

BAY HEAD BOARD OF EDUCATION
145 Grove Street
Bay Head, NJ 08742
(732) 892-4704

PUBLIC HEARING ON THE 2018-2019 BUDGET

AGENDA

April 30, 2019

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was posted in the Borough Hall on April 19, 2019 and delivered to The Ocean Star and the Asbury Park Press, official newspapers of the Board. The meeting is to be held at the Bay Head School Library, 136 Meadow Avenue in Bay Head at 6:30 PM. Generally, it is anticipated the public portion of the meeting shall begin at approximately 7:15 PM.
2. Roll Call: Mr. Hinds, Mrs. Antognoli, Mr. Pearce, Mrs. Curtis, Mr. Pritchard
3. MOTION, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.
The Board will be discussing: Tuition Students; hiring Non-tenure staff; hiring tenure staff; tuition reimbursement; HIB incident(s), if any.
4. Reconvene from Closed Session.
5. Correspondence
6. Open Public Hearing on the 2019-2020 School Budget:
A Motion to approve the following RESOLUTION on the 2019-2020 School Budget:
 - 6.1 BE IT RESOLVED, That the budget for the 2019-2020 school year be adopted in the CURRENT EXPENSE FUND 10 in amount of **\$3,753,051**. SPECIAL REVENUE FUND 20 in the amount of **\$65,010** and DEBT SERVICE FUND 40 in the amount of **\$266,869**.

FURTHER, be it resolved that **\$3,194,198** should be raised for the GENERAL FUND and **\$223,603** should be raised for DEBT SERVICE FUND.

BE IT RESOLVED, that the Bay Head Board of Education accept Categorical Special Education Aid of **\$61,597**; Categorical Security Aid of **\$4,291**; Categorical Transportation Aid of **\$8,849**; Debt Service Aid of **\$43,266**. Total State Aid **\$116,796**.

WHEREAS, the Bay Head Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the Out of District Travel and Reimbursement Forms; Now

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000 for all staff and board members and is included within the body of the 2019-2020 budget.

BE IT FURTHER RESOLVED that the School Business Administrator and Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded.

7. Open to the Public
8. **Close Public Hearing** A Motion to close the public hearing on the 2019-2020 School Budget.
9. **Board Member Committee Reports:**
 - Curriculum: Mrs. Antognoli and Mr. Pritchard
 - Technology: Mrs. Antognoli and Mrs. Curtis

Budget/Finance: Mr. Hinds and Mr. Pearce

Personnel/Negotiations Mr. Hinds and Mr. Pearce

Buildings/Grounds: Mrs. Curtis and Mr. Pritchard

Policy: Mrs. Antognoli

Community Relations: Mr. Pearce

Delegate/Legislative: Mrs. Curtis and Mr. Pearce

Athletics: Mrs. Curtis and Mr. Pritchard

RECOMMENDATIONS FROM THE SUPERINTENDENT

10. **Workshop(s)** A Motion to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.
Ms. Meyer – May 29 and May 30, 2019
11. **Tuition Reimbursement** A Motion to approve the following items:
 - 11.1 To approve a tuition reimbursement request from Ms. Meyer for Teaching and Learning STEM in the amount of \$402.
 - 11.2 To approve a tuition reimbursement request for the Summer 2019 semester for Mrs. Galarza, 3 credits as per the negotiated agreement.
12. **Non-Tenure Faculty** A motion to offer five (5) employment contracts non-tenured personnel for the 2019-2020 school year. Salary in accordance with salary guide and collective bargaining agreement.
 - Shane O’Connor – Full-time Step 4 BA+15 \$59,442
 - Vincent Espinosa – 60% time – Step 3, \$34,962
 - Urbano Venero – 60% time Step 12 BA+30, \$44,632
 - Michele Sierotko Step 2, \$58,270
 - Jana Phelps, Step 9 MA+30 \$68,138
13. **Tenured Faculty – Maria Wills** A motion to re-employ Miss Maria Wills, for the 2019-2020 school year on Step 7, MA at a salary of \$64,674 as per negotiated teachers’ contract. Miss Wills will achieve tenure the first day of the next school year.
14. **Tenured Faculty – June Monticello** A motion to re-employ Mrs. June Monticello for the 2019-2020 school year on Step 5, BA+15 at a salary of \$60,542 as per negotiated teachers’ contract. Mrs. Monticello will achieve tenure the first day of the next school year.
15. **Tenured Faculty 2019-2020** A to approve the following Steps and Salaries for the 2019-2020 school year:

Heather Califano – Step 7	\$62,770
Elizabeth Fallivene – Step 12 BA+30	\$74,388
Lauren Galarza – Step 7	\$62,770
Thomas Kennedy – Step 17, MA	\$86,099
Melissa Kiss – Step 13	\$75,120
David Lewis – Step 15, MA	\$81,424
Barbara Martin - Step 17	\$84,195
Carolyn Meyer – Step 15, MA+30	\$81,424
Diane Peters – Step 17, MA+15	\$86,547
Donna Ray – Step 9, BA+15 (20%)	\$13,408
William Speelman, Step 10 (60%)	\$42,372
AnnMarie Wisliceny, Step 17	\$84,195

16. **2019-2020 Tuition Students** A Motion to approve the following tuition students for the 2019-2020 school year:

- 16.1 To approve one student for grade 8
- 16.2 To approve six students for Kindergarten

17. **Teacher/Support Staff Appreciation Week** A Motion to approve a Resolution for Teacher/Support Staff Appreciation for the week of May 6, 2019 through May 10, 2019 as presented.

18. **Resignation – Patricia Valeri** A Motion to retroactively accept the resignation of Patricia Valeri effective April 12, 2019.

19. **2018-2019 Calendar Adjustment** A Motion to adjust the 2018-2019 school calendar to make June 12, 2019 the last day for students and June 13, 2019 the last day for the teaching staff.

20. **Field Trip Requests** A Motion a to approve the following items:

- 20.1 **Field Trip – Old Barracks Museum** A Motion to approve a field trip request for fourth and fifth grades to attend the Old Barracks Museum on May 30th. Cost of trip is \$208 plus transportation.
- 20.2 **Field Trip – Iplay America** A Motion to approve a field trip for band students to attend Iplay America on May 29th. Cost of trip is \$925 plus transportation.

21. **Facility Use Request** A Motion to approve a facility use request from the Bay Head Home and School Association for use of the tennis courts from May 6th through June 4th on Mondays and Tuesdays from 2:30 PM to 4:00 PM.

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS
ADMINISTRATOR**

22. **Approval of Minutes** A Motion to waive the public reading and approve the minutes of the following:
March 19, 2019 – Budget Workshop and Regular Meeting
23. A Motion to approve the following three (3) items:
- 23.1 **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending and March 31, 2019 as reconciled.
 - 23.2 **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending March 31, 2019 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
 - 23.3 **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of March 31, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
24. **List of Bills** Motion to approve RESOLUTION:
BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$148,269.76 for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
25. **District Taxes** A motion to approve the following RESOLUTION:
RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of May and June 2019 is \$491,226 and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.
26. **NJSIG – 2019 Safety Grant** A Motion to approve the application submission of the NJSIG 2019 Safety Grant in the amount of \$2,286.50 to be applied toward the School Resource Officer.
27. **Proposal – Hunter Technologies** A Motion to approve a proposal in the amount of \$21,079.55 for the Avaya IP Office Phone Server Edition System.
28. New Business

29. Old Business

29.1 Board Member Self Evaluation

30. Motions from the Floor

31. **Superintendent’s Report**

A. Enrollment as of April 19, 2019

Bay Head School	123 students
Point Pleasant Beach High School	30 students
Vocational School Students	2 students
Out of District	<u>2 students</u>
Total	157 students

B. Principal’s Monthly Report

C. Professional Workshop Requests

D. Professional Visit Reports

32. Public Comment

33. If Required, Executive Session, Motion to approve the following: BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

34. Reconvene from Closed Session

35. Action, if required