

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
SEPTEMBER 25, 2017

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72 hours before the meeting are available for public inspection at
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
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CALL TO ORDER

The meeting was called to order at 5:00 p.m. by the President, Mrs.
Rochelle Smith.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Rochelle Smith; Mr. Samuel Van Hamblen; Mrs. Barbara Michel;
Mrs. Irene Castaneda; Mrs. Tharwa Ahmad.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; TBD, Assistant
Superintendent, Administrative Services; Dr. Ramon Miramontes,
Assistant Superintendent, Educational Services; Mrs. Marie
Fanucchi, Administrative Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Mr. Hamblen, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, September 25, 2017 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 11, 2017

Agenda Exhibit A.

Mr. Hamblen made the motion, seconded by Mrs. Michel, to approve the Minutes of the Regular Meeting of September 11, 2017.

AYES: 4; NOES: 0; ABSTAIN: 1; ABSENT: 0.

Roll Call Vote: Ayes: Hamblen, Michel, Smith, Ahmad
Abstain: Castaneda

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

No comments.

IV. PUBLIC HEARING SESSION

Pursuant to Education Code Section 60119(b), the Governing Board is required to hold a public hearing to encourage participation of parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in mathematics, science, history-social science, and English language arts, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board.

V. PROGRAMS AND REPORTS

.01 FACILITIES/MODERNIZATION UPDATE

Tim Spencer, TELACU Construction, provided the monthly facilities update which included:

- Modernized classrooms at Gilbert and Whitaker Schools are occupied while the contractor has been working nights and weekends to complete the punch list items.
- Approximately 95% of the punch list items at Gilbert and Whitaker Schools are completed and the remaining items will be completed by the end of this week.

Minutes, September 25, 2017 (Continued)

V. PROGRAMS AND REPORTS (Continued)

.01 FACILITIES/MODERNIZATION UPDATE (Continued)

- Under the Proposition 39 Control Upgrades project, interior HVAC units and exterior lighting controls are being installed throughout the District. The HVAC/lighting controls project is scheduled for completion the first week of October. The remaining scope includes the HVAC controls installation at the District Office and the lighting control panels installed at Emery, Gilbert, Pendleton, Whitaker, and Buena Park Junior High School.

Mr. Spencer presented a summer project construction cost summary and shared a bid procurement schedule for the Beatty and Corey modernization scheduled to begin next summer.

VI. ACTION CALENDAR

SUPERINTENDENT/HUMAN RESOURCES

.01 PUBLIC EMPLOYEE APPOINTMENT: EXECUTIVE ASSISTANT TO THE SUPERINTENDENT

The Governing Board approved the appointment of Marie Fanucchi as Executive Assistant to the Superintendent, effective October 2, 2017. Ms. Fanucchi has been with the Buena Park School District for 30 years, the last 15 of which have been as Administrative Secretary in the Educational Services department. Ms. Fanucchi has also served as school secretary at Whitaker School and prior to that, as District receptionist.

Mrs. Michel made the motion, seconded by Mrs. Castaneda, that the Governing Board appoint Marie Fanucchi, as Executive Assistant to the Superintendent effective October 2, 2017.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PUBLIC EMPLOYEE APPOINTMENT: COORDINATOR, PUPIL SERVICES

The Governing Board approved the appointment of Anjali Atkins as Coordinator, Pupil Services, effective October 9, 2017. Ms. Atkins comes to the Buena Park School District from Long Beach Unified School District, where she was employed as Program Coordinator. She serves as an adjunct professor at California State University and Chapman University.

Minutes, September 25, 2017 (Continued)

VI. ACTION CALENDAR (Continued)

SUPERINTENDENT/HUMAN RESOURCES (Continued)

.02 PUBLIC EMPLOYEE APPOINTMENT: COORDINATOR, PUPIL SERVICES
(Continued)

Ms. Atkins holds an Administrative Services Credential, as well as an Education Specialist Instruction Credential. Additionally, she holds a Master of Arts, a Master of Science, and a Master of Education degree.

Mrs. Michel made the motion, seconded by Mrs. Castaneda, that the Governing Board appoint Anjali Atkins as Coordinator, Pupil Services effective October 2, 2017.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 APPROVAL TO PROCEED WITH SUPPLEMENTARY RETIREMENT PLAN OFFERING TO CLASSIFIED EMPLOYEES

Agenda Exhibit B.

In accordance with the District's 2016-17 contract settlement with the Classified School Employees Association and its Chapter #569, at its July 24, 2017 meeting, the Governing Board approved a retirement incentive plan offering for classified non-management, confidential and management staff by Public Agency Retirement Services (PARS). A total of ten classified employees (9 non-management and 1 confidential) have elected to participate in this plan offering. To be eligible, employees had to be age 55 with 10 years of District service as of their retirement date. Qualified employees who elect this plan are eligible to receive 20% of their final pay, payable in a lump sum in January 2018, or a multi-year annuity selected by the participant.

Mrs. Michel made the motion, seconded by Mrs. Ahmad, that the Governing Board approve to Proceed With Supplementary Retirement Plan Offering to Classified Employees.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 25, 2017 (Continued)

VI. ACTION CALENDAR (Continued)

EDUCATIONAL SERVICES

.04 RESOLUTION #17-05: PUPIL TEXTBOOK AND INSTRUCTIONAL MATERIALS COMPLIANCE

Agenda Exhibit C.

Education Code 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose. The Governing Board is required to hold a public hearing to encourage participation of parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders. As part of the required hearing, the Governing Board shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects. Through Resolution #17-05, the Governing Board makes the determination that each pupil of the district has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and 33126 in each subject area listed above.

Mr. Hamblen made the motion, seconded by Mrs. Ahmad, that the Governing Board approve Resolution #17-05: Pupil Textbook and Instructional Materials Compliance.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VII. DISCUSSION CALENDAR

.01 Board Member iPad Replacement

Mr. Magnuson reviewed the plan to replace Governing Board members' current iPads. New iPads will be purchased for Board members.

Minutes, September 25, 2017 (Continued)

VII. DISCUSSION CALENDAR (Continued)

.02 Review BPSD Governance Handbook

Agenda Exhibit D.

Discussion was held regarding the annual review of the Buena Park School District Governance Handbook. The Buena Park School District Governance Handbook is a summary of the ongoing governance team's work on effective governance. Board members will review the handbook and discuss any changes being proposed at the October 14, 2017, Governing Board Retreat.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.13 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Castaneda, that the Governing Board approve Consent Calendar Items .02 through .12, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #17-18-06

Agenda Exhibit E.

CERTIFICATED PERSONNEL

I. NEW HIRE

Masters, George - 09/14/2017 (Ratification)
Substitute Teacher

II. SEPARATIONS

ID#0800002257 - 09/26/2017
Substitute Teacher

ID#0800001480 - 09/26/2017
Substitute Teacher

ID#0800001898 - 09/26/2017
Substitute Teacher

ID#0800002332 - 09/26/2017
Substitute Teacher

Minutes, September 25, 2017 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-06 (Continued)

CERTIFICATED PERSONNEL (Continued)

II. SEPARATIONS (Continued)

ID#0800002375 - 09/26/2017
Substitute Teacher

ID#0800002339 - 09/26/2017
Substitute Teacher

ID#0800002253 - 09/26/2017
Substitute Teacher

ID#0800000172 - 09/26/2017
Substitute Teacher

III. CURRICULUM WORK

Professional Dialogues

The following information was previously Board approved on July 10, 2017. (Change in funding source to include \$30,000 from District Title I funds; which would increase the total amount to not exceed \$65,000.) Professional dialogues will be held throughout the 2017-18 school year. The purpose of these meetings is to provide professional development and ongoing articulation across schools relative to district goals and objectives. Professional dialogues will be held throughout the year (dates to be determined) in each of the following areas, including, but not limited to: 1) Common Core State Standards, 2) Early Literacy Program, 3) Next Generation Science Standards, 4) Technology, 5) Response to Intervention, 6) Assessments, 7) Data-Driven Decision Making, 8) Special Education, 9) Parent Education and Involvement, 10) GATE/Honors, 11) English Language Development, 12) Student Success Team, 13) Report Cards, and 14) Arts Initiative. Teachers will be paid the contractual hourly rate of \$41.25 (includes benefits), not to exceed \$65,000, (\$35,000 payable from District LCFF-1001D funds and \$30,000 payable from District Title I funds).

Minutes, September 25, 2017 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-06 (Continued)

CERTIFICATED PERSONNEL (Continued)

III. CURRICULUM WORK (Continued)

Additional Hours for Buena Park Junior High School
After-School Programs

In order to give students an opportunity to participate in weekly intramural sports activities, Buena Park Junior High School would like to offer an after-school sports program. Four teachers will serve as coaches for the intramural sports program. (There are four seasons requiring four coaches per sport.) Each teacher will receive a \$900 stipend for each sport they coach, payable from Buena Park Junior High School Discretionary funds, for a total not to exceed \$3,600 each.

In addition, in an effort to build a positive school environment, Buena Park Junior High School will offer music enrichment. One teacher will be paid the contractual hourly rate of \$41.25 (includes benefits), payable from Buena Park Junior High School Discretionary funds, for a total not to exceed \$3,000. Also, behavior sculpting (a restorative practice used to reinforce positive behaviors) will be offered for students after school one day per week. One teacher will be paid the contractual hourly rate of \$41.25 (includes benefits), payable from Buena Park Junior High School Discretionary funds, for a total not to exceed \$1,500.

CLASSIFIED PERSONNEL

I. NEW HIRES

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Barrios, Kristen - 09/26/2017
Instructional Assistant I
(Kindergarten) #081158P007
Substitute Instructional Assistant
Substitute Playground Supervisor

Minutes, September 25, 2017 (Continued)

VIII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #17-18-06 (Continued)CLASSIFIED PERSONNEL (Continued)I. NEW HIRES (Continued)

Guardado, Sarai - 09/26/2017
Substitute Instructional Assistant
Substitute Playground Supervisor

McCall, Rhonda - 09/26/2017
Instructional Assistant I
(Kindergarten) #081158B007
Substitute Instructional Assistant
Substitute Playground Supervisor

II. CHANGE OF ASSIGNMENT

Ramirez, Ana Maria - 09/26/2017

Current Position(s):

Instructional Assistant
- Computer Lab #081122B002
Substitute Instructional Assistant I
Substitute Playground Supervisor

Delete: Instructional Assistant
- Computer Lab #081158B002

Add: Instructional Assistant
- Computer Lab #081158G001

Rios, Yolanda - 09/26/2017

Current Position(s):

Playground Supervisor #081137J008
Substitute Playground Supervisor

Add: Substitute Instructional Assistant

III. SEPARATIONS

ID#0800001850 - 09/07/2017
Classified Substitute

ID#0800002321 - 09/19/2017
Classified Substitute

ID#0800002122 - 09/20/2017
Classified Substitute

ID#0800001662 - 09/09/2017
Playground Supervisor #08137E008

Minutes, September 25, 2017 (Continued)

VIII. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit F.

October 6, 2017 - "Counselor Symposium" - E. Park, J. Reddingius
 October 19, 2017 - ""Student Records" & "Custody and Residency Issues" Workshop - L. Smock, A. Atkins
 October 19-20, 2017 - "CASH Fall Conference" - M. Anderson
 October 20, 2017 - "ELPAC Instructional Academy" - K. Yuen, S. Choi, E. Claudio
 October 23-24, 2017 - "CASC 2017 Annual Statewide Conference" - E. Park, J. Reddingius
 November 14-17, 2017 - "2017 CETPA Annual Conference" - M. Magboo
 February 2, 2018 - "CABE Anaheim Parent and Para-Educator Conference" - E. Claudio

.04 INTER-DISTRICT TRANSFERS, 2017-2018

Agenda Exhibit G.

Permits granted to date: In: 142
 Out: 189

.05 BUSINESS SERVICES REPORT

Agenda Exhibit H.

a. Purchase Orders dated 09/12/17-09/25/17 were approved in the total amount of \$496,514.57.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 253

Agenda Exhibit I.

Contract #: 1718-03
 Contractor: A&R Food Distributors/Gold Star Foods
 Site Dept. Manager: K. Butler
 New Contract/Amendment: Amendment

Description of Services: Contract awarded pursuant to a Capistrano Unified School District bid for the purchase and delivery of frozen, refrigerated, processed commodity, dry food and beverage products and services. Piggybackable option not available. (Rescission)

Contract Period: July 1, 2017-June 30, 2018
 Funding Source: Child Nutrition
 Total Expenditure: Not to Exceed \$775,000

Minutes, September 25, 2017 (Continued)

VIII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 253 (Continued)

Contract #: 18-47
 Contractor: City of Buena Park
 Site Dept. Manager: E. Bagger
 New Contract/Amendment: New

Description of Services: Provide BPJH with behavioral support (SRO). (Ratification)

Contract Period: August 14, 2017-May 31, 2018
 Funding Source: LCFF - Other
 Total Expenditure: Not to Exceed \$48,960

Contract #: 18-48
 Contractor: Vista Environmental Consulting
 Site Dept. Manager: G. Magnuson
 New Contract/Amendment: New

Description of Services: Beatty School hazardous materials survey report and specifications services.

Contract Period: September 26, 2017-January 31, 2018
 Funding Source: Bond Fund
 Total Expenditure: Not to Exceed \$17,990

Contract #: 18-49
 Contractor: Vista Environmental Consulting
 Site Dept. Manager: G. Magnuson
 New Contract/Amendment: New

Description of Services: Corey School hazardous materials survey report and specifications services.

Contract Period: September 26, 2017-January 31, 2018
 Funding Source: Bond Fund
 Total Expenditure: Not to Exceed \$20,970

.07 BOARD POLICY 2140 EVALUATION OF THE SUPERINTENDENT

Agenda Exhibit J.

.08 BOARD BYLAW 9400 BOARD SELF-EVALUATION

Agenda Exhibit K.

.09 INTERDISTRICT TRANSFER REQUEST: DAVID RODRIGUEZ

.10 INTERDISTRICT TRANSFER REQUEST: MATTHEW RODRIGUEZ

.11 INTERDISTRICT TRANSFER REQUEST: ELJAY SAETERN

.12 INTERDISTRICT TRANSFER REQUEST: JAYA SAETERN

Minutes, September 25, 2017 (Continued)

IX. BOARD COMMENTS

Mr. Hamblen visited Emery School with Mr. Magnuson and Dr. Miramontes. While touring classrooms, he saw that students were actively engaged in learning.

X. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

Mr. Magnuson shared that plans continue to be underway for the October 14, 2017, Governing Board Retreat. Location and agenda are being finalized.

.02 2017-2018 Major Topics for the Governing Board

Agenda Exhibit L.

The Governing Board members elected to begin the re-admit hearing scheduled for December 11, 2017, at 4:30 p.m., prior to the start of the regular Board meeting.

.03 School Site Activity Calendar

Agenda Exhibit M.

XI. CLOSED SESSION

At 6:12 p.m., Mrs. Castaneda made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 6:34 p.m., Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

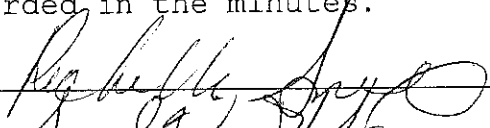
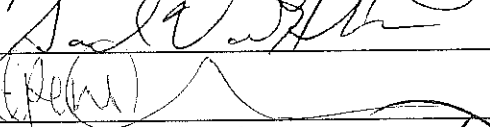
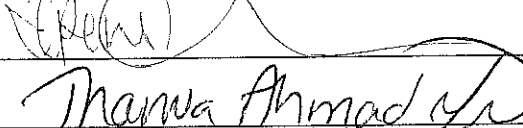


Minutes, September 25, 2017 (Continued)

XIV. ADJOURNMENT

At 6:37 p.m., Mr. Hamblen made the motion, seconded by Mrs. Ahmad, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

	President
	Clerk
	Member
	Member
	Member