

Medical Lake School District #326
Medical Lake, Washington

CLASSIFIED POSITION ANNOUNCEMENT

**EXTENDED SCHOOL YEAR (2) Paraeducators
Medical Lake School District**

**Posting Date: June 10, 2019
Closing Date: Open until June 15, 2019
Location: Lakeland Village**

In-District Only Posting

Posting # 1819.68

Superintendent:

_____ Date _____

Personnel:

_____ Date _____

New Employee:

Start Date:

Position Description:

These positions will be serving a high needs student at Lakeland Village. This position is a part of the PSE Bargaining Unit, and salary will be per the negotiated agreement.

Location: Medical Lake School District – Lakeland Village

Dates: June 25, 26
July 16, 17, 23, 24, 30, 31
Aug 22, 23

Student time: 12:00-2:00p
Staff time: 11:15a-2:45p

Note: (Staff time- 1.5 hours each day for preparation time /data collection)

Total: 35 hours

Qualifications:

1. High School diploma or equivalent.
2. Experience working at Lakeland Village with high needs students.
3. Experience in remedial education or related college course work preferred.
4. School related experience working with student in academic areas.
5. Demonstrated knowledge and/or training in child development and learning principles preferred.
6. Demonstrated proficiency in the basic communication skills.
7. Computer skills preferred.
8. Ability to work independently.
9. Meet Highly Qualified status for Paraeducator

Immediate Supervisors:

Special Education Teacher- Case Manager and Director of Student Services

Job Goal:

To assist in the organization and implementation of the individual education program in helping students reach their fullest academic potential.

Performance Responsibilities:

1. Work individually with students.
2. Maintain the flexibility to meet the changing needs of students.
3. Prepare and implement lesson plans.
4. Cooperate and collaborate with summer school teacher.
5. Provide input to the teacher on individual needs of students.
6. Provide toileting to pre-school children if needed.
7. Display appropriate role model for students, and be able to interact in a positive manner with them.
8. Must treat school information confidentially.
9. Perform other duties as assigned by teacher or supervisor.

APPLICATION PROCEDURE:**Current Employees:**

Please send an email to Deb DuPey expressing interest.

Questions regarding applications can be directed to:

Debra DuPey, Human Resources Specialist

ddupey@mlsd.org or 509-565-3120