

Inglewood Unified School District

Minutes

Regular Board Meeting

April 17, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

1. INITIAL CALL TO ORDER

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Jose Hernandez, Student from Inglewood Continuation High School led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Alice B. Grigsby, Member (Seat #3)

Minutes:

The following Board members were present:

Margaret Turner-Evans

Dr. D'Artagnan Scorza

Alice B. Grigsby

Dr. Dionne Young Faulk

Dr. Carliss McGhee

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana

Dr. Carmen Beck

Nora Roque

Eugenio D. Villa

4. APPROVAL OF AGENDA

Minutes:

The agenda was approved with no modifications.

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5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from one or two minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

1. Yael Gurse, Items 10.c.7, 10.c.12, and 10.c.14.
2. Diane Sambrano, History of the District and Facilities

5.b. Public Comment on Non-Agenda Items

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

1. Yael Gurse, Staffing and electives.
2. Diane Sambrano, Lack of interest in history
3. Aba Ngissah, ITA

6. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

6.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):

- 6.a.1. OAH Case No. 2019010529
- 6.a.2. OAH Case No. 2019010531
- 6.a.3. OAH Case No. 2018120849

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6.b. Conference with Legal Counsel/Anticipated Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(2):

6.b.1. 011/2018-2019 (ASCIP File No. 1703965)

6.b.2. 012/2018-2019 (ASCIP File No. 1704349)

6.b.3. 011/2018-2019 (ASCIP File No. 1704820)

7. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

The State Administrator took action to approve settlement agreement numbers for OAH Case Numbers 2019010529, 2019010531, 2018120849 and ASCIP files numbers 1703965, 1704349, and 1704820.

8. STUDENT REPORTS

8.a. Inglewood Continuation High School

Minutes:

Jose Hernandez, Student at Inglewood Continuation High School provided an update report regarding Inglewood Continuation High School.

8.b. Morningside High School

Minutes:

Evan Harding, Student provided an update report regarding Morningside High School.

9. REPORTS/PRESENTATIONS

9.a. Strategic Plan: Site Level Plans

9.a.1. Bennett Kew Elementary School

Minutes:

Dr. LaRoyce Murphy, Principal of Bennett Kew Elementary School provided a report to the Board of Education, Cabinet, and the Public regarding: Goals and measures of student progress; Professional practices for instructional measures of student progress; Professional practices for instructional effectiveness; and Key actions around the District's Strategic Plan.

The Board of Education had a discussion regarding this item.

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9.b. FCMAT Progress Report Update

Minutes:

Michael Fine and Julie Auvil provided an update to the Board of Education, Cabinet, and Community regarding the Fiscal Crisis Management Assistance Team (FCMAT) report.

The Board of Education had a discussion regarding this item.

9.c. Facility Project Update

Minutes:

Eugenio D. Villa gave a presentation to the Board of Education, Cabinet, and Community regarding the Facility Project List and Implementation Plan.

The Board of Education had a discussion regarding this item.

10. CONSENT CALENDAR/ACTION ITEMS

10.a. HUMAN RESOURCES DIVISION

10.a.1. Approval of Memorandum of Understanding (MOU) with Alliant International University, California School of Education to Provide Credential Services to Practicum Students, Student Teachers, and Teacher Interns (Collectively "Interns") Who Are or Will be Enrolled in the Teacher Credential Program

Financial Impact:

None.

Minutes:

Approved

10.a.2. Ratification of the Service Agreement with Norton Medical Industries, Inc. to Provide an Anti-Drug Program "Plan" in Compliance with Provisions in Department of Transportation, Effective April 1, 2019, through March 30, 2020

Financial Impact:

The annual estimated cost not to exceed \$10,000 will be paid with General Funds. Account set-up fees as follows: Account Activation: \$100.00 Recurrent Certification of Enrollment \$100.00 Account fee schedule is as follows: Drug Test Fee: \$60.00 Breath Alcohol Test Fee: \$25.00

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10.a.3. Approval of Establishment of Job Description for Student Supervision Assistant

Financial Impact:

There is no financial impact as these positions are already included in the General Fund.

Minutes:

Approved

10.a.4. Approval of Proposal and Statement of Work with Canon Solutions America, Inc. for Therefore Essentials Edition Information Management Software, Related Hardware and Services

Financial Impact:

The total cost of the first year of software, hardware and related support and services is \$42,072.24, based on the Piggyback bid with Cannon Government/Education Quotation - National IPA Agreement # F1-R-0251-018. Additionally, future costs for the software and hardware maintenance would be as follows: Therefore software assurance - annual \$4,644, 4 year lock-in rate \$18,576 Production scanner annual maintenance (on-site) - annual \$1,260, 4 year lock-in rate \$4,800 This would be paid out of the Human Resources (general fund) budget.

Minutes:

Approved

10.a.5. Approval of Agreement with First Capitol Consulting, Inc., to Provide Pay Equity Audit Services

Financial Impact:

There is no cost to the district.

Minutes:

Approved

10.a.6. Certificated Personnel Roster

Minutes:

Approved

10.a.7. Classified Personnel Roster

Minutes:

Approved

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10.b. BUSINESS SERVICES DIVISION

10.b.1. Approval/Ratification of Purchase Orders in the Amount of \$851,724.63 Issued February 1, 2019, through February 28, 2019

Financial Impact:
\$851,724.63

Minutes:
Approved

10.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:
The estimated cost of \$9,337 will be paid with Title I, IV and General Funds.

Minutes:
Approved

10.b.3. Approval of Vendor and Payroll Warrant Resolution No. 34/2018-2019, in the Amount of \$9,852,999.42 for the Month of February 2019

Financial Impact:
Vendor and payroll warrants expended in the month of February 2019 are \$9,852,999.42.

Minutes:
Approved

10.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:
None

Minutes:
Approved

10.b.5. Approval of Agreement No. C18/19-069 with Axiom Group to Repair and Service Existing Electronic Gates at the Transportation Department Located at 10500 S. Yukon Avenue Inglewood, CA

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Financial Impact:

The total cost of \$4,100 will be paid with General Maintenance Funds.

Minutes:

Approved

10.b.6. Approval of the Pomona Unified Collaborative Purchasing Group Memorandum of Understanding (MOU) for SY 2019-2020 to Participate in the 18-19 FN Distribution of USDA Food and Commercial Food Products For the Food Services Department

Financial Impact:

There is no cost to the district to participate in the collaborative purchasing group; Pomona Unified has borne all costs of preparing the formal bid documents and selecting the vendor. IUSD will purchase items in quantities as projected by the District under this RFP.

Minutes:

Approved

10.b.7. Ratification of Amendment No. 2 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures, Employee Absences, and Additional Support During Construction at Various Sites

Financial Impact:

The additional estimated cost of \$50,000 will be paid with General Funds.

Minutes:

Approved

10.b.8. Approval to Purchase a New Multiteria Serving Line from Arrow Restaurant Equipment for the Cafeteria at Morningside High School

Financial Impact:

The estimated cost is \$96,496.10 will be paid with Cafeteria Funds.

Minutes:

Approved

10.b.9. Approval of Agreement No. C18/19-082 with Beynon Sports Surfaces Inc., to Repair the Track Surfacing at Morningside High School

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Financial Impact:

The cost of \$19,627 will be paid with General Maintenance Funds.

Minutes:

Approved

10.b.10. Adoption of Resolution No. 35/2018-2019 to Delete and Add Authorized Agents to Sign Checks for the Monroe Middle School Associated Student Body Account with Wells Fargo Bank

Financial Impact:

There is not fiscal impact.

Minutes:

Approved

10.b.11. Ratification to Accept Bid, and Issuance of Agreement No. C18/19-079 with AAA Network Solutions, Inc., to Provide Contracted Services for E-Rate Year 2019 Project No. 0561-18C.1, Structured Cabling Project at Bennett Kew ES, Centinela ES, Crozier MS, Parent TK-8, Highland ES, Hudnall ES, Adult School, Kelso ES, La Tijera K-8, Monroe MS (Woodworth-Monroe), Morningside HS, Oak Street ES, Payne ES, and Warren Lane ES

Financial Impact:

The cost of \$375,168.31 plus the contingency amount of \$37,516.83 will be paid with E-Rate and General Funds. The following sites were removed from the original scope of work: District Office, Inglewood Continuation High School, Inglewood High School, and Worthington Elementary School. Inglewood will be requesting discount commitments by submitting the Form 471 application using the eligible signed contract, which must be received and entered into the USAC system by March 27, 2019. No funding is guaranteed at any time by the FCC or USAC.

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10.b.12. Approval to Renew the Palo Threat Prevention Firewall Licenses for the Districts Network

Financial Impact:

The cost of not to exceed \$48,192.00 (over a 3 year period) and will be paid with Information Technology funds. The service period is from March 29, 2019, through March 29, 2022 (\$16,064.00 annually).

Minutes:

Approved

10.b.13. Ratification of Agreement with Design Studio Graphics, LLC., to Provide Graphic Design, Social Media Advertisements and Video Production Services to the District for the Purpose of Promoting District News and Information

Financial Impact:

The cost not to exceed \$35,450 will be paid with General Funds.

Minutes:

Approved

10.b.14. Authorization to Declare the Items Provided on the Attached Lists as Surplus

Financial Impact:

All proceeds from the sale of surplus property will be used to offset operating expenses.

Minutes:

Approved

10.b.15. Approval to Purchase Four Propane School Buses from A-Z Bus Sales as Part of the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, Under Application Number #PA2018-02 and to Revise Resolution No. 42/2017-2018

Financial Impact:

The grant will provide \$522,000 in new bus grants. The cost of \$29,852 (District required match) will be paid with Special Education Transportation Funds. Additionally, the District has the option to add other features such as cameras (additional charges would apply) if needed.

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10.b.16. Authorization to Advertise A Call for Bids for Request for Proposals (RFP) for a Qualified Vendor to Provide Contracted Services to the After School Education and Safety Programs in Elementary, K-8, and Middle School in Inglewood Unified School District

Financial Impact:

The estimated cost of approximately \$800 in advertisement fees will be paid with General Funds.

Minutes:

Approved

10.c. MEASURE GG AND FACILITIES

10.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$975,928.00 Issued February 1, 2019, through February 28, 2019

Financial Impact:

\$975,928.00

Minutes:

Approved

10.c.2. Ratification of Amendment No. 2 to Agreement No. C17/18-030 with Ninyo & Moore to Provide Environmental Consulting Services for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Mitigation Project

Financial Impact:

The additional cost of \$56,461,80 will be paid with Measure GG and or LAWA funds.

Approval Date	Contract Amount	Reimbursable Expenses	Total	Board
December 6, 2017	Original Contract Amount	\$10,808.00	N/A	\$10,808.00
December 5, 2018	Amendment No. 1	\$6,136.00	N/A	\$16,944.00
December 5, 2018	Amendment No. 2	\$56,461.80	N/A	\$73,405.80
April 17, 2019	New Contract Sum	\$73,405.80	N/A	\$73,405.80

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10.c.3. Approval of the Utilization of The California Multiple Award Schedule (CMAS) Contract Number 4-01-56-0006A with Garland Company, Inc., to Purchase Roof Replacement Materials for the Summer 2019 Roofing Project at Woodworth-Monroe Academy of Excellence

Financial Impact:

The total cost of \$316,693.53 will be paid with Measure GG Funds.

Minutes:

Approved

10.c.4. Approval to Bid Summer 2019 Campus Painting, Asphalt and Fencing Project for Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary School

Financial Impact:

The estimated cost of approximately \$800 in advertisement fees will be paid with Measure GG Funds.

Minutes:

Approved

10.c.5. Approval of Change Order No. 2 to Agreement No. C18/19-010 with NSA Construction Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project

Financial Impact:

The additional cost of \$34,069.52 will be paid with Measure GG Funds. The Original Contract Sum Was \$8,269,000.00 Net Change Previously Authorized Requests and Changes \$7,585.35 The Contract Sum Prior to This Change Order was \$8,276,585.35 The Contract Sum Will Be Increased \$34,069.52 The New Contract Sum Including this Change Order \$8,310,654.87

Minutes:

Approved

10.c.6. Approval of Change Order No. 3 to Agreement C17/18-048 with NSA Construction for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project

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Financial Impact:

The additional cost of \$80,131.57 will be paid with Measure GG Funds.

The Original Contract Sum Was \$5,119,000.00

Net Change Previously Authorized Requests and Changes \$ 126,304.54

The Contract Sum Prior to This Change Order was \$5,245,304.54

The Contract Sum Will Be Increased \$ 80,131.57

The New Contract Sum Including This Change Order \$ 5,325,436.11

Minutes:

Approved

10.c.7. Approval of Agreement No. C18/19-083 with Westcor Environmental for Abatement Removal of Two Heating Units, Paint and Flooring for The Morningside High School Weight Room Renovation Project

Financial Impact:

The total amount of \$24,815 will be paid with Measure GG Funds.

Minutes:

Approved

10.c.8. Approval of Amendment No. 1 to Agreement C16/17-010 with GKKWorks to Provide Architectural Design Services for Exterior Painting, Pavement Replacement and Fence Replacement at Various School Campuses as part of the Summer 2019 Projects at Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary Schools

Financial Impact:

The additional cost of \$270,225 plus \$3,500 in reimbursable expenses will be paid with Measure GG Funds.

	Contract Amount	Reimbursable Expenses	Total	Board Approval Date
Original Contract Amount	\$ 75,000.00	N/A	\$75,000.00	September 14, 2016
Amendment No. 1	\$270,225.00	\$3,500.00	\$273,725.00	April 17, 2019
New Contract Sum	\$345,225.00	\$3,500.00	\$348,725.00	

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10.c.9. Approval of Agreement No.C18/19-084 with Alta Environmental for Hazardous Material Testing for Summer 2019 Campus Painting, Asphalt and Fencing Project at Frank D. Parent Elementary School

Financial Impact:

The total cost of \$1,281.50 will be paid with Measure GG Funds.

Minutes:

Approved

10.c.10. Approval of Agreement No. C18/19-085 with Titan Environmental Solutions for Hazardous Material Testing for Summer 2019 Campus Painting, Asphalt and Fencing Projects at Crozier Middle School, Woodworth-Monroe Academy of Excellence and Beulah Payne Elementary School

Financial Impact:

The total cost of \$2,490 will be paid with Measure GG Funds.

Minutes:

Approved

10.c.11. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Century Paving, Agreement No. C18/19-081, Bennett-Kew Elementary School Kindergarten Playground Excavation Project

Financial Impact:

The cost for filing this notice with the County is estimated not to exceed \$20 and will be paid with Measure GG Funds.

Minutes:

Approved

10.c.12. Approval of Agreement No. C18/19-055 with Lionakis for Master Plan Architectural Design Services for the Morningside High School Modernization Project

Financial Impact:

The total amount of \$873,300 plus \$15,000 in reimbursable expenses will be paid with Measure GG Funds.

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10.c.13. Approval/Acceptance of Bid and Issuance of Agreement No. C18/19-081 with Best Contracting Services, Inc., for the Woodworth-Monroe Summer 2019 Roofing Project

Financial Impact:

The total cost of \$236,301 will be paid with Measure GG Funds.

Minutes:

Approved

10.c.14. Approval of Agreement No. C18/19-087 with TYR for Professional Construction Inspector of Records (I.O.R.) Services for Department of State Architecture (DSA) Closeout Project No. A#03-113354 at Morningside High School

Financial Impact:

The total cost of \$1,920 will be paid with Measure GG Funds.

Minutes:

Approved

10.c.15. Approval of Agreement C18/19-088 with Guida Surveying, Inc., for Professional Land Surveying Services for the Warren Lane K-8 Modernization Project

Financial Impact:

The total cost of \$37,460 will be paid with Measure GG Funds.

Minutes:

Approved

10.c.16. Approval of Agreement No. C18/19-089 with Guida Surveying, Inc., for Professional Land Surveying Services for the Bennett-Kew Elementary School K-8 Modernization Project

Financial Impact:

The total cost of \$53,520 will be paid with Measure GG Funds.

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10.c.17. Ratification to Award California Uniform Public Construction Cost Accounting (CUPCCAA) Bid Agreement No. C18/19-081 with Century Paving for Excavation of the Current Playground and New Asphalt in the Kindergarten Playground at Bennett-Kew Elementary School in Preparation for a New Playground Donation

Financial Impact:

The cost of \$39,900 will be paid with Measure GG Funds.

Minutes:

Approved

10.d. EDUCATIONAL SERVICES

10.d.1. Approval of Memorandum of Understanding with El Camino College District to Facilitate the Collection, Analysis, and Sharing of Student Data in Order to Track Performance and Improve Success from Elementary School Through College Until July 30, 2024

Minutes:

Approved

10.d.2. Approval of the Consultant Agreement Between Kelso Elementary School and InnovateEd Effective, April 18, 2019 - June 30, 2019

Financial Impact:

The cost of \$9,000 will be paid with Kelso's Title I Professional Development Funds.

Minutes:

Approved

10.d.3. Approval of Amendment No. 1 to the Consultant Agreement with MyTherapy Company to Continue to Provide Occupational Therapist, Physical Therapist and Speech & Language Pathologist for Fiscal Year 2018-2019

Financial Impact:

The additional cost of \$ 310,000 will be paid with Special Education Funds.

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10.d.4. Approval of Memorandum of Understanding (MOU) with California State University (CSU) on Behalf of California State University Long Beach of Social Work Effective, April 18, 2019 - June 30, 2020

Financial Impact:

There is no financial impact to the District.

Minutes:

Approved

10.d.5. Approval of Agreement with The Asia Society to Provide Global Ed Explorer, Professional Development Services and Membership in the International Studies Schools Network Effective, April 18, 2019 to June 30, 2019

Financial Impact:

The program fee of \$28,000 will be paid with District Title II Funds plus reimbursable expenses not to exceed \$1,500 and will be paid with City Honors Supplemental Concentration Funds.

Minutes:

Approved

10.d.6. Approval to Purchase Rosetta Stone Licenses as Supplemental Support for English Learners Effective, April 18, 2019 - June 30, 2019, at Inglewood High School

Financial Impact:

The cost of \$5,850 will be paid with Title I Grant Funds.

Minutes:

Approved

10.d.7. Ratification of the Southbay Workforce Investment Board, Inc. Youth Work Experience Program Worksite Agency Agreement No. 19-W115 Between Inglewood Unified School District Effective, April 17, 2019 - October 31, 2022

Financial Impact:

There is no fiscal impact to Inglewood Unified School District.

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10.e. STATE ADMINISTRATOR

10.e.1. Conduct Reading and Adopt Board Policies and Administrative Regulations for Series 0000 (Philosophy, Goals, Objectives and Comprehensive Plans), Series 1000 (Community Relations), Series 2000 (Administration), Series 3000 (Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 9000 (Board Bylaws)

Financial Impact:

There is no fiscal impact.

Minutes:

Approved

10.e.2. Approval of Amended Conflict of Interest Code of the Inglewood Unified School District

Financial Impact:

None

Minutes:

Approved

10.e.3. Approval of the Revised Board of Education Meeting Schedules for FY's 2018-19 and 2019-2020

Financial Impact:

None

Minutes:

Approved

11. APPROVAL OF MINUTES

11.a. Minutes of the State Administrator's Regular Board of Education Meeting held on March 6, 2019

Minutes:

Approved

11.b. Minutes of the State Administrator's Special Board of Education Meeting held on March 13, 2019

Minutes:

Approved

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12. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

13. STATE ADMINISTRATOR REMARKS

14. NEXT MEETING - May 29, 2019

15. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 8:47 p.m.


Board Clerk