

**San Gabriel Unified School District**  
**408 Junipero Serra Dr. San Gabriel, CA 91776**

**MINUTES of the DELAC/DAC Committee**

**Date: April 11, 2018**

**MEMBERS PRESENT:**

<b>Member</b>	<b>Site</b>	<b>Student</b>
George Young	Washington Elementary	Evan Young
Bill Ho	McKinley Elementary	Stephen & Eileen Ho
Janet Becerra	Roosevelt Elementary	Vianca & Victoria Gonzalez
Venecia Lizarzaburu	DEC	N/A
Maria Ortega	DEC	N/A

**OTHER PARTICIPANTS:** Garbo Fu, Alvin Fu

Community Liaisons/ Interpreters: Mandy Ng, Yolanda Palom,

**Meeting Called to Order:** 3:30 p.m.

- Mandy Ng moved to open the meeting and Bill Ho seconded the motion.

**Welcome, Introductions, Roll call:**

- Venecia Lizarzaburu welcomed the members of the council. Venecia asked the members to review the agenda.

**Changes to the Agenda:** None

- George Young moved to accept the agenda as written and Mandy seconded the motion to approve the agenda. Agenda approved unanimously.

**Approval of the Minutes:**

- Venecia Lizarzaburu gave the members time to read over the minutes for February 7, 2018.
- George Young moved to approve the minutes and Janet Becerra seconded the motion to approve the minutes. Minutes approved unanimously.

**Public Comments:**

- Yolanda Palom mentioned that some parents are inquiring about the Spanish Liaison translator.
- Venecia Lizarzaburu responded by saying that this Friday, April 13 the District will be having interviews to fill that position.

**Old Business:** None

**New Business:**

- English Learner Needs Assessment. One of the duties of the DELAC, is to conduct a District-wide needs assessment. This needs assessment or survey for the parents of English Learners

is designed to ask parents about the EL program and make recommendations. Venecia Lizarzaburu provided a sample survey and asked the members to review, edit or add/delete questions. After feedback, Venecia said she would make the all the agreed upon edits and have them translated to other languages. The survey will be sent to all the parents of English Learners before the end of the year.

- Venecia Lizarzaburu talked about the Federal Program Monitoring (FPM). This year we received an email that, we were not chosen for FPM. So **NO** Federal Program Monitoring for the coming year.

**Announcements or Report:**

- Mandy talked about the San Gabriel Education Foundation (SEF) registration for Gabrielino High School Summer School is on Saturday, April 21, 2018, parents can ONLY register online. She relayed concerns from some parents that they might have difficulty with the online registration because of lack of familiarity with technology.
- Venecia explained that SEF operates a fee-based independent summer school program separate from the SGUSD summer school program. Venecia will give the feedback to Adela, the person in charge of SEF. Venecia mentioned that Gabrielino HS will be offering more summer school classes for English Learners this summer; specifically English Language Development and social studies course with both a content teacher and an ELD teacher to support English Learners with the social studies content. Those classes, along with the credit recovery classes, are administered by the SGUSD.

**Adjourned: 4:15** p.m.

Mandy Ng moved to adjourn the meeting and Bill Ho seconded the motion to adjourn the meeting.

**Future Meeting Date:** May 16, 2018 – 3:30 p.m. at the SGUSD District Education Center

*Submitted by Maria Ortega, Secretary*