

# 2019 Regular Meeting Dates

## Ardmore Board of Education



**Guidelines**

District personnel submitting school district business items for review/approval by the Board of Education, must submit their information to the Superintendent's office by the deadline shown on the chart. Items received after the deadline may not be placed on the agenda. Please plan accordingly.



As a reminder, some items are to be submitted to the Business Office first and not directly to the Superintendent. These would be all fund raiser requests and anything to do with Activity Fund Accounts. Please check with the Business Office for their deadline to receive your information in order for them to meet the district deadline. Again, items received after the deadline may not be placed on the agenda.

Meeting Date	Agenda Deadline
January 15	January 8
February 19	February 12
March 12	March 5
April 16	April 9
May 21	May 14
June 18	June 11
July 16	July 9
August 20	August 13
September 17	September 10
October 15	October 8
November 19	November 12
December 17	December 10



**Public Deadline**

All requests by the public to either have an item placed on an agenda or to make a comment must communicate this in writing to the Superintendent's office by letter at least ten business days prior to the next regularly scheduled meeting. Whether such request shall be granted will be at the discretion of the Board President and the Superintendent. For specifics about each type of public request, refer to Administrative Procedure BB-D.1 in the Board Policy & Procedure manual located on the District's website: [www.ardmoreschools.org](http://www.ardmoreschools.org)

**Note:**

Any individual asking to be placed on the Board Agenda for a complaint for which a resolution has not been sought through the proper staff or administrative challenges or any business that did not originate at the proper staff or administrative level will not be placed on the agenda. The Superintendent and/or presiding officer shall make any final determinations necessary as to whether or not prior and appropriate resolution has been sought concerning the complaint.



**Questions? Contact Marcy King in the Superintendent's Office**  
**580.223.2483 or by email [marcy@ardmoreschools.org](mailto:marcy@ardmoreschools.org)**