



"KIDS FIRST – Every Student, Every Day"

WALNUT VALLEY UNIFIED SCHOOL DISTRICT
DISTRICT EDUCATION CENTER
880 S. Lemon Avenue,
Walnut, CA 91789
909/595-1261 ~ www.wvusd.k12.ca.us

Regular Board Meeting
District Education Center

May 15, 2019
6:00 PM

AGENDA

I. **PRELIMINARY**

1. PROCEDURAL MATTERS

A. Call to order by presiding chairperson, _____
at _____ p.m. in the District Education Center Board Room.

B. Pledge of Allegiance led by _____

C. Roll Call – Board

Helen M. Hall, President _____

Larry L. Redinger, Vice President _____

Layla Abou-Taleb, Clerk _____

Dr. Yi "Tony" Torng, Member _____

Cynthia "Cindy" M. Ruiz, Member _____

Dr. Robert P. Taylor, Superintendent _____

2. AGENDA

A. Approve Agenda for the Regular Board Meeting of May 15, 2019.

Action: _____ Motion: _____ Second: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Any individual requiring (disability related) accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent's Office at (909) 595-1261 x31315 at least 24 hours in advance of the meeting.
Please turn off ALL electronic devices before the Board Meeting. This meeting may be audio recorded.

PROCEDURAL MATTERS (continued)

- D. Oral Communications on Closed Session Items: During this time, persons may make representations to or address the Board on any topic appearing on the Closed Session Agenda.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

- 1) Audience Request(s) to Address –

II. CLOSED SESSION

Recess for Closed Session at _____ p.m. to discuss the following items:

1. Discuss Student Disciplinary Matters pursuant to Education Code §35146 and/or §48918, and potential approval of Confidential Settlement Agreement (one case)
2. Discuss Negotiations pursuant to Government Code §3549.1 and/or §54957.6 – Chief Negotiator Dr. Matthew L. Witmer, Deputy Superintendent of Human Resources
3. Discuss Pending Litigation (one case) pursuant to Government Code 54956.9(a), significant exposure to Litigation (one potential case) pursuant to Government Code §54956.9(b), and whether to initiate Litigation (one potential case) pursuant to Government Code §54956.9(c)
4. Discuss Employee Matters pursuant to Government Code §54957
 - Public Employee Discipline/Dismissal/Release
 - Public Employment: Director, Pupil Personnel Services and Secondary Education

While these sessions are usually informational, should the Board take action, the results will be announced in the reconvened Open Session.

Regular Board Meeting reconvened at _____ p.m.

OPEN SESSION – 7:00 PM – DEC Board Room

III. REPORT OUT OF CLOSED SESSION

PROCEDURAL MATTERS (continued)

E. Roll Call Students

Student Representatives

Ryan Lou – Diamond Bar High School _____

Riley Hoff – Walnut High School _____

F. Introduction of Guests/Board Awards:

- 1) Diamond Bar High School – Super Star Student Kailie Vongsaga
- 2) Diamond Bar High School – Partner in Education Joseph Bloomfield
- 3) Walnut High School – Super Star Student Kaitlin Day
- 4) Walnut High School – Partner in Education Jeffrey Day
- 5) 2019 Music K-8 Cover Contest Awards – 27 Students
- 6) 2019 Student Representatives

PRELIMINARY (continued)

3. SUPERINTENDENT'S REPORT

4. PRESENTATION

- A. Local Control and Accountability Plan (LCAP) Update – Directors Dr. Danny Kim and Dr. Jeanette Koh

5. ORAL COMMUNICATIONS

Oral Communications on Open Session Items: During this time, persons may make representations to or address the Board on any topic appearing on the Open Session Agenda or of District related concern.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

- A. Audience Request(s) to Address –

- B. ROP Report – Helen Hall

PRELIMINARY (continued)

6. STUDENT REPRESENTATIVE REPORTS

- A. Ryan Lou – Diamond Bar High School
- B. Riley Hoff – Walnut High School

7. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion.

All matters listed under the Consent Calendar will be enacted by a single motion unless there is a request to delete an item from the Consent Calendar for separate action.

REFERENCE ONLY: Public requests for comment, on agenda items, will be handled in accordance with Board Policies.

Approve/Authorize/Ratify/Receive/Reject items on the Consent Calendar as follows:

- A. Minutes – Items 1 and 2
- B. Instruction – Items 1, 2, 3, 4, 5, 6, 7, 8, and 9
- C. Human Resources – Items 1, 2, and 3
- D. General Business – Items 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14
- E. Administration – Item 1

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

IV. MINUTES

C 1. MINUTES (3/13/19)

- A. Approve Minutes for the Regular Board Meeting of March 13, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

MINUTES (continued)

C 2. MINUTES (4/08/19)

- A. Approve Minutes for the Special Board Meeting/Study Session/Board Retreat of April 8, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

3. MINUTES (4/10/19)

- A. Approve Minutes for the Regular Board Meeting of April 10, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

V. INSTRUCTION

C 1. SERVICES (SUPPORT) REF I-1

- A. Approve Services for WVUSD by Scout from University of California, for Special Education Support Services (Special Education Department), effective May 16, 2019, through June 30, 2020, in an amount not to exceed \$1,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. SERVICES (PROFESSIONAL DEVELOPMENT) REF I-2

- A. Approve Services for Institute of Knowledge (a Private Educational Agency in Diamond Bar) by Islamic Schools League of America (ISLA), for Professional Development Services, effective on June 1, 2019, in an amount not to exceed \$2,200.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SERVICES (SUPPORT) REF I-3

- A. Approve Services for WVUSD by Hear Now DBA: Abramson Audiology, for Special Education Support Services [Independent Educational Evaluation (IEE)], effective May 16, 2019, through June 30, 2019, in an amount not to exceed \$5,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 4. SERVICES (SUPPORT) REF I-4

- A. Approve Services for WVUSD by Behavioral Autism Therapies, LLC, for Special Education Support Services [Independent Educational Evaluation (IEE)], effective May 16, 2019, through June 30, 2019, in an amount not to exceed \$5,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 5. SERVICES (ASSEMBLY) REF I-5

- A. Ratify Services for WVUSD by Science Education Center, for STEM Science Assembly (Walnut Elementary School), effective on May 6, 2019, in an amount not to exceed \$335.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. ADDENDUM NUMBER 2 (AGREEMENT) REF I-6

- A. Approve Addendum Number 2 to Agreement for Participation *Inside the Outdoors*® School Program Public Schools 2018-2019 between WVUSD and Orange County Superintendent of Schools, for Traveling Scientist Program (Maple Hill Elementary School), effective on May 24, 2019, at no cost to the District. (Agreement Number: S11128)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. AGREEMENT (CONFIDENTIAL SETTLEMENT) REF I-7

- A. Approve Confidential Settlement Agreement between WVUSD and Student, by and between Parents, effective on May 15, 2019, at no cost to the District. (Student Case Number: 051519)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 8. FIELD TRIP (WHS) REF I-8

- A. Approve Out-of-State Field Trip for Walnut High School Health Occupations Students of America (HOSA) Members, for travel to Orlando, Florida, from June 18-22, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 9. TEXTBOOKS/RELATED MATERIALS (HS ECONOMICS) REF I-9

- A. Ratify Amendment to Approved/Adopted Textbooks and Related Materials as recommended by the High School Economics Textbook Committee: *Economics: Principles in Action* (California Edition, 2019), by Arthur O’Sullivan and Steven M. Sheffrin, published by Pearson Education, effective April 11, 2019, through June 30, 2027, at no additional cost to the District.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VI. HUMAN RESOURCES

C 1. HR REPORT (NUMBER 17 – 2018/2019) REF HR-1

- A. Approve/Ratify Human Resources Report Number 17 for 2018/2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. HR REPORT (NUMBER 18 – 2018/2019) REF HR-2

- A. Ratify Human Resources Report Number 18 for 2018/2019 (Administrative Director, Human Resources: Dr. Danny Kim).

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. LIABILITY CLAIM (NUMBER 16-19) REF HR-3

- A. Receive and Reject Liability Claim Number 16-19, against WVUSD, and authorize our liability insurance provider to administer this claim on behalf of the District.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

4. PERSONNEL COMMISSION BUDGET (2019/2020) REF HR-4

- A. Approve Submission of Notification of District Intent to Concur With or Reject the Proposed Fiscal Year 2019/2020 Personnel Commission Budget to the Los Angeles County Office of Education (LACOE).

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

HUMAN RESOURCES (continued)

5. HR REPORT (NUMBER 19 – 2018/2019) REF HR-5

- A. Approve Human Resources Report Number 19 for 2018/2019 (Director, Pupil Personnel Services and Secondary Education).

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

6. PUBLIC HEARING (PROVISIONAL BOARD APPOINTEE) REF HR-6

Conduct Public Hearing on the proposed appointment of Michael G. Cobarrubias as the Provisional Board Appointee to the Walnut Valley Unified School District Personnel Commission, for the unexpired term, effective May 16, 2019, through November 30, 2020.

Public Hearing declared open at _____ p.m.

Comments:

Public Hearing declared closed at _____ p.m.

7. APPOINTMENT (PROVISIONAL BOARD APPOINTEE) REF HR-7

- A. Appoint Michael G. Cobarrubias as the Provisional Board Appointee to the Walnut Valley Unified School District Personnel Commission, for the unexpired term, effective May 16, 2019, through November 30, 2020.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

8. PUBLIC NOTICE (SUNSHINE PROPOSAL – WVUSD) REF HR-8

- A. Provide Public Notice regarding Sunshine Proposal submitted by WVUSD Board of Trustees to Walnut Valley Educators' Association (WVEA) as part of Collective Bargaining Agreement Negotiations.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

9. PUBLIC HEARING (SUNSHINE PROPOSAL – WVUSD) REF HR-9

Conduct Public Hearing regarding Sunshine Proposal submitted by WVUSD Board of Trustees to Walnut Valley Educators' Association (WVEA) as part of Collective Bargaining Agreement Negotiations.

Public Hearing declared open at _____ p.m.

Comments:

Public Hearing declared closed at _____ p.m.

HUMAN RESOURCES (continued)

10. DECLARATION (FULLY QUALIFIED EDUCATORS) REF HR-10

A. Adopt Declaration of Need for Fully Qualified Educators for the 2019/2020 school year.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VII. GENERAL BUSINESS

1. GIFTS/DONATIONS (2018/2019) REF B-1

A. Accept/Acknowledge the following gift(s) on behalf of the District:

1) from Sam and Nancy Castorena
– a 32" LED TV valued at: \$ 100.00

2018/2019 Total: \$ 194,066.98 Total Current Donations: \$ 100.00

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. PURCHASE ORDERS (P19/CP19) REF B-2

A. Approve/Ratify Purchase Orders P19-03238 through P19-03610 and CP19-00212 through CP19-00230, for a total amount of \$950,107.19.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SALARY WARRANTS (MARCH) REF B-3

A. Ratify Salary Warrant Schedules, for the month of March 2019, in the total amount of \$8,945,514.24.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 4. COMMERCIAL WARRANTS (MARCH) REF B-4

A. Ratify Commercial Warrant Schedules, for the month of March 2019, in the total amount of \$3,043,349.86.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 5. FINANCIAL STATEMENTS/REPORTS (STUDENT BODY FUNDS) REF B-5

- A. Receive Financial Statements/Reports for Student Body Funds for the following schools:

Chaparral Middle School
South Pointe Middle School
Suzanne Middle School

Diamond Bar High School
Walnut High School

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. BALANCE SHEETS (ALL DISTRICT FUNDS – MARCH) REF B-6

- A. Receive Balance Sheets, for All District Funds, as of March 31, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. FINANCIAL STATEMENTS (NUTRITION SERVICES – FEBRUARY) REF B-7

- A. Receive Financial Statements, for District Nutrition Services, for the month of February 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 8. OBSOLETE/DAMAGED (FURNITURE/EQUIPMENT/MATERIALS) REF B-8

- A. Approve Request to Dispose of Obsolete and/or Damaged Furniture, Equipment, and/or Materials from the following sites:

Evergreen Elementary School
Maple Hill Elementary School
Walnut Elementary School
Westhoff Elementary School
South Pointe Middle School

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 9. APPROPRIATION/FUND TRANSFERS (GENERAL FUND) REF B-9

- A. Approve Appropriation/Fund Transfers, for a net change of (\$20,000), to the General Fund.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 10. AGREEMENT (COMPLIANCE REPORT) REF B-10

- A. Approve Agreement to Complete 2018 South Coast Air Quality Management District Annual Emission Report (AER) between WVUSD and MD Environmental, Inc., for Annual Emissions Compliance Reporting, effective on May 16, 2019, in an amount not to exceed \$600.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 11. AGREEMENT (RENTAL) REF B-11

- A. Approve Agreement between WVUSD and Penske Truck Leasing, LP, for Tow Tractor Rental (Diamond Bar High School Band), effective July 1, 2019, through June 30, 2020, in amount not to exceed \$5,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 12. AGREEMENT (SERVICE) REF B-12

- A. Approve Monthly Oil and Grease Hydraulic Service Agreement between WVUSD and GMS Elevator Services, Inc., for Handicapped Lift Preventative Maintenance Service (Castle Rock Elementary School, Collegewood Elementary School, Evergreen Elementary School, Quail Summit Elementary School, Vejar Elementary School, Walnut Elementary School, Westhoff Elementary School, South Pointe Middle School, Suzanne Middle School, Diamond Bar High School, and Walnut High School), effective July 1, 2019, through June 30, 2020, in an amount not to exceed \$18,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 13. AGREEMENT (SERVICE) REF B-13

- A. Approve Full Maintenance Hydraulic Service Agreement between WVUSD and GMS Elevator Services, Inc., for Professional Elevator Service (Westhoff Elementary School, South Pointe Middle School, Suzanne Middle School, Diamond Bar High School, Walnut High School, and WVUSD District Office), effective July 1, 2019, through June 30, 2020, in an amount not to exceed \$21,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 14. AGREEMENT (SERVICES) REF B-14

- A. Approve Multiple Services Agreement between WVUSD and School Innovations & Achievement, a California Corporation, for Mandate Reimbursement Process Program and Mandated Block Grant Program Services, effective July 1, 2019, through June 30, 2022, in an amount not to exceed \$65,100.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

15. BID ACCEPTANCE/CONTRACT AWARD (DISTRICTWIDE) REF B-15

- A. Accept Bids and Award Contract to A.J. Fistes Corporation, for Districtwide Interior Painting Project, effective on May 16, 2019, in an amount not to exceed \$167,770.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

16. NOTICE OF COMPLETION (RHA & DEC ANNEX) REF B-16

- A. Accept as complete Ron Hockwalt Academies Lead Abatement Project and District Office Annex Asbestos Abatement Project and Authorize the filing of a Notice of Completion, in the amount of \$175,000. (Bid Number: 101818-11)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

17. BID ACCEPTANCE/CONTRACT AWARD (VARIOUS SITES) REF B-17

- A. Accept Bid and Award Contract to Enko Systems, Inc., for Multi-Purpose Room Sound System Upgrade Project (Castle Rock Elementary School, Collegewood Elementary School, Evergreen Elementary School, Quail Summit Elementary School, and Vejar Elementary School), effective on May 16, 2019, in an amount not to exceed \$175,035.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

18. BID ACCEPTANCE/CONTRACT AWARD (WALNUT ES) REF B-18

- A. Accept Bids and Award Contract to Abny General Engineering, Inc., for Walnut Elementary School Block Wall Project, effective on May 16, 2019, in an amount not to exceed \$309,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

19. NOTICE OF COMPLETION (WALNUT SIDE PAINT) REF B-19

- A. Accept as complete Walnut Side Paint Project and Authorize the filing of a Notice of Completion, in the amount of \$603,350. (Bid Number: 031617-10)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

20. FUNDING (STATE GRANT) REF B-20

- A. Adopt WVUSD Resolution Number 19-15 – Applying for State Grant Funding Beyond State Bond Authority.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VIII. ADMINISTRATION

C 1. REPRESENTATION LETTER (LEGAL SERVICES) REF A-1

- A. Ratify Representation Letter between WVUSD and Rutan & Tucker, LLP, for Legal Services (Districtwide), effective July 1, 2018, through June 30, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

2. POLICY (SECOND READING) REF A-2

- A. Receive for Second Reading and Adoption (revised) Board Policy 1312.2 – Complaints Concerning Instructional Materials.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

3. POLICY (SECOND READING) REF A-3

- A. Receive for Second Reading and Adoption (revised) Board Policy 1312.3 – Uniform Complaint Procedures.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ADMINISTRATION (continued)

4. POLICY (SECOND READING) REF A-4

- A. Receive for Second Reading and Adoption (new) Board Policy 5141.27 – Automated External Defibrillators.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

5. POLICY (FIRST READING) REF A-5

- A. Receive for First Reading (new) Board Policy 0460 – Local Control and Accountability Plan.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

6. POLICY (FIRST READING) REF A-6

- A. Receive for First Reading (revised) Board Policy 3100 – Budget.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

7. BOARD DISCUSSION ITEMS/GENERAL COMMENTS

- A.
- B.
- C.
- D.
- E.

8. DATES TO REMEMBER

- A. Monday, May 27, 2019
Memorial Day Holiday
- B. Thursday, May 30, 2019
Last Day of School
- C. Wednesday, June 12, 2019
Regular Board Meeting/Study Session ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session

ADMINISTRATION (continued)

DATES TO REMEMBER (continued)

- D. Wednesday, June 19, 2019
Special Board Meeting/Study Session ~ DEC Staff Development Room
5:00 PM
- E. Wednesday, June 19, 2019
Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- F. Wednesday, June 26, 2019
Special Board Meeting ~ Helen Hall's Home
6:00 PM
- G. Friday, July 4, 2019
Independence Day Holiday
- H. Wednesday, July 17, 2019
Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- I. Thursday, July 18, 2019
Personnel Commission Meeting ~ DEC Board Room
4:00 PM
- J. Wednesday, August 7, 2019
Regular Board Meeting ~ DEC Board Room
10:30 AM – Closed Session ~ 11:00 AM – Open Session
- K. Monday, August 12, 2019
First Day of School 2019/2020
- L. Thursday, August 22, 2019
Personnel Commission Meeting ~ DEC Board Room
4:00 PM

IX. ADJOURNMENT

Time: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____