



Steve Luther Elementary School

4631 La Palma Avenue, La Palma, CA 90623
Office 714.220.6918 • Fax 714.229.7738

Principal Denine Kelly

May 29, 2019

Dear Parent,

On Friday, August 2, we will host our Annual Registration Day event. All students need to register for the upcoming school year, which starts on Thursday, August 8.

On Registration Day, you will complete necessary paperwork and receive your child's classroom assignment. In addition, you will have the opportunity to ask questions, order spirit wear, apply for free and reduced-price meals, sign up for PTA, and learn about ways to get involved at our school. The entire process should take approximately 15-20 minutes. Your child does not need to be present to complete the registration process.

Aeries Parent Portal: The first step of the registration process is to verify and update your child's information in the Aeries Parent Portal. You will receive an email in July informing you when the portal will be open and providing login instructions. If you have not received an email by July 15, please call the district at (714) 220-6925.

Once you have completed the Aeries process, you will need to print the Emergency Card and bring a signed copy with you to Registration Day. If another adult will be attending on your behalf, be sure to complete the Aeries process in advance and send the printed and signed Emergency Card with them on Registration Day.

It is best to complete the Aeries process at home prior to attending Registration Day. However, if you do not have access to a computer, the internet, or a printer, or if you need help completing the Aeries process, we will have computers and volunteers available on Registration Day.

Registration Day: Registration will take place in the multipurpose room from 3:00 p.m. to 6:00 p.m. on Friday, August 2, following the schedule below. If you have more than one child, you may choose either time slot.

3:00	S-Z	4:30	H-K
3:30	N-R	5:00	C-G
4:00	L-M	5:30	A-B & Makeups

A Spanish translator will be available to assist with the registration process.

We will not give student classroom assignments until the registration process is complete. If you are unable to attend the Registration Day event, please call the school office at (714) 220-6918 after August 2.

We look forward to seeing you on August 2. Until then, have a wonderful summer!

Sincerely,

Denine Kelly, Principal