

MINUTES OF THE JOHN W. GARVY LOCAL SCHOOL COUNCIL
5225 NORTH OAK PARK AVENUE
CHICAGO, ILLINOIS 60656

WEDNESDAY, SEPTEMBER 19, 2018

(Corrections made.)

The Garvy Local School Council regular meeting was held on Wednesday, September 19, 2018
in room 209.

The meeting was called to order by Mrs. Foster (Vice Chair) at 5:02 p.m. Quorum was
established.

Attendance: Allison Cianci, Barbara Fabris, Nicole Foster, Victoria Grau, Lydia Hernandez,
Stephanie Huber, Han Kim(Arrived at 5:25), Stasi Nilles,Karen Martin, Fred Schomer and
Heather Chron

Absent: John Rizzo

Guests: Mrs. Stephanie Bester (Assistant Principal), Mrs. Hehn and Mrs. Schufelt (teachers),
and Six parents

Huber/Nilles made the motion to approve the minutes of June 12, 2018. Motion passed.

Nilles/Schomer made the motion to approve the minutes of the July 10, 2018 with corrections.
Motion Passed.

**Fabris/Huber made the motion to change the location of our LSC
Meetings from Room 208 to Room 209. Motion passed.
LSC Meetings will be held in Room 209.**

Public Comment

A parent (Mr. Collin) informed us of a product made by Night Lock.com for an easy to install gun
deterrent.

Principal Report

September 19, 2018

COMPETENCY A: CHAMPIONS TEACHER AND STAFF EXCELLENCE THROUGH CONTINUOUS IMPROVEMENT TO DEVELOP
AND ACHIEVE THE VISION OF HIGH EXPECTATIONS FOR ALL STUDENTS-*Principal creates and implements systems to ensure
a safe, orderly, and productive environment for student and adult learning toward the achievement of school and district*

improvement priorities. Principal works with the staff and community to build a shared mission, and vision of high expectations that ensures all students are on the path to college and career readiness, and holds staff accountable for results.

Standard A1. Develops, implements, and monitors the outcomes of the Continuous Improvement Work Plan and school wide student achievement data results to improve student achievement

First week **opening professional development activities** consisted of updating Units by Design using the Common Core State Standards as well as teachers meeting in content area teams to revisit the alignment of their curriculum, which is a priority in our **2018-2020 CIWP**.

Standard A2. Creates a continuous improvement cycle that uses multiple forms of data and student work samples to support individual, team, and school-wide improvement goals, identify and address areas of improvement and celebrate successes

During **Prep with the Principal** grade level teams created **team goals** for Open House as well as set Beginning of the Year (BOY) goals for instruction and student outcomes.

The **Office of Language and Cultural Education (OLCE)** Specialist, Susana Martinez, performed our **EL Audit - School Year 2018** and provided us with a Corrective Action Plan (Second Review)

- Garvy's SY 17 EL Rating was: Partial and our follow up
- Garvy's SY 18 EL Rating was: Partial, meaning that evidence of procedures related to identification, screening, and assessment are mostly consistent. Inconsistent implementation of all components of TBE/TPI Program, such as lack of specialized instruction and materials across grade levels, minor staffing needs. Very inconsistent services for intermediate and middle school students.
- Considerations for Garvy are:
 - Encouraging more teachers to become certified to administer ACCESS
 - Encourage current bilingual staff to pursue the bilingual endorsement
 - Continue to hire qualified bilingual Spanish certified teachers as positions become available as we are inconsistent in native language instruction for students in the TBE Spanish Program.

Standard A3. Collaborates with staff to allocate personnel, time, material, and adult learning resources appropriately to achieve the Continuous Improvement Work Plan targets

Staff participated in the **Chronic Conditions Training** which was a webinar regarding CPS policies for conditions such as asthma, diabetes, and food allergy

- **Healthy CPS** Alignment Report for 2017-2018 states that Garvy has achieved 79% of Healthy CPS criteria. On average, schools across the district achieved 77% of Healthy CPS criteria. In order to increase our percentage we will complete staff training (such as the training we completed this year) and enter our fitness testing results into the database for grades 3-8.
- P.E. teachers will be instructing the Sexual Education Health Curriculum as per CPS Policy in grades K-12. All families will receive a letter when the curriculum will be taught.

Standard A4. Creates a Safe, Clean and Orderly Learning Environment

Continued communication with **Aramark** to maintain facility.
Air conditioning problems and concerns continue to be repaired and addressed.

Due to extreme enrollment numbers in Kindergarten - each room has 33 students; I have appealed to the Board of Ed to give me another teacher and if so granted, we will turn Room 110 into the 4th Kindergarten Classroom and take about 7-8 students from the other rooms to make a full class. Per our OLCE EL audit, my goal is to hire a Spanish Bilingual teacher - especially if this teacher has to move to the 1st grade with the class the following school year. -On that note, there are 34 students in each of the 3rd grade classrooms, however K-2nd grade are prioritized for addition of teaching staff.

Standard A5. Ensures that the school's identity, vision, and mission drive school decisions

PTA Block Party was a success - Continued family involvement is our mission!

The mission for all of our students to start the year off strong was initiated with all students receiving their **school planners** this year before school fees were paid. In the past, we had waited to collect **school fees** before we would hand out the planner - we will see if it makes a difference in student executive functioning skills and also whether we receive all of our student fees from families.

COMPETENCY B: CREATES POWERFUL PROFESSIONAL LEARNING SYSTEMS THAT GUARANTEE LEARNING FOR STUDENTS- *The principal works with the school staff and community to utilize the district's framework for effective teaching and learning to improve instruction for all students.*

Standard B1. Works with and engages staff in the development and continuous refinement of a shared vision for effective teaching and learning by implementing a standards based curriculum, relevant to student needs and interests, research-based effective practice, academic rigor, and high expectations for student performance in every classroom

Our Flex Day after school session scheduled for 10/24/18 will focus on the sharing of student work.

Garvy School has achieved Category 2 (Strong) on the **Creative Schools Certification** for the 2017-2018 school year. Our achievement makes Garvy School eligible for arts opportunities such as \$1K in extra funding for arts material/supplies later this fall and the ability to compete for an arts education grant through the Creative Schools Fund.

Standard B2. Evaluates the effectiveness of staff and holds individuals accountable for meeting their goals by conducting frequent formal and informal observations in order to provide timely, written feedback on instruction, preparation and classroom environment as part of the district appraisal systems

Formal observations are scheduled for teachers beginning the week of 10/8/18.

Standard B3. Implements student interventions that differentiate instruction based on student needs

First Multiple Tiered Support System (MTSS) meeting scheduled for 10/18/18 to bring tier 3 progress monitoring tool/form you use review best practices. The **Behavioral Health Team (BHT)** held their first meeting on 9/10/18 to establish meeting dates throughout the school year. They will meet on Wednesdays at 8:45 A.M.

Standard B4. Selects and retains teachers with the expertise to deliver instruction that maximizes student learning

We are excited to announce that **Ms. Kimberly Armstrong** took a Special Education teaching position at Randolph School (CPS) and we have a hire awaiting their background check to begin. Fingers crossed this will be ASAP and I will introduce her then.

Mr. Jim Strawinski has become our 5th-8th Grade Humanities Teacher! He will have two periods with each class weekly to support the Social Science curriculum. This is in response to covering our minutes for Social Studies that were not being met last school year.

Ms. Yonsoo We will be teaching our 7th Grade Math classes. Ms. We is a first year teacher who graduated from the University of Illinois at Chicago with a BA in Urban Education and a Concentration in Mathematics and Social Science. She is fluent in English and Korean.

Mrs. Antonella Visconti has stayed on as Mrs. Spyratos' substitute teacher - she is teaching English/Language Arts to the 6th Grade.

Mrs. Jacquelyn Collins is going to be covering the leave of Ms. Katie Tomal beginning as early as September 10th. She was the Student Teacher with this class when they were in Kindergarten!

Again, we welcome **Mrs. Maria Crespo** as our full-time Spanish Bilingual Clerk!

Please also take a look at our **Staffing Sheet for the 2018-2019 School Year**.

Standard B5. Ensures the training, development, and support for high-performing instructional teacher teams to support adult learning and development to advance student learning and performance

Illinois Youth Alliance came to Garvy to provide us with Transgender and Identity Professional Development. The main take-away from this training was that we are all able to have our own opinions, but we must attend to our Professional Responsibilities.

Section 504 Training also took place over the first week of Professional Development. All staff participated in this training to review Illinois Law and expectations for people with Section 504 Plans.

Standard B6. Supports the system for providing data-driven professional development and sharing of effective practice by thoughtfully providing and protecting staff time intentionally allocated for this purpose.

Standard B7. Advances Instructional Technology within the Learning Environment

1 to 1 Chromebook Program begins September 24, 2018! There is an information session during Open House and in case parents could not make it there is another session on September 28th before the PTA Movie on the Turf. All students in the 7/8th grades are eligible to have their own Chromebook to bring to and from school to assist with their homework, classwork and to prepare them for the 21st Century!

Standard B8. Conducts difficult but crucial conversations with individuals, teams, and staff based on student performance data in a timely manner for the purpose of enhancing student learning and results

Recognizing Educators Advancing Chicago Students (REACH) and Professional and School Related Personnel (PSRP)/Education Support (ESP) Training sessions for all staff during the first week of Professional Development, as well as discussed business of a sensitive nature with several staff regarding best practices with family communication.

COMPETENCY C: BUILDS A CULTURE FOCUSED ON COLLEGE AND CAREER READINESS- *Principal works with staff and community to build a culture of high expectations and aspirations for every student by setting clear staff and student expectations for positive learning behaviors and by focusing on students' social-emotional learning.*

Standard C1. Leads a school culture and environment that successfully develops the full range of students' learning capacities-academic, creative, social-emotional, behavioral and physical

The fall **sports season** is to include Boys Volleyball $\frac{7}{8}$ & Girls Volleyball- Grades $\frac{5}{6}$ & $\frac{7}{8}$ beginning the first week of October and Cross Country boys and girls Grades $\frac{5}{6}$ & $\frac{7}{8}$ beginning September 21st. Go Bulldogs and Coach Jablonski, Stefanski, Camacho, Colon, Cavanaugh and DeWitt.

Calm Classroom is being implemented this school year! We received a grant through the Network 1 Office (as did several other schools in our Network) and we are proud to say that we are becoming more mindful and present in our daily interactions!

Standard C2. Builds a culture of high aspirations and achievement for every student

GoCPS activation training has begun which means that high school application season is only a few short weeks away. 8th grade parents have been receiving emails to activate their account. The application window begins October 10th and ends December 22, 2018. The website is <http://go.cps.edu/#/activate>

PBIS school wide expectations celebrated at the PBIS Kick-Off on the first day of school. Students reviewed the **PAWS matrix**: P- Practice Respect; A- Achieve; W- Willing to Work; S- Safe & Secure and 6th through 8th grade students reviewed the Student Code of Conduct Presentation detailing school wide expectations and consequences.

Standard C3. Requires staff and students to demonstrate consistent values and positive behaviors aligned to the school's vision and mission

Faculty Handbook distributed 8/29/18 and **Student (Parent) Handbook** is included in the Student Planner.

Sandy Neshawait (Kindergarten) and Stephanie Huber (3rd Grade /Math) were both awarded their **Donors Choose Grants** that they wrote over the summer for flexible seating in their classrooms!

COMPETENCY D: EMPOWERS AND MOTIVATES FAMILIES AND THE COMMUNITY TO BECOME ENGAGED- *Principal creates a collaborative school community where the school staff, families and community interact regularly and share ownership for the success of the school.*

Standard D1. Proactively engages families and communities in supporting their child's learning and the school's learning goals
The **Bilingual Advisory Council (BAC)** met on 9/5/2018 and conducted elections. They will meet at 8:30 A.M. in Room 208A the first Wednesday of every month. You will see a detailed report in the Bilingual Advisory Committee Report at each LSC meeting.

Standard D2. Creates, develops and sustains relationships that result in active student engagement in the learning process
Every **Kindergartner** entered the building on the first day and we have lines for both first grade and Kindergarten entering the building, mostly on their own! Thanks to all the staff who line up in the hallway to walk the students to their rooms after they enter the building and get a breakfast if they so choose!!

Standard D3. Utilizes meaningful feedback of students, staff, families, and community in the evaluation of school programs and policies

5Essentials Survey data was shared and will be discussed in more depth at the State of the School Presentation on November 14, 2018 at the LSC meeting.

There is a new committee - the **New to Garvy Parent Club** that is being sponsored by Mrs. Alaine Wong, PTA Secretary.

Standard D4. Demonstrates an understanding of the change process and uses leadership and facilitation skills to manage it effectively

Today we will here from a parent about **Allergy Awareness** and the need for change at Garvy School. Feedback received last school year is **New Business** for the 18-19SY

COMPETENCY E: RELENTLESSLY PURSUES SELF-DISCIPLINED THINKING AND ACTION-Principal works with the school staff and community to create a positive context for learning by ensuring equity, fulfilling professional responsibilities with honesty and integrity, and serving as a model for the professional behavior of others.

Standard E1. Creates and supports a climate that values, accepts and understands diversity in culture and point of view

First **Garden Tea** meeting scheduled for Tuesday, September 25, 2018 at 8:45 A.M. for all parents. A Principal Tea is to be held monthly for parents to attend with the purpose of having an informal gathering with the Principal to discuss school happenings. This is also a good time for parents to meet one another and build a strong school community.

Standard E2. Demonstrates personal and professional standards and conduct that enhance the image of the school and the educational profession; protects the rights and confidentiality of students and staff

Currently creating my own Professional **Leadership Development Plan** for the 2018-2019 school year - present and discuss with the Network 1 Chief, Mrs. Julie McGlade.

Standard E3. Relentlessly pursues reflective behavior

I **reflect** almost hourly on how well everything is (or is not) functioning...from the air conditioning to the primary line-up process! Very exciting to see the Kindergartners walk in almost perfectly by September 12th and understanding the immense amount of work each committee and organization put into making Garvy School the "Pride of the Northwest Side" :)

Enrollment

Total number of Garvy students is 829.
We are 10 above our projected amount.
(See attached report.)

Business Items:

Internal Accounts July and August 2018

Internal Accounts:

Fabris/Kim-made the motion to approve the following checks over 1,0000. Motion to approve passed.

Checks Over \$1,000:

- Worth Ave. Group - Chromebook Insurance \$4800.00
- School Specialty \$4141.33 - Premiere Agenda/Planners

Fundraisers

Huber/Martin -made the motion to approve the following fundraisers:

- Adopt-A-Classroom Gift Card Orders
- Adopt-A-Classroom Lawn Sign Sale
- Art Show-Artsome

Motion to approve passed.

COMMITTEE REPORTS

LSC Grant Writing Report September 2018

Congratulations to Ms. Stephanie Huber, 3rd Grade Math, for having her DonorsChoose project fully funded. Her project *Flexible Seating=Maximum Learning* has furthered her venture into flexible seating. She has a variety of interesting spaces, on which the students can work comfortably.

PPLC 2018-2019

**The PPLC agreed to shrink the number of members and the number of meetings.
Here are the members and dates of their meetings.**

Stephanie Huber, Karen Martin, Sandy Neshawait, Beverly Mendoza

Anna Ress, Rebecca Cavanaugh, Robin Colon, Diana Schroeder

Meetings (8AM in 202)

October 10th, November 7th (tentative), December 12th, February 13th (tentative)

March 13th, April 9th (tentative), May 8th, June 5th (tentative) **We will only meet on the tentative dates if an issue arises that needs to be addressed before the next meeting.**

Safety and Security Report

Mrs Bester reported two acts of misconduct between 9/4/18 and 9/18/18, and that Garvy had a successful Lockdown Drill on 9/14/18. All teachers are to keep their doors locked throughout the day.

Public Comment

A parent of a first grader attending Garvy expressed her concerns about peanut allergies and educating everyone about the seriousness of this illness. A discussion took place amongst parents, LSC Members and faculty about the need to educate all the members of Garvy's community on it. An Allergy Awareness All School Assembly is being planned.. All staff members have been trained on the usage of an EpiPen.

Our next meeting for LSC is October 17, 2018 at 5:00 p.m.

Kim/Huber made the motion to adjourn the meeting. Motion passed. Meeting was adjourned at 6:15 p.m.

Minutes respectfully taken and submitted by Mrs. Victoria Grau.

Minutes approved on: 10/17/18