

## Cohort 17 (2018-19) RFP Scope of Work/Narrative Addendum

Agency Name: Glades Academy Charter School Project Number: 500-2449B-9CCC4  
Program Name: Glades Academy

Use this form to add any parameters and information needed to satisfy the requirements included in the RFP. Add all items as bullet points including the section name and number.

This change includes: Additions ~~Deletions~~  Both

*The following items are incorporated as part of the Scope of Work:*

### Scope of Work Narrative (page 1)

- **Revise to match the site profile worksheet (SPW) and 21<sup>st</sup> CCLC approved activities.**

...Glades Academy's 21st Century Program will create a community of learning centers that provide academic enrichment opportunities during non-school hours for children by providing student with additional instructional hours in core academic subjects such as reading, math and science; offering student a broad array of enrichment activities such as music/band, cheerleading/dance, STEAM, sports/recreation, and arts and ~~crafts~~ culture...

...Glades Academy's 21st CCLC program provides afterschool and summer academic and personal enrichment to ~~80~~ students in kindergarten through 8th grade attending Glades Academy Charter School, a public charter school in Palm Beach County. The afterschool program will serve 75 students on Monday-Thursday for 130 days at three hours per day. The weekend program will serve 50 students on eight Saturdays for four hours per day. The holiday and school break program will serve 50 students on four days for six hours per day. The summer program will serve 100 students Monday-Friday for 25 days at eight hours per day...

### Target Population (page 4)

- **Revise to match the proposed funding request guide (FRG)**

A total of ~~80~~ 50 to 100 students in kindergarten through 8th grades at Glades Academy Charter School will be served in 21st CCLC program...

### Program Website (page 10)

- **Update what information will be available through the web page to meet requirements and revise who will be responsible for its maintenance and update.**

...The current design proposes six 'major' element: (1) contact information, name and address of the program site, contact information for the site coordinator (2) approved application, grant narrative, (3) program operational information, target schools for the program, hours of operation for the program, (4) monthly schedules and activities..... The ~~program~~ project director and ~~school principal~~ will be responsible for designating and approving content for the website.

### Partnerships (page 11)

- **Update partnership section to match the Partner's Table.**

Glades Academy Charter School will partner with Florida Crystals, Take Stock in Children, Sequel Youth and Family Services, Palm Beach Day Academy and The Preservation Foundation of Palm Beach County. All major partners have provided a letter of support and are listed in the partner table attachment of this application.

- **Clearly describe the partnership plan for meals and snacks.**
- **Describe how snacks/meals will be offered to meet the minimum requirements of the RFP.**

Glades Academy will partner with The School District of Palm Beach County's Food Service to provide snacks/meals for all students. Supplemental meals/snacks for the program will be provided as follows:

Afterschool- daily nutritious snack.

Non-school Days -Saturday programs: one meal and one snack; Holiday and Summer programs: two meals and one snack.

### **Sustainability (page 12)**

- **Describe the proposed members of the advisory board which meet the minimum requirements of the RFP.**
- **Describe the methods the advisory board will use to implement the sustainability plan.**
- **Describe the frequency of the advisory board meetings.**

The 21st CCLC Program at Glades Academy will establish an Advisory Board comprised of students, teachers, parents and members of community agencies and businesses. Glades Academy's 21st CCLC will collect and maintain documentation of board meetings, such as minutes and attendance lists. The Advisory Board will provide such topics as program needs and sustainability. The Advisory Board will include at least two parents and two students since student in elementary and middle school grades are served. The 21st CCLC Program Glades Academy Advisory Board will meet at least 4 times per year.

### **Targeted Students (page 13)**

- **Revise to match the proposed funding request guide (FRG)**

A total of ~~80~~ 50 to 100 students will be served each day in the 21st CCLC program, including both elementary (K-5) and middle school students (6-8). Students will be placed in groups of 15 to 20, ~~with the design allowing for four (4) groups of students~~ without impacting staffing ratios.

### **Homework Help and Academic Support (page 15)**

- **Revise to match the proposed sample schedule**

The program will provide homework help ~~for at least 35 minutes per~~ each day...

- **Describe activities that support the math and science objectives of the program and align with the results of the needs assessment of the targeted students.**

The 21st CCLC Program at Glades Academy will function in collaboration with the regular school day which is attended by the students participating in the 21st CCLC Program at Glades Academy activities. Students will receive instruction in ELA(reading), math and science for at least 35 minutes per day for the afterschool program. Students will also participate in enrichment activities which include: music, recreation, and STEM.

Topics for core subjects (i.e reading, math, and science) will reinforce the concepts being learned in the classroom. Glades Academy's 21st CCLC will follow the pacing calendar provided by The School District of Palm Beach County that is also used for daily instruction at Glades Academy.

### **Staffing Plan (page 17)**

- **Identify the two staff members who are CPR/first aid certified.**

Deondria Leonard and Shamia Milner are both CPR/AED Certified. The 21st CCLC Program at Glades Academy also has an upcoming CRP/AED Training in April 2019 to allow other/more staff members to obtain their CPR/AED certification.

### **Safe Transportation (page 20)**

~~...Parents are responsible for transportation home, and are required to sign out the students at the end of each day. No students are allowed to walk home.~~ Glades Academy's location has been identified as a hazardous area by the School Board of Palm Beach County. Therefore, no students are allowed to walk home. Glades Academy has 4 of its' own school buses and all students are provided with transportation for afterschool dismissal and for arrival and dismissal during weekends, holidays and summer.

#### **Dissemination Plan (page 20)**

...(1) Program contact information, name and address of the program site, contact information for the site coordinator  
(2) approved application, grant narrative, (3)program operational information, target schools for the program, hours of operation for the program, (4) monthly schedules and activities.....