

**SANGAMON AREA SPECIAL EDUCATION DISTRICT
BOARD MEETING**

2500 Taylor Avenue
Springfield, IL 62703

April 9, 2019
9:00 a.m.

I. Roll Call

Dr. Ehrman called the meeting to order at 9:00 a.m. Roll call was taken:

Members Present: Mr. Page, Dr. Laird, Dr. Goble, Mr. Heavner, Dr. Ehrman, Mr. Alexander, Mr. Runge, Mr. Polanin, Ms. Larson, Mr. DePatis

Members Absent: Mr. Root, Mr. Brue, Mr. Reedy

Also Present: Mr. Strawn, Ms. Assalley, Ms. Williams

II. Closed Session

No Closed Session items to report.

III. Director's Report

A. Approve contractor(s) for parking lot/sanitation project

Mr. Strawn notified the Board that SASSED received six bids for the proposed parking lot/sanitation project. Sangamo Construction presented the lowest bid offering of \$406,187.00. Therefore, it is SASSED's recommendation is to award the contract to Sangamo Construction. Dr. Laird made the motion to award the contract for the parking lot/sanitation project to Sangamo Construction, seconded by Mr. DePatis. The motion carried on a 10:0 roll call vote.

B. Approve Vocational Coordinator Evaluation rubric

Ms. Assalley informed the Board that upon reviewing the evaluation tool for teachers, she noticed that this tool did not encompass all the responsibilities pertaining to a Vocational Coordinator position. Therefore, in conjunction with the Evaluation Committee, Ms. Assalley researched various resources and tools to develop an evaluation rubric for Vocational Coordinators, that will encompass the aspects of the Vocational Coordinator position. The Evaluation Committee does have two members that are union representatives on it, therefore the Union is aware of the development and recommendation to use this tool. Mr. DePatis made the recommendation to approve the Vocational Coordination Evaluation rubric, seconded by Mr. Larson. The motion carried 10:0.

C. Discuss Timely/Meaningful Consultation for Private School Programs

Mr. Strawn notified the Board that SASSED will be conducting the annual Timely/Meaningful Consultation on May 21, 2019 at 1:00 p.m. Mr. Strawn will provide districts with the letter to be sent out on their representative district letterhead inviting parents to attend the meeting. Once the meeting is completed, SASSED will provide districts with the necessary documentation for their district records.

D. Discuss SASSED Five-Year Plan

Mr. Strawn informed the Board that in developing SASSED's five-year plan, an area of focus is the spacing concerns SASSED currently experiences. Mr. Strawn sent out a survey requesting feedback regarding the options of building or leasing administrative office space. The architects that SASSED currently contracts with gave a rough estimate of \$500,000 for building a new office space. Estimates from CACC and another office lessor were between \$4,000 and \$13,000 per year depending on the space office space needed. A suggestion was made to determine more accurate figures on space needed to house the administrative offices, and then move forward from there. Another recommendation was to work with a real estate agent who specializes in commercial properties to find potential space to house the administrative offices.

E. Approve CACC Lease Agreement

Mr. Strawn notified the Board that SASSED has received the proposed Lease Agreement with CACC for the 2019-2020 school year. The costs for the year are \$15,802.56. These costs are in-line with the current school year. Mr. DePatis made the motion to approve the 2019-2020 CACC Lease Agreement, seconded by Mr. Heavner. The motion carried on an 8:2:0 roll call vote.

F. Discuss potential program pilot with ROE #51

Mr. Strawn informed the Board that SASSED has been working with Mary Loken and Bill Lamkey from ROE #51 to better serve students who are placed at SASSED Central for 45-Days and/or those who do not require a SASSED Central placement, but cannot be housed in their home district. SASSED and the ROE are looking to develop a program for these students to be housed at the ROE.

G. SASSED Central Report

Mr. Strawn notified the Board that SASSED Central Enrollment is up by one student since the past Board meeting and there is one new 45-Day placement. SASSED Central Interest Groups are to be held on April 12th and a CPI Refresher is scheduled for April 11, 2019. SASSED Graduation is scheduled for June 4, 2019 with the last student attendance day being June 5th and last teacher attendance day being June 6th. SASSED ESY dates are scheduled to be June 10- July 2, 2019.

IV. Consent Agenda

The Consent Agenda contains approval of minutes from the regular session on March 12, 2019 and approval and sealing of executive session minutes from that date. The Agenda also contains Financial Reports, Bills Payable and a Personnel Report including the hiring of Austin Hill and Laura Liska to certified staff positions and the hiring of Flo Dickerson and Mike Woosley to non-certified staff positions. The report also includes the resignation of Katelyn Rodden from a certified staff position as well as the resignations of Nicholas Andresen, Kim Behl, Natalie Blankenship, Heather Eastman, Annette Edwards, Paul Fee, Monica Hasara, Sherilyn Hesterberg, Cathy Howard, Nikki Krummrich, Lori Reardon, Tiffany Snow, Dawn Tate, Karon Traylor, Laura Ulery, Patricia Whalen, Kim Witt and Angie Woolsey from non-certified staff positions. Mr. Alexander made the motion to approve the Consent Agenda, seconded by Mr. Page. The motion carried on a 10:0 roll call vote.

V. Other Business

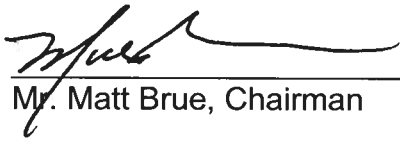
Mr. Strawn notified the Board that in completing the Youth in Care requirement, he needs all superintendents to go into their IWAS accounts and verify their Orphanage students. Claims are derived from these students and SASSED wants to ensure that no students are missed as a part of this process.


VI. Recognition of Visitors

Shelly Nicholson

VII. Adjournment

Mr. Polanin made the motion to adjourn at 9:33 a.m., seconded by Mr. DePatis The motion was approved 10:0.


Mr. Matt Brue, Chairman


Mr. Darren Root, Secretary
Dr. Adam Ehrman, Vice Chairman