



SAT Scores on High School Transcript - Opt-In Form For High School Seniors

Dear Student, Parent or Guardian:

Illinois transcript requirements changed in 2018 and CPS is now required to **exclude** SAT scores from a student's high school transcript unless you request CPS to report the scores on the transcript. CPS has established this Opt-In form for this purpose.

If you Opt-In, the SAT scores reported on your child's transcript will be those earned from the CPS administration of this State assessment **only** and not the scores from any SAT re-takes your child may sit for on a discretionary basis to achieve higher scores.

Note that some Universities and Colleges prefer to receive SAT scores directly from the College Board in which case please follow the College Board's procedures to have scores transmitted free of charge. Ask the school Counselor for assistance with this process.

If you would like SAT scores reported on your child's transcript, complete this Form and return it to the school clerk at any time. If you do not submit a completed Opt-In Form, your child's SAT scores will **NOT** be reported on their high school transcript. **If you have more than one child attending CPS, you must submit a separate request for each child.**

All portions below must be completed for your Opt-In to be processed

Date: _____

(mark here) **YES please include my child's SAT scores on their high school transcript**

Student Name: _____

Student ID Number (8 digits):

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School: _____

Signature below:

Name

Relationship to Student (Circle One: Self -- Parent Guardian)