

**BEST  
Area Rules**

**Building Effective Schools Together**

**Sutter Middle School**

# **Sutter Middle School**

## **Auditorium Rules**

### **Be Safe**

1. Walk when entering or exiting.
2. Sit quietly during presentation.
3. Keep your hands and feet to yourself.
4. Wait for dismissal instructions.

### **Be Responsible**

5. Focus on presentation.
6. Keep personal belongings put away.
7. Place trash in trashcans.
8. Be active listeners

### **Be Respectful**

9. Use only one armrest.
10. Applaud appropriately. Avoid booing, shouting or whistling.
11. Enter quickly and quietly.
12. Leave food, drink and gum outside.

# **Sutter Middle School**

## **Locker Room Rules**

### **Be Safe**

1. Enter only with teacher permission.
2. Walk at all times.
3. Use only your assigned locker.
4. Shouting, whistling or loud noises are prohibited.

### **Be Responsible**

5. Wait your turn in line.
6. Keep your hands and feet to yourself.
7. Keep watch over your personal property.
8. Place trash in trashcan.
9. Report vandalism to the adult on duty.
10. Leave food, drink and gum outside.

### **Be Respectful**

11. Respect the property and rights of others.
12. Give people privacy.
13. Respect personal space.
14. Always use appropriate language.

# **Sutter Middle School**

## **Student Services/Attendance Office Rules**

### **Be Safe**

1. Always have a pass or referral from your classroom teacher.
2. Keep your hands and feet to yourself.
3. Remain seated until called upon.

### **Be Responsible**

4. Bring class work or a book to read.
5. Remain quiet until asked to speak.
6. State your purpose politely.
7. Obtain permission to use the phone.
8. Sign in.
9. Leave food, drink and gum outside.

### **Be Respectful**

10. Respect the privacy of others.
11. Be honest and kind to others.
12. Always use appropriate language.
13. Wait until your name is called.

# **Sutter Middle School**

## **Main Office Rules**

### **Be Safe**

1. Always have a hall pass during class time.
2. Use tables and chairs appropriately.

### **Be Responsible**

3. State your purpose politely.
4. Obtain permission to use the phone.
5. Leave food, drink and gum outside.

### **Be Respectful**

6. Be kind to others.
7. Wait to be called.
8. Respect the privacy of others.
9. Always use appropriate language.

# **Sutter Middle School Nurse's Office Rules**

## **Be Safe**

1. Always have a hall pass during class time.
2. Use tables and chairs appropriately.

## **Be Responsible**

3. State your purpose politely.
4. Obtain permission to use the phone.
5. Sign in.
6. Leave food, drink and gum outside.

## **Be Respectful**

7. Be kind to others.
8. Wait to be called upon.
9. Respect the privacy of others.
10. Always use appropriate language.

# **Sutter Middle School Textbook Room Rules**

## **Be Safe**

1. Always have a hall pass during class time.
2. Use tables and chairs appropriately.
3. Obtain permission before entering textbook area.

## **Be Responsible**

4. Avoid damaging your textbook(s)
5. State your purpose politely.
6. Take only assigned books/materials.
7. Leave food, drink and gum outside.

## **Be Respectful**

8. Be kind to others.
9. Wait to be called upon.
10. Respect the privacy of others.
11. Always use appropriate language.

# **Sutter Middle School**

## **Bathroom Rules**

### **Be Safe**

1. Keep water in sink.
2. Wash hands with soap and water for 30 seconds.
3. Put towels in trashcan.

### **Be Responsible**

4. Flush toilets.
5. Use the restroom during passing periods, nutrition and/or lunch.
6. Report vandalism to an adult.
7. Avoid loitering.
8. Always have a pass during class time.

### **Be Respectful**

9. Leave the bathroom walls unmarked.
10. Give people privacy.
11. Respect the property and rights of others.
12. Always use appropriate language.
13. Wait for your friends outside.



# **Sutter Middle School**

## **Bike Rack/Skateboard/Scooter Rules**

### **Be Safe**

1. Always wear a helmet when riding your bike.
2. Watch for cars and pedestrians.
3. When riding, obey the rules of the road.
4. Always walk your bike on campus.

### **Be Responsible**

5. Always lock your bike.
6. Keep watch over your personal belongings.
7. Report vandalism to the adult on duty.

### **Be Respectful**

8. Respect the property and rights of others.
9. Always use appropriate language.

# **Sutter Middle School Cafeteria and Eating Areas**

## **Be Safe**

1. Walk when entering and exiting.
2. Obey traffic patterns.

## **Be Responsible**

3. Place trash in trashcans.
4. Take 4 items at breakfast and 3 items at lunch.
5. Eat the food that you take.
6. Make healthy choices.

## **Be Respectful**

7. Respect the property and rights of others.
8. Always use appropriate language.
9. Clean up after yourself.

# **Sutter Middle School**

## **Hallways**

### **Be Safe**

1. Be mindful of the “No Touching Policy.”
2. Walk at all times.
3. Obey traffic patterns (Stay to the right).
4. Line up until teacher arrives.

### **Be Responsible**

5. Place trash in trashcans.
6. Leave food, drink and gum outside.
7. Avoid loitering.

### **Be Respectful**

8. Use inside voices.
9. Always use appropriate language.

# Sutter Middle School

## Library Rules

### **Be Safe**

1. Always have a hall pass during class time.
2. Use tables and chairs appropriately.
3. Obtain permission at the front counter before entering the library.

### **Be Responsible**

4. Avoid damaging books/materials
5. State your purpose politely at the front counter.
6. Take only books/materials from the library that are checked-out to you.
7. Leave food, drink and gum outside.

### **Be Respectful**

8. Be kind to others.
9. Use a quiet voice.
10. Respect the privacy of others.
11. Always use appropriate language.

# **Sutter Middle School**

## **Classroom Rules**

### **Be Safe**

1. Walk into the room and sit in assigned seat before the tardy bell rings.
2. Consume food and beverages during scheduled breaks.
3. Adhere to the “Yellow Vest Policy”
4. Adhere to the “No Touching Policy”

### **Be Responsible**

5. Be in uniform daily.
6. Have required class supplies.
7. Always give your best effort and be ready to learn.

### **Be Respectful**

8. Be kind to others.
9. Always use appropriate language.
10. Respect the property of others and their right to learn.
11. Follow the rules set by the classroom teacher.