

WARRENTON-HAMMOND SCHOOL DISTRICT NO. 30

**Board of Directors
Minutes of Board Meetings
Warrenton High School Library
May 8, 2019
Budget Committee Meeting
6:00 P.M.
Special Session
6:30 P.M.
Regular Board Meeting
7:00 P.M.**

6:02 P.M. BUDGET COMMITTEE MEETING

I. CALL TO ORDER/WELCOME - Board Chair Debbie Morrow

The budget committee meeting of the Warrenton-Hammond School District No. 30, Clatsop County, Oregon, convened at the above time and place. The meeting was called to order by Board Chair Debbie Morrow. The presence of a quorum was noted.

Budget Committee Members Present: Chair Debbie Morrow, Vice Chair Greg Morrill, Dalan Moss, Darlene Warren, Neal Bond, Christine Bridgens, Ray Bergerson, Rick Rose, Len Mossman, Mike Atwood
Budget Committee Absent: Dan Jackson, Donna Sayre, Paul Frederickson, Christina Secord
Staff Representatives: Superintendent Mark Jeffery, Business Manager Mike Moha, Board Secretary Andrea Holmstedt, WGS Principal Tom Rogozinski

II. BUDGET WORK SESSION

Board Chair Morrow asked if there were any further questions or items the committee would like to discuss regarding the budget. There were none.

III. ACTION ITEMS

1. Approve 2018-2019 Supplemental Budget.

A motion was made to approve the supplemental budget as presented. Business Manager, Mike Moha, explained that under Oregon law the committee must reconvene to approve the budget if it changes by more than 10%. The supplemental budget is asking the committee to approve the \$42,788,478 increase due to bond revenue, which of course will not be used during this year but will carry over to next year. Revenue has already been received so the district is now appropriating the expenses.

LEN MOSSMAN/CHRISTINE BRIDGENS – Motion Passes (10 Ayes/4 Absent)

2. Approve 2019-2020 Proposed Budget or Set Next Budget Meeting in Accordance With the Budget Calendar

A motion was made to approve the 2019-20 proposed budget as presented. Superintendent Jeffery asked for any more questions regarding the 19-20 budget. Director Morrill asked if there is any further information regarding the state budget and school funding for next year. Superintendent Jeffery explained that today was a statewide teacher rally, which he strongly supported, as the legislature does need to hear that the teachers, districts state wide are concerned with the current state budget. Mike Moha explained that they may see additional revenues but the current budget is set at 9 million, and any additional will be funded during the 20-21 biennium.

Superintendent Jeffery noted that the district will need to put everything in place to ensure we will use the money if it is received but do nothing with it until we have it.

Discussion ensued regarding the spending of the grant money for BM98 and the CTE funding.

Mike Moha explained that if the additional state revenue is under 10% it will be a board resolution, if over a 10% increase it will require a budget committee supplemental budget approval.

Before calling for the roll call vote Board Chair Debbie Morrow asked the following three questions:

1. Is this a balanced budget?

Mike Moha confirmed, yes.

2. Are the expenditure forecasts expected to be within the district's appropriations?

Mike Moha confirmed, yes.

3. Are we over spending our current year revenue?

Mike Moha replied, no. We are spending as budgeted.

DALAN MOSS/NEAL BOND – Motion Passes (10 Ayes/4 Absent)

Carries on Roll Call Vote

Greg Morrill – Aye

Len Mossman – Aye

Rick Rose – Aye

Mike Atwood – Aye

Debbie Morrow – Aye

Darlene Warren – Aye

Christine Bridgens – Aye

Dalan Moss – Aye

Ray Bergerson – Aye

Neal Bond – Aye

3. Approve Proposed Permanent Tax Rate of \$4.5902 if Budget Committee Approves 2019-2020 Proposed Budget

A motion was made to approve the proposed permanent tax rate of \$4.5902 as presented.

Business Manager, Mike Moha, clarified that this rate is for the normal operational expenses, it does not reflect the bonding rate. The bonding rate is separate.

GREG MORRILL/NEAL BOND – Motion Passes (10 Ayes/4 Absent)

6:17

IV. ADJOURNMENT

6:32 P.M. BOARD WORK SESSION

I. CALL TO ORDER – Board Chair Debbie Morrow

The special meeting of the Warrenton-Hammond School District No. 30, Clatsop County, Oregon, convened at the above time and place. The meeting was called to order by Board Chair Debbie Morrow. The presence of a quorum was noted.

Board Members Present: Chair Debbie Morrow, Greg Morrill, Darlene Warren, Dalan Moss, Len Mossman, Neal Bond, Dan Jackson

Board Members Absent: None

Staff Representatives: Superintendent Mark Jeffery, Business Manager Mike Moha, Board Secretary Andrea Holmstedt, WHS Principal Rod Heyen, WGS Principal Tom Rogozinski, WGS Vice Principal Robbie Porter, WGS Vice Principal Sean O'Malley, Special Education Director Suzanne Harris

Others Present: Scott Rose and Rick Yeo of R&C Management, Cindy Yingst of the Columbia Press, Edward Stratton of the Daily Astorian, Christine Bridgens

II. DISCUSSION

A. Construction Manager General Contractor (CMGC) Findings of Facts

Rick Yeo of R&C Management explained how Oregon allows an alternate method of bidding as an option to the design bid build method. The alternate method is Construction Manager General Contractor method (CMGC). Discussion continued about the bidding process and how local contractors could be involved if they met certain criteria for the job. The CMGC will hold informative meetings that will allow local subs to take part in the process when applicable and selection is based on suggested industry criteria. Director Morrill stated that by using specific criteria the construction managers are protecting the district by selecting those that are qualified. It was noted that there are only 4 contractors left in Portland who do direct bid build and the only way to get the project done will be by CMGC.

Discussion continued regarding the roles and responsibilities of R&C Management, the architects, and the construction manager.

6:46 Len Mossman left the meeting

Darlene Warren left the meeting

Board Chair Morrow clarified what the findings of fact is and what the board is approving.

Director Morrill stated that he wanted to make it clear that they are not eliminating contractors, just using a different process to select.

6:57

III. ADJOURNMENT

7:04 P.M. REGULAR BOARD MEETING

I. CALL TO ORDER – Board Chair Debbie Morrow

The regular meeting of the Warrenton-Hammond School District No. 30, Clatsop County, Oregon, convened at the above time and place. The meeting was called to order by Board Chair Debbie Morrow. The presence of a quorum was noted.

Board Members Present: Chair Debbie Morrow, Greg Morrill, Darlene Warren, Dalan Moss, Len Mossman, Neal Bond, Dan Jackson

Board Members Absent: None

Staff Representatives: Superintendent Mark Jeffery, Business Manager Mike Moha, Board Secretary Andrea Holmstedt, WHS Principal Rod Heyen, WHS Vice Principal Josh Jannusch, WHS Vice Principal Ian O'Brien, WGS Principal Tom Rogozinski, WGS Vice Principal Robbie Porter, WGS Vice Principal Sean O'Malley, Special Education Director Suzanne Harris

Others Present: Scott Rose and Rick Yeo of R&C Management, Cindy Yingst of the Columbia Press, Edward Stratton of the Daily Astorian, Tamra Taylor of Chartwells, Heidi Lent, Diana Widdows, Dionne Marshall, Mindy Little, ROV Teams and Parents

II. PRELIMINARY

A. Flag Salute

B. Agenda Review

A motion was made to approve the agenda as amended.

Item V.B.2.c was added.

GREG MORRILL/DARLENE WARREN – Motion Passes (7Ayes/ 0 Nays)

Director Morrill read an email from David Becker, a well-respected person in the Pacific Northwest music world, who wanted to recognize what a phenomenal music program we have in Warrenton. Director Morrill wanted to give thanks to the board, administration, staff, and students for their decisions and hard work in supporting and building the program. Superintendent Jeffery noted that this will be the 13th year the band has placed either 1st or 2nd in state competition. Principal Rogozinski gave kudos to Mike McClure for his hard work at the elementary and high school levels to build such a successful program.

7:08 – *Dan Jackson arrived*

III. PRESENTATIONS

- A. WGS Robotics Teams**
- B. Beach Trash Research**

Principal Rogozinski began the presentation by describing the success of Mrs. Widdows, Lent and Marshall after they created the underwater ROV teams. He began the year by asking his teachers to create more ways to give students hands on authentic experiences to display their knowledge. Teachers at the 6th grade level began an Ocean Plastics curriculum and developed projects in language arts, art, and other subjects. The students then presented their projects to students in the younger grades to teach them what they had learned. Three of the projects were selected to present to the board.

1. Video game by Noah Betts - he created a video game using code to teach players what is and isn't recyclable.
2. Cartoon Video by Kaison Smith and Rheyene Verduzco - using original computer generated art and graphics they created a short cartoon about the damage done to ocean creatures by plastics.
3. Emily Nichols and Payten Buckelew – created reusable alternatives to plastics such as reusable napkins and shopping bags.

Mrs. Lent then introduced the 3 ROV teams that placed 1st, 2nd, and 3rd in the state ROV competition. She ran video of the teams during the competition showing them on the platform working and underwater video of the ROV's in use. This is the second year the teams from Warrenton Grade School have placed with high marks.

7:49 – *End of Presentations*

Teams and parents left the meeting

IV. AUDIENCE COMMENTS

None

V. CONSENT AGENDA

Consent Agenda items are routine in nature and should be acted upon in one motion to conserve time and enable the Board to focus on other matters. Any member of the Board may, by proper motion, request additional items be added to the Consent Agenda. Any Board member may request that an item be removed from the Consent Agenda and voted on separately.

Regular Consent Agenda items are:

A. Approval of Minutes

1. Regular Meeting of March 13, 2019
2. Budget Committee Meeting of April 10, 2019

B. Approval of Personnel Report

1. New Hires
 - a. Miranda Rempfer – Behavior Support Classroom Coordinator, 2019-20 School Year
 - b. Megan Amrine – WGS Vice Principal
2. Resignations
 - a. Colleen Bennet – WGS Teacher
 - b. Dee Hartley – WGS Teacher
 - c. Hannah Johnson – WGS teacher

A motion was made to approve the consent agenda as amended.

LEN MOSSMAN/GREG MORRILL – Motion Passes (7Ayes/ Nays)

VI. FINDINGS SUPPORTING COMPETITIVE BIDDING EXEMPTION FOR NEW FACILITIES, RENOVATIONS, AND SECURITY UPGRADES

A. Summary of New Facilities, Renovations, and Security Upgrades and Findings (CMGC)

Board Chair Morrow briefly reviewed the finding of facts as outlined in the about special session.

7:56 PM ADJOURN TO PUBLIC HEARING

B. Public Hearing on New Facilities, Renovations, and Security Upgrades and Findings

Board Chair Morrow stated that the meeting was now open to public hearing and asked for any public comment. None

Board Chair Morrow again asked for public comment. There was none.

Board Chair Morrow asked for public comment. There was none.

7:57 PM ADJOURN TO REGULAR SESSION

VII. ACTION ITEMS

A. New Business

1. Approve Constructions Management Services Contract with R&C Management

A motion was made to approve the Constructions Management Services Contract with R&C Management as presented.

Superintendent Jeffery recommended the approval of the contract with R&C Management. They were selected by the team out of 3 candidates. R&C really outshone all of the others. He noted their references were glowing as well. Director Morrill noted how impressed he was with their work during the bond process.

GREG MORRILL/LEN MOSSMAN – Motion Passes (7 Ayes/ 0 Nays)

2. Approve the Findings Supporting Competitive Bidding Exemption for New Facilities, Renovation, and Security Upgrades.(CMGC)

A motion was made to approve the Findings Supporting Competitive Bidding Exemption for New Facilities, Renovations, and Security Upgrades (CMGC).

Director Morrill stated that this is the best process to use and is typical of most school projects.

GREG MORRILL/DEBBIE MORROW – Motion Passes (7 Ayes/ 0 Nays)

3. Approve R&C Management Plan with Communication Pyramid as Presented

A motion was made to approve R&C Management Plan and Communication Pyramid as presented.

Superintendent Jeffery noted that the board was provided an updated plan. He stated that the processes are in place to ensure solid tracking and transparency in the use of funds. Rick Yeo stated that the plan gives a clear road map to success. Their experiences have taught them to clearly define expectations and define roles and responsibilities for each team. Short discussion ensued.

LEN MOSSMAN/NEAL BOND – Motion Passes (7Ayes/ 0 Nays)

4. Approve Request for Qualifications (RFQ) for Direct-Hire Consultants as Presented

A motion was made to approve the Request for Qualifications (RFQ) for Direct-Hire Consultants as presented.

Superintendent Jeffery explained that this motion will include the approval to hire all 11 consultants needed to complete the project and would mean that the administration would not have to come before the board to approve each consultant, it streamlines the process and ensure it moves forward efficiently.

GREG MORRILL/DALAN MOSS – Motion Passes (7 Ayes/ 0 Nays)

5. Approve DLR Group Architecture and Planning Selection to Provide Design Services

A motion was made to approve DLR Group Architecture and Planning Selection to Provide Design Services as presented. (amended to as negotiated)