

St. Christopher School Advisory Board Minutes

September 11, 2018

Members Present: Cindy Clarke, principal, Fred Daniels, chair, Mark Roy, Heather Griebel, Corrine Zeman, Patrick O'Mara

Members Missing: Fr. David Harris, Todd DeRego, Tom Nardone, David Savino

Others Attending: Marta Nissen, Director of Advancement, Carol Fiore, Advancement Associate

We began the meeting at 8:00 AM with the opening prayer and school mission statement.

Finance Committee:

- The 2017-2018 fiscal year ended June 30. Through prudent fiscal planning and excellent support of our fundraising efforts, we were able to use excess funds to make some appropriate pre-payments for the 2018-2019 school year as well as place money in savings.
- Although it is still early in the year, we remain at projected budgeted levels due to the addition of students beyond the anticipated enrollment numbers.
- At this time, we do not have any large unexpected expenses.

Principal's News:

- Mrs. Clarke extended thanks to retiring Board members Tricia Casey, Nick Dahl, and Paula MacLellan. Each had given multiple years of service to the Board and their support is very much appreciated. Over the next two months, Tom McCarthy and George Torosian will be joining the Board.
- Mrs. Clarke is investigating alternative landscaping services for the school. We have used Morin's for several years.
- Mrs. Clarke and the Board discussed exploring potential options and cost for air conditioning for the building. While not a drastic need, Mrs. Clarke would like to have estimates should funding become available.
- We are now offering an accelerated math class to advanced 5th and 6th grade students selected on the basis of their grades, testing results, and aptitude. Mrs. Emond is teaching the class, which meets three times per week. Students will receive a grade for the class, in addition to their regular math grade.
- Mrs. Clarke requested the establishment of a Catholic Identity Review Committee in anticipation of a Catholic identity review by the Diocese in 2019.
- The Board had a fruitful discussion regarding local school competition and outlined their thoughts on the advantages offered by St. Chris over other schools.

Advancement:

- The Calendar Raffle has been distributed to parents. A variety of incentives will be offered during the month to help us reach our goal of 2,000 tickets.
- The summer edition of the News and Notes newsletter has gone out to the St. Christopher community. This edition includes the Honor Roll of Donors.
- The new website has received very positive response from parents. We continue to work with the content to update and refine it.

New Business:

- The Board reviewed a solar energy rebate program from Clean Generation. This was recommended by the Diocese. Mrs. Clarke and Murrayann will look further into the details of the program.
- The Board will begin a review and update of the current Strategic Plan in January 2019.

The meeting adjourned at 9:30 AM.

The next meeting will take place on Tuesday, October 11 at 8:00 AM in the library.