

Dardanelle High School

Family Engagement Plan

2018-2019

1. High School Parental Involvement Program.

- a. Posted on the school web site: district.dardanelle.k12.ar.us

2. Recommended role of parent, student, teacher, and school.

- a. Advisors will keep your child informed and on track for graduation. This is the primary source of information for day to day announcements, Four Year Plans, and scheduling for your child.
- b. Classroom teachers are the primary source as to what is going on with your child in that particular subject. Emails are on the district web site for each teacher as well as in the back of our Student Handbook.
- c. Administrative and office personnel are available to help at any time with any situation. We have, for the most part, an open door policy so no appointment is necessary. It is a good idea to call (479-229-4655) and make sure that one of us is in the office the day you plan to stop by. Our email information is available on the school web site as well as in the Student Handbook.

3. Ways for the parent to become involved in the school and his or her child's education.

- a. Parents are welcome to sit in any class they would like to observe. Contact the principal or vice-principal to make arrangements for this type of visit.
- b. Home Access Center information will be handed out to advisors, students, and mailed home as soon as it is available. This is an excellent way for parents to be both involved and aware of the child's educational progress.

4. Volunteering at the school.

- a. If you are interested in volunteering contact Cynthia Hudgeons (cynthia.hudgeons@dardanellelizards.com) at the high school office. She will gather times and information about what you are interested in doing and distribute that information to the high school faculty / staff.

5. Activities planned throughout the school year to encourage parental involvement.

- a. Read the Daily Bulletin to keep up with events and announcements. The bulletin is posted on our web site.
- b. Advisors will keep students informed on upcoming events.
- c. Letters / reminders will be sent throughout the year concerning parent teacher conferences, CAPS Conferences, and other events that parents are encouraged to attend.
- d. Extra-curricular activities occur all year in all areas imaginable. This is an excellent way for parents to enjoy and participate in school related activities with their child.

6. Regular, two-way, and meaningful communication with the child's teacher and school principal.

- a. Home Access Center not only shows a grade, it provides information about assignments made, upcoming assignments, etc. These are mailed home early in the year and a copy is provided to each student's advisor.
- b. Email addresses located on district web site and on the inside of the back cover of Student Handbooks.

7. Parent-Teacher Conferences.

- a. Two formal conferences are scheduled during the school year.
 - i. Fall Semester: General Parent-Teacher Conference. Go to your child's advisor to pick up report cards and other information. If you want to speak with individual teachers after that you are free to go from room to room and visit with teachers. A list of room numbers and locations will be available at the table located in the front lobby.
 - ii. Spring Semester: CAPS Conferences. Advisors will contact you to schedule a time for your conference. This is an important part of your child's educational planning. The parent will sit with the advisor and hopefully the child to discuss what the child has accomplished, where they are headed, and what needs to be done in order to best prepare that child for their post-high school plans.

- iii. Seniors will have a specific Exit Interview to be completed during the Spring Semester that parents are encouraged to be involved with through the student and Advisor. This allows the Advisor to make sure the Senior has a solid plan for post-graduation and allows us to access what we need to do to make that transition as easy as is possible for the student and their family.

8. Parenting books, magazines, and other informative material regarding responsible parenting.

- a. Items will be available for parents to borrow in the High School Library. The library is open 7:30 AM for tutoring and stays open until around 4:30 PM Monday through Thursday. On Fridays, our library closes soon after school dismisses. Information about what is available is on the High School web site.

9. Helping parents assist students.

- a. Our current test scores and information concerning the overall State of the School can be found on our School Profile Sheet. This is located on the High School web page. Hard copies are also available in the office throughout the school year.
- b. Parent letters are sent in the summer discussing graduation requirements, expectations for your child's education, required assessments, and how parents can assist.
- c. Each of our teachers have a *Teacher Page* discussing their class content, what students will be learning, how students will be assessed, and information about how a parent can help and make a difference in his or her child's education. Most of our teachers have their conference and lunch times posted on this page to make contact more convenient.

10. Encourage a parent to participate as a full partner in the decisions that affect his or her child and family.

- a. Student Handbook has the school's process for resolving parental concerns.
- b. Course selection, career planning, and preparation for postsecondary opportunities are provided throughout the school year through CAPS conferences, advisory, and college and military personnel on campus to speak with students and parents.

11. Community resources used in the instructional program of the school.

- a. EAST and Student Council programs utilize and assist our community in numerous ways.
- b. Alumni committees help in school activities such as homecoming, talent show competition, ACSIP planning, and numerous other extracurricular and academic activities.
- c. A School Resource Office is on campus to act as a liaison for our students and parents for resources in the community to best assist and serve them.

12. Parent Facilitator.

- a. Cynthia Hudgeons is the High School Parent Facilitator. Her contact information is: cynthia.hudgeons@dardanellezards.com. Her office is located in the main office of the high school and she can be contacted by phone at 479-229-4655.

General Information:

- Tutoring is available for students Monday-Friday both in the mornings and in the afternoons for all subjects. Tutoring is in the library, it is student driven meaning the student needs to ask the facilitator for specific assistance, and it is on a come and go basis.
- Algebra and Geometry students are given three opportunities to take their math exam. The first two opportunities are given during the class period. The third opportunity is the responsibility of the student to take this test either in the morning, during lunch, or after school on Thursday's. They can bring breakfast if taking the test in the morning. They can bring lunch or have a tray brought to them if they take the test during lunch. Afternoon test are given in the high school cafeteria immediately following school.
- If there is a change in address or phone number, please contact the office as soon as possible to keep contact information current.