



A CALIFORNIA DISTINGUISHED SCHOOL

**REGULAR MEETING AGENDA  
BOARD OF TRUSTEES  
Tuesday, October 19, 2010  
5:00 PM, LIBRARY**

**I. PRELIMINARY**

- A. Call to order
- B. Roll call

**II. APPROVAL OF MINUTES**

- September 21, 2010 Board Meeting
- October 5, 2010 Special Board Meeting

**III. PUBLIC COMMENT:**

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

**IV. ORGANIZATIONAL REPORTS:**

- A. Executive Director's report- Michael A. Smith
- B. Principal's report- Marcia Haskin
- C. Chief Business Officer's report- Greg Wood
- D. Human Resources report- Jennifer Eustice
- E. Students' report- Shahin Mohamadi
- F. Faculty report- James Paleno and/or Karen Perkins
- G. Budget and Finance Committee report- Rob King
- H. Policy Committee report- Julia O'Grady
- I. Educational Programs Committee report- Grant Smith
- J. Communications Committee report- Monica Iannessa
- K. Operations, Facilities and Technology Committee report- Maisha-Cole Perri
- L. Parent report- Julia O'Grady

**V. DISCUSSION ITEMS**

- A. Sodexo Foodservice: Bi-Annual Oral And Written Report To The Board

- Traffic trends
- Improving food quality
- Eliminating the cafeteria deficit
- Reducing wait times

- B. The Use of CST Data to Improve Student Performance- Marcia Haskin and Richard Thomas
- C. Human Resources- Jennifer Eustice
  - Administrators and Managers Job Descriptions
  - Status of Employee Handbook and Policy Manual
- D. Presentation of New Draft Policies- Michael A. Smith
  - Free speech policy
  - Document retention and destruction policy
  - Whistle blower policy
- E. Financial- Greg Wood
  - Accounting of monies owed to General Fund from Civic Center Permit Fees
- F. Presentation of Governance Process Policies-Ad-Hoc Governance Policy Committee

**VI. ACTION ITEMS**

- A. Operations, Facilities and Technology Committee- Maisha-Cole Perri
  - Bylaws
  - Plans for the year
- B. Discussion and Vote on Bylaws Update- Carol Osborne and John Riley

**VII. OUTSTANDING BUSINESS**

**VIII. NEW BUSINESS**

*Board chair to announce items for closed session.*

**IX. CLOSED SESSION**

- A. Conference With Information From Labor Negotiator: Michael A. Smith, Interim Executive Director  
Employee organization: PESPU, UTLA

**OPEN SESSION**

*Board Chair will report publicly on any closed session action items for which a vote occurred.*

**X. ADJOURNMENT**