

CHSD 218 Registration Information

REQUIRED REGISTRATION STEPS	DATES
<p>Step 1: Residency Verification:</p> <ul style="list-style-type: none"> All Families are REQUIRED to provide Proof of Residency EVERY year by providing the following documents: <ul style="list-style-type: none"> <input type="checkbox"/> current driver's license/state id <input type="checkbox"/> current mortgage/lease/property tax bill <input type="checkbox"/> 2 current bills (utility/vehicle registration) <input type="checkbox"/> Birth Certificate (Freshman & Transfer Students) Residency Documents can be mailed, faxed, emailed, or dropped off. <p>Residency Email: Shepard.Residency@chsd218.org</p>	<p>May 1, 2019 – July 25, 2019</p>
<p>Step 2: Health Records:</p> <ul style="list-style-type: none"> State of Illinois REQUIRED: All Freshmen MUST provide a current physical/immunization record and dental exam. All Seniors must provide proof of the MCV4 (Meningococcal Conjugate) vaccine. Health records must be approved by the school nurse Health records can be mailed, faxed, dropped off 	<p>May 1, 2019 – July 25, 2019</p>
<p>Step 3: Skyward Online Data Verification:</p> <ul style="list-style-type: none"> All Families are required to complete data verification through Skyward Family Access. 	<p>May 1, 2019 – July 25, 2019</p>
<p>Step 4: Fee Payment:</p> <ul style="list-style-type: none"> Payments of 2019-20 school fees, iPad Protection plan, & other fees Fees can be paid through Skyward Family Access, Mail, or through the School Bookkeeper. 	<p>June 24, 2019 – July 25, 2019</p>

STUDENT SCHEDULES will be available through Skyward Family & Student Access beginning JULY 8, 2019 for families that complete REQUIRED REGISTRATION STEPS 1-4 listed above.

All REQUIRED REGISTRATION STEPS can be completed electronically. In addition, walk-in dates are available:

<p>Summer Office Hours:</p>	<p>June 24, 2019 – July 25, 2019 (Monday-Thursday) 8:00 a.m. – 11:00 a.m. 12:00 p.m. – 3:00 p.m.</p>
------------------------------------	--