

**PUPIL TRANSPORTATION COOPERATIVE
BOARD OF DIRECTORS
October 12, 2017
Location: Whittier Union High School District
BOARD MEETING MINUTES**

9:00 A.M.

Roll Call - Present:

Board President	- Mr. Manny Correa, Little Lake City School District
Board Member (ALT)	- Ms. Lillian Huntенberg, El Rancho Unified School District
Board Member (ALT)	- Mr. Jose Herrera, East Whittier City School District
Board Member	- Mr. Douglas McMasters, Los Nietos School District
Board Member (ALT)	- Mr. Geta Wolde, South Whittier School District
Board Member	- Mr. Jon McNeil, Whittier City School District
Board Member	- Dr. Monica Oviedo, Whittier Union High School District

Roll Call – Absent:

Mr. Mark Keriakous, South Whittier School District

STAFF MEMBERS PRESENT:

Mr. Steve Bui, Executive Director
Ms. Joanne Gallegos, Manager of Fiscal Services
Ms. Dana L. Williams, Administrative Secretary

STAFF MEMBERS ABSENT:

Ms. Carina Lazcano, Operations Manager

GUESTS: Cynthia Sanchez, Chapter 727 CEA President, Beatrice Ruelas, Bill Cooper, Yolanda Cooper

I. CALL TO ORDER

A. Roll Call

Mr. Correa called the meeting to order at 9:04 a.m.

B. Mr. McNeil led the Pledge of Allegiance.

ADOPTION OF AGENDA

A. October 12, 2017

A motion to adopt the October 12, 2017 agenda was made by Mr. McMasters, seconded by Mr. McNeil, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

III. APPROVAL OF MINUTES

A. August 10, 2017 – Special Board Regular & Closed Sessions

B. September 14, 2017 – Board Regular & Closed Sessions

A motion to approve the August 10, 2017 Special Board Meeting minutes was made by Dr. Oviedo, seconded by Mr. McMasters, and unanimously approved by all present. Abstentions were made by Mr. McNeil. **Motion carried all in favor 6 to 0.**

A motion to approve the September 14, 2017 Board Regular & Board Meeting minutes was made by Dr. Oviedo, seconded by Mr. McMasters. Abstentions were made by Mr. Jose Herrera and Ms. Lillian Huntenberg. **Motion carried all in favor 5 to 0.**

IV. COMMENTS

Any person who wishes to address an item on the agenda may do so at this time. Comments or suggestions from visitors are restricted to items appearing on the agenda and are limited to three (3) minutes. A Public Comment Card/Speaker Slip must be completed by the Board Secretary and received prior the start of the meeting in order to make a comment.

Public comments were received from Mr. Bill Cooper, Ms. Beatrice Ruelas, and Ms. Cindy Sanchez.

Mr. Cooper, Heavy Duty Mechanic, stated that employees were asking about the disposition of the surveys given to the parents and the employees. He is requesting that the status of the disposition be either posted or delivered to individuals of the results. He also stated that the employees were wondering if Whittier Union High School District is staying or going. He concluded by advising that the union, Chapter 727 were in the nominations process for president and hoped that he will be able to get to know the Board better. Names have been suggested and that there will be more nominations next month.

Ms. Beatrice Ruelas, School Bus Driver, wanted to reiterate comments from the last Board meeting regarding the alleged favoritism and discipline. She stated as employees are responsible for their actions and discipline will be enforced. She shared that Mr. Bui is doing a great job and that she likes the changes and walks with her head up high. She stated that the supervisors are coming to the sites and speaking to the parents.

Ms. Cynthia Sanchez, CSEA Chapter 727 President, stated that she has been with the Agency for 16 years and a driver for over 24 years. She said that PTC did not have a lot of structure. Now that Mr. Bui is here, she has seen changes. She stated even though the employees are not all in agreement, she sees the changes as positive. He is meeting with the negotiation and executive board teams on a regular basis. She stated that although her term in up in December, she appreciated the opportunity to work hard for her union for the past five years, and as president for the last four. She stated that Mr. Bill Cooper was nominated and the officers should be known by next month. She advised that she would be leaving the meeting after the Board recesses into closed session to attend an appointment.

V. CONSENT CALENDAR

These consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board as one item without discussion. If any Board Member requests an item be removed from the Consent Calendar, it will be taken up in order indicated on the agenda.

1. Approval of Personnel Report (1718-04)
 - a. Ratification of Approval for Change of Status
 - b. Ratification of Approval for Employment
 - c. Ratification of Approval for Resignation/Termination of Employment
2. Ratification of Approval of Purchase Order numbers **38026** through **38132** in the amount of **\$348,141.74** for the month of **September 2017**.
3. Ratification of Approval of Warrant Register Report for warrants issued from the General Fund in the amount of **\$518,480.03** for the month of **September 2017** as presented.
4. Ratification of Approval of Payroll Register Report for the period of **September 2017** in the amount of **\$485,731.44**, as presented.

A motion to approve the Consent Calendar was made by Dr. Oviedo, seconded by Ms. Huntenberg, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

VI. ACTION ITEMS / ATTACHMENTS

A. Approval of Field Trip Rate changes for 2017-2018 School Year (Effective November 1, 2017)

A motion to approve the Field Trip Rate was made by Mr. McMasters, seconded by Mr. Herrera, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

B. Approval of ROP Rate Changes for 2017-2018 School Year (Effective November 1, 2017)

A motion to approve the ROP Rate changes was made by Mr. McMasters, seconded by Mr. Wolde, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

C. Approval of White Fleet for 2017-2018 School Year (Effective November 1, 2017)

A motion to approve the White Fleet rate changes was made by Mr. McMasters, seconded by Mr. Wolde, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

D. Approval for Whittier Police Department to video the use of the School Bus warning lights and broadcast as a PSA on the Local Cable Access Channel

A motion to approve the Whittier Police Department PSA was made by Dr. Oviedo, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

VII. DISCUSSION ITEMS

A. Pupil & Miles

Ms. Gallegos reported that the September percentages are an introduction for the school year's usage percentages and there are variances for all Districts compared to the May percentages presented from the prior fiscal year end. From the start of this school year, after careful consideration and discussion regarding Districts mild to moderate students and HOW they were being charged. We have placed the students according to the students IEP regarding transportation. If the student has specialized transportation on their IEP then the student will be charged to Special Education transportation. Because of this change, there is a noticeable difference on several Districts regular education percentages: East Whittier, Whittier City and Whittier Union change were the most different. East Whittier's percentage has dropped by 4.80% and Whittier City has dropped by 5.11% Whittier Union has increased by 10.58%. As you can see, the decrease in the two Districts has shifted the percentages causing Whittier Union High School District to increase. This change coupled with the increase in pupils transported for Santa Fe High School is accounting for the significant changes to Regular Ed.

As far as special education, Ms. Gallegos distributed a copy of each Districts' Special Ed students list transported for September. She stated that each Board member can give the list to their Special Ed coordinators to verify the students that are being transported. If there are any changes that need to be made, members can notify Ms. Gallegos and changes will be made on the next report.

And as always, if further details regarding the transportation percentages are need, Ms. Gallegos will be happy to meet with the Board members individually.

VIII. DIRECTOR'S REPORT

A. Great California Shake Out (October 19, 2017 @ 10:19 a.m.)

Mr. Bui reminded the Board members of the Great California Shake Out scheduled for October 19, 2017 @ 10:19 a.m. He stated that PTC will implement and stage a three-bus roll out in case of an actual event for emergency evacuation.

IX. BOARD MEMBERS' REPORT

None

X. CORRESPONDENCE

None

XI. CLOSED SESSION

- A. Personnel: Public Employee Discipline / Dismissal / Release
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION ((Subdivisions (c) and (d)(1) of section 54956.9) *Pupil Transportation Cooperative v. Whittier Union High School District*, Case No. BC 671716
- C. Vernon Kinder vs. Pupil Transportation Cooperative, Case No: BC607966

A motion to convene into Closed Session was made by Mr. McNeil, and seconded by Dr. Oviedo, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

XII. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 9:37 a.m. A motion to reconvene into Open Session was made by Mr. McNeil, and seconded by Ms. Huntenberg, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

No Action taken.

XIII. ADJOURNMENT

Motion adjourn the meeting at 9:40 a.m. to Thursday, November 9, 2017 @ 9:00 a.m. at Whittier Union High School District's Board Room for the Regular and Closed Session was made by Mr. McNeil in honor of Mr. Rick Holash, seconded by Mr. Herrera, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**



Manny Correa, President

11/9/17

Date