting, which is a motion that a question be phrased in a way that it may be put to a vote. The presiding officer has the authority to decide whether the question has or has not been sufficiently debated, and may either refuse or accept to apply closure at his/her discretion. Guests are allowed at all meetings but may not speak unless on the agenda for the meeting for which they are present. Guests may request to be on the agenda for the purpose of addressing the group in attendance by writing to the presiding officer at least 48 hours in advance of said meeting. No voting may take place while guests are present.

## Section I: Officer Meetings

1. Officer meetings are held at regularly-scheduled intervals and will be considered standing meetings.
2. Officer meetings consist of the four (4) Executive Officers plus the twelve (12) class officers, except in the first weeks of school when only eight (8) class officers exist before freshmen elections.
3. Officer meetings will consist of, but are not limited to, the following:
  - a. updates from each existing committee, to be delivered by the officer responsible for said committee, or a committee member of his/her appointment,
  - b. calls for business to be described and/or debated in a Deliberative Assembly meeting,
  - c. calls for business to be described and/or debated in an Open meeting,
  - d. items to be addressed that may be brought forth by Administration, the Director(s), and/or any officers
  - e. scheduling future meetings and meeting-types

## Section II: Deliberative Assembly Meetings

1. Deliberative Assembly meetings are held on an as-needed basis and are required meetings for the sixteen (16) Officers and thirty-six (36) Captains, with a *minimum* of 48 hours' notice. Student Advisors are encouraged to attend, especially to voice concerns and/or opinions, but their attendance is not required.
2. Deliberative Assembly meetings consist of, but are not limited to, the following:
  - a. Issues to be described, detailed, and/or debated
  - b. Proposals for action by committees and/or individuals
  - c. Information and announcements to be disseminated to the student body
  - d. Training on school-wide initiatives, including Topic Tuesday plans
3. Voting on issues and/or proposals may or may not occur during the actual meeting

## Section III: Class Meetings

1. Class meetings may be organized by the President of the respective class and/or the sponsor of the class for which the meeting will take place.
2. Attendance at these is mandatory for the respective class officers given at least 48 hours' notice

## Section IV: Committee Meetings

1. Attendance must be taken at all committee meetings and an accurate record kept of members not in attendance. This attendance must include the underclassmen invited to participate as non-SGA members (see Article VII, Section
2. Absenteeism from one's respective committee meeting without prior written approval will be treated the same as for missing Officer, Deliberative Assembly, or Class meetings
3. The Officer responsible for each respective committee is likewise responsible for the agenda at—and proceedings of—each meeting
4. See article VII for committee information

## Section V: Open Student Government Meetings

1. Open SGA meetings may be held upon request by a Lexington Catholic Student at the discretion of the Executive Officers
  - a. Students may request an open meeting through communication with an Officer and/or a Director and may specify whether said meeting should be Officers only or the Voting Members.
  - b. Open meetings are limited to one (1) per calendar month with a maximum of nine (9) in an academic year
2. Open SGA meetings will allow any member of the student body to present his/her ideas and/or opinions to the SGA.
3. SGA open meetings will be scheduled by the Executive President, within 10 school days from the request date

4. All officers (and Captains as requested) must attend all open meetings.
5. No voting can take place during the open meetings.
6. Open meetings are the only meetings during which non-SGA members may be present for deliberations
7. If an Open SGA Meeting is not permitted, the student may convey his/her ideas/concerns to an SGA member through Article V, Section I.

## Article VII – Committees

Committees are required to actively seek out freshmen and sophomores for participation. This serves three simultaneous purposes: 1) giving underclassmen immediate voice and input; 2) helping to teach how the SGA is run when there are so few formal positions available to freshmen; 3) providing more leadership opportunities to freshmen than freshmen have ever had.

1. Each committee must be chaired by an Executive Officer.
2. Each Committee must have at least one captain from each House
3. The Chair of each committee will designate a member of that committee to act as secretary and to communicate the minutes of committee meetings to the Executive Secretary, unless that Chair and the Executive Secretary are the same person
4. **Each SGA member must take part in at least one committee**, excepting the Executive President
  - a. Each SGA leader must designate a *primary* committee, which (s)he will choose first
  - b. SGA members may change their primary committees at the change of each grading period by submitting written notification to the Executive Secretary.
5. There are no limits to how many committees in which an SGA member may participate.
6. Any proposal created by a committee must be presented in a Deliberative Assembly meeting for a majority vote recommendation.
7. Committees below *must* actively identify and include freshmen and sophomores in the meetings and decision-making process.
  - a. Attendance for non-SGA-member underclassmen must also be recorded.
  - b. The goal is for there to be four (4) underclassmen at each committee meeting.

### Section I: Competition Committee

1. Must gather empirical and anecdotal evidence of preferences of the student-body-at-large
2. Makes proposals for events, scheduling, and scoring to the SGA in a Deliberative Assembly meeting
  - a. The recommendations are due one calendar month before the Field Day date
  - b. Finalized schedule and plan are due two (2) weeks before the Field Day date, subject to the approval of the House Deans and/or Director(s)
3. Chooses the six (6) flex competitions to be held (three per semester) for points in the Race for the House Cup: September, October, and November in the fall, and January, February, & March in the Winter and Spring
4. Evaluates and selects the two (2) Spirit Event competitions at which attendance will determine House Cup points which will occur each semester for a total of four (4) Spirit Events
5. Has the authority to propose events for House Cup points that are not included on the Director(s) score sheet at the start of an academic year

### Section II: Topic Tuesdays Committee

1. Is tasked with working hand-in-hand with our culture and climate faculty committee and the office of Equity and Inclusion to create a holistic and systematic approach to help fulfill the school's mission of "foster[ing] the spiritual ideals and moral values of the Gospel...[and] nurture[ing] the development of the mind, spirit, and body of our students."
2. Designs individual 15-minute activities and/or lessons that include discussion points and questions to engage our student body in relevant conversations to help us meet our theme of "building better people." The frequency cannot exceed three (3) per calendar month.

3. Leads the Deliberative Assembly meeting with all House Captains to train them to implement each lesson/activity (which may or may not include media like PowerPoint and curated online videos).

### **Section III: New Student Orientation & Partner School Visit Committee**

1. Acts as the “welcoming committee” for new and prospective students
2. Is comprised of the Student Advisors and any other SGA member who would like to lead in this area
3. Plans the two most important events for new and prospective students
  - a. Meets with our Vice President of Admissions and Enrollment Services for approval of plans for Partner School Visits
  - b. Meets with the Dean of Students for approval of plans for New Student Orientation
4. Executes their own plans and has the authority to draft additional members of the student body as-needed for the purpose of placing our best talents in the most appropriate contexts.

### **Section IV: Ad Hoc Committees**

1. Will be created on the basis of need as determined by the Executive or Class Officers.
2. Include, but are not limited to:
  - a. grade-level specific event planning including, but not limited to, those listed in Appendix A
  - b. replacement of an Officer

## **Article VIII – Faculty/Staff Roles and Responsibilities**

Appendix F, attached hereto, contains the faculty/staff members currently holding each respective role described below, and is subject to change.

### **Section I: SGA Director(s)**

In the event of a co-directorship, each of the following responsibilities should be distributed based on the talents and skill sets of each respective Director.

1. Performs duty as a voting member of the Board of Review
  - a. In the event of a co-directorship, directors may choose which will be a more appropriate choice to serve on the Board of Review on a case-by-case basis
2. Oversee the House System and its structure
  - a. Provides final approval regarding the awarding of House Cup points
    - i. The scoresheet must be in place, even without specific dates, before the first day of school and must include the scoring formulas and methodologies
    - ii. The scoresheet must be shared with every adult faculty member in the building, with frequent access to the document provided to the students
    - iii. Any changes to the scoring methodology must be approved by a majority vote of the House Deans
  - b. Provides prompt and accurate communication of House Cup standings
  - c. Determines the frequency of House Dean meetings and has the authority to call SGA meetings
  - d. Sorts new students and teachers into houses during the enrollment period before the school year begins
    - i. All new students should be sorted according to house need with the objective of numerical, gender, and age balance before the end of the previous academic year
    - ii. Students may request a house placement if and only if they had or have a sibling in a house (or *had* a sibling in a house). They may request
      1. The same homeroom
      2. The same house but different homeroom
      3. A different house, but cannot specify which, only “not the same”
  - e. Oversees the Competition Committee and its decisions
  - f. Coordinates the execution of other inter-house competitions

- g. Communicates with faculty regarding SGA events, schedules, House Cup scoring, amendments, and attendance and maintains a current digital calendar within the Lexington Catholic website
  - h. Oversees the Leadership Training Liaison as (s)he plans all leadership training
  - i. Evaluates the performance of House Deans
    - i. An end-of-year meeting to discuss strengths and growth areas is required
    - ii. Evaluation will be used as part of the administrative Exit Interview
  - j. Assists the Dean of the winning House in the planning and approval process for the reward trip
3. Oversees the Executive and Class Officers
    - a. Serves the SGA Officers in an advisory capacity
    - b. Ensures all bylaws are regularly enforced in accordance with this constitution
  4. Solicits letters of recommendation from the teachers whose names appear on the Officer Election Sheet and the SA Application Sheet and evaluation of SA candidates from the faculty at large
  5. Supports open and continuous dialogue between all student leadership and the Administration
  6. Runs Academic Eligibility reports monthly to ensure all SGA members meet the same minimum requirements as defined in Article IV, Section I, Item 5, and takes appropriate action for any students who do not meet those minimum requirements.
  7. Proposes a comprehensive SGA budget that includes the needs for all positions herein and approves the spending of SGA funds
  8. In the event of a conflict of interest involving the Director(s) and the resolution of any dismissal, appeal, selection, review, appointment, or assembly herein, the Principal shall make the decision in consultation with other SGA student and/or faculty leaders as (s)he deems appropriate

## Section II: House Dean

1. Is appointed by the Director(s) and the Principal
2. Serves terms without specified limits
3. Fosters a culture of adherence to school policy
4. Attends House Dean meetings as deemed necessary by the Director(s)
5. Meets weekly with respective House Captains in the first months of school, and monthly afterward, for the purpose of guidance and formation
6. Meets with both the previous year's House Captains and the upcoming year's House Captains at a mutually-agreed-upon date, time, and location to teach this Constitution and to train the leadership for the next year while considering the individual and unique needs of each respective house
7. Has the authority to determine how Captains are (s)elected
8. Has the authority to create co-captains within houses and homerooms as needed
9. Uses best judgment—for the good of the House System—to determine if/when a Captain needs to be replaced, and recommends said Captain for removal to the Directors for approval.
  - a. A Captain is considered to be in good standing by maintaining the standards detailed in Article IV, Section I
  - b. House Captains who fail to maintain this definition of good standing may be recommended for removal by at least one House Dean to the Directors, who will review the evidence and approve the dismissal or recommend an alternate course of behavioral correction in concert with the Dean of Students
10. Replaces any removed captain in a timely fashion in accordance with his/her house needs, policies, and/or traditions
11. Ensures all homeroom teachers within the house are knowledgeable about issues and events, especially as they relate to the Captains' execution of homeroom activities and to House Cup competitions
12. Works in conjunction with his/her Captains to recommend the replacement of any Student Advisor who is removed from his/her position to the Directors and the Student Advisor Coordinator(s)
13. Coordinates the advertisement of, and collection of monies from, Jeans Days
14. Updates the House website in a timely manner
15. In the event a Dean's House wins the House Cup,
  - a. Proposes schedule and plans for the reward field trip to the Director(s)

- b. Identifies students who did not attend the Spring Field Day **and** whose absence is considered unexcused; those students are not permitted to attend the field trip

### Section III: Class Sponsor

1. Is appointed by request and requires approval of the principal, one for each grade level.
2. Determines the meeting frequency for his/her grade level officers to accomplish required tasks outlined within this document. As aforementioned meetings are considered Ad Hoc Committee meetings, they should follow the same procedures and protocols as outlined in Article VII
3. Must coordinate and supervise events and fundraising activities including, but not limited to, those found in Appendix A, which may be altered on an annual basis.
4. Alternative activities agreed upon by the Class Sponsor and the Director(s), in consultation with the Class Officers and the Principal, make take place in lieu of events outlined in Appendix A each year.
5. The Senior Class Sponsor's duties include, but are not limited to:
  - a. Advising and assisting the Executive Vice President in the selection of the Class Gift
  - b. Coordinating graduation details such as
    - i. Cap and gown orders for students and adults
    - ii. Parent correspondence

### Section IV: Student Advisor Coordinator(s)

1. Determines frequency of meetings for Student Advisors
2. Schedules meetings to ensure all SA understand and are prepared to comply with the entirety of this constitution, especially pertaining to the planning and execution of the New Student Orientation Day, Partner School Visits, and summer social
3. Schedules meetings to ensure all SAs are prepared to serve new students and support them in three primary domains:
  - a. Academic
  - b. Emotional
  - c. Social
4. Oversees the planning of 10-to-15-minute lessons and/or questions and/or discussion points the SAs will use to engage with their respective new students in conjunction with SAs
5. Serves as the voice of the SAs to the Director(s) and Principal, and provides insightful assessment as to the efficacy of each SA
6. Monitors SAs and their respective new students on a weekly basis for the first semester, monthly for the second, and provides SAs in need of redirection both verbal and written notes on strengths and areas for improvement
7. Uses best judgment—for the good of the SGA—to determine if/when a SA needs to be replaced, and recommends said SA for removal to the Directors for approval.
  - a. A SA is considered to be in good standing by maintaining the standards detailed in Article IV, Section I
  - b. SAs who fail to maintain this definition of good standing may be recommended for removal by the Student Advisor Coordinator(s) to the Director(s), who will review the evidence and approve the dismissal or recommend an alternate course of behavioral correction in concert with the Dean of Students.
  - c. Works in conjunction with the House Captains of any dismissed SA's respective house to appoint a replacement
8. Collects data (qualitative and quantitative) to track the efficacy of the program
9. Recommends to the Director(s) the removal of a SA for negligence, misconduct, or breach of confidentiality. Any of the aforementioned infractions may also be referred to the administration for further discipline
10. Evaluates claims/accusations of potential breaches in confidentiality, works with the Dean of Students to ascertain the legitimacy of said claims, and takes appropriate action if necessary

### Section V: Leadership Training Liaison

1. Evaluates and selects the best choices for our school's unique needs for leadership training

- a. It is recommended that all student leadership team members participate **together** in a multi-day leadership training experience
- b. It may be required to offer an alternative option for students who cannot participate in the primary training
2. Presents the top choices to the Principal and Director(s) for final selection and approval, including cost estimates
3. Schedules approved dates with any vendors and/or venues
4. Maintains all correspondence with employees from each contacted venue and/or service

### Section VI: Teacher

1. Follows the set of guidelines published in the faculty handbook
2. Performs duties delegated by his/her respective House Dean and/or the Director(s)
3. Supports and advises Captains as needed to help encourage personal and interpersonal development for each student
4. Is responsible for maintaining a positive and welcoming atmosphere, especially during House and homeroom time
5. Non-homeroom teachers must actively and routinely support homeroom teachers

### Article IX – Amendments to the Constitution

1. Amendments to the SGA Constitution may be made whenever they prove necessary.
2. Any member of the SGA may submit an amendment proposal to the entire SGA in a Deliberative Assembly meeting.
3. Final ratification requires a two-thirds approval of the *entire* SGA membership, *including the Student Advisors*. This differs from other voting issues, which include only the Officers and Captains.
4. In this fast-paced and ever-changing era of technology, changes to this document may become eminently necessary; the Administration at LCHS retains the rights to change, amend, or remove words and/or phrases of this document in the event the formal channels, established within this document, will not allow a timely modification or for any other purpose related to indemnification of students, faculty, and/or staff members.

### Other Integral Student Leadership Opportunities

Student leadership positions listed and described in this document ought not to be considered exhaustive; several integral positions exist outside the purview of this Constitution. They include, but are not limited to:

- Honor Council (Faculty Sponsor)
- Student Ambassadors (Office of Admissions)
- Service Club (Spiritual Life)
- Dance Blue (Spiritual Life)

Other clubs and activities are located in the Student Handbook.

## Appendix A: Class-Related Fundraising

### Freshmen:

Data Match (February)

### Sophomores:

Hot Chocolate Sales (December)

Winter/Homecoming Dance following Spirit Week, as coordinated by the Spirit Club (December/January)

Monetary Change Drive

### Juniors:

Carnival (fall)

Prom (spring)

## Appendix B: Student Advisor Goals & Guidelines

Students selected as a Student Advisor must adhere to the student handbook policies. Breach of the LCHS code of conduct policies in the handbook and/or online may result in dismissal from the program. This includes off-campus events and social media guidelines or any other offense that may be deemed serious by the school's Administration.

1. The main purpose of privileged communication is to offer new students a supportive relationship in which they are able to speak about what concerns them without fear of disclosure.
2. It is the new student who is privileged. The new student has the right to say who shall have access to information and who shall not. Therefore, the SA must cover the following points at the beginning of their association with the new student(s) and adhere to them at all times, even after their formal association has ended.
  - a. Under ordinary conditions, all information divulged by the new student(s) will be held in strict confidence
  - b. If the freshman student presents concerns that a) are beyond the skills of the SA, or b) create a conflict of interest for the SA, the SA should consult with the Student Advisor Coordinator, House Dean, High Marks Personnel, School Counselor, and/or any other faculty member for assistance. Anonymity will be maintained until the situation makes this unviable

By signing below, you both a) accept your new role and title as a Student Advisor and b) agree to abide by the aforementioned terms and conditions. Your name and signature below indicate that you understand are prepared to fulfill your duties as listed in this document and in the SGA Constitution; furthermore, you understand the policies regarding your continued status as a Student Advisor. You have read the section on being selected (Article III, §III) and the section on being dismissed (Article IV), and you understand that while you are serving as an SGA Student Advisor, you can hold no other roles within the SGA.

Student Name (First & Last): \_\_\_\_\_

Student Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SA Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Appendix C: House Captain Goals and Guidelines

Students (s) elected as a House Captain must adhere to the student handbook policies. House Captains serve an integral role in the mission of the school and in the functioning of the SGA. Their primary purpose is two-fold:

1. To communicate as the representative of their respective homerooms to the SGA
2. To communicate and disseminate information from the SGA to their respective homerooms
3. To lead the homeroom and House in activities and competitions to foster a community of respect, engagement, and inclusion

By signing below, you both a) accept your role and title as a House Captain and b) agree to abide by the aforementioned terms and conditions. Your name and signature below indicate that you understand are prepared to fulfill your duties as listed in this document and in the SGA Constitution; furthermore, you understand the policies regarding your continued status as a House Captain. You have read the section on being selected (Article III, §IV) and the section on being dismissed (Article IV), and you understand that while you are serving as an SGA House Captain, you can hold no other roles within the SGA.

Student Name (First & Last): \_\_\_\_\_

House Captain Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

House Dean Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Appendix D: Academic Eligibility

A participant must have, for the current academic semester up to and including Friday of the week preceding the week in which the report is generated, a passing average in each of at least five full-credit high school subjects or their equivalent in units of credit accepted for graduation. No special recitations or tests are to be given for the purpose of making a student eligible. Students who have a CP in the first semester of a course must maintain a 78 or above in that course to be considered passing.

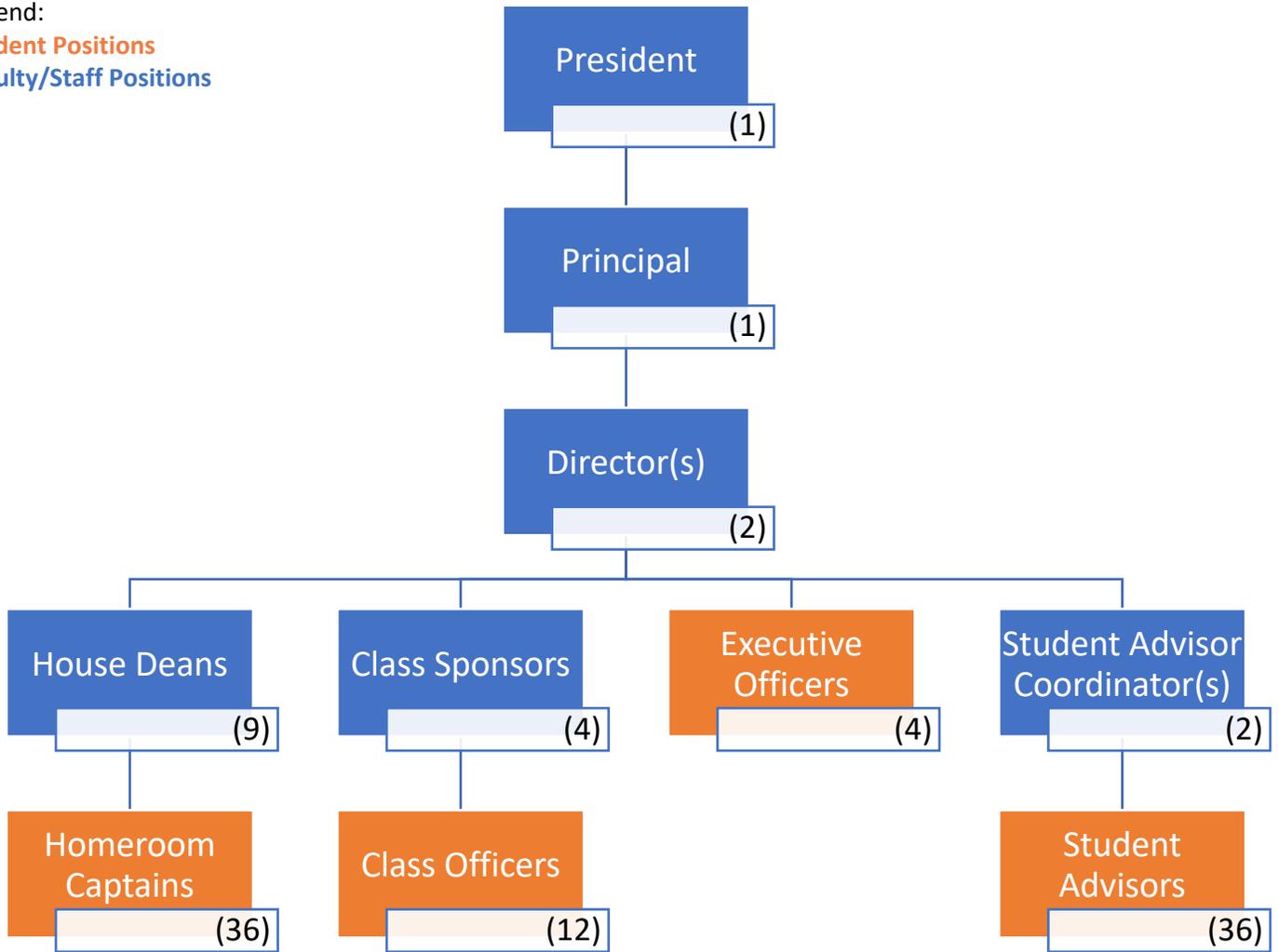
Reports are to be generated no less than monthly. Any SGA member deemed academically ineligible as a result of one of the reports must meet with the Director(s) and/or a House Dean within two weeks of the report to demonstrate an improved academic standing. Any student who is deemed academically ineligible for two consecutive months will be dismissed from the SGA.

## Appendix E: Organizational Chart

Legend:

Student Positions

Faculty/Staff Positions



## Appendix F: Faculty Positions

SGA Co-Directors: Charlene Legere  
Justin Sealand

Student Advisor Coordinators: Meredith Mullins  
Melissa Cashman

### House Deans:

Aquinas: Ron Kelly  
Bonaventure: Kathleen Elliott  
Boniface: Theresa Brown  
Bosco: Gerry Zuniga  
Ignatius: Anne Bradford  
Michael: Kevin Bailey  
Patrick: Katherine Gartland  
Romero: Cindy Stokes  
Spalding: Marty Brown

### Class Sponsors:

Freshman: Shane Munson  
Sophomore: Missy Cole  
Junior: Missy Cole  
Brendan O'Sullivan  
Senior: Ann Tramontin

## Appendix G: Formal Adoption

Approval and formal adoption of this Constitution will be complete with the signatures of each Executive Officer, Sophomore and Junior Class Presidents, each Director, and the Principal. The rules and procedures set forth herein take effect with the final signature on this page. All parties signed below agree that this document was created in the best interest of the students at Lexington Catholic High School and that it exists to fulfill the school's mission statement. All parties signed below endorse this document as a representative of his/her respective class, the faculty, or the Administration.

<b>Executive President</b>	
	
Signature	
Grace McMillin	8/23/2018
Name (printed)	Date

<b>Executive Vice President</b>	
	
Signature	
Aziz Martha	8/23/2018
Name (printed)	Date

<b>Executive Treasurer</b>	
	
Signature	
Elizabeth Yeager	8/23/2018
Name (printed)	Date

<b>Executive Secretary</b>	
	
Signature	
Annemarie Kessler	8/23/2018
Name (printed)	Date

<b>Junior Class President</b>	
	
Signature	
Wilson Hourigan	8/23/2018
Name (printed)	Date

<b>Sophomore Class President</b>	
	
Signature	
Lainey Cole	8/23/2018
Name (printed)	Date

<b>SGA Co-Director</b>	
	
Signature	
Justin M. Sealand	8/23/2018
Name (printed)	Date

<b>SGA Co-Director</b>	
	
Signature	
Charlene Legere	8/23/2018
Name (printed)	Date

<b>Principal</b>	
	
Signature	
MATHEW GEORGE	8/23/2018
Name (printed)	Date

## Appendix H: Officer Signature Page

A signature on this page constitutes the formal acceptance of their respective titles and of all their responsibilities and privileges herein. Signatures on the Formal Adoption page serve the same purpose.

<b>Executive President</b>	
_____ Signature	_____ Date

<b>Executive Vice President</b>	
_____ Signature	_____ Date

<b>Executive Treasurer</b>	
_____ Signature	_____ Date

<b>Executive Secretary</b>	
_____ Signature	_____ Date

<b>Junior Class President</b>	
_____ Signature	_____ Date

<b>Junior Class Vice President</b>	
_____ Signature	_____ Date

<b>Junior Class Treasurer</b>	
_____ Signature	_____ Date

<b>Junior Class Secretary</b>	
_____ Signature	_____ Date

<b>Sophomore Class President</b>	
_____ Signature	_____ Date

<b>Sophomore Class Vice President</b>	
_____ Signature	_____ Date

<b>Sophomore Class Treasurer</b>	
_____ Signature	_____ Date

<b>Sophomore Class Secretary</b>	
_____ Signature	_____ Date

<b>Freshman Class President</b>	
_____ Signature	_____ Date

<b>Freshman Class Vice President</b>	
_____ Signature	_____ Date

<b>Freshman Class Treasurer</b>	
_____ Signature	_____ Date

<b>Freshman Class Secretary</b>	
_____ Signature	_____ Date

**Co-Director**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Co-Director**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Principal**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Appendix I: Amendments and Adoptions

### Official Logo

October 18, 2018

By a vote of 31 : 1, the SGA adopted an official logo, designed by Gracie King, c/o 2019:



### Amendment 1

April 25, 2019

By a vote of 70 : 8, the SGA amended the Student Advisor restrictions by House:

Original ratification:

- Student Advisors—36
  - Two males and two females per house

The amendment removed the restriction of having a maximum number of two females and two males per house. Student advisors are now “to be chosen regardless of house and solely through qualities demonstrated through the Student Advisor Application Process.”

### Amendment 2

April 25, 2019

By a vote of 64 : 13, the SGA voted to “require each class president and treasurer to give a [monthly] report on their individual class’ happenings and financial standing.”

### Amendment 3

April 25, 2019

By a vote of 57 : 20, the SGA granted the Executive President the “discretion to require class officers to present new fundraising events” to the SGA for a vote following the decision-making procedures as defined in Article V.

## Amendment 4

April 26, 2019

By a vote of 64 : 5, the SGA amended Article III to allow a majority vote from the Executive Officers to change the due date of the Executive and Class Officer Election Sheets and the Student Advisor Applications, extending the deadline once each year.