

*EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION*

**MINUTES of the REGULAR MEETING on JUNE 15, 2015**

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting on **JUNE 15, 2015** beginning at 6:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ

**Members Present:** Pete Bussone, Tracy Carroll, Paul Connolly, Bertrand Fougnyes, Lilia Gobaira, Christine Harrington, Robert Laverty, Kennedy Paul and Alice Weisman  
**Member(s) Absent:** No one.  
**Also Present:** Dr. James C. Baker, Interim Chief School Administrator  
Thaddeus Thompson, SBA/Board Secretary  
David Coates, Board Legal Counsel

The meeting started at 6:30 p.m. with Mr. Connolly reading the following resolution:

**Agenda Item 1. Resolution for Emergency Meeting at 6:30 p.m. (added at meeting)**

**Whereas**, the initial portion of this meeting of the East Windsor Regional School Board, i.e. the interview of Mr. Thomas Gialenella starting at 6:30 p.m. on this date, June 15, 2015, for the position of Interim Superintendent of Schools was not submitted for publication in a timely manner to the official newspapers of the East Windsor Regional School District, to wit: the Windsor Hights Herald and the Trenton Times; and  
**Whereas**, it is required that the East Windsor Regional School District always have a Superintendent of Schools or an Interim Superintendent of Schools; and  
**Whereas**, the contract of Dr. James Baker, current Interim Superintendent of Schools expires as of June 30, 2015 and the Board of Education has not employed a new Interim Superintendent; and  
**Whereas**, Mr. Thomas Gialenella is being interviewed this evening for said position with the hope that his employment can be secured as of July 1, 2015 as Interim Superintendent; and  
**Whereas**, there is no further scheduled Board meeting in June of 2015; and  
**Whereas** it is the judgement of the Board of Education that the employment of a new Interim Superintendent is a matter of such urgency and importance that a delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest; and  
**Whereas**, notice of the 6:30 p.m. portion of tonight's meeting was provided to the Trenton Times and Windsor Hights Herald, although too late for publication in accordance with law; and  
**Whereas**, events moved so quickly in the work week prior to tonight's meeting that although arguably there was adequate time for proper notice of this portion of the meeting to the Trenton Times and Windsor Hights Herald, such notice was not provided;  
**Now therefore** the Board of Education declares the 6:30 portion of its meeting which is for the sole purpose of interviewing Mr. Thomas Gialenella for the position of Interim Superintendent of Schools beginning July, 1, 2015 as an emergency meeting as permitted pursuant to N.J.S.A. 10:4-9.

**Action:** Mr. Connolly moved that the Board approve the above resolution as read above.  
On a roll call poll of the Board Motion to approve was carried unanimously with 9 'yes' votes.

- 2. A. Sunshine Notice
- B. Pledge of Allegiance

### 3. A. Approval of Agenda

Mr. Connolly moved, seconded by Mr. Paul, that having read and reviewed the materials received, I move the agenda be approved as submitted, with the following revisions:

- Table Item 14. EE: Award of Bid for Waste Removal/Recycling for future meeting.
- Add Item 14. FF: Establish Meal Prices for Food Service Program for 2015-2016

*Additional agenda items were re-positioned and added at the meeting. See below.*

### **FINAL Agenda that was Board approved with changes made at the meeting on 6-15-15**

1. RESOLUTION for EMERGENCY MEETING at 6:30 P.M.
2. A. Welcome/Sunshine Notice  
B. Pledge of Allegiance
3. A. Approval of Agenda  
B. Resolution: Executive Session  
First Executive Session
  1. Interview with Prospective New Interim SuperintendentSecond Executive Session
  2. Personnel Matters
    - a. Central Office Contracts
    - b. Grievance-Level 4
  3. Student Matters
    - a. Roosevelt Parent Request re: Student Tuition – for BOE only
    - b. Student Loss of Privileges Criteria – for BOE only
    - c. Bullying – for BOE only
  4. Attorney Client Privilege
  5. Personnel - Anticipated Litigation
4. First Executive Session
- 4A. Return to Open Session
5. Public Hearing on Contract for Proposed New Interim Superintendent
6. Approval of Contract for New Interim Superintendent
7. Recognition: Mr. Al Werner-Heroes and Ladies Program at MHK School
8. Presentation: First Robotics Team
9. Presentation: Action Research Report on High School Ranking
10. First Opportunity for Board Members Comments
11. First Opportunity for Public Comment
12. Chief School Administrator's Presentation and Public Hearing on Violence and Vandalism/HIB Data for the Second Reporting Cycle of the 2014-2015 School year
13. Announcements
14. Second Opportunity for Board Members Comments
15. Second Opportunity for Public Comment
16. Motion to Approve Routine Items by Exception
  - A. Staffing
  - B. Bullying Report from June 1, 2015
  - C. Annual Statement of Assurance of Mentoring Program Implementation
  - D. District Professional Development Plan for 2015-16
  - E. Annual Adoption of Stronge Evaluation System
  - F. Donations: TGI Friday's to Kreps Middle School
  - G. Overnight Trip: HHS FCCLA Club to Washington, D.C.
  - H. Travel & Related Expenses
  - I. HHS Fall Sports Schedules
  - J. Approval of External Audit of Technology Department

- K. Declaration & Removal of Surplus Property
  - 1. Grades 3-8 Math Resources
  - 2. WCB Audio Visual Equipment
- L. Spanish for Native and Heritage Speakers Grades 7 & 8 Revised and Consolidated Curriculum
- M. Establish Special Education Program or Service Effective Sept. 1, 2015 (Revised)
- N. Out-of-District Placement
- O. Professional Services for Students
- P. Mileage Reimbursement for District Staff for 2015-2016 school year
- Q. Proposal for PARS Environmental Inc. to Conduct District 2014 Right to Know Survey
- R. Tuition Contract with Rubino Academy 2014-15
- S. Resolution for Business Administrator's Merit Goal Completion & Submission
- T. Shared Services Agreement with EIRC
- U. Tuition Rates for 2015-16
- V. Capital Reserve Deposit Resolution
- W. Capital Reserve Withdraw – ROD Grant
- X. Collaborative Educational Services Agreement with MRESC 2015-2020
- Y. Master Special Education Tuition Agreement for 2015-2020 with MRESC
- Z. Resolution to Join NJ Schools Insurance Group ERIC North for 2015-2018
- AA. Resolution to Appoint a Risk Management Consultant/Broker
- BB. Resolution Authorizing CSA to Hire Staff Prior to Board approval in July & August
- CC. Resolution Authorizing SBA to Pay Vendors Prior to Board approval in July & August
- DD. Bill List for June 15, 2015
- EE. Award of Bid for District Waste Management & Recycling (tabled at meeting)
- FF. School Meal Prices for 2015- 2016 (added at meeting)

17. Second Executive Session

17A. Return to Open Session

18. Resolution: Dr. Baker's Renewal Contract (*approval for the repositioning of this item voted on separately*)

19. Public Hearing on (two) Assistant Superintendent's and the Business Administrator's Contracts (added at meeting)

20. Approval of the (two) Assistant Superintendent's & Business Administrator's Contracts (added at meeting)

21. Adjourn

**Vote:** on a roll call poll of the Board, motion to approve was carried unanimously with 9 'yes' votes.

### **3. B. RESOLUTION: EXECUTIVE SESSION**

Mr. Connolly moved, seconded by Mr. Paul to approve the following resolution:

**BE IT RESOLVED** that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its Regular Meeting on June 15, 2015. These closed sessions concern:

1. Interview with Prospective New Interim Superintendent
2. Personnel Matters
  - a. Central Office Contracts
3. Student Matters
  - a. Roosevelt Parent Request re: Student Tuition
  - b. Student Loss of Privileges Criteria
  - c. Bullying
4. Attorney Client Privilege
5. Personnel - Anticipated Litigation

Minutes of these closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists.

### **4. FIRST EXECUTIVE SESSION**

The Board went into closed session to interview the prospective new interim superintendent.

**4A. Return to Open Session** (Note: Board member Tracy Carroll left the meeting at this time.)

Before continuing with the proceedings, Ms. Weisman adjourned the meeting for a brief recess. When Ms. Weisman re-opened the meeting, Mr. Connolly noted one more additional agenda change, to move Item #15 - Renewal of Interim Superintendent Contract to the #18 position.

- Mr. Connolly moved seconded by Mr. Paul to authorize the change.

**Vote:** On a roll call poll of the Board, motion to approve was carried unanimously with 8 ‘yes’ votes.

**5. PUBLIC HEARING: Contract For Proposed New Interim Superintendent: Thomas Gialanella**

Ms. Weisman noted that copies of the contract are available for public review.

Ms. Weisman asked the public and the Board for any comments. None were given.

**6. APPROVAL OF CONTRACT FOR NEW INTERIM SUPERINTENDENT**

**Action:** Mr. Connolly moved, seconded by Mr. Paul to approve the contract agreement for Mr. Thomas Gialanella to assume position as Interim Superintendent of the East Windsor Regional School District beginning on July 1, 2015 through June 30, 2016.

**Vote:** On a roll call poll of the Board motion to approve was carried unanimously with 8 ‘yes’ votes.

**7. RECOGNITION: Mr. Al Werner - “Heroes and Ladies” Program**

The East Windsor Board of Education recognized and thanked Mr. Albert Werner for his outstanding efforts and commitment to this program and our students. Ms. Lori Emmerson, Melvin H. Kreps principal, made the following remarks. She noted that he has been touching the lives of Kreps Middle School students for over twenty years. As the founder of the H.E.R.O.E.S and Ladies program, he mentored students and served as a liaison between the school and their families. He provided students with guidance and support as they worked to improve grades and behavior and acted as liaison between the school and family. Mr. Werner’s dedication and contribution to the Kreps School will be remembered in years to come. He is the epitome of “one person making a difference.”

**8. PRESENTATION: FIRST Robotics Team**

Teacher Christopher Gregory and the students of the HHS FIRST Robotics Team gave a presentation to the Board on their accomplishments this past school year and their goals for the future. They are very proud of their team being world semi-finalists, and winners of the Archimedes Sub-division at the FIRST World Championship in St. Louis this school year. They also showed pictures and video of their work and competitions. Ms. Weisman thanked Mr. Gregory and the students and wished them continued success.

**9. PRESENTATION: Action Research Report on High School Ranking**

Presenters:

- Michael Dzwonar, Assistant Superintendent for Curriculum, Instruction, Technology
- Dennis Vinson, HS Principal
- Jessica Smedley, Guidance Supervisor

Mr. Dzwonar, Mr. Vinson and Ms. Smedley, together offered a comprehensive analysis on the implications of class ranking and its effect on how the students choose the subjects they study in their high school career. Noting actual student interviews and comments they supported the view that class ranking is definitely a key component in their scheduling choices. As a result students miss out on taking electives that they would otherwise prefer and enjoy taking. Discussion ensued on this topic. Ms. Weisman suggested a meeting to examine the current Board policy on class ranking. There is a committee that she and Ms. Harrington are on and will report back to Board with policy change proposals.

**10. FIRST OPPORTUNITY FOR BOARD MEMBER'S COMMENTS**

Ms. Weisman noted this is a big week in our District; the last week of classes, with exams, promotions, and graduations. It is a stressful but happy time.

**11. FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

Ms. Ellen Ogintz of Monroe Township; District teacher and EWEA President, commented she had not received a verbal or written response from the Board president regarding the public comments she expressed at the last (June 1<sup>st</sup>) meeting. She is eager to begin writing up grants for NJEA funding which will bring in thousands of dollars that will benefit the EWRSB community. The NJEA has four million dollars that it has already allotted to local districts. Our district deserves a "piece of that pie".

Mr. Kenneth Cohen, East Windsor resident, thanked the Board for all their hard work; it is greatly appreciated. He repeated his request from a past meeting for the Board to consider broadcasting the meetings and used tonight's meeting as an example. There were excellent presentations with valuable information that the community could benefit from.

**12. CSA's PRESENTATION & PUBLIC HEARING: Violence and Vandalism (VVR) and Harassment, Intimidation, Bullying (HIB) Reports for Second Reporting Cycle of 2014-15**

Dr. Baker provided the update on the Violence and Vandalism and HIB data, and was pleased to report the areas in which such incidents showed a marked decrease. He noted that when he first started, he had set up goals to provide a safer environment for our students and ensure that principals and staff have clear direction and standards with the support of character education.

- HIB: 57 last year went down to 21 incidents in 14-15.
- VV: 117 last year went down to 71 incidents

**13. ANNOUNCEMENTS**

Dr. Baker spoke in support of his position that email addresses and similar contact information should not be collected from parents at District events. He noted he had spoken to the Assistant Commissioner of Education regarding 15 million dollars the NJEA is providing for political purposes by collecting email addresses of parents at various school events. These events/programs can take place as long as email addresses are not collected.

**14. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS**

There were no comments.

**15. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke.

**16. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

Mr. Connolly moved, seconded by Mr. Paul that "having read the materials received, I move that the Board approve the routine agenda items below as submitted."

**Vote:** On a roll call poll of the Board, motion to approve was carried unanimously with 8 'yes' votes.

**A. Staffing** - as submitted

**B. Bullying Report** - from June 1, 2015

**C. Annual Statement of Assurance that Mentoring Requirements are Being Implemented per N.J.A.C. 6A:9-8.4**

N.J.A.C.6A:9-8.4 requires that the Superintendent annually submits a District mentoring plan statement of assurance that the District mentoring requirements have been updated. The 2014-2017 mentoring plan was Board approved on August 11, 2014. The plan meets the following criteria: The mentoring plan will be in effect during the school year beginning September 1, 2015. The District mentoring plan has been developed in accordance with all mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including, but not limited to the following:

- All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures.
- All non-tenured teachers in their first year of employment receive individualized supports and activities.
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) have a one-on-one mentor upon beginning their contracted teaching assignment.
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) participate in a one-year mentoring program.
- Each mentor teacher holds a teacher certification, has at least three years of experience and has taught full-time for at least two years within the last five years.
- The mentor teacher does not serve as their mentee's direct supervisor nor conduct evaluations of teachers.
- Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.
- Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
- The District mentoring plan has been submitted to the District Board of Education for review of fiscal impact.
- The District mentoring plan has been shared with each school improvement panel.
- Mentoring time is logged and mentor payments are handled through the District office.

**D. District Professional Development Plan 2015-2016**

To be in compliance with N.J.A.C. 6A:9-15.6, all school districts must continue to create district-level professional development (PD) plans. District-Level Professional Development Planning Requirements:

- *6A:9-15.2 Definition of Professional Development*
  - (a) Professional development shall be comprised of professional learning opportunities aligned with student learning and educator development needs, school and district and /or State improvement goals.
  - (b) Professional development shall have as its primary focus the improvement of teachers' and school leader's effectiveness in assisting all students to meet the CCCS.
  - (c) Professional development shall include the work of established collaborative teams of teachers, school leaders, and other administrative, instructional and educational services staff members who commit to working together to accomplish common goals and who are engaged in a continuous cycle of professional improvement.

**E. Annual Adoption of Stronge Effectiveness Evaluation System; the District’s Teaching Practice Evaluation Rubric and a Principal Practice Evaluation Rubric**

N.J.A.C. 6A:10 Educator Effectiveness

The District Board of Education annually shall adopt evaluation rubrics for all teaching staff members, principals, and assistant principals. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2 (a) for the annual evaluation of teachers, principals and assistant principals. The Stronge Effectiveness Performance Evaluation System, formerly adopted by the Board and currently implemented in the District includes a rubric with four defined annual ratings: ineffective, partially effective, effective, and highly effective. Stronge Effectiveness Performance Evaluation System is approved by the New Jersey Department of Education and meets the requirements as outlined in N.J.A.C. 6A:10-2.2(a).

**F. Donations**

Mr. John Eisberg, General Manager, TGI Friday’s, 319 Rte. 130 South, East Windsor, NJ 08520 would like to donate \$336 to the Kreps Middle School. The donation will be split up and given to the three Kreps School families that were affected by the fire at Windsor Castle apartment complex.

**G. Overnight Trip: HHS FCCLA Club to Washington, DC**

**H. Travel and Related Expenses**

				<b>Per Person</b>	<b>Total</b>
M. Beckman	Student Services	June 29-July 1, 2015	Anticipated expenses to attend ISTE 2015 International Conference, Philadelphia, PA	300.00	300.00
J. Albertson W. McGovern	Bldgs & Grounds	July 15, 2015	Two registrations for O&M refresher course, Ocean, NJ	135.00	270.00
K. Fallon	GNR	July 15, 2015	Registration to attend Wilson Presenter Training for Grades K-1, Oxford, MA	400.00	400.00
K. Fallon	GNR	July 15, 2015	Anticipated expenses to attend Wilson Presenter Training for Grades K-1, Oxford, MA	300.00	300.00
G. Wolkiewicz	HHS	July 14-16, 2015	Registration to attend D&I Student Training Plans Course, New Brunswick, NJ	300.00	300.00
G. Wolkiewicz	HHS	July 22-23, 2015	Reg.to attend OSHA 10+ Course, New Brunswick, NJ	300.00	300.00
G. Wolkiewicz	HHS	July 30, 2015	Registration to attend NJ Wage & Hr Laws/Payments for Child Labor Laws/HOs, New Brunswick, NJ	100.00	100.00
G. Wolkiewicz	HHS	Between 5/4 & 10/30/15	Registration to participate in online course regarding Fed W&H-Child Labor Laws-HOs	100.00	100.00
J. Albertson J. Cavanaugh G. Dilts III R. Sexton M. Ribeca	Bldgs & Grounds	June 4, 2015	Five registrations to attend VAT Refresher Course Employee/Supervisor Intact Removal of Flooring Materials, Ocean, NJ	70.00	350.00
<b>Monthly Total</b>					<b>\$5408.00</b>
<b>YTD Total</b>					<b>\$72,053.90</b>

**I. Fall Sports Schedule at HHS for 2015-16 (posted on District website and Sharepoint).**

### **J. Approve External Audit of Technology Department**

EIRC is a public agency specializing in education-related programs and services for parents, schools, communities, nonprofit organizations and privately held businesses throughout New Jersey. Their programs also reach into more than 36 states and 8 foreign countries. The audit will access the following areas:

#### **Staffing:**

- |   |                                     |
|---|-------------------------------------|
| 1. Review of Technology Department Organization Chart | 5. Professional Development Plans   |
| 2. Review of Management and Staff Job Descriptions    | 6. Staff Expansion                  |
| 3. Review of Cross Trained Staff Job Skills           | 7. Implementation of Best Practices |
| 4. Review of Staff Job Skills                         |                                     |

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#### **Documentation:**

- |                     |                                       |
|---------------------|---------------------------------------|
| 1. Network Diagrams | 4. Security Protocols                 |
| 2. Port Maps        | 5. Department Policies and Procedures |
| 3. Rack Diagrams    | 6. Asset Management Plan              |

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#### **Inventory Control:**

- |                               |   |
|-------------------------------|---|
| 1. Desktops, Laptops, Tablets | 6. Power Supplies                         |
| 2. Network Infrastructure     | 7. Security Devices HVAC Closet Equipment |
| 3. Servers                    | 8. HVAC Closet Equipment                  |
| 4. Networked Peripherals      | 9. Fire Suppression                       |
| 5. Networked Telephony        |   |

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#### **Application Assessment:**

- |              |                  |
|--------------|------------------|
| 1. Inventory | 4. Virus Spyware |
| 2. Network   | 5. Firewall      |
| 3. Email     | 6. Security      |

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The report will provide data in each of the above areas on performance against industry standards. The work will be completed by a certified engineer at the cost of \$90 per hour not to exceed \$8640.

### **K. Declaration & Removal of Surplus Property**

1. The Curriculum Department has math resources (grades 3-8) that have since been replaced and no longer being used or useful. These items are to be disposed of at the discretion of the Curriculum office staff.

2. The WCB librarian has compiled a list of miscellaneous audio/visual/and camera equipment that are outdated and no longer used and taking up valuable space in the library. The list on file in the Business office consists of VCR players, overhead projectors, cameras, tape recorders and televisions. These items will be recycled, sold, disposed of at the discretion of the Business Administrator and Building Principal.

### **L. Spanish for Native and Heritage Speakers Grades 7 & 8 Revised and Consolidated Curriculum**

This course is designed for students for whom Spanish is a native or heritage language. It provides those students with the opportunity to expand their existing proficiency and to develop their reading and writing skills. Orthography, diacritics and vocabulary development are stressed. Emphasis will be placed on usage appropriate to academic and professional settings. We offer a variety of courses that accommodate students from a wide range of background and proficiencies: from those who had little exposure to Spanish in informal contexts (i.e. can comprehend Spanish but cannot write fluently) to those who had some formal academic training and are more proficient in speaking, writing and reading. Our courses focus on the development of the five language competencies: speaking, listening, writing, reading and cultural competency. This course is designed to provide students with the opportunity to improve strategic speaking, reading, and writing skills, to master grammar points of particular concern to Native and Heritage speakers, and to enhance their understanding and appreciation of Hispanic cultures and sociopolitical realities. The course also aims to strengthen students' sociolinguistic awareness, metalinguistic competence and critical thinking skills.



1. This is a consolidated curriculum which will henceforth serve as the curriculum for the class, “Spanish for Native and Heritage Speakers.” Previously, students were separated into one of the two classes being offered with virtually no distinction in the curricula, often attending one another’s classes in the event of a scheduling conflict. This new consolidation will allow for more balanced class sizes and better alignment with the high school model.
2. Approval for following revisions to the 8<sup>th</sup> Grade curriculum are being requested:
  - a. Add “Cajas de Carton” as a primary resource
  - b. Replace “Antes de ser libres” with En Busca de Milagros

**M. Establish a New Program/Service: Pre-School Disabilities Program Effective September 1, 2015**

- Grace N. Rogers Elementary School

One Self-Contained Disabilities Program Revised 6/15/15 (Extended Day)

1. Document the unmet student needs that will be addressed by the proposed program. Based on progress reports, recommendations made by the Individualized Education Program (IEP), and a review of existing in-district programs for preschool aged students with disabilities, there is the need to provide opportunities for students in this category to be educated in the District. Typically these students would be educated in neighboring districts in an effort to meet LRE (Least Restrictive Environment). Students will have access to opportunities to develop social, emotional, behavioral, and academic skills in this setting. Individual and small group activities will be planned and implemented, as well as, whole group instruction based on the needs of the students.
2. Describe the proposed program and explain how it will meet student needs:

A certified Teacher of Students with Disabilities will deliver instruction to pre-school aged students who require a special education program and related services beyond the minimum ten (10) hours a week. This environment will provide extended time during a regular school day Monday through Thursday (8:20 a.m.- 3:20 p.m.) & Friday (8:20 am- 12:50 am) to increase opportunities for academic, as well as, social/emotional success; in addition to increased related services (speech-language therapy, physical therapy, and/or occupational therapy). The program will also provide opportunities for parent training and professional development for teachers, related service providers, and support staff (educational assistants). Topics will include, but not be limited to, implementing effective teaching strategies; review and planning for the delivery of the curriculum; developing language skills, and implementing effective behavior management techniques.

  - a. Age Range of Students: 3 – 5 years old
  - b. The Creative Curriculum will be implemented to address the standards specific to the development of preschool aged students.
  - c. Students will be educated in their neighborhood school with their age appropriate non-disabled peers.
  - d. When appropriate, students will attend scheduled school-based activities to include but not limited to assemblies, social functions, extended school experiences, etc.; as well as, interactions with peers during the delivery of related services.
  - e. Teacher: 1 Educational Assistants: 2

**N. Out of District Placement in Private & Public Schools**

The Newgrange School of Princeton, Inc.

Tuition September 8, 2015 through June 24, 2016

1. Student: #602686 RSY \$ 65,398.00

The Rugby School at Woodfield

Tuition July 6, 2015 through August 14, 2015

Tuition September 8, 2015 through June 23, 2016

1. Student:	#201216	ESY	\$ 10,644.60
		RSY	\$ 63,867.60
2. Student:	#720474	ESY	\$ 10,644.60
		RSY	\$ 63,867.60
3. Student:	#103573	ESY	\$ 10,644.60
		RSY	\$ 63,867.60

**O. Professional Services for Students**

The Office of Student Services requires services of consultants to provide students with disabilities and staff assigned to these students, services under the Individuals with Disabilities Act (IDEA).

**For 2014-2015 school year:**

Name	Type of Service	Rate
Gloria Katz	Independent Educational Evaluation	\$175 per hour
Dr. Teresa H. Taylor Social Skill-Solutions, LLC	Independent Functional Behavior Assessment	\$125.00 per hour

**For 2015-2016 school year:**

Mae J. Balaban and Associates	Psychological & Educational Evaluations	Per fee schedule
Bayada Home Health Care Inc.	Nursing Services	Per fee schedule
Catapult Learning, LLC	Nonpublic Nursing Services	Chapter 226
Educere, LLC	Home Instruction	Per rate schedule
Gloria Katz	Independent Evaluation	\$175 per hour
Dr. Teresa H. Taylor Social Skill-Solutions, LLC	Independent Functional Behavior Assessment	\$125.00 per hour

**P. Mileage Reimbursement for District Staff for 2015-16 school year**

District staff is eligible for reimbursement for mileage when using their personal vehicle. Staff requesting reimbursement for such mileage will receive payment according to District policy at a rate authorized by the Annual State Appropriations Act and in accordance with collective bargaining agreements and unaffiliated employee terms of employment. Current proof of insurance/copy of vehicle insurance card is required to be on file in the Business office for all staff prior to requesting reimbursement for mileage.

**Q. Proposal for PARS Environmental Inc. to Conduct District 2014 RTK Survey**

On November 13, 1995, Governor Whitman signed into law Bill S-7 which mandated a full “Right to Know” (RTK) survey be submitted every 5 years; with survey updates to be performed in between. As a 5 year cycle is coming to an end, it is in the District’s best interest to engage the services of PARS Environmental Inc. to help District meet the requirements of the RTK Program and Hazard Communication Standard (HCS).

**R. Tuition Contract with Rubino Academy 2014-15**

The EWRSD sends students to the Thomas J. Rubino Academy. An agreement for a student who will attend for the remainder of this school year is submitted for approval.

**S. Resolution for Business Administrator’s Merit Goal Completion & Submission**

The School Business Administrator, Thaddeus Thompson, has completed his merit goal to establish for all District employees a user friendly and functional website which enables employees to have 24/7 direct access to benefits information and forms for such items as health benefits, pension, employee assistance program, direct deposit, COBRA, open enrollment dates as well as FAQ’s and general wellness information. It is recommended that the Board approve by resolution the School Business Administrator’s completion of the District Benefits Website (Merit Goal) and the request for approval for payment upon review by the Executive County Superintendent.

**RESOLUTION: to Submit the School Business Administrator’s Merit Goal Completion and Supportive Documents to Executive County Superintendent Attesting to Said Goal Completion and Requesting Approval for Payment.**

**WHEREAS**, Thaddeus Thompson, EWRSD School Business Administrator (SBA) has recognized the need for the District staff to have easy and convenient access to benefits information, and  
**WHEREAS**, Mr. Thompson has initiated a merit goal to create and establish a website that would provide 24/7 access to District employees of such benefits as health benefits, pension, employee assistance program, direct deposit, COBRA, open enrollment dates as well as FAQ’s and general wellness information, and  
**WHEREAS**, Mr. Thompson has completed his merit goal for establishing a District Benefits website, and  
**WHEREAS**, Mr. Thompson will request approval and authorization for payment by the Board of Education for the goal completion,  
**THEREFORE, BE IT RESOLVED** that the East Windsor Regional School District Board of Education attests to the goals completion and request of approval for payment.

**T. Shared Services Agreement with Educational Information & Resource Center**

Board approval is requested for the EWRSD to enter into an inter-local agency/shared service agreement/consortia with the Educational Information & Resource Center (EIRC) as a resource to provide products and services to the District.

**U. 2015-2016 Tuition Rates**

The tuition schedule for non-resident students is computed by a formula provided by the State Department of Education, and updated each school year. Tuitions for the **2015-16** school year:

<b>Pre-School /Kdg. (1/2 day)</b>	<b>\$10,455</b>
<b>Elementary - Grades 1-5</b>	<b>\$13,633</b>
<b>Middle School - Grades 6-8 (except Roosevelt)</b>	<b>\$14,239</b>
<b>High School-Grades 9-12 (except Roosevelt)</b>	<b>\$14,705</b>
<b>Learning and /or Language Disabilities</b>	<b>\$21,678</b>
<b>Autism</b>	<b>\$26,120</b>

**V. Capital Reserve Deposit Resolution**

The District has an ongoing need for certain capital expenditures to fund replacement of facilities infrastructure including HVAC, electrical, plumbing. In addition the completion of the ROD Grant projects into the next school year. So that the District’s local share is available to fund these projects, it is in the best interest of the District that the Board acts to reserve funds for these purposes, and to deposit leftover surplus funds into the capital reserve account.

**RESOLUTION: To Transfer Current Year Surplus to Capital Reserve Account**

**WHEREAS**, NJAC6A:23-A-14.3 and 14.4 permits a Board of Education to establish and /or deposit into certain reserve accounts at year end, and  
**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and  
**WHEREAS**, the East Windsor Regional Board of Education wishes to deposit anticipated current year surplus into a capital *reserve* account at year end, and  
**WHEREAS** the East Windsor Regional Board of Education has determined that up to \$2 million is available for such purpose of transfer,  
**NOW THEREFORE BE IT RESOLVED**, by the East Windsor Regional Board of Education that it hereby authorizes the District’s School Business Administrator to make this transfer consistent with all applicable laws and regulations not to exceed \$2 million.

**W. Capital Reserve Withdraw – ROD Grant**

**WHEREAS**, the East Windsor Regional School District has a requirement to fund the local share of the following New Jersey School Development Authority Regular Operating District Grant Projects:

<i>State Project Number</i>	<i>School</i>	<i>Grant Type</i>	<i>Local Share</i>
1245-060-14-1009-G04	- Rogers Elem. School	Roof/Door & Fire Alarm Replacement	\$1,151,045
1245-080-14-1012-G04	- W.C. Black Elem. School	Roof/Door & Fire Alarm Replacement	\$1,396,231

In the total amount of \$2,547,276 through a capital reserve withdrawal, and

**WHEREAS**, the State Department of Education requires Board action for withdrawals from the capital reserve account, and

**WHEREAS**, there is available \$2,547,276 for withdrawal from the capital reserve account,

**THEREFORE, BE IT RESOLVED**, that the EWRSD Administration is directed to withdraw \$2,547,276 from the Capital Reserve Account and make this money available for expenditure.

**X. Master Collaborative Educational Services Agreement with Middlesex Regional Educational Services Commission (MRESC)**

The MRESC Pricing System for Collaborative Educational Services serves as lead agency that goes out to bid for services on behalf of participating school districts. This allows Districts to take advantage of the lowest available pricing for special education related services. This agreement is effective 7/1/15- 6/30/20.

**Y. Master Special Education Tuition Agreement with MRESC**

The Middlesex Regional Educational Services Commission (MRESC) goes out to bid for services on behalf of participating school districts for special education tuition /out of district placement for educational handicapped resident pupils for regular and extended school year programs. This agreement allows the District to take advantage of lowest available pricing for special education tuition/placement and is effective 7/1/15 to 6/30/20.

**Z. Resolution to Join NJ School Insurance Group / ERIC North for 2015-2018**

The District will complete our three year commitment to New Jersey School Boards Insurance Group at the end of June, 2015 Our insurance broker, Arthur J. Gallagher Risk Management (formerly G.R. Murray), has researched and obtained competitive quotes from carriers offering the packages we need. Upon advisement and recommendation of Mr. Jay Lawton of Arthur J. Gallagher, it is in the best interest of the District to renew its agreement with the NJ School Boards Insurance Group (NJSIG)/ERIC North by resolution /indemnity and trust renewal agreement effective July 1, 2015 through July 1, 2018.

• **NJSIG RESOLUTION for INDEMNITY & TRUST RENEWAL AGREEMENT**

**THIS AGREEMENT**, made this 15<sup>th</sup> day of June, 2015, in the County of Mercer, State of New Jersey, by and between New Jersey Schools Insurance Group, hereinafter referred to as “**NJSIG**”, and the Board of Education of the East Windsor Regional School District, Hightstown, NJ hereinafter referred to as “**Educational Institution**”; **WHEREAS**, the **NJSIG** seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

**WHEREAS**, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

**WHEREAS**, the **Educational Institution** has resolved to apply for and/or renew its membership with NJSIG; and

**WHEREAS**, the **Educational Institution** certifies it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to **NJSIG**.

**NOW, THEREFORE, it is AGREED as follows:**

The **Educational Institution** hereby establishes/renews its membership with **NJSIG** for a three (3) year period, beginning July 1, 2015, and ending July 1, 2018 at 12:01 a.m. eastern standard time.

The **Educational Institution** agrees to participate in **NJSIG** with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit "A".

The **Educational Institution** hereby ratifies and affirms the bylaws and other organizational and operational documents of **NJSIG** and as from time to time amended by **NJSIG** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.

The **Educational Institution** agrees to be a participating member of **NJSIG** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the **NJSIG** Plan of Risk Management.

In consideration of membership in **NJSIG**, the **Educational Institution** agrees that for those types of coverage in which it participates, the **Educational Institution** shall jointly and severally assume and discharge the liability of each and every member of **NJSIG** all of whom, as a condition of membership in **NJSIG**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Institution** is pledged to the punctual payment of any sums which shall become due to **NJSIG** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

If **NJSIG**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Institution** agrees to reimburse **NJSIG** for all such reasonable expenses, fees and costs on demand. **The Educational Institution** and **NJSIG** agree that **NJSIG** shall hold all monies paid by the **Educational Institution** to **NJSIG** as fiduciaries for the benefit of **NJSIG** claimants all in accordance with applicable statutes and/or regulations. **NJSIG** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et. seq.* and such other statutes and regulations as may be applicable.

The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute this Agreement to renew membership.

**AA. Resolution to Appoint District Risk Management Consultant/Broker**

**WHEREAS**, the District has developed a good working relationship with its current Insurance Broker, **Arthur J. Gallagher Risk Management Services** (formerly G.R.Murray), and,

**WHEREAS**, the Business Administrator is satisfied with the services provided by said Insurance Broker for casualty, liability, and worker's compensation coverages, and

**WHEREAS**, the Insurance Broker has coordinated the District's membership with the **NJSIG ERIC North** to provide the District with optimum protection, services and saving relating to insurance and self-insurance; **THEREFORE BE IT RESOLVED**, that the Board approve the firm: **Arthur J. Gallagher Risk Management Services Inc.** as its Risk Management Consultant Broker of Record for insurance coverages other than medical benefits, for a three year period July 1, 2015 to July 1, 2018.

**BB. Approval & Authorization for CSA to Hire Prospective Employees during July & August, 2015**

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District authorizes the Superintendent of Schools to offer contracts to prospective employees during the months of July and August pending the Board's final approval.

**CC. Authorization for Business Administrator to Approve Payments to Vendors Prior to Board Approval in the months of July and August 2015**

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District authorizes Thaddeus Thompson, School Business Administrator, the ability to provide payment of certain invoices during the months of July and August pending the Board's final approval.

**DD. Bill List for June 15, 2015** in the amount of: total: **\$849,654.11**

~~**EE. Award of Bid for District waste Management and Recycling**~~ (tabled at meeting)

**FF. Establish Meal Prices for Food Service Program for 2015-16**

It is recommended that the Board approve the meal prices as listed below for the 2015-2016 school year for the elementary, middle and high school.

<u>Lunch Prices</u>		<u>Breakfast Prices</u>	
Elementary	2.30	Elementary	1.00
Middle School	2.45	Middle School	1.00
High School	2.65	High School	1.50
Reduced Lunch (all schools):	.40	Reduced Breakfast (all schools):	.30

**17. SECOND EXECUTIVE SESSION**

The Board went into its second closed session.

- **RETURN TO OPEN SESSION**

**18. RESOLUTION: Non-Renewal of Dr. Baker’s Contract**

*Mr. Connolly moved, seconded by Mr. Paul to approve the following resolution:*

**Whereas**, the EWRSB Board of Education at its June 1, 2015, passed a resolution approving Dr. James Baker’s contract for the 2015/16 school year as Interim Superintendent; and

**Whereas**, the said contract was then sent to the Mercer County Executive superintendent of Schools, Dr. Laura Morana, not prior to action of the Board of Education in approving the contract as required, pursuant to the provisions of N.J.A.C. 6A:23A-3.1 which provides for review and approval of the contract in question prior to the approval of the contract; and

**Whereas**, Dr. Morana in email correspondence and in phone conversations, has raised concerns and required changes to said contract and

**Whereas** the Board did not receive Dr. Morana’s review and approval of said contract before it voted on it without a public hearing on June 1, 2015; and

**Whereas**, the Board hereby declines to make changes to the contract and has in fact not received approval to the contract from Dr. Morana; and

**Whereas** the Board acknowledges its substantive error in voting on the contract prior to review and approval by the Mercer County Executive Supt of Schools as explicitly required by N.J.A.C.6A:23A-3.1;

**Now Therefore be it Resolved** that the Board of Education of the EWRSB hereby memorializes these facts and confirms that as a result of its decision not to make required changes that the contract of the Interim Superintendent, Dr. James Baker which currently in force shall expire on June 30, 2015 as per its terms in that Dr. Baker’s contract will not be renewed. In addition and separately It is resolved that the Board Education rescinds its legally inappropriate and void actions of June 1, 2015 in approving a contract for Dr. James Baker for the 2015-16 school year.

**Vote:** On a roll call poll of the Board, Motion to approve was carried unanimously with 8 ‘yes’ votes

**19. PUBLIC HEARING: On two Assistant Superintendent’s Contracts and Contract for School Business Administrator**

Ms. Weisman asked if there were any comments from the public or the Board on the contracts for Michael Dzwonar, Assistant Superintendent for Curriculum and Assessment, Debbie Feaster, Assistant Superintendent for Personnel, and Thaddeus Thompson School Business Administrator. She noted that these contracts do not include a monetary increase. No comments were offered by the Board or public.

**20. APPROVAL OF CONTRACTS: for Assistant Superintendents and Business Administrator**

Mr. Connolly moved, seconded by Mr. Paul to approve the contract for Mr. Michael Dzwonar as approved by the County Superintendent without proposed salary increase as submitted.

**Vote:** On a roll call poll of the Board, motion to approve was carried unanimously with '8' yes votes.

Mr. Connolly moved, seconded by Mr. Paul to approve the contract for Ms. Debbie Feaster as approved by the County Superintendent without proposed salary increase as submitted.

**Vote:** On a roll call poll of the Board, motion to approve was carried unanimously with '8' yes votes.

Mr. Connolly moved, seconded by Mr. Paul to approve the contract for Mr. Thaddeus Thompson as approved by the County Superintendent without proposed salary increase submitted.

**Vote:** On a roll call poll of the Board, motion to approve was carried unanimously with '8' yes votes.

**21. ADJOURN**

As recorded by Thaddeus Thompson, Board Secretary

*(transcribed by C. Jablonski Confidential Secretary)*