

MINUTES

**Regular Meeting**

**July 20, 2017**

The Regular Meeting of the Bay Head Board of Education convened Thursday, July 20, 2017, at 4:00 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 14, 2017 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

**Members Present** President, Joseph S. Cornell, III; Vic President, Mr. Darren Erbe; Mr. Benjamin Hinds; Mr. Barry Pearce. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

**Members Absent** Sandra Antognoli

At 4:00 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Pearce and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: hiring a Part-time Music Teacher, a tuition student, amending a salary for Spanish and hiring Paraprofessionals.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

At 4:45 PM the board reconvened from Closed Session.

Mr. Cornell led the pledge of allegiance

**Open to Public for Agenda Items** None

**Correspondence** was presented for the board’s review.

**Open Public Hearing 2017 Spring Semester HIB Incident Report** A Motion was offered by Mr. Hinds seconded by Mr. Pearce and unanimously carried to Open a Public Hearing for the purpose of the Superintendent’s Report on 2017 Spring Semester HIB Incidents.

Total Number of HIB Complaints: 0

Status: # Open: 0 #Closed: 0

Number of Confirmed HIB Incidents: 0

Cyber bullying Incidents: 0

On/Off School Grounds On: 0 Off: 0

**2017 Spring Semester HIB Report** A Motion was offered by Mr. Hinds, seconded by Mr. Pearce and unanimously carried to accept the 2017 Spring Semester HIB Report as presented.

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Southern Regional Institute/ETTC Provided Services** A motion was offered by Mr. Hinds, and seconded by Mr. Pearce to approve membership in the Southern Regional Institute/ETTC Provided Services for the 2017-2018 school year.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

**Monmouth Ocean Athletic League** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve participation in the Monmouth Ocean Athletic League (MCAL) for the 2017-2018 school year.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following items:

1. **Part-time Paraprofessional – Gabrielle Giacchi** To re-hire Gabrielle Giacchi as a part time paraprofessional for the 2017-2018 school year at a of \$12,163 (28 hours per week, \$12.00 per hour, 181 days).
2. **Part-time Paraprofessional – Sally McGoey** To re-hire Sally McGoey as a part time paraprofessional for the 2017-2018 school year at a of \$10,541 (20 hours per week 181 days).
3. **Office Assistant – Patricia Mullins** A Motion to re-hire Patricia Mullins as a part-time office assistant, 16 hours per week, for the 2017-2018 school year at a salary of \$5,102.
4. **Part-time Paraprofessional – Kristine DaCosta** A Motion to hire Kristine DaCosta as a part-time Paraprofessional for the 2017-2018 school year at a salary of \$12,163 (28 hours per week, \$12.00 per hour, 181 days)
5. **Part-time Paraprofessional – Katherine Gaal** To re-hire Katherine Gaal as a part time paraprofessional for the 2017-2018 school year at a of \$12,163 (28 hours per week, \$12.00 per hour, 181 days).

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following items:

**Part-time Vocal and Instrumental Music Teacher – Vincent Espinosa** A Motion to hire Vincent Espinosa as a part-time Vocal and Instrumental Music Teacher at 60% time on Step 1 at a salary of \$33,327 for the 2017-2018 school year.

**Amend Salary – Part-time Spanish Teacher** A Motion to amend the salary of Urbano Venero from Step 10 (60%), salary \$39,969 to Step 10, BA+15 (60%), salary \$40,372 for the 2017-2018 school year.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

**Tuition Student** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following tuition students for the 2017-2018 school year:

Grade 6 – 1 student

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

**ANTI BULYING SELF ASSESSMENT/HIB-ITP CERTIFICATION** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to authorize submission of the “School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act” Statement of Assurances as well as the EVVRS and HIB-ITP data certification.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

**COMPREHENSIVE EQUITY ANNUAL STATEMENT OF ASSURANCE** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to authorize submission of the “Comprehensive Equity Plan Annual Statement of Assurance”.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

June 27, 2017 – Regular Meeting, Open and Executive Session

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending June 30, 2017 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending June 30, 2017 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of June 30, 2017 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

AYE: CORNELL, HINDS, PEARCE, CURTIS  
NAY: NONE

**List of Bills** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following RESOLUTION:

BE IT RESOLVED by the Bay Head Board of Education totaling **\$110,481.56** for the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, HINDS, PEARCE, CURTIS  
NAY: NONE

**District Taxes** A motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of July and August 2017 is \$601,995 and \$119,000 for debt service and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: CORNELL, HINDS, PEARCE, CURTIS  
NAY: NONE

**Harbor School Agreement** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve an tuition agreement between the Bay Head Board of Education and the Harbor School, LLC for the 2017-2018 school year in the amount of \$64,764.

AYE: CORNELL, HINDS, PEARCE, CURTIS  
NAY: NONE

**Strauss Esmay Associates, LLP** A Motion was offered by Mr. Hinds and seconded by MR. Pearce to approve an agreement between the Bay Head Board of Education and Strauss Esmay Associates, LLP to provide District Online/Policy Alert Support Services.

AYE: CORNELL, HINDS, PEARCE, CURTIS  
NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following two items:

1. **Ratify 2016-2017 Transfers** To ratify transfers made for the 2016-2017 school year as attached.
2. **Write Off Outstanding Checks** To ratify writing off the following stale dated checks:
 

Check #11585 \$95.00	Check #12006 \$132.71
Check #12-93 \$1,200.57	Check #12304 \$106.67

AYE: CORNELL, HINDS, PEARCE, CURTIS  
NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following two items:

1. **Extraordinary Aid 2016-2017** A Motion to approve a budget adjustment in the amount of \$13,869 in Extraordinary Aid.

- 2. **Increase in State Aid 2017-2018** A Motion to approve an increase in district appropriations equal to the amount of additional state aid allocated to the district (\$1,641). The offset will be an increase in expenditure line item to purchase Apple Computers.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

**ESEA 2017-2018** A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to authorize the Superintendent to file for ESEA (Elementary and Secondary Education Act) Consolidated Grant for fiscal year 2018 as follows:

Basic	\$32,406
Title II Part A	\$ 4,088
Title IV	<u>\$10,000</u>
Total Allocation	\$46,494

Also, that a.) The grant shall be implemented in accordance with the Fiscal year 2018 Notification of Grant Award and the approved FY 2018ESEA Consolidated application, including assurances, filed with the NJDOE which was used as the basis for awarding the grant; b.) That the grant shall be administered and monitored in accordance with the appropriate state and federal regulations; and c.) That wherever the program supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between the Bay Head Board of Education and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of NJSA 18A-1, et seq.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

**New Business** - None

**Old Business** - None

**Superintendent’s Report**

Dr. Morris reported the following:

A. Enrollment as of June 19, 2017

Bay Head School	132 students
Point Pleasant Beach High School	30 students
Vocational School Students	4 students
Out of District	<u>1 students</u>
Total	167 students

**Public Comment** None

**Motion to adjourn** At 5:14 PM, a motion was offered by Mr. Pearce, seconded by Mr. Hinds and unanimously carried to adjourn the meeting.

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Laurie M. Considine  
Board Secretary