Bishop Luers High School
Home of the Knights

CURRENT STUDENT TRANSCRIPT REQUEST FORM

Student Instructions: AFTER you have requested your transcript to be sent through Naviance, complete this form and pay in the BUSINESS OFFICE. Once paid, return this form to the Guidance Office and we will then send your transcript electronically as requested on Naviance. If applying by Common App - MUST BE MATCHED before requesting transcripts. A transcript Release Form must be on file.

Name: _____
First M.I. Last

Bishop Luers Email Address: _____ **Cell Phone:** _____

I request that my transcript be sent to the following college(s) through Naviance:

	How did you apply?	
	Common App	**Direct to Institution**
1. _____	☐	☐
2. _____	☐	☐
3. _____	☐	☐
4. _____	☐	☐
5. _____	☐	☐

_____ _____
Signature of Senior Date

$5.00 per transcript. Please make checks payable to Bishop Luers Catholic High School.

For Office Use:

Paid by: Check _____ Cash _____ Credit Card _____ Received by: _____ Date: _____

Sent by: _____ Date: _____