

**Westport Free Public Library Hours**

Monday and Thursday: 12:00-8:30

Tuesday, Wednesday and Friday: 10:00-5:00

Saturday: 9:00-4:00

**WESTPORT FREE PUBLIC LIBRARY  
AFTER SCHOOL POLICY FOR JUNIOR/SENIOR HIGH SCHOOL STUDENTS  
2018-2019**

1. Junior/Senior High School students taking the bus to the Library after school is dismissed are required to have a permission slip issued by the Library and signed by a parent/guardian with contact information. The permission slip will be held by the Library Director or Assistant Library Director and will remain on file for the current school year.
2. On arrival at the Library, students will be required to sign in at the circulation desk.
3. Students are expected to do homework or to read quietly while they are at the Library.
4. Due to limited technical resources, use of Library computers by students after school is restricted to homework assignments. Laptops, eBook readers and iPads are most welcome.
5. Once a student has arrived at the Library, he or she **will not be allowed** to return once leaving the building.
6. In order to promote a productive work and studying environment, students may only receive necessary text messages from parents. Phones are always set to silent in the Library. If it is necessary to speak with a child, a parent or guardian is welcome to call 508-636-1100.
7. Students are not allowed to play outside on Library grounds while waiting for an adult to pick them up. Adults are requested to come inside the Library to pick up students and to sign them out. Students must be picked up no later than 4:45 p.m.
8. Any student who is left at the Library at closing is considered an abandoned child. Police will be called to take the child to the Police Station.
9. If a student is disruptive at the Library, or fails to follow the rules, it will be necessary to call in a parent/guardian to remedy the situation. The Library Director and/or Assistant Library Director maintain the right to suspend Library privileges.

Thank you for your cooperation,  
Susan Branco, Library Director  
Linda Cunha, Assistant Library Director/Children's and Young Adult Librarian

**Parent Contact Information for 7 through 12 grade students visiting  
the Westport Free Public Library  
School Year 2018-2019**

**Please complete this form after reading the after school policy.**

Please print.

Student's Full Name \_\_\_\_\_

Parent/Guardian Full Name \_\_\_\_\_

Address \_\_\_\_\_

Parent/Guardian Home Phone \_\_\_\_\_

Parent/Guardian Cell Phone \_\_\_\_\_

Parent/Guardian Work Phone \_\_\_\_\_

**Parent Signature** \_\_\_\_\_

**Note! Student pick-up is required no later than 4:45 p.m.**