

# **ASB Application Packet**

Dear Student,

I am excited that you are taking the first step toward potentially becoming an ASB member for the 2019- 2020 school year. If selected, your next school year will be packed with memories that will last for a lifetime. Through school wide events such as the organizing of Homecoming week and various other community-building activities, it will be your responsibility to fill the year with spirit and positivity on our campus.

However, be warned that ASB will not be all fun and games. Along with the recognition comes sacrificing time after school, before school, breaks, and weekends. It WILL be stressful, and your ability to work as a team is crucial. You must demonstrate follow-through and accountability in all your actions. New ideas are encouraged, but there are some things you cannot do for safety, liability or legal reasons. Also, realize that although you will put in countless hours, these are often unseen and unrecognized by the student body.

It is important to know that a member of ASB is held at a higher standard. The class will follow your actions in that they will work only as hard as they see you work, and will show respect as much as you respect them. You will hold in the palm of your hands the potential to make next year's leadership class both fun and successful.

If you are ready to represent Birmingham Community Charter High School with responsibility, initiative, leadership and pride, make sure you finish the contents of this packet by the deadline. NO EXCEPTIONS will be given because this is your first task as a potential leadership student.

We wish you the best of luck!

Sincerely,

Ms. Rubinger  
Student Activities Director

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# **BCCHS ASB: Eligibility and Requirements**

**ASB students are held to the highest standard on our campus. We are looking for individuals who are:**

- Diverse in their talents and passions
- Kind and courteous to classmates, teachers, administrators and other students
- Always do the honest thing
- Willing to collaborate with everyone on campus
- Has self-awareness on their strengths and weaknesses

**STUDENTS ARE EXPECTED TO EXERCISE GOOD JUDGEMENT AND SELF-DISCIPLINE AT ALL TIME. THIS INCLUDES WHAT A STUDENT DOES ON SOCIAL MEDIA AND OFF-CAMPUS ACTIVITIES.**

**To apply for ASB you must:**

- Have a cumulative GPA of 2.5 or above
- Have a GPA of a 2.5 or above from the previous semester, without 2 or more D's or F's and 2 or more "U"s
- No excessive tardiness from the previous semester
- Have a clean discipline record
- Complete the following application and teacher recommendations
- Turn in completed packet to Ms. Rubinger (room D14) no later than 3:35 PM on March 8th.

**In addition to the traditional assigned duties and class meetings, all ASB members will help out with any and all ASB sponsored activities. They will also assist with the following:**

- Be present over summer for orientation workshops
- Working an additional 10 hours of afterschool time for each of the following events: Welcome Back To School, Homecoming, and Color Wars
- Attending all school dances
- Participation in spirit dress during our spirit weeks (one each semester)
- Show up hours before and after school in preparation for each pep rally (two each semester)
- Encouragement in Class Competitions and Attendance at Class Council Meetings
- Setting up and facilitate hospitality and staff appreciation events
- Assist and/or act as leader in several other assorted jobs and activities throughout the year

\*Modifications can be made to students who participate in our athletic and performing arts programs

**Please know that being a member of ASB is an incredibly big job! If you are just doing it to look good on your transcript, beware—it is much more of a commitment than that! You MUST be willing to sacrifice large amounts of your personal time in your efforts to have a successful year. There are few things more demanding and yet, there are few things more rewarding. Good luck!**

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# Birmingham Community Charter High School ASB Checklist

**Application Open:**

February 15th

**Deadline for submission:**

March 8th

All applications must be printed and given to me in D14 or placed in my mailbox by 3:35 pm on March 8th.

**Please Complete Below:**

Name \_\_\_\_\_

Grade \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Cumulative GPA (must be 2.5) \_\_\_\_\_ Weighted GPA \_\_\_\_\_

Names of 3 BCCHS teachers/counselors who are completing your recommendations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In this packet, I have completed and included:

\_\_\_\_\_ This checklist

\_\_\_\_\_ ASB member Contract

\_\_\_\_\_ Applicant Questionnaire

\_\_\_\_\_ 3 Teacher Evaluations

\_\_\_\_\_ Current Student Transcript with picture (obtained from the Counseling Center )

By signing below, both candidate and parent indicate they have read through the packet closely and are aware of all the rules and regulations involved in applying for ASB.

\_\_\_\_\_  
(Candidate Name)

\_\_\_\_\_  
(Candidate Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parent/Guardian Name)

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

# Birmingham Community Charter High School ASB Contract

Name of Candidate: \_\_\_\_\_

As an official BCCHS ASB member, I agree to:

1. Purchase an ASB card and be enrolled in ASB Leadership Class. (ASB is not just a club, it is a CLASS!)
2. Maintain at least a 2.5 GPA with no failing grades during the duration of the school year. I will also abide by all school regulations as outlined in the BCCHS Student Handbook. I will not have an abundance of tardies and/or receive "U" marks on my report card.
3. Not use, sell, be in possession of, or be in the presence of alcoholic beverages, stimulants, narcotics, controlled substances, or substances purported to be controlled substances and the possession of related paraphernalia on or off campus, including summer and vacation days as well as the normal school year. I understand as a leader at Birmingham Community Charter High School I am not allowed to participate in any type of gathering where controlled substances of any kind are present, including but not limited to: alcohol, drugs, tobacco. I also understand that I am not allowed to use any controlled substances at any time while holding my leadership position.

Furthermore, I am aware that this is my one and only warning concerning controlled substance activity. I understand that if I choose to participate in controlled substance consumption or to be present at a gathering where controlled substances are being consumed I will immediately be removed from the leadership position.

4. Even though I understand that ASB is a class on campus, I realize that I will maintain a positive image of myself and serve as a role model outside of BCCHS. This includes what is written and posted on my personal social media pages.
5. Enroll in ASB class both first and second semesters. ASB class curriculum includes the development of skills necessary for successful planning and execution of events, as well as the development of leadership and interpersonal skills.

I understand that if I fail to comply with the above regulations, I may be suspended or dismissed from ASB for the remainder of my term and said position may be declared vacant until adjustments have been made and accepted by the ASB advisor and the school administrator.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

# Birmingham Community Charter High School

## Applicant Questionnaire

Please attach your answers to the application

1. What is your motivation to apply for ASB? What personal attributes would make you an effective member? How will these attributes benefit the rest of the class?
2. List extracurricular and volunteer activities, and when/ how long have you participated in them? What have these extracurricular activities taught you about leadership? Have they opened a new perspective for you?
3. What do you believe the role of ASB is at BCCHS? How will you represent ASB on and out of campus? If someone is to criticize ASB, how will you react?
4. What new ideas and changes would you like to put into action if you're admitted into ASB? What is their purpose and what should they accomplish?
5. What is the most important issue that the Birmingham community (Teachers, Staff members, Custodians, Students, etc.) currently face? What would you do to attempt to solve the problem?

**\*Please note that this is a competitive program, and due to the high volume of applicants, we cannot accept all into the class. It is highly recommended that you answer these questions thoughtfully and in entirety.**

By submitting the application packed and signings below, I am aware that being an ASB member is a large commitment that will require many hours outside of school, as well as sound judgment and the ability to get along well with a variety of students, staff, administration, and community members.

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(Applicant's signature)

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(Date)

## Teacher Recommendation Form for ASB

Student: \_\_\_\_\_  
(Please Print First and Last Name)

Grade Average: \_\_\_\_\_

Please rank each student in these categories from 1-5. Please carefully consider each category before assigning scores. If you would like this information to be confidential, please place survey in Ms. Rubinger's mailbox.

1-Weak      2-Below Average      3-Average      4-Above Average      5-Outstanding

\_\_\_\_\_ 1. Dependability: This student is on time with all assignments and participates in classroom activities. He/she also follows direction and classroom procedure without fail.

\_\_\_\_\_ 2. Attendance: The student maintains good attendance and has not incurred more than two tardies in a semester.

\_\_\_\_\_ 3. Leadership: The student is assertive, but not in an aggressive way, takes initiative, thinks through problems, and has the ability to motivate others.

\_\_\_\_\_ 4. Courtesy: The student is courteous and considerate of others, has the ability to get along with others, willingly volunteers to help others, demonstrates respect for teachers as well as other authority figures.

\_\_\_\_\_ 5. Cooperation: The student is willing to work, to comply with rules and regulations, and to accept criticism with a positive attitude; he/she is also able to fit into a team atmosphere.

\_\_\_\_\_ 6. Attitude: The student has a positive outlook about education, attends to assignments in a positive way, and demonstrates a strong sense of school pride.

\_\_\_\_\_ 7. Maturity: The student is able to see more than one point of view in an issue. Responsibility is also a primary quality of the student. The student is able to look at himself/herself realistically.

\_\_\_\_\_ 8. Organization: The student organizes time well. The student fulfills requirements for work missed due to school related activities or absences.

\_\_\_\_\_ 9. Trustworthiness: Could you trust the student to carry out an important task? Could you trust the student not to betray a confidence? Could this student be trusted to represent the ASB organization appropriately?

\_\_\_\_\_ 10. Communication: The student communicates opinions and feelings honestly without displaying disrespect to a teacher or peers.

Comments:

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Teacher Name (Please Print) \_\_\_\_\_

Teacher Signature \_\_\_\_\_

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