

## **Lemon Grove School District**

### **Official Minutes of the Independent Citizens' Oversight Committee Meeting – March 4, 2015** Lemon Grove Academy (Middle), Administration Training Room – 7866 Lincoln Street, Lemon Grove , CA

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**CALL TO ORDER** – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:04 p.m.

**Committee Members Present:** Baber (arrived-5:10 p.m.), Demaree, Gonyea, Gracyk, Hanning, Miller, Pettis, Selby, Shaw  
**Committee Members Absent:** None  
**Staff Members Present:** Abejo, Branch, Felix, Flores, Loschen, Potter  
**Attorney Present:** Ty Dorward  
**Guest Present:** Bob Wilkinson

**PLEDGE OF ALLEGIANCE** – Mr. Demaree led the Pledge of Allegiance.

**AGENDA** - It was moved by Hanning, seconded by Gracyk to approve the agenda as presented. The motion was called for with the following results: Ayes – Demaree, Gonyea, Gracyk, Hanning, Miller, Pettis, Selby, Shaw,; Nays – none; Absent – Baber. The motion carried.

**MINUTES** - It was moved by Gracyk, seconded by Pettis to approve the Minutes for the September 17, 2014 meeting as presented. The motion was called for with the following results: Ayes – Demaree, Gonyea, Gracyk, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber. The motion carried.

**ATTENDANCE** – Dr. Potter introduced Bob Wilkinson, Wilkinson, Hadley, King & Co. LLC (auditor). and Ty Dorward, Best Best & Krieger (legal counsel). Formerly, Sophie Akins of Best, Best & Krieger was the District's legal counsel for general obligation funds and our ICOC. Ms. Akins has moved on and taken the position of legal counsel for San Bernardino County.

**HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA** – None

**WELCOME NEW INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE MEMBER** - Dr. Potter introduced newly appointed ICOC member, Pastor Eric Miller. The Governing Board accepted Pastor Miller's application as an active member in the community and past Rotary President. Pastor Miller represents the ICOC as being active in a business organization within the community and a senior in his Rotarian membership. He thanked the district for the opportunity to serve on the ICOC and looks forward to working with the committee. Members of the ICOC welcomed Pastor Miller with introductions.

**BOND AUDIT BY WILKINSON, HADLEY, KING & CO. LLP** – Mr. Wilkinson presented the auditor's report through June 30, 2014. It was the auditor's opinion, "The financial statements present fairly, in all material respects, the financial position of the building fund of Lemon Grove School District as of June 30, 2014, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America." Through examination of the bond issue settlement statement and accounting records, the auditor verified that the net proceeds from the sale of the General Obligation (GO) bonds were recorded in the separate fund of the District. 94 percent of the total expenditures were selected for the year that included (invoices, purchase orders, receiving documentation, contracts, etc.) and verified that the funds expended complied with the purpose that was specified to the registered voters of the District. The District's normal purchasing (including quotations and bid requirements) and accounts payable policies and procedures were complied with. It was moved by Selby, seconded by Hanning to approve the bond audit. The motion was called for with the following results: Ayes – Demaree, Gonyea, Gracyk, Hanning, Miller, Pettis, Selby, Shaw,; Nays – none; Absent – None. The motion carried.

## March 4, 2015 Independent Citizens' Oversight Committee Minutes

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**WIRELESS PROJECT UPDATE AND SMARTER BALANCED ASSESSMENT CONSORTIUM** – Mr. Abejo shared key details in a hand-out (attached). Districtwide wireless has been in operation as of February 23, 2015. As of March 3, 2015, there are about 210 access points and licenses for more. The District is now using a microwave connection to the San Diego County Office of Education with speeds up to 1 gigabit per second; speed has been increased up to 10 times with this new setup. Core switches were upgraded in our ANNEX computer room to replace (48) ten year old switches and six major core switches. Multiple out-of-date firewalls were removed and consolidated to one device. As of the last count, there were over 1,300 wireless devices connected and using our new wireless system. The new system can support more than 10,000 devices. Since March 1, 2015 the new system has maintained at least 99% reliability for our network and internet. Committee members were impressed by the speed as they tested their connectivity.

Dr. Potter presented information on Smarter Balanced Assessment Consortium (SBAC) (attached). The new computer based tests that measure student knowledge of California's English language arts/literacy (ELA) and mathematics standards will take place in spring 2015. California has adopted more rigorous academic standards that emphasize not only subject knowledge, but also the critical thinking, analytical writing, and problem-solving skills students need to be successful in college and career. California worked with 21 other states as part of the SBAC to develop these new assessments, as well as the professional and instructional resources provided to help students, teachers, and schools throughout the year.

Dr. Potter stated SBAC will be one of several measures of a school's success according to the State Board of Education's draft multiple measures report. The SBAC CAASPP assessment will be given online only for all 3<sup>rd</sup> through 8<sup>th</sup> grade students in our district. CAASPP scores from this 2014-15 year will be available for the first time and mailed to parents over the summer time. The California Department of Education's website has released SBAC CAASPP practice questions by grade level.

**PROJECT UPDATES** - Joanne Branch provided a list of projects with updated information (see attached).

Central Kitchen upgrade: Additions and renovations to the multipurpose and central kitchen building completed. Although there were extensive unforeseen issues the work proceeded with only minimal delays. Child Nutrition team and Facilities, Maintenance, and Operations team opened on time.

Districtwide Wireless: Provided support to assist district to manage the consultant services for technology/wireless network; project completed.

Vista La Mesa Academy: Replacement of domestic water system is scheduled for summer break 2015. The Preliminary Guaranteed Maximum Price (PGMP) has been received.

Lemon Grove Middle Academy: P.E. athletic field enhancements scheduled for summer 2015. Directed Design Build to revise PGMP and design for all wish list items with ease to remove them if not funded; final budget pending.

Monterey Heights: Replace windows systems (limited). PGMP received and work is scheduled for summer break 2015.

Mount Vernon Elementary School: Dual Immersion expansion has been completed and Division of the State Architect (DSA) closeout is underway. Mr. Felix invited committee members to the ribbon cutting ceremony March 6, 2015 at 8 a.m., Mount Vernon Elementary (Charger Field) – 8350 Mount Vernon Street, Lemon Grove, CA.

**PROPOSITION W GENERAL OBLIGATION BOND EXPENDITURE REPORT** – Michelle Flores presented the expenditure report through January 31, 2015. It was moved by Baber, seconded by Gracyk to approve the expenditure report as presented. The motion was called for with the following results: Ayes – Demaree, Gonyea, Gracyk, Hanning, Pettis, Shaw; Nays – none; Absent – none. The motion carried.

**COMMITTEE MEMBER TO PREPARE ANNUAL REPORT AS SPECIFIED IN THE ICOC BYLAWS SECTION 3.(3.2.). PRESENT AT GOVERNING BOARD MEETING MAY 12, 2015** – It was moved by Gracyk, seconded by Miller for Mr. Demaree to prepare the annual report and present to the Governing Board May 12, 2015. The motion was called for with the following results: Ayes – Demaree, Gonyea, Gracyk, Hanning, Pettis, Shaw; Nays – none; Absent – none. The motion carried.

**March 4, 2015 Independent Citizens' Oversight Committee Minutes**

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**MEASURE R INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE** - Dr. Potter explained there is a balance of \$10 Million of Prop W funds that have been reauthorized under Measure R. California Constitution states Proposition 39 needs a bond oversight committee. The Governing Board approved the existing bond oversight committee to also oversee Measure R funds. The County of San Diego Registrar changed Proposition to Measure we officially submitted as Measure R and it came out on the ballot as Prop R. The district is calling this Measure (Proposition) R.

**MEASURE R** - Dr. Potter reviewed the actual ballot measure that clearly defines the Edtech projects eligible with Measure R funds. Measure R passed with 71.86% approval rating; a sweeping win (see attached). Additionally, the tax rate assumption was provided noting Series A – Construction and Series B – Edtech portion. The Governing Board will be looking at a draft to issue both Series A and Series B that have an accumulative total of \$6 Million at the March 10, 2015 Governing Board meeting.

**FUTURE MEETING** – It was moved by Baber, seconded by Gracyk to approve the April 22, 2015 5 p.m. meeting to be moved to Lemon Grove School District – Education Center, 8025 Lincoln Street, Lemon Grove, CA and the June 24, 2015 5 p.m. meeting to be at Lemon Grove Academy (Middle) - Administration Training Room – 7866 Lincoln Street, Lemon Grove, CA. The motion was called for with the following results: Ayes – Demaree, Gonyea, Gracyk, Hanning, Pettis, Shaw; Nays – none; Absent – none. The motion carried

**ITEM(S) FOR SUBSEQUENT MEETING –**

- Mr. Baber asked for confirmation that he is not holding inconsistent office by representing the Lemon Grove School District's ICOC as well as La Mesa City Council. Ty Dorward, (legal counsel) will follow-up and report back.
- Committee members requested formal recognition of past members. Dr. Potter will coordinate this honor to be included at the April 22, 2015 ICOC meeting.

**ADJOURNMENT** – Meeting was adjourned at 6:35 p.m.

  
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Chair  
  
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Account Technician