

**Board of Education – Bordentown Regional School District**

**Action Meeting Agenda**

**April 17, 2019**

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY  
7:00 PM ~ PUBLIC SESSION**

**A. CALL TO ORDER**

+Document Provided

**Sunshine Law Statement:**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 16, 2019 through January 2, 2020 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 3, 2019.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

**C. ROLL CALL**

**D. EXECUTIVE SESSION (if Necessary)**

**RESOLUTION:**

**WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and**

**WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and**

**WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:**

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is**

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concluded or the circumstances no longer present a potential impact);

\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2019.**

\_\_\_\_\_, Board Secretary

**E. RECOGNITION/PRESENTATION**

- 1. Avery Taylor, Sodexo’s Future Chef Competition winner
- 2. Community Presentation - BASE

**F. STUDENT REPRESENTATIVES**

**G. PUBLIC FORUM – FOR AGENDA ITEMS ONLY**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** (5) minutes and limited to a **thirty** (30) minute total. Please state your name and address for the record.

**H. UNFINISHED BUSINESS**

**I. CONSENT AGENDA APPROVAL**

- 1. +Motion to approve Travel/Mileage reimbursement requests
- 2. +Motion to approve Minutes, March 6, 2019 and March 19, 2019
- 3. +Motion to approve Bill List, March 2019
- 4. +Motion to approve Board Secretary/Treasurer Report, March 2019
- 5. +Motion to approve Substitute List
- 6. +Motion to approve Special Education Student Placement
- 7. +Motion to accept Director of Special Services Report
- 8. +Motion to accept Director of Curriculum and Instruction Report

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- 9. +Motion to accept District Support Staff Report
- 10. +Motion to accept Enrollment & Principal Reports:
  - BRHS            763
  - BRMS           591
  - MIS             296
  - CBS**            234
  - PMS             580
  - 2,464

**J. COMMITTEE REPORTS**

**K. SUPERINTENDENT'S REPORT**

- 1. No HIB incidents to report at this time. **(Data chart to be updated prior to meeting)**

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>

**ANNOUNCEMENTS:**

**L. CURRICULUM REPORT**

- 1. +Motion to approve additional field trip for BRHS at-risk students to Cooper University Hospital to attend a Traumatic Injury Prevention Program (TIPP) on June 6, 2019. There is no cost to the students or the District.

**M. PERSONNEL REPORT**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

**\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2017-2018 RATES AND  
WILL BE ADJUSTED PENDING NEGOTIATIONS\***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- 1. Motion to accept, with best wishes, resignation due to retirement from Ms. Cynthia Gola from the position of 10 month Secretary I at BRHS, effective July 1, 2019.
- 2. +Motion to approve **Ms. Jeanette Loria** as a full-time LA Basic Skills Teacher at BRMS, effective September 1, 2019, BA Step 1, with a salary of \$51,650. This replaces a resignations/transfer.
- 3. +Motion to approve **Ms. Tiffany Blanchard** as a full-time Secretary I at BRHS, effective July 25, 2019, Step 1, with a pro-rated salary of \$44,648. This replaces a resignation.
- 4. +Motion to approve **Ms. Nancy Papa** as a part-time night custodian, 25/hours/week, effective April 18, 2019, Step 1, with a pro-rated salary of \$21,763 (\$21,321 base + \$442 night shift stipend). Ms. Papa will receive a stipend of \$928 when she receives her Black Seal License. This replaces a resignation.
- 5. +Motion to approve **Mr. Justin Afifi** as a part-time night custodian, 25/hours/week, effective April 18, 2019, Step 1, with a pro-rated salary of \$21,763 (\$21,321 base + \$442 night shift stipend). Mr. Afifi will receive a stipend of \$928 when he receives his Black Seal License. This replaces a resignation.
- 6. +Motion to approve **Mr. Thomas Fryc** as Interim Director of Facilities, effective May 15, 2019, with a pro-rated salary of \$84,000. This replaces a resignation.

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7. Motion to approve Mr. Thomas Fryc as Director of Facilities, effective July 1, 2019, at an annual salary of \$84,000. This replaces a resignation.
8. Motion to approve the following staff members/room assignments for the Summer Basic Skills program. Funding is provided through the ESSA grant (Title I). Instructors will perform targeted small group instruction 4 days a week (Monday through Thursday) from 9:00-12:00. This program will run from June 24, 2019 through July 18, 2019 at the Peter Muschal Elementary School. No session will be held on Thursday, July 4<sup>th</sup>.

<b>Staff Member</b>	<b>Grade Level</b>	<b>Room Number</b>	<b>Stipend</b>
Lauren Brandimarto	K	TBD	2500.00
Melanie Stokes	K	TBD	2500.00
Colleen Ferrarese	1st	TBD	2500.00
Barbarann Mazza	1st	TBD	2500.00
Betsy Wonderlin	2nd	TBD	2500.00
Deb McKown	2nd	TBD	2500.00
Donna Shipman	3rd	TBD	2500.00
Elizabeth Mitchell	4th	TBD	2500.00
Jen Parkinson	5th	TBD	2500.00
Alexandra Guido-Smith	K-2 Interventions	TBD	2500.00
Allison Maxwell	Sub as needed		

*Rooms for approval: 106, 203, 209, 211 212, 214, 216, 303, 305, 407, 409*

9. Motion to approve the following staff members/room assignments for the English as a Second Language program. Funding is provided through the ESSA grant (Title I). The instructor will perform targeted small group instruction 4 days a week (Monday through Thursday) from approximately 9:00-12:00. The instructor will incorporate thematic field trips into the weekly schedule which may extend their Thursday from 9:00-2:00. This program will run from June 24, 2019 through July 18, 2019 at the Peter Muschal Elementary School. No session will be held on Thursday, July 4<sup>th</sup>.

<b>Staff Member</b>	<b>Grade Level</b>	<b>Room Number</b>	<b>Stipend</b>
Jan Wilson	Elementary ESL	115	2500.00

10. Motion to approve Mr. Steve Perry as the Head Baseball coach for the remainder of the 2018-19 season at BRMS, Step 1 with a stipend of **\$2,187.50**. **This is a half stipend due to the original approved coach can no longer assist.**
11. Motion to approve Mr. Barry Butler as a volunteer baseball coach at BRMS.
12. Be it resolved that the commencement of leave of absence requested by employee #5917, effective September 3, 2019 through January 29, 2020 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
13. **Be it resolved that the commencement of leave of absence requested by employee #5007, effective April 30, 2019 through approximately May 28, 2019 (3 to 4 weeks) or until medically released to return to work, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.**
14. **+Motion to approve Ms. Shevonne Mennuti as the K-5 ELPAT Teacher for the District, effective September 1, 2019. Ms. Mennuti is currently an elementary teacher at PMES. There is no change in salary. This is due to a resignation.**
15. Motion to approve Ms. Nicole Erxleben to provide 1:1 support to a student at PMES during a chorus concert on March 12 from approximately 6:00 pm to 8:00 pm. Ms. Erxleben will be paid her hourly rate of \$17.47 for hours worked.

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16. Motion to approve high school guidance counselors (Stephanie Ashton; Michelle Leusner; Amy Rabenda) to work twenty (20) additional days each during the 2019 summer to plan for the 2019-20 SY. They will be compensated at their daily salary rate.
17. Motion to approve Nell Geiger to work an additional five (5) days during the 2019 summer to plan for the 2019-20 SY. She will be compensated at her daily salary rate.
18. Motion to approve Rachel Scranton, a BRHS Student, as a PAC Usher under CDA with an hourly wage of \$9/hr. for hours worked.
19. Motion to approve Ms. Ciani Eugen, a Rowan University student, to complete her Occupational Therapy requirements under the mentorship of Ms. Christina Kittel at CBS, January 21, 2020 through May 1, 2020.

**INFORMATION**

20. **+JOB POSTINGS:** CBS Elementary Teacher Leave Position – BRSD ELPAT Gifted and Talented Teacher Grades K-5 – **BRHS/BRMS ½ Student Assistant Coordinator/Guidance Counselor (1 position with dual roles)**

**N. BUSINESS, FINANCE & OPERATIONS**

1. +Motion to accept Board Secretary’s Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status as of March 31, 2019.
2. +Motion to approve Transfer of Funds.
3. Motion to approve the Tuition Rate Billing Adjustment for the 2017-2018 SY for Florence Township School District originally billed at \$25,715. The actual cost is \$40,215, which is a difference of \$14,500.

**O. POLICY**

**P. PUBLIC COMMENTS**

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**Q. BOARD COMMENTS**

**R. ADJOURNMENT**