

FREEHOLD TOWNSHIP BOARD OF EDUCATION
March 26, 2019
Regular Meeting Agenda

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 24, 2019, and sent to the News Transcript on January 24, 2019."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

March 5, 2019 Special and Executive Session Minutes
March 12, 2019 Regular and Executive Session Minutes

VI. Communications

VII. President's Remarks

VIII. Administrative Report
Bullying Investigation Report

IX. Public Participation – agenda items only

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michelle Lambert, Chairperson
Committee Members: Kay Poklemba-Holtz, Mary Cozzolino
Administrative Liaison: Dr. Dianne Brethauer**

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from March 9, 2019 through March 22, 2019.

RESCIND RETIREMENT

2. The Superintendent recommends approval to rescind the resignation for retirement purposes of the following staff member:

NAME:	Francine Blazejewski
POSITION:	Teacher Assistant – Catena Elem. School
POSITION CONTROL #:	9101-020-TA-10
ACCOUNT #:	11-190-100-106-10-000-020
EFFECTIVE:	June 30, 2019

RETIREMENT

3. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

NAME: Carol Cordiner
 POSITION: Teacher Assistant– Errickson Elementary School
 POSITION CONTROL #: 9101-025-TA-02
 ACCOUNT #: 11-213-100-106-10-000-025
 EFFECTIVE: June 30, 2019

RESIGNATION

4. The Superintendent recommends approval to ratify the resignation of the following staff member for the 2018-2019 school year:

NAME: Anne-Marie Lloyd
 POSITION: Lunchroom Assistant– Donovan Elementary School
 POSITION CONTROL #: 9400-026-NONAFF-02
 ACCOUNT #: 11-000-262-107-10-000
 EFFECTIVE: March 22, 2019

NEW EMPLOYMENT

5. The Superintendent recommends approval to issue a contract to the following staff members for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Andrew Petersel
 POSITION: Computer Technician
 SALARY: \$47,000.00
 ACCOUNT #: 11-000-252-100-10-000
 EFFECTIVE: April 29, 2019 through June 30, 2019

NAME: Jennifer Manley
 POSITION: Lunchroom Assistant – Donovan Elementary School
 SALARY: \$6,300.00 (3 hours/day @ \$12.50/hour)
 ACCOUNT #: 11-000-262-107-10-000
 EFFECTIVE: March 27, 2019 through June 30, 2019

LEAVES OF ABSENCE

6. The Superintendent recommends approval of the leaves of absence for the following staff members for the 2018-2019 and 2019-2020 school year:

NAME: Alexandra McKee
 POSITION: Business Office Analyst
 POSITION CONTROL #: 9300-000-NONAFF-13
 ACCOUNT #: 11-000-251-100-10-000
 UNPAID NJ/FED FMLA: March 28, 2019 through June 28, 2019
 UNPAID LEAVE: June 29, 2019 through June 30, 2019

NAME: Ashley Sciaraffo
 POSITION: School Psychologist
 POSITION CONTROL #: 3116-000-SPEDSUP-02
 ACCOUNT #: 11-000-219-104-10-000-026
 11-000-219-104-10-000-020
 UNPAID LEAVE: July 1, 2019 through June 30, 2020

STIPEND-TEACHER ASSISTANT

- 13. The Superintendent recommends approval for the following teacher assistant to receive a stipend in the amount of \$525.00 for the 2018-2019 school year:

Jennifer Essner

CURRICULUM COMMITTEES

- 14. The Superintendent recommends approval of the following staff members to work on committees at the contracted hourly rate.

Scaffold for Middle School Health & PFLSS – Maximum 6.5 hours each at the curriculum rate

- Denise Herbert
- Kristie Raventos
- Erin Pietsch

Social Emotional Learning Skills Curriculum – Maximum 10 hours each at the curriculum rate

- Denise Herbert
- Nancy Fossetta
- Kristie Raventos
- Erin Pietsch
- Laurie Pearce
- Chrissy Filozof

CERTIFIED SUBSTITUTES

- 15. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq,; 39-17 et seq.; 6-4.13 et seq.

Amanda LaGuardia Carol Wiltshire Yolanda Tapia
 William Setaro (Administrator)

SUPPORT STAFF SUBSTITUTES

- 16. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq,; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Andrea Yurcisin	Andrea Yurcisin	Andrea Yurcisin
Yolanda Tapia	Yolanda Tapia	Yolanda Tapia
<u>Bus Driver</u>	<u>Custodian</u>	
Leroy Harris	Allison Messer	
Solomon Cobbs		

FIRST READING REGULATION

17. The Superintendent recommends approval of the first reading of:

Regulation
2464

Gifted and Talented Pupils

- B. Curriculum/Staff Development Committee – Michael Matthews, Chairperson**
Committee Members: Kerry Vendittoli, Jennifer Patten
Administrative Liaison: Dr. Pamela Nathan

HOME INSTRUCTION

1. The Superintendent recommends ratification for the following students to receive home instruction:

Student: 6580046776
Tutor: Educere
Cost: \$58 per week
Start Date: 02/26/19
End Date: 06/19/19

Student: 4796893471
Tutor: Fuel Education
Cost: \$319 per semester course
Start Date: 01/17/19
End Date: 06/19/19

Student: 4796893471
Tutors: Kristen Rusterholz, Chris Sammy
Cost: \$50/hour – not to exceed 5 hours per week
Start Date: 03/18/19
End Date: TBD

Student: 7531330635
Tutors: Amanda Baudo, Janiece Kirton, Bridgid Logan
Cost: \$50/hour – not to exceed 5 hours per week
Start Date: 03/18/19
End Date: TBD

Student: 5652274012
Tutor: Jessica Martin
Cost: \$50/hour – not to exceed 4 hours per week
Start Date: 03/25/19
End Date: TBD

COURSE APPROVALS

2. The Superintendent recommends ratification and reimbursement of the following courses from the 2018-2019 Fall Semester.

<u>Georgian Court University</u>	<u>Course Title</u>
Laura Cecilione	Educational Leadership Internship II Financial Management

3. The Superintendent recommends approval of the following course request for the 2018-2019 Spring Semester and subsequent reimbursement after successful completion:

<u>Georgian Court University</u>	<u>Course Title</u>
Laura Cecilione	Educational Leadership Internship III

C. Finance/Facilities/Transportation Committee – Elena O’Sullivan, Chairperson
Committee Member: Michael Amoroso, Daniel DiBlasio
Administrative Liaison: Mr. Robert DeVita

BILLS & CLAIMS

1. The Superintendent recommends approval of the following list of bills dated March 26, 2019, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$459,758.23	\$374,663.28	\$834,421.51
Capital Outlay	\$1,575.00		\$1,575.00
Education Job Fund			
Special Revenue	\$10,751.03		\$10,751.03
Capital Project			
Debt Service			
Food Service	\$226,586.69		\$226,586.69
Total Bills	\$698,670.95	\$374,663.28	\$1,073,334.23

TRANSFERS

2. The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

<u>From</u>	<u>Amount</u>
1. 11-000-219-104-14-000 - Summer IEP Meetings	\$1,937.12
11-000-252-100-14-000 - Summer Work	\$4,413.06
11-209-100-101-14-000 - ESY - BD Teacher	\$3,330.76
11-212-100-106-14-000 - ESY - MD TA	<u>\$1,519.06</u>
	\$11,200.00

<u>To</u>	<u>Amount</u>
11-204-100-101-11-000 - Learn Disb. Teach, Non Base	\$1,200.00
11-204-100-106-11-000 - Learn Disb. Oth. Ins. Non Base	\$5,000.00
11-000-270-107-11-000 - Bus Aides Non Base Salary	<u>\$5,000.00</u>
	\$11,200.00

<u>From</u>	<u>Amount</u>
2. 11-190-100-610-05-000 - General Supplies	\$10,000.00
11-213-100-610-40-000-020 - JJCS RR Supplies	\$5,000.00
11-213-100-610-40-000-025 - MWES RR Supplies	\$5,000.00
11-000-219-800-40-000 - Membership/Subscript	\$2,000.00
11-000-219-600-40-000-020 - JJCS CST Supplies	\$2,000.00
11-000-219-600-40-000-023 - CTBS CST Supplies	\$2,000.00
11-000-219-600-40-000-024 - DDES CST Supplies	\$2,000.00
11-000-219-600-40-000-025 - MWES CST Supplies	<u>\$2,000.00</u>
	\$30,000.00

To
11-000-100-566-40-000 – Tuition to Private School \$30,000.00

3. Amount From To
\$500.00 11-000-270-615-50-000 11-000-270-390-50-000
Transp. Contracted Svs Other Purch. Prof/Tech

APPROVAL OF TRAVEL AND RELATED EXPENSES

3. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Corrigan, Donna	LDT-C	Using Visual Literacy to Enhance Reading Comprehension Instruction	5/10/19	\$103.00
2	McClish, Carla	Social Worker	Addressing Student Mental Health Issues	4/12/19 – 4/15/19	\$300.00
3	Reha, Stacey	Speech Lang. Specialist	NJ Speech-Language Hearing Association	5/2/19 – 5/3/19	\$275.00
4	Heine, Alisha	Media Specialist	Rutgers Master Gardeners School Gardens Conference	4/5/19	\$25.00
5	Bennett, Amy	Teacher	Rutgers Master Gardeners School Gardens Conference	4/5/19	\$25.00
6	Curatolo, Leah	Teacher	Foundations of Social-Emotional and Character Development	6/3/19 – 8/12/19	\$290.00

4. The Superintendent recommends approval to ratify the following updated travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows that was board approved on February 19, 2019:

From Event Date Cost
Neal Dickstein, Superintendent Hiring the Best Teachers 3/25/19 \$295.00

To Event Date Cost
Lori Gambino, Principal Hiring the Best Teachers 3/25/19 \$295.00

HONORARIA

5. The Superintendent recommends approval to accept \$5,000 from the Eisenhower Middle School PTO to the Eisenhower Middle School to be used for the following honorarium:

Spring Intramural Basketball Baking Club Gardening Club
Open Mic Night Mural Makers

DISPOSALS

6. The Superintendent recommends approval for disposal of the following items that are no longer used for educational purposes:

Dwight D. Eisenhower Middle School – 4 Cheerleading Mats

SIGNATORIES - UPDATED

7. The Superintendent recommends that the following signatories be approved for the accounts listed below effective March 26, 2019:

Accounts	Bank	Signatories
DDES Student Activity DDES Petty Cash	The Provident Bank	From: Dianne Brethauer, Principal or Robert DeVita, Business Administrator and Lori Gambino, Asst. Principal To: Lori Gambino, Principal or Robert DeVita, Business Administrator and Anthony Giarratano, Asst. Principal

PROFESSIONAL SERVICES

8. The Superintendent recommends approval to accept from Fraytak, Veisz, Hopkins, Duthie, P.C. the proposal for professional services for architectural / engineering design and construction administration in the amount of \$14,750 each on the following projects:

- Urethane Gym Floor Replacement at JJC
- Barrier Free Access Ramp at the Board Office

ACCEPTANCE OF BIDS FOR REMOVAL & DISPOSAL OF MERCURY CATALYZED FLOORING 2018-19

9. The Superintendent recommends approval to accept the following bids for Removal & Disposal of Mercury Catalyzed Flooring at JJCS:

<u>Vendor Name</u>	B & G Restoration	Bristol Environmental	Hazmat Diagnostics	Lilich Corp.
Total Lump Sum 1	\$215,000.00	\$85,000.00	\$250,000.00	\$119,500.00
Removal Cost per Sq. Ft.	\$250.00	\$58.00	\$500.00	\$100.00

<u>Vendor Name</u>	Nari Construction	Plymouth Environmental	Sky Environmental	Two Brothers Contracting
Total Lump Sum 1	\$165,000.00	\$164,000.00	\$186,000.00	\$252,200.00
Removal Cost per Sq. Ft.	\$250.00	\$73.00	\$125.00	\$46.70

- XI. Old Business
- XII. New Business
- XIII. President’s Remarks
- XIV. Public Participation – any topic

XV. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act ("Act"), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- _____ Matters rendered confidential by state or federal law
- _____ Personnel
- _____ Appointment of a public official
- _____ Matters covered by the attorney-client privilege
- _____ Pending or anticipated litigation
- x Pending or anticipated contract negotiations
FTEA Negotiations
- _____ Protection of the safety or property of the public
- _____ Matters which would constitute an unwarranted invasion of privacy
- _____ Matters in which the release of information would impair a right to receive funds from the United States Government
- _____ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- _____ Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 90 minutes, and that action will not be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _____ and seconded by _____, the meeting adjourned at _____ p.m.