

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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\*\*Consent Agenda Item

**MINUTES - October 17, 2018**

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 24, 2018 through January 2, 2019 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 8, 2018.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Barman, Ms. Augustyn, Mr. Creegan, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.

**ABSENT:** Ms. Nielsen.

**Also attending:** Mr. Eloi Richardson, School Business Administrator.

**Staff attending:** Christopher O'Leary, Debbie McKown, Leona Stanton, Donna Esposito, Judie Martin, Jim Lympier, Shelly Gallo, William Lloyd, Kathy Creegan, Lisa Swanson, Stephen Koch, Michael Oliver, Jess Borek, Nell Geiger, Tom Ridolfi, Rob Walder, Cristy Ortu, Ray Snook, Emily Cain, Andrea Minster, Rebecca Jacobsen, Lisa VanBruggen, Valerie Scott, Kristen Kenna, Susan Gerike, Mike Brennan, and Tina Zack.

**Visitors attending:** Bill Hartz, Michele Blask, Mark Fenton, Kevin Moore, Mike James, and Jaspreet Singh.

**D. EXECUTIVE SESSION RESOLUTION** - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy ( \_\_\_\_\_ );

\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are

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proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_ (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/3/2018.

**E. RECOGNITION/PRESENTATION**

1. Congratulations to Mrs. Nell Geiger, Burlington County Volunteer of the Year
2. Community Presentation by Mr. Kevin Moore; B.R.A.D.
3. Mr. Heberling read a letter from Trinity Church's Table Out Reach Meal program thanking our teachers and students who have supported this program.

**F. STUDENT REPRESENTATIVES**

Jaspreet Singh, Student Council President shared the following:

- Powderpuff Tournament September 2018
- Movie Night 10/12
- NHS Induction 10/23
- Fall Vocal Concert 10/24
- Homecoming and spirit week; Dance 10/27

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**G. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution. Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

**H. Unfinished Business - None**

**I. Consent Agenda Approval**

A motion was made by Mr. Barman, seconded by Ms. Augustyn to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes for September 12, 2018
3. +Motion to approve Bill Lists for August and September 2018.
4. +Motion to approve Board Secretary/Treasurer Report for August and September 2018.
5. +Motion to approve Substitute List
6. +Motion to accept Director of Special Services Report
7. +Motion to accept Director of Curriculum and Instruction Report
8. +Motion to approve Princeton and TCNJ, Teachers as Scholars
9. +Motion to approve Special Education Student Placement
10. +Motion to accept District Support Staff Report
11. +Motion to accept Enrollment & Principal Reports:
 

BRHS	772
BRMS	594
MIS	291
CBS	239
PMS	573
	2,469

ON A ROLL CALL VOTE (Items 1-2; 4-11):

AYES: Mr. Barman, Ms. Augustyn, Mr. Creegan, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.  
NOES: None. ABSTENTIONS: None. ABSENT: Ms. Nielsen.  
Motion approved by majority

ON A ROLL CALL VOTE (Item 3):

AYES: Mr. Barman, Ms. Augustyn, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.  
NOES: None. ABSTENTIONS: Mr. Creegan. ABSENT: Ms. Nielsen.  
Motion approved by majority

**J. COMMITTEE REPORTS - None**

**K. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Schiano, seconded by Ms. Scozzari to approve the following:

1. +Motion to approve NJDOE School Self-Assessment
2. +Motion to accept HIB Report and Determinations.

School	# of Reports	# of HIB
CBS	0	0

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PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	1	0
TOTAL:	1	0

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Barman, Ms. Augustyn, Mr. Creegan, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Nielsen.

Motion approved by majority

**L. CURRICULUM REPORTS**

A motion was made by Mr. Fausti, seconded by Mr. Schiano to approve the following:

1. Motion to approve an additional field trip for BRMS 8<sup>th</sup> grade Spanish class to see The Hispanic Flamenco Ballet in Cherry Hill, NJ on November 14, 2018 and have an authentic lunch. The cost will be approximately \$40/per student and this will include transportation, ticket to show and lunch.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Barman, Ms. Augustyn, Mr. Creegan, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Nielsen.

Motion approved by majority

**M. PERSONNEL REPORT**

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

**\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2017-2018 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS\***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold print**.

A motion was made by Ms. Augustyn, seconded by Mr. Fausti to approve the following Items 1-9:

1. +Motion to approve Ms. Kristin Hood as a long-term leave replacement at PMES, effective October 15, 2018 through May 20, 2019. Ms. Hood will be compensated according to the long-term leave pay scale.
2. Motion to approve Ms. Beth Bokop as Choreographer for the BRHS musical with a stipend of \$1,100.
3. Be it resolved that the commencement of leave of absence requested by employee #4659, effective October 10, 2018 through approximately October 24, 2018 or until medically released to return to work, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
4. Be it resolved that the commencement of leave of absence requested by employee #4168, effective October 15, 2018 through approximately October 26, 2018 or until medically released to return to work, is hereby approved subject to verification of the requested duration of such leave in accordance with the

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applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.

5. Motion to approve the following staff members for participation in the Family Learning Series. Funding is provided through the ESSA grant. Instructors will plan and coordinate grade level reading activities to promote knowledge of content and to support families at home. Instructors will assist in facilitating the Family Reading night to be held on the evening of Tuesday, November 27, 2018.

Stipend Amount per Staff Member: 35.89 per hour/ 4 hours maximum per teacher.

Staff Member	Grade Level/School	Stipend
Lauren Brandimarto	TBD	\$143.56
Michele Enrico	TBD	\$143.56
Allison Maxwell	TBD	\$143.56
Barbarann Mazza	TBD	\$143.56
Lori Monaghan	TBD	\$143.56
Betsy Wonderlin	TBD	\$143.56

6. Motion to approve the following 2018-2019 MIS Club and Activity Advisors:

Name	Activity/Club	Stipend
Valerie Scott	Newspaper Club Co-Advisor	Step 1, <b>\$459.00</b>
Julianne Bacovin	Newspaper Club Co-Advisor	Step 1, <b>\$459.00</b>
Dawn Medici	Newspaper Club Co-Advisor	Step 1, <b>\$459.00</b>
Allison Maxwell	Technology Club Co-Advisor	Step 1, \$688.50
Barbarann Mazza	Technology Club Co-Advisor	Step 1, \$688.50
Barbara Mintzer	Student Council Co-Advisor	Step 1, \$607.50
Christina Urso	Student Council Co-Advisor	Step 1, \$607.50

7. Motion to approve Ms. Toby Sebelist as a CDA Adult Education Instructor/ESL with an hourly wage of \$27/hr for hours worked.
8. Motion to approve Emily Mallak for the CDA, BSAS Childcare Program with an hourly wage of \$10/hr for hours worked. Ms. Mallak is a BRHS student.
9. Motion to approve Ms. Kelsey Tully, a TCNJ student, as a student teacher at CBS, effective October 22, 2018 through December 14, 2018, under the mentorship of Ms. Judy Martin.

**INFORMATION**

10. +JOB POSTINGS: CDA ESL/Civics Teacher Adult Education Program ON A ROLL CALL VOTE (Items 1-9):

AYES: Mr. Barman, Ms. Augustyn, Mr. Creegan, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Nielsen.

Motion approved by majority

**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Ms. Scozzari, seconded by Ms. Francisco-Cabus to approve the following Items:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status as of August 31, 2018 and September 30, 2018.

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2. +Motion to approve Transfer of Funds for August and September 2018.
3. +Motion to approve submission of the 2018-19 annual M-1 (Annual Maintenance Worksheet) and the 2018-19 annual Comprehensive Maintenance Plan to the Department of Education's County Office.
4. Motion to approve the following dollar amounts the District will pay for independent evaluations:
  - a. Psychiatric \$500
  - b. Emergent Psychiatric \$700
  - c. Neurological \$550
  - d. Psychological \$450
  - e. Educational \$450
  - f. Audiological \$495
  - g. Augmentative \$92/hour
  - h. Speech \$485
  - i. PT \$305
  - j. OT \$420

\*\*not typically given, but have been requested in the past:

  - k. \*\*FBA/Behavioral: up to \$1,500
  - l. \*\*Vocational: \$1,200
  - m. \*\*Neuropsychological: \$1,400
5. Motion to approve homeless tuition contract for a student attending Northern Burlington County Regional School District, High School grade 11, effective 9/6/18 through 6/30/19 with a tuition of \$14,814.
6. Motion to approve homeless tuition contract for a student attending Northern Burlington County Regional School District, Middle School grade 8, effective 9/6/18 through 6/30/19 with a tuition of \$14,198.
7. Motion to approve special education homeless tuition contract for a student attending Northern Burlington County Regional School District, Middle School grade 7, effective 9/6/18 through 6/30/19 with a tuition of \$61,768; includes 1:1 Paraprofessional.
8. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
 

BURLINGTON CITY SCHOOL DISTRICT

  - a. To transport Burlington City Girls Volleyball to Northern Burlington High on September 25, 2018. Total cost \$190.41.
  - b. To transport Burlington City Field Hockey to Burlington County Institute Technology Medford on September 28, 2018. Total cost \$133.58.
  - c. To transport Burlington City JV Football to Delran High School on October 1, 2018. Total cost \$201.96.
  - d. To transport Burlington City Boys Soccer to Maple Shade High School on October 4, 2018. Total cost \$194.52.
  - e. To transport Burlington City Field Hockey to Florence Township School on October 5, 2018. Total cost \$138.12.
9. Motion to approve one out of district placement to Marie H. Katzenbach School for the Deaf effective 9/11/18 through 6/19/19 with a tuition of \$52,438.
10. Motion to approve BRSO transportation to provide a shuttle for Hope Hose Humane Fire Company Riverfest, held at Bordentown City Beach on October 20, 2018 from 12:00 pm to 10:15 pm. Hope Hose will be charged for the driver's time and mileage. We have provided this service for the past few years.

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ON A ROLL CALL VOTE (Items 1-10):

AYES: Mr. Barman, Ms. Augustyn, Mr. Creegan, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Nielsen.

Motion approved by majority

**O. DISCUSSION ITEMS**

1. Mr. Heberling commented that the district plans to participate in the post installation testing of the air quality now that the natural gas pipeline is online.
2. Mr. Meyers update from the Bordentown City Water Utility on its water testing will be rescheduled as he was not able to make it for this meeting.

**P. POLICY**

A motion was made by Mr. Fausti, seconded by Ms. Francisco-Cabus to approve the following Items:

1. 1<sup>st</sup> Reading:

a. +Motion to amend Regulation # 3541.1, Transportation Routes and Services

b. +Motion to review new Policy # 5350, Pupil Suicide Prevention (new policy and regulation)

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Barman, Ms. Augustyn, Mr. Creegan, Mr. Fausti, Ms. Francisco-Cabus, Mr. Schiano, Ms. Scozzari and Mr. Heberling.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Nielsen.

Motion approved by majority

**Q. BOARD and PUBLIC FORUM - None**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

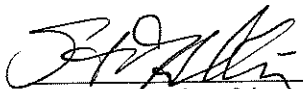
Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:


**R. ADJOURNMENT**

A motion was made by Mr. Creegan, seconded by Ms. Scozzari to adjourn the meeting at 7:31 p.m.

Motion approved by majority.

Respectfully submitted,

  
Stephen Heberling  
President

  
Eloi Richardson  
Board Secretary

