

# NAMPA SCHOOL DISTRICT #131

DATE: February 9, 2015

FROM: Office of Finance

TO: Distributors and Suppliers of Network switching equipment

SUBJECT: Instructions to Bidders

## CONDITIONS:

1. Sealed bids will be received by the Nampa School District until 1:00 p.m. MST, Friday, March 13, 2015 by the Clerk of the Board, Attention: Tammy Wallen, 619 S Canyon Street, Nampa, Idaho 83686. Any bids received after this time and date will be returned unopened to the sender. The bids will be publicly opened immediately after the due date and time in the Finance Department.
2. All bid respondents must be registered, approved vendors with the USAC, have a SPIN (Service Provider Identification Number) and be capable of providing E-rate services including SPI (Service Provider Invoicing) billing.
3. The Nampa School District is requesting bid for HP Switching equipment or equivalent to improve our distribution of Internet Bandwidth and network services throughout our network.
4. Proposal for network switching equipment should include or improve upon the equipment recommendations from the District's Network Engineer:
  - a. Tech Center
    - i. HP Procurve 5400zl V2 (J9825A) or equivalent
    - ii. HP 8 port 10GbE SFP+ v2 zl module (J9538A) or equivalent
    - iii. HP 5400R 1100w PoE zl2 power supply (J9829A) or equivalent
    - iv. HP 20-port Gig-T / 4-port SFP v2 zl Module (J9549A) or equivalent
    - v. HP X121 1G SFP LC SX Transceiver (J4858C) quantity 2 or equivalent
    - vi. HP 24-port Gig-T PoE+ v2 zl Module (J9534A) quantity 4 or equivalent
  - b. Nampa High School
    - i. Purchase 5400zl modules
      1. HP 12-port Gig-T PoE+ / 12-port SFP v2 zl Module (J9637A) or equivalent
      2. HP X121 1G SFP LC SX Transceiver (J4858C) quantity 8 or equivalent
  - c. Columbia High School
    - i. HP 5406R-44G-PoE+/2SFP+ (No PSU) v2 zl2 Switch (J9823A) or equivalent
    - ii. HP 24-port SFP v2 zl Module (J9537A) or equivalent
    - iii. HP X121 1G SFP LC SX Transceiver (J4858C) quantity 18 or equivalent
    - iv. HP 5400R 1100W PoE+ zl2 Power Supply (J9829A) or equivalent
  - d. Skyview High School
    - i. HP 5406R-44G-PoE+/2SFP+ (No PSU) v2 zl2 Switch (J9823A) or equivalent
    - ii. HP 20-port Gig-T / 4-port SFP v2 zl Module (J9549A) or equivalent

- iii. HP X121 1G SFP LC SX Transceiver (J4858C) quantity 3 or equivalent
      - iv. HP 5400R 1100W PoE+ z12 Power Supply (J9829A) or equivalent
    - e. West Middle School
      - i. HP 5406R-44G-PoE+/2SFP+ (No PSU) v2 z12 Switch (J9823A) or equivalent
      - ii. HP 24-port Gig-T PoE+ v2 z1 Module (J9534A) quantity 2 or equivalent
      - iii. HP 12-port Gig-T PoE+ / 12-port SFP v2 z1 Module (J9637A) or equivalent
      - iv. HP X121 1G SFP LC SX Transceiver (J4858C) quantity 8 or equivalent
      - v. HP 5400R 1100W PoE+ z12 Power Supply (J9829A) or equivalent
    - f. South Middle School
      - i. HP 5406R-44G-PoE+/2SFP+ (No PSU) v2 z12 Switch (J9823A) or equivalent
      - ii. HP 24-port Gig-T PoE+ v2 z1 Module (J9534A) quantity 2 or equivalent
      - iii. HP 12-port Gig-T PoE+ / 12-port SFP v2 z1 Module (J9637A) or equivalent
      - iv. HP X121 1G SFP LC SX Transceiver (J4858C) quantity 8 or equivalent
      - v. HP 5400R 1100W PoE+ z12 Power Supply (J9829A) or equivalent
    - g. East Valley Middle School
      - i. HP 5406R-44G-PoE+/2SFP+ (No PSU) v2 z12 Switch (J9823A) or equivalent
      - ii. HP 24-port Gig-T PoE+ v2 z1 Module (J9534A) quantity 2 or equivalent
      - iii. HP 12-port Gig-T PoE+ / 12-port SFP v2 z1 Module (J9637A) or equivalent
      - iv. HP X121 1G SFP LC SX Transceiver (J4858C) quantity 10 or equivalent
      - v. HP 5400R 1100W PoE+ z12 Power Supply (J9829A) or equivalent
5. All proposed equipment must be new (never used) devices.
  6. All proposed equipment should be able to be delivered by June 30, 2015.
  7. Bids are to be returned in a sealed envelope, clearly marked with Bid Name, Due Date, and Time. Proper postage is required.
  8. All bid pricing proposals must be made on the forms supplied, completely filled in as requested, and must be signed by the bidder in pen.
  9. Bids will be evaluated based on (1) integration with our existing network infrastructure, (2) cost, (3) quality of the product proposed and their conformity with specifications and (4) warranty and maintenance resources, capability and capacity. (expressed in order of priority)
  10. No bid may be withdrawn after the time of opening. The School District may, at its option, require a Performance Bond of the successful bidder.
  11. Bids are to be based on a delivered price.
  12. Bids are to be held firm for One (1) year after the due date of submissions.

13. The Nampa School District reserves the right to accept or reject any and/or all bids, portions thereof, and waive any formality which is deemed to be in the best interest of the Nampa School District #131.
14. Bids will be tabulated and recommendations for award of a contract will be made by the Finance Director.
15. Bid submitted after the due date will not be accepted.
16. At the discretion of the district, project may be in whole or in part contingent upon successful E-Rate funding.
17. NOTE: Please be sure that you have filled in all blank spaces and signed the bid and also complete the space on the last page of your bid.
18. Questions regarding this bid must be submitted in writing and received by the Nampa School District Finance Department NO LATER THAN Monday, March 2, 2015. Questions received after this date will not be considered. All questions and answers will be posted on the Purchasing Bids website at [http://www4.nsd131.org/District/administration/Budget\\_Finance/purchasing\\_bids/](http://www4.nsd131.org/District/administration/Budget_Finance/purchasing_bids/). Submit questions in writing and mail or fax to:

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