



**Minutes**  
**Regular Board Meeting**  
**Tuesday, November 10, 2015**

**CALL TO ORDER**

The Atwater Elementary School District Board Meeting was called to order at 5:22 p.m. and adjourned to Closed Session in the Superintendent's office.

**ROLL CALL OF MEMBERS**

Members Fincher, Hendrickson, Lee, Whitney and Wilson were all present.

Agenda was amended to add an open session item as requested in writing by Manuel Mercado, teacher at Thomas Olaeta School. Added item will be X. V. Resolution regarding charges against Mr. Manuel Mercado.

**MOTION** by Hendrickson, **SECONDED** by Whitney to accept the amended agenda. **MOTION CARRIED** by a vote of 5-0.

**IDENTIFY CLOSED SESSION AGENDA ITEMS**

There were no comments from the public.

**ADJOURN TO CLOSED SESSION**

**RECONVENE OPEN SESSION**

Open Session reconvened at 6:15 p.m.

**RESOLUTION 15-16-16, Notice of Intent to Dismiss and Statement of Charges of Certificated Employee Manuel Mercado**

The charges against Mr. Mercado and Resolution 15-16-16 were read in open session.

**MOTION** by Fincher, **SECONDED** by Whitney to accept Resolution No. 15-16-16, Notice of Intent to Dismiss and Statement of Charges of Certificated Employee Manuel Mercado. **MOTION CARRIED** by a vote of 5-0.

**FLAG SALUTE**

The Flag Salute was led by Aileen Colburn students Jayla Sandford and Max Hayer.

**INVOCATION**

The Invocation was led by Pastor Paul Lundberg, Atwater Baptist Church.

**REPORT ON CLOSED SESSION**

There was no report from Closed Session.

**REVISION/ORDERING/ACCEPTANCE OF AGENDA**

**MOTION** by Fincher, **SECONDED** by Whitney to accept the Agenda as with the addition of item X.V.

**MOTION CARRIED** by a vote of 5 - 0.

## **PRESENTATIONS/RECOGNITION**

Tiffani Gong, Principal at Aileen Colburn Elementary School, showcased her school and students through a presentation regarding Reading through Intervention.

## **SUPERINTENDENT'S REPORT**

Each principal shared brief updates of challenges as well as highlights at their sites.

## **PUBLIC PARTICIPATION**

There were no public comments.

## **CONSENT AGENDA**

### **A. Personnel Action:**

#### **1. Classified Employee Approvals:**

- a. Appointment of Gigi Dutra as Campus Supervisor at Mitchell K-6, effective October 19, 2015.
- b. Appointment of Moises Ambriz-Juarez as Computer Technician, effective November 9, 2015.
- c. Appointment of Anthony Teater as Irrigation Assistant for the Maintenance Department, effective November 2, 2015.
- d. Appointment of Melissa Brito as Instructional Assistant for the After School Program at Shaffer Elementary, effective November 2, 2015.
- e. Appointment of Kim Miller as Instructional Assistant at Shaffer Elementary, effective November 2, 2015.
- f. Appointment of Andrea Silva as Instructional Assistant for the After School Program at Mitchell K-6, effective November 5, 2015.
- g. Appointment of Cheryl Campbell as Campus Supervisor at Peggy Heller Elementary, effective November 5, 2015.
- h. Promotion of Pamela Schroeder from Personnel Specialist to Administrative Assistant in Human Resources, effective December 31, 2015.
- i. Resignation from Gergory Euker as Library Media Specialist at Aileen Colburn Elementary, effective October 29, 2015.
- j. Resignation from Traci Brazil as Instructional Assistant and Campus Supervisor at Peggy Heller Elementary, effective October 14, 2015.
- k. Resignation from Kathy Rego, Campus Supervisor at Thomas Olaeta Elementary, effective October 20, 2015.
- l. Resignation from Brendolyn Ridley, Instructional Assistant for the After School Program at Shaffer Elementary, effective January 8, 2016.
- m. Second position for Jocelyn Millan as Instructional Assistant at Thomas Olaeta, effective October 23, 2015.
- n. Request for unpaid leave for extension of maternity leave for Employee #1063, for the period of February 10 – June 3, 2016.
- o. Extension of maternity leave for Employee #0898 as unpaid leave for the week of November 20 through December 4, 2015.

### **B. Approval of Current Expenditures for October 2015.**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$ 1,378,866.27
12	Child Development Fund	\$ 365.00
13	Cafeteria Fund	\$ 44,398.39

25	Capital Facilities Fund	\$	2,090.00
40	Special Reserve Capital Outlay Fund	\$	0.00

- C. Approval of Revised School Safety Plans.**
- D. Approval of Resolution No. 15-16-13: Disposal of Obsolete or Damaged Property.**
- E. Approval of Resolution No. 15-16-14: Destruction of Records.**
- F. Approval of Individual Service Agreement and Central Valley Autism Project.**
- G. Approval of Contract for WestEd Services.**
- H. Ratification of Contract with Dietician.**
- I. Approval of Minutes from Regular Board Meeting of October 13, 2015 and Special Board Meeting of October 22, 2015.**

**MOTION by Lee, SECONDED by Whitney to Approve the Consent Agenda Items. MOTION CARRIED by a vote of 5-0.**

**REGULAR AGENDA – INFORMATION/ACTION ITEMS**

**Educational Services**

**1. Educator Effectiveness Plan**

Ana Boyenga presented information on the additional funding the district will receive and the plans for the use of the money. There will be a Public Hearing held in December 2015.

**Superintendent**

**1. Resolution No. 15-16-15, Delegating Authority to Superintendent or Designee(s)**

**MOTION by Whitney, SECONDED by Lee, to Approve Resolution No. 15-16-15, Delegating Authority to Superintendent of Designee(s). MOTION CARRIED by a vote of 5-0.**

**2. Establishment of Date for Organizational Meeting**

Education Code Section 35143 requires that districts hold an annual organizational meeting within 15 days of the first Friday in December (December 4th). The date of this meeting must be selected by the Board at its regular meeting held immediately prior to this date. The regular meeting for December is currently scheduled for December 8<sup>th</sup>, which falls within the 15 day period. It is recommended that the organizational meeting be held on this date.

**MOTION by Whitney, SECONDED by Hendrickson to approve the date for the Organizational Meeting. MOTION CARRIED by a vote of 5-0.**

**3. Election of Representative to California School Board Association Delegate Assembly**

Nominations for California School Board Association’s Delegate Assembly are being accepted until Wednesday, January 7, 2016. Each California School Board Association member board is eligible to nominate board members within their geographic region or subregion. The Board may nominate as many

individuals as it chooses. Newly elected delegates serve two-year terms, beginning April 1, 2016 through March 31, 2017.

**There was no action taken on this item.**

#### **4. Board Policies**

As part of the CSBA Manual Maintenance Service Agreement we are sent revisions of our policies/administrative regulations/exhibits as the laws change. Revisions are sent five times per year and reviewed by Administration to ensure alignment with District objectives. The Board is asked to accept these policies as a first reading with possible adoption.

<b>Series 4000</b> BP 4040	<b>Personnel</b> Employee Use of Technology	(Revision)
<b>Series 6000</b> BP 6163.4	<b>Instruction</b> Student Use of Technology	(Revision)

Member Fincher suggested the following changes to Policy 4040:  
Paragraph #3, originally intended to be taken out, should be left in the policy.  
Reword the section about the duty to report as it is ambiguous; more specifics are needed on timeline of reporting as well as how to report, in case of extenuating circumstances (such as the weekend or holiday).

**This item will be brought back at the December Board Meeting with the changes for approval.**  
**No action was taken on this item.**

#### **5. CSBA Annual Education Conference**

California School Boards Association hosts an Annual Education Conference to keep School Boards informed and updated on changes in laws, programs and standards.

**MOTION** by Hendrickson, **SECONDED** by Lee, to approve attendance at the CSBA Conference in December. **MOTION CARRIED** by a vote of 5-0.

#### **COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS**

##### **Board**

Member Fincher requested an update on panic buttons in the offices, and would like the Tier 2 Interventions assistance at Aileen Colburn addressed.

##### **Superintendent**

Dr. Schiber shared that Shaffer's Playhouse Merced performance of Alice in Neverland will be held on Friday night at 6:00 pm and Saturday afternoon at 2:00 pm. The Drug Store project went very well on October 23<sup>rd</sup>. Caring About Kids Coat Give-Away went extremely well, with 413 coats given to families in Atwater.

##### **ADJOURN**

Meeting was adjourned at 7:15 p.m.