



2019-2020 Extended Day Fee Agreement

Program Overview Our Lady Queen of Angels School is offering three extended day plan options for the 2019/2020 school year. For those interested, please return this registration form by August 12, 2019.

Program Hours 2:45 p.m. to 6:00 p.m. (includes early dismissal)

Plan Options & Fees \$50 - Registration for Hourly and Flat Rate Program (Non-refundable - will be billed through FACTS as an incidental bill, 10 days from your acceptance into the program)

1. Hourly Rate Plan, \$8 per child, per hour, charged in quarter-hour increments

Annual Registration Fee is required. You will receive a billing email at the beginning of each month from FACTS for the previous month's usage.

2. Flat Rate (Unlimited hours)

\$2,500 per child per year – 1st Child

\$2,000 per child per year – each additional child

Annual Registration Fee is required. This plan includes all afternoon extended day hours for regular school days, early dismissal days, minimum days, and special schedule days. The flat rate plan rates are based on 180 school days including one full-day conference day. The flat rate plan is most cost effective for families who need childcare an average of 38 hours or more per month for one child, and an average of 60 hours or more per month for two children. Please note flat rate payments do not equate to individual monthly usage. The flat rate fees have been prorated for the entire school year, including minimum and non-operational days and are paid in equal installments, taking into consideration that there are periodic holidays, in-service days and vacations. Therefore, there will be no reduction of fees for the months where holidays, in-service days and vacations occur.

3. Drop-in Rate - non-registered families, \$12 per child, per hour, charged in quarter-hour increments

NO annual Registration Fee is required. This plan is recommended for occasional or emergency drop-in use. You will receive a billing email at the beginning of each month from FACTS for the previous month's usage.

Please complete, print, sign and return to the school office. (Please complete back side of form)

Parent Information

Parent Name: _____

Phone Number: _____

Email: _____

Parent Name: _____

Phone Number: _____

Email: _____

Student Information

Student Name: _____

Grade: _____ M/F: _____

Allergies: _____

Student Name: _____

Grade: _____ M/F: _____

Allergies: _____

Student Name: _____

Grade: _____ M/F: _____

Allergies: _____

Student Name: _____

Grade: _____ M/F: _____

Allergies: _____

PLEASE SEE REVERSE SIDE



Rate Plan Selection

Please check the usage plan you intend to use (please check ONLY one)

- Hourly Rate Plan**
- Flat Rate Plan**

Please select payment schedule below.

If no payment schedule is selected you will be billed in accordance with the monthly plan schedule.

- Drop-in Rate Plan**

If you have selected Flat Rate Plan (unlimited hours), please select ONLY one

- Annual** due August 20, 2019
- Semi-Annual** due August 20, 2019 & January 20, 2020
- Monthly** due August 20, 2019 through April 20, 2020 (**9 monthly payments**)

	<u>One Child</u>	<u>2 Children</u>	<u>3 Children</u>	<u>4 Children</u>
Annual	\$2,500.00	\$4,500.00	\$6,500.00	\$8,500.00
Semi-Annual	\$1,250.00	\$2,250.00	\$3,250.00	\$4,250.00
Monthly	\$312.50	\$562.50	\$812.50	\$1,062.50

Late Pick-up.....\$10.00 per child per 15 minute increment or fraction thereof will be assessed after 6:00 p.m.

By signing below, your selection above will be added to your FACTS payment plan.

Returned Item Fees: All fees will be added to your FACTS payment plan according to your selection above on the 20th of each month, August 2019 through April 2020. A return item fee of \$30.00 will be applied to all items returned by the bank.

I/We agree as a condition of enrollment at Our Lady Queen of Angels Extended Care to pay the rate as agreed in the fees shown above. I/We understand the Flat Rate Plan has been divided to be paid in 9 equal monthly installments and the monthly payments do not equate to monthly usage. The Flat Rate fees have been prorated for the entire year to include non-operational days and are paid in equal monthly installments, taking into consideration there are periodic holidays, in-service days, and vacations; therefore, there will be no reduction of fees for the months where holidays, in-service days, and vacations occur. Flat Rate monthly fees are due via FACTS payment plan on the 20th of each month, August 2019 through April 2020. Hourly and Drop-in rates will be invoiced monthly during the month following usage and will be invoiced through FACTS. Extended Care rate plan changes are limited to one change per student, per school year and must be received on or before March 31, 2020. Parents or guardians must sign children out each day. **If a signature and time are not present on the sign-out sheet, the family will be charged until 6:00 p.m. Students will not be allowed to continue in the Extended Care Program if payment is more than one month delinquent.**

I/We acknowledge, understand and agree with the terms, policies and requirements of the Extended Care Program as set forth on our school's website.

I/We understand these terms and requirements are derived from guidelines of the Diocesan Administration Handbook for Catholic Schools which is available in the School Office.

Parent Signature _____ Date _____

Please Print Parent Name: _____

Please Note: If students are registered for the Flat Rate Plan after August 20, 2019, the program amount will be subject to a recalculation based on the remaining school days.

PLEASE SEE REVERSE SIDE