

**LEMON GROVE SCHOOL DISTRICT**  
**Regular Meeting of the Independent Citizens' Oversight Committee**

**Lemon Grove School District**  
**Education Center**  
**8025 Lincoln Street**  
**Lemon Grove, California 91945**

**September 16, 2015**

**5:00 p.m.**

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (619) 825-5600. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Notification 72 hours prior to the meeting for Spanish translation services at the Board meeting may also be requested by contacting (619) 825-5600. (Si requiere servicio de traducción a español para la junta de la mesa directiva, necesita solicitar estos servicios 72 horas antes de la junta. Favor de llamar 619-825-5600.)*

**1. OPENING FUNCTIONS**

- a. Call to Order
- b. Pledge of Allegiance
- c. Approval of Agenda Action
- d. Approval of the Minutes of the Regular Meeting of June 24, 2015 (pp. 2-4) Action

**2. HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA**

Citizens wishing to address the Independent Citizens' Oversight Committee on an agenda item are asked to fill out a card and submit it to the Assistant Superintendent of Business Services

- 3. ELECTION OF VICE CHAIR (Potter) Action
- 4. GENERAL OBLIGATION BONDS EXPENDITURE REPORT (Flores) (pp. 5-13) Action
- 5. PROJECT UPDATES (Felix/Branch) Information
- 6. ITEM(S) FOR SUBSEQUENT MEETING Information
- 7. ADJOURNMENT

**Lemon Grove School District  
Official Minutes of the Independent Citizens' Oversight Committee Meeting – June 24, 2015  
Lemon Grove School District (Education Center) 8025 Lincoln Street, Lemon Grove, CA 91945**

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**CALL TO ORDER** – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:04 p.m.

Committee Members Present: Demaree, Hanning, Miller (arrived at 5:25 p.m.), Pettis, Selby, Shaw  
Committee Members Absent: Baber, Gonyea  
Official Governing Board Representative: Loschen  
Staff Members Present: Flores, Potter, Branch  
Attorney Present: Dorward  
Guest Present: Mark Gracyk

**PLEDGE OF ALLEGIANCE** – Mr. Demaree (Chair) led the Pledge of Allegiance.

**AGENDA** - It was moved by Hanning, seconded by Selby to approve the agenda as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea. The motion carried.

**MINUTES** - It was moved by Hanning, seconded by Shaw to approve the Minutes for the meetings of March 4, 2015 and April 22, 2015 as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea. The motion carried.

**HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA** – None

**RE-ELECT ICOC CHAIR** – It was moved by Selby, seconded by Hanning to re-elect Mr. Demaree as ICOC Chair. The motion was called for with the following results: Ayes – Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea. The motion carried.

**RECOGNITION OF COMMITTEE MEMBER FOR SERVICES** – Mr. Gracyk was recognized for his long standing as a committee member representing the business community and at-large community for six years (2009 – 2015). He has overseen both bond measures and was the ICOC Chair for two years (March 2011 – March 2013). The list of bond projects include Lemon Grove Academy STEM/joint use library, safety and security fencing district wide, middle school locker room improvements, Vista La Mesa Academy athletic field, promethean boards district wide, new playground equipment district wide, dental clinic at Lemon Grove Academy, multi-purpose and central kitchen building renovations, district wide wireless network, Mount Vernon Dual Immersion, Vista La Mesa Academy ADA upgrades, Lemon Grove Academy Middle skateboard racks, telephone system upgrade district wide. Mr. Gracyk thanked the district for the opportunity. He knows that the kids are the first priority of the Governing Board, Superintendent, Dr. Potter, and dedicated teachers.

Mr. Demaree presented Shining Stars to committee members Mr. Pettis and Ms. Hanning for their time, effort, and diligence.

Governing Board Member Larry Loschen thanked all ICOC members for continuing their incredible work.

**PROJECTS UPDATE** – Joanne Branch provided a list of projects with updated information (see attached).

Central Kitchen upgrade: Additions and renovations to the multipurpose and central kitchen building completed; DSA closeout pending

Districtwide Wireless: Provided phase 1 wireless in every classroom, site office, and other identified locations completed

Vista La Mesa Academy: Replacement of all non-copper metal domestic water pipe with copper

Lemon Grove Middle Academy: P.E. athletic field enhancements – added decomposed granite running track, new nets and poles, new asphalt & line painting

Monterey Heights: Replace aged and damaged wooden window systems at seven classrooms

Various Sites: Measure R FACJPA assignments – Scoping underway for three sites asphalt repaving (Monterey Heights, San Altos, San Miguel); two sites plumbing & two additional if possible (Monterey Heights, San Altos + San Miguel, Lemon Grove Academy Elementary; two sites partial reroof (Vista La Mesa Academy, San Altos); three sites solar photovoltaic analysis (Mount Vernon, Palm, San Miguel). Measure R District assignments – Bid pending for three sites playground structures (Lemon Grove Academy Elementary, San Altos, Vista La Mesa Academy).

Additionally, Ms. Branch shared district maintenance issues with the three photovoltaic sites (Palm, Mount Vernon, San Miguel). After some repairs there are still substantial issues (i.e. panels too close together and cracking, potentially hot issue with exposed wire activating things that shouldn't be hot, over 30% of all panels have failed, etc.). Due to safety concerns, the district has locked all security fencing around all systems. Dr. Potter is guiding and directing the FACJPA very closely while they work on a report expected by the end of summer to the Governing Board.

Dr. Potter explained that the California Public Utilities Commission (CPUC) conducts general rate case (GRC) hearings about every three years wherein utilities make proposals for rate increases. Several years ago during a GRC that Lemon Grove School District participated in the ALTOU – DGR (distributed generation renewable) rate was established to help public school districts retain the economic value of their renewable energy or solar systems. Note, the ALTOU-DGR rate must be defended each 3 year period during GRC cases. Public school districts are currently in the commercial customer class, even though they are not generally for profit entities. Thus, it is difficult for school districts to incur the electricity rate shock that occurred in 2014 wherein the electricity bills increased about 40% (of which approximately 10% resulted from increased usage) or county wide roughly \$30 million per year for all public school districts collectively. Lemon Grove School District is one of 3 entities alongside the San Diego County Office of Education and Santee School District leading a county wide school district coalition of 38 local education agency entities to address the recent rate shock issue by participating as a formal intervener in the current Phase II GRC and working with Assemblywoman Weber to investigate the problem and determine if legislative support is a possible option. Mr. Dorward stated that Dr. Potter is perceived as a statewide expert on solar.

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE ANNUAL REPORT PRESENTED TO THE LEMON GROVE SCHOOL DISTRICT'S GOVERNING BOARD MAY 12, 2015** – Mr. Demaree indicated he presented the annual report to the Governing Board (see website) and the Governing Board presented the ICOC members in attendance with Shining Stars.

**SALE OF 2014, SERIES A AND SERIES B, GENERAL OBLIGATION REAUTHORIZATION BONDS** – Dr. Potter shared that on May 20, 2015, there were competitive bid sales for Measure R. Series A, \$5 million hard construction, had three bids and was awarded to the low bidder, Piper Jaffrey & Co., at 3.647%. Series B, \$1 million Edtech bonds, only had one bidder and was awarded to Bernardi Securities, Inc. at 1.522%. Pre-closing was June 8, 2015 and actual closing is June 9, 2015. Dr. Potter thanked the ICOC for this great news.

**PROPOSITION W GENERAL OBLIGATION BOND EXPENDITURE REPORT** – Michelle Flores presented the expenditure report through May 31, 2015. It was moved by Selby, seconded by Pettis to approve the expenditure report as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Miller, Pettis, Shaw; Nays – none; Absent – Baber, Gonyea. The motion carried.

**FUTURE MEETING SCHEDULE** - It was moved by Selby, seconded by Miller, to approve the future ICOC meetings. The motion was called for with the following results: Ayes – Demaree, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea. The motion carried:

- Wednesday, September 16, 2015 at 5 p.m.
- Wednesday, March 16, 2016 at 5 p.m.
- Wednesday, April 20, 2016 at 5 p.m.
- Wednesday, June 22, 2016 at 5 p.m.

The ICOC meetings will be held at the Lemon Grove School District – Education Center, 8025 Lincoln Street, Lemon Grove

ITEM(S) FOR SUBSEQUENT MEETING – Update on the photovoltaic systems

ADJOURNMENT – Meeting was adjourned at 6:15 p.m.

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Chair

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Account Technician



**Consolidated Budget Status Report**  
Budget versus Commitments and Expenditures for Multiple Projects (thru 08/31/2015)

**Budget vs. Commitments and Expenditures**

Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
(1) Districtwide - Plumbing Infrastructure	8,747	8,747	100.0%	0	8,747	100.0%
(1) VLMA - Domestic Water System	400,000	382,000	95.5%	18,000	380,359	95.1%
(10) CK - CNS Central Kitchen	1,183,000	1,163,663	98.4%	19,337	1,160,863	98.1%
(10) Districtwide - Promethean Boards	69,000	53,127	77.0%	15,873	53,127	77.0%
(10) Districtwide - Reconfiguration	7,534	7,534	100.0%	0	7,534	100.0%
(10) Districtwide - Wireless Infrastructure	1,439,000	1,328,750	92.3%	110,250	1,325,113	92.1%
(10) LGA - LGA DG Track	552,000	541,500	98.1%	10,500	541,500	98.1%
(10) LGMS - Dental Clinic	35,000	34,410	98.3%	590	34,410	98.3%
(10) LGMS - Network Electronics	47,890	40,941	85.5%	6,949	38,648	80.7%
(10) MV - Dual Immersion MS Expansion	132,000	126,087	95.5%	5,913	123,261	93.4%
(10) VLMA - Athletic Field	319,540	319,539	100.0%	0	319,539	100.0%
(10) VLMA - Locker Rooms/Front Office	63,383	63,383	100.0%	0	63,383	100.0%
(11) Districtwide - DW Shade Structures	20,000	17,723	88.6%	2,277	17,723	88.6%
(12)(11R) Districtwide - Playground Equipment	823,718	783,413	95.1%	40,305	780,825	94.8%
(13) Districtwide - Safety & Security (Gates,Fences,School Office Entry Ways)	448,000	434,040	96.9%	13,960	433,677	96.8%
(13) Districtwide - Safety/Security Communications	6,991	6,991	100.0%	0	6,991	100.0%
(13) Districtwide - Safety/Security Phone System Upgrade	98,885	82,158	83.1%	16,727	82,158	83.1%
(13) GA - Safety/Security Fence	13,000	13,000	100.0%	0	13,000	100.0%
(13) MV - Safety/Security Fence	14,979	14,979	100.0%	0	14,979	100.0%
(13) SA - Safety/Security Playground	21,433	21,433	100.0%	0	21,433	100.0%
(13) VLMA - Safety/Security Fence	4,074	4,074	100.0%	0	4,074	100.0%
(13R) Districtwide - Existing Solar Energy Photovoltaic Systems	60,000	60,000	100.0%	0	60,000	100.0%
(14) COPs/Solar - Debt Repayment	4,263,259	4,263,259	100.0%	0	4,263,259	100.0%
(1R) Districtwide - Roofing	500,000	500,000	100.0%	0	500,000	100.0%
(2R) VLMA - Plumbing Infrastructure	750,000	750,000	100.0%	0	750,000	100.0%
(5) Palm MS - Locker Rooms	40,311	40,311	100.0%	0	40,311	100.0%
(6) Districtwide - DSA Closeout	25,000	4,078	16.3%	20,922	4,078	16.3%
(6) GA - Fire Hydrant	42,397	42,397	100.0%	0	42,397	100.0%
(6) MH - Window Systems	100,000	80,000	80.0%	20,000	80,000	80.0%
(6) VLMA - Playground Paving	6,915	6,915	100.0%	0	6,915	100.0%
(6R) Districtwide - Asphalt/Safety	250,000	250,000	100.0%	0	250,000	100.0%
(7) Districtwide - ADA Upgrades	540,450	490,660	90.8%	49,790	487,052	90.1%
(7R) Districtwide - Safety & Security/ADA Upgrades	250,000	0	0.0%	250,000	0	0.0%
(8-9) Lemon Grove MS - STEM Conversion/Joint-Use Library	11,145,674	11,117,431	99.7%	28,244	11,114,724	99.7%
Districtwide - Long Range Facility Master Plan	31,000	22,520	72.6%	8,481	22,520	72.6%
Measure R - Bond Management R	3,140,000	0	0.0%	3,140,000	0	0.0%
Measure R - Bond Management R EdTech	1,000,000	0	0.0%	1,000,000	0	0.0%
Prop W - Bond Issuance Expenses	739,624	739,624	100.0%	0	739,624	100.0%
Prop W - Bond Management W	1,553,298	512,181	33.0%	1,041,117	480,208	30.9%
<b>Totals</b>	<b>30,146,102</b>	<b>24,326,867</b>	<b>80.7%</b>	<b>5,819,234</b>	<b>24,272,431</b>	<b>80.5%</b>

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**EXPENDITURE WORKSHEET**  
Detailed Listing of Project Expenditures (SAB 184a)

School District: Lemon Grove School District			County: San Diego		Project Number: 904			Project Name: (12) (11R)Districtwide - Playground Equip.				Report Period: 6/1/2015 - 8/31/2015	
Project Warrant Report (SAB 184a)													
Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Fum' & Equip' (F)	Description / Purpose		
06/30/15	San Diego Neighborhood Newspapers	JV84 Accr	21-39	6200-050		395.50					Ad #1 Notice Inviting Bid #15-16-001W legal advertisement LGAE, SA, VLMA		
06/30/15	San Diego Neighborhood Newspapers	JV84 Accr	21-39	6200-050		395.50					Ad #2 Notice Inviting Bid #15-16-001W legal advertisement LGAE, SA, VLMA		
08/17/15	Dave Bang Associates, Inc.	12-435748	21-39	6400-000						93,571.96	LGAE Presch play structure & poured-in-place, SA Primary play structure, VLMA Kinder play structure		
08/26/15	RE Schultz Construction Services	12-437668	21-39	6200-076			37,527.43				Installation of School Playgrounds Project Bid #15-16-001W (LGAE PS, SA, VLMA)		
08/26/15	RE Schultz Construction Services	12-437668	21-33	6200-076			7,047.57				Installation of School Playgrounds Project Bid #15-16-001W (LGAE PS, SA, VLMA)		
08/31/15	Lemon Grove School District	Aug 2015 W	21-39	6200-076			59.25				August 2015 Storekeeper (Received equipment)		
Totals					-	791.00	44,634.25	-	-	93,571.96	Total Project Costs: 138,997.21		

**EXPENDITURE WORKSHEET**  
 Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>910</b>	Report Period: <b>6/1/2015 - 8/31/2015</b>
		Project Name: <b>(10) Districtwide - Promethean Boards</b>	

**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-076			22.49				Installation Labor LGAE/MH
Totals					-	-	22.49	-	-	-	Total Project Costs: <span style="float: right;">22.49</span>

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**EXPENDITURE WORKSHEET**  
 Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>919</b>	Report Period: <b>6/1/2015 - 8/31/2015</b>
		Project Name: <b>(10) CK - CNS Central Kitchen</b>	

**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
06/09/15	Home Depot	12-421577	21-39	6200-076			43.80				Maintenance and construction supplies
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-076			67.34				July 2014 Custodians
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-076			504.36				July 2014 Custodians
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-076			2,694.80				June 2015 Maintenance Technicians
<b>Totals</b>					-	-	<b>3,310.30</b>	-	-	-	<b>Total Project Costs:</b>
											<b>3,310.30</b>



**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>920</b>	Report Period: <b>6/1/2015 - 8/31/2015</b>
		Project Name: <b>(10) LGA - LGA DG Track</b>	

**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
06/08/15	San Diego County Superintendent of Schools	JV6815 W	21-39	6200-050		100,000.00					Project Agreement #6 (FACJPA) Board Approved 3/25/2014
06/30/15	Aztec Landscaping, Inc.	12-432033	21-39	6200-076			10,500.00				Corner of Lincoln and Skyline - Prune all vegetation to approx. 4-5 ft and trim 5 Date Palms
07/29/15	San Diego County Superintendent of Schools	J0114WT W	21-39	6200-050		181,000.00					Project Agreement #6 (FACJPA) Board Approved 3/25/2014
Totals					-	281,000.00	10,500.00	-	-	-	Total Project Costs: 291,500.00

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>922</b>	Report Period: <b>6/1/2015 - 8/31/2015</b>
		Project Name: <b>(13) Districtwide - Safety &amp; Security (Gates,Fences,School Office Entry Ways)</b>	

**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose	
06/30/15	Home Depot	12-428081	21-39	6200-076			428.46				Miscellaneous maintenance and construction supplies - SA Front Office Entry Way	
08/28/15	Home Depot	12-438924	21-39	6200-076			1,114.16				SA Front Office Privacy Counter	
08/28/15	Home Depot	12-438924	21-39	6200-076			93.80				SA Front Office Privacy Counter/Security Door	
08/31/15	Lemon Grove School District	Aug 2015 W	21-39	6200-076			2,999.68				August 2015 Maintenance Technicians (SA Front Office Entry Way)	
Totals							-	-	4,636.10	-	-	Total Project Costs: 4,636.10

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**EXPENDITURE WORKSHEET**  
Detailed Listing of Project Expenditures (SAB 184a)

School District: Lemon Grove School District		County: San Diego		Project Number: 924			Report Period: 6/1/2015 - 8/31/2015				
				Project Name: <b>(1) VLMA - Domestic Water System</b>							
Project Warrant Report (SAB 184a)											
Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
08/31/15	Lemon Grove School District	Aug 2015 W	21-39	6200-076			358.82				August 2015 Custodians
				Totals	-	-	358.82	-	-	-	Total Project Costs: 358.82

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>926</b>	Report Period: <b>6/1/2015 - 8/31/2015</b>
		Project Name: <b>(10) MV - Dual Immersion MS Expansion</b>	

**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-076			330.44				July 2014 Custodian
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-076			417.39				July 2015 Maintenance Technician
<b>Totals</b>					-	-	747.83	-	-	-	<b>Total Project Costs: 747.83</b>

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**EXPENDITURE WORKSHEET**  
 Detailed Listing of Project Expenditures (SAB 184a)

School District: Lemon Grove School District			County: San Diego		Project Number: Project Name: Prop W - Bond Management W			Report Period: 6/1/2015 - 8/31/2015			
Project Warrant Report (SAB 184a)											
Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
06/30/15	Best, Best & Krieger LLP	12-428080	21-39	6200-050		716.80					Legal Services rendered through April 30, 2015
06/30/15	Dale Scott & Company	12-432707	21-39	6200-050		5,325.00					Financial Advisor Fee Annual Report for General Obligation Bonds
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-050		3,681.10					June 2015 Account/Bond Clerks
06/30/15	Lemon Grove School District	June 2015 W	21-39	6200-050		1,957.98					June 2015 Maintenance Assistant
06/30/15	Best, Best & Krieger LLP	12-435749	21-39	6200-050		716.80					Legal Services rendered through June 30, 2015
07/31/15	Lemon Grove School District	July 2015 W	21-39	6200-050		792.88					July 2015 Maintenance Assistant
07/31/15	Lemon Grove Glass & Supply, Inc.	July 2015 W	21-39	6200-050		1,633.59					July 2015 Account/Bond Clerks
08/31/15	Lemon Grove Glass & Supply, Inc.	Aug 2015 W	21-39	6200-050		1,633.59					August 2015 Account/Bond Clerks
08/31/15	Lemon Grove School District	Aug 2015 W	21-39	6200-050		792.88					August 2015 Maintenance Assistant
Totals					-	17,250.62	-	-	-	-	Total Project Costs: 17,250.62

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