



**Regular Monthly Meeting Agenda**  
 Wednesday, November 15, 2017 – 4 PM

**I. CALL TO ORDER – Open Public Meetings Act – 4:03 PM**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

**II. ROLL CALL**

| Board Member                           | Present | Absent | Board Member    | Present        | Absent        |
|--|---------|--------|-----------------|----------------|---------------|
| Vijay Aggarwal                         | X       |        | Kenneth Somberg |                | X             |
| Thomas Rebar                           | X       |        | Rich Wells      |                | X             |
|  |         |        | Chuck Freyer    | X              |               |
| <b>Also Present:</b>                   |         |        |                 | <b>Present</b> | <b>Absent</b> |
| John Amenda – Young Scholars           |         |        |                 | X              |               |
| Sarah Spuhler – School Business Office |         |        |                 | X              |               |
| Nayo Jones - Young Scholars            |         |        |                 | X              |               |
| Dann Finn – PRCS Teacher               |         |        |                 | X arrived 4:12 |               |

**III. DISCUSSION**

1. Executive Director Update
  - *Dashboard Review*
  - *ESSA Accountability Profile*

**IV. EXECUTIVE SESSION – 4:16 PM**

1. HIB Reporting discussed
2. JP discussed
3. Board Recommendations requested -

**MOTION TO ADJOURN EXECUTIVE SESSION – 4:35 PM**

| Board Member   | Motion | Yes | No | Abstain | Absent | Board Member    | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal | 2      | X   |    |         |        | Kenneth Somberg |        |     |    |         | X      |
| Thomas Rebar   | 1      | X   |    |         |        | Rich Wells      |        |     |    |         | X      |
|                |        |     |    |         |        | Chuck Freyer    |        | X   |    |         |        |

**V. UPDATES**

1. Enrollment

| Grade           | Jul 15, 2017 | Aug 15, 2017 | Sep 15, 2017 | Oct 15, 2017 | Nov 15, 2017 | Dec 15, 2017 | Jan 15, 2018 | Feb 15, 2018 | Mar 15, 2018 | Apr 15, 2018 | May 15, 2018 | Jun 15, 2018 | Applications for 18-19 School Year |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------------------------|
| 4               | 75           | 73           | 73           | 76           |              |              |              |              |              |              |              |              |                                    |
| 5               | 75           | 76           | 76           | 76           |              |              |              |              |              |              |              |              |                                    |
| 6               | 75           | 77           | 76           | 76           |              |              |              |              |              |              |              |              |                                    |
| 7               | 75           | 77           | 76           | 76           |              |              |              |              |              |              |              |              |                                    |
| 8               | 75           | 68           | 76           | 75           |              |              |              |              |              |              |              |              |                                    |
| <b>Total</b>    | <b>375</b>   | <b>371</b>   | <b>377</b>   | <b>379</b>   |              |              |              |              |              |              |              |              |                                    |
| <b>Waitlist</b> | <b>194</b>   |              |              |              |              |              |              |              |              |              |              |              |                                    |
| 4               | 10           | 14           | 7            | 4            |              |              |              |              |              |              |              |              |                                    |
| 5               | 30           | 33           | 31           | 31           |              |              |              |              |              |              |              |              |                                    |
| 6               | 97           | 96           | 103          | 126          |              |              |              |              |              |              |              |              |                                    |
| 7               | 31           | 32           | 47           | 47           |              |              |              |              |              |              |              |              |                                    |
| 8               | 26           | 32           | 41           | 42           |              |              |              |              |              |              |              |              |                                    |

## 2. Talent and Certification

- Ritu Dahiya (School Nurse) – returning 11/27
- Kimetria Dormevil Ford (5<sup>th</sup> grade RELA)
- Tara Quinlan (Special Ed)
- Nicte Ha-Wurts (Spanish)
- Ivy Webb (Direct of Student Supports) resignation 10/20/17
- Ashanti Waters (Social Worker) promoted to Manager of Student Supports
- Diane Johnson as temporary Nurse 2 days/per week

## 3. Special Education Files Audit Update

We are at 100% compliance with our paperwork. We currently have 4 students undergoing initial evaluations based on our I&RS process since the beginning of the year.

## 4. Drill Schedule

## VI. APPROVAL OF MINUTES

Resolved that the Board approve the Regular session minutes from the September 26, 2017 meeting.

| Board Member   | Motion | Yes | No | Abstain | Absent | Board Member    | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal |        | X   |    |         |        | Kenneth Somberg |        |     |    |         | X      |
| Thomas Rebar   | 2      | X   |    |         |        | Rich Wells      |        |     |    |         | X      |
|                |        |     |    |         |        | Chuck Freyer    | 1      | X   |    |         |        |

## VII. MOTIONS FOR APPROVAL

### 1. Finance

- Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for September & October 2017, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Transfers: To approve transfer to October 30, 2017

- c. Bills List: To approve bills and check list for the period ending November 15, 2017
- d. Payroll: To approve the following payrolls:
1. September 30, 2017: \$ 140,203.83
  2. October 15, 2017: \$ 139,971.44
  3. October 30, 2017: \$ 139,328.28

| Board Member   | Motion | Yes | No | Abstain | Absent | Board Member    | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal | 2      | X   |    |         |        | Kenneth Somberg |        |     |    |         | X      |
| Thomas Rebar   | 1      | X   |    |         |        | Rich Wells      |        |     |    |         | X      |
|                |        |     |    |         |        | Chuck Freyer    |        | X   |    |         |        |

## 2. Student Trips

| Trip Location              | Type of trip | Costs & funding source  | Number of Students Attending | Date       | Educational purpose   |
|----------------------------|--------------|---|------------------------------|------------|---|
| <b>I Play America</b>      | PATH Trip    | \$18.99 per Student<br>\$4,120.83 Total<br>Pay to: iPlay America<br>110 Schank Road<br>Freehold, NJ 07728 | 217                          | 12/1/2017  | Behavior reward   |
|                            |              | Busses - \$675 per bus X 6<br>busses<br>\$4,050 Total   |                              |            |   |
| <b>AMC Movie Theater</b>   | PATH Trip    | \$6.19 per Student<br>\$841.84 Total  | 136                          | 12/1/2017  | Behavior reward to see "Wonder" which is based on a book all middle schoolers have read |
|                            |              | Busses - \$337.50 per bus X 4<br>busses<br>\$1,350 Total  |                              |            |   |
|                            |              | Lunch - Pizza for students<br>estimated between \$400 and<br>\$500  |                              |            |   |
| Philadelphia Museum of Art | Academic     | 1 Bus - \$337.50  | 23                           | 12/20/2017 | Art   |

## 3. Buildings & Grounds *NONE*

## 4. Personnel

- a. To approve/ratify updated staff salaries for the 2017-2018 school year

| Name           | Salary   | Updated Salary (Adjusted) | % Increase Detail |
|----------------|----------|---------------------------|-------------------|
| Ashanti Waters | \$66,810 | \$72,310                  | 8%                |

b. To approve/ratify the hiring/promotion of the following staff:

| Employee      | Position   | Pay Rate  | Position Duration |
|---------------|------------|-----------|-------------------|
| Diane Johnson | Temp Nurse | \$300/day | 1 Month           |

c. To approve/ratify the following employee stipends:

| Staff Member Name | Amount  | Detail  |
|-------------------|---------|---|
| Amber Stewart     | \$1,200 | Assistant Soccer Coach- paid 11/15/17 payroll   |
| Amber Stewart     | \$2,200 | Head Basketball Coach - ½ paid Dec. 15 payroll 2 <sup>nd</sup> ½ paid March 15 payroll      |
| Devon Johnson     | \$1,200 | Assistant Basketball Coach - ½ paid Dec. 15 payroll 2 <sup>nd</sup> ½ paid March 15 payroll |
| Pamela Junge      | \$2,200 | Head Dance Coach - ½ paid Dec. 15 payroll 2 <sup>nd</sup> ½ paid March 15 payroll           |

d. To approve/ratify the following Staff Travel and Reimbursement:

| Employee      | Cost  | Description   | Date              |
|---------------|-------|---|-------------------|
| Amber Stewart | \$150 | NJEA Conference: she selected 3 sessions to attend, and is bringing learnings back to the PE Dept to learn about in upcoming PLC. | November 10, 2017 |
| Amy Muldoon   | \$149 | Mindful Practices for Those Who Give the Most: Educators  | December 13, 2017 |

| Board Member   | Motion | Yes | No | Abstain | Absent | Board Member    | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal |        | X   |    |         |        | Kenneth Somberg |        |     |    |         | X      |
| Thomas Rebar   | 2      | X   |    |         |        | Rich Wells      |        |     |    |         | X      |
|                |        |     |    |         |        | Chuck Freyer    | 1      | X   |    |         |        |

## 5. Curriculum/Special Education

- We have had an increase in 8<sup>th</sup> grade students, and some fluctuation at the beginning of the year. We needed to order a few more of the 8<sup>th</sup> grade math student books for a cost of **\$132**.
- Reading curriculum update. We had additional titles to purchase to ensure we had enough copies of books for reading intervention groups and for the curriculum. This was a total cost of **\$215.06**.
- We have not purchased yet, but are thinking about purchasing a math fluency program through ST Math. This would align with the ST Math program we are already using for 4<sup>th</sup> & 5<sup>th</sup> grade, but would provide additional support for students who are struggling with their basic math scores. We are still awaiting a quote from ST Math for how much this would be.

- We have ordered additional 4<sup>th</sup> grade supplemental science texts to align with Next Generation Science Standards shifts (NGSS) total cost is **\$406.50**

**6. Policy / Governance / Operations / Miscellaneous**

- a. Presented the second and final reading of the *Immigration Safety Policy Tabled*

| Board Member   | Motion | Yes | No | Abstain | Absent | Board Member    | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal | 1      | X   |    |         |        | Kenneth Somberg |        |     |    |         | X      |
| Thomas Rebar   |        | X   |    |         |        | Rich Wells      |        |     |    |         | X      |
|                |        |     |    |         |        | Chuck Freyer    | 2      | X   |    |         |        |

**VIII. NEW BUSINESS – Next board meeting moved to January 9th.**

1. Next Board Meeting is January 9<sup>th</sup>
2. Refresher training on sexual harassment for all staff
3. ESL Director position discussed

**IX. OLD BUSINESS**

**X. PUBLIC COMMENT**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

**XI. IMPORTANT DATES**

**XII. MOTION TO ADJOURN - 5:03 PM**

| Board Member   | Motion | Yes | No | Abstain | Absent | Board Member    | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal | 2      | X   |    |         |        | Kenneth Somberg |        |     |    |         | X      |
| Thomas Rebar   |        | X   |    |         |        | Rich Wells      |        |     |    |         | X      |
|                |        |     |    |         |        | Chuck Freyer    | 1      | X   |    |         |        |