

Student Data Confirmation

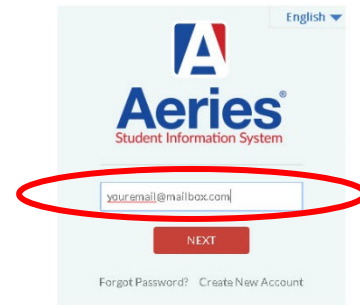
Parent Login Instructions

Parent Portal Website: <https://portal.pylusd.org>

- Parent Email
- Password

NOTE: Data Confirmation update tab will ONLY display on a parent account email address associated with your student.

Placentia-Yorba Linda USD



- If you forgot your password, [Forgot Password?](#) please use the **Forget Password?** feature under the login box.

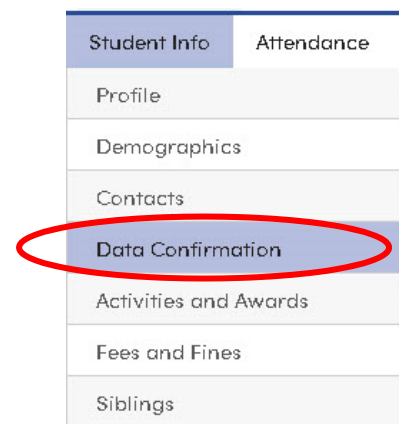
Data Confirmation Process Message

Once logged in the Parent Portal, a yellow Student Data Confirmation Process banner message on top of the screen will ask to confirm the information about your student. Please click on "**Click Here**" to continue to the Data Confirmation update screen.

You have not yet completed the Student Data Confirmation Process.
[Click Here](#) to confirm the information about your student.

Finding the Data Confirmation Screen

- The Data Confirmation update tab is under the "**Student Info**" menu.
- Select "**Data Confirmation**" to continue with the update process.

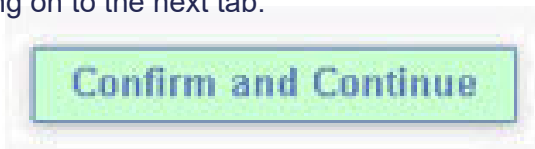


Data Confirmation (Information Update Tabs)

Please update the information for your student in the following tabs below:

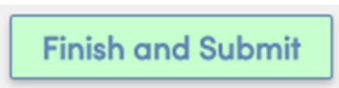
- Family Information
- Income
- Student
- Contacts
- Medical History
- Documents
- Authorizations
- Final Data Confirmation

Please **“Confirm and Continue”** each section before moving on to the next tab.



Finish and Submit Data Confirmation Updates

Once all the data information update tabs have been updated, please click on the **“Finish and Submit”** button to finalize the data confirmation process.

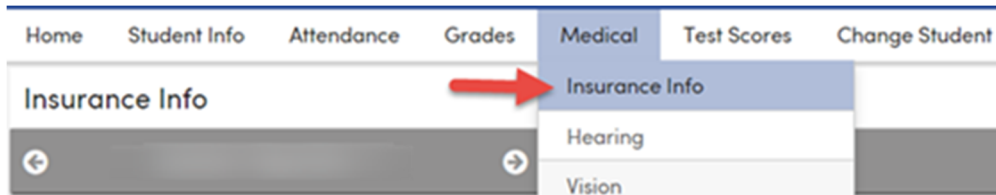


Print Parent Acknowledgement and Insurance Protection Form

Please download, print, sign, and return the **Parent Acknowledgement Data Confirmation and Insurance Protection** form to your student’s school site and any other required/applicable documents pertaining to your student.

Update Medical Insurance Information

It is important to update you student’s **Medical Insurance Information**, please remember to update your **Insurance Info** under the **Medical Tab** on your top menu bar.



Please update the **Type of Insurance**, **Start Date**, **End Date**, **Company Name**, and **Group ID** for your Insurance Coverage. Make sure you **“Save”** before you exit out of the screen.

The image shows a form titled 'Insurance Info' with the following fields: Type, Start Date, End Date, Company Name, and Group ID. Each of these fields is highlighted with a red rectangular box. The 'Type' field is a dropdown menu with a list of options: HMO: Health Saving Organization, PPO: Preferred Provider Organizati, NONE: No Insurance, HDHP: High Deductible Health Plans, HSA: Health Savings Account, EPO: Exclusive Provider Organizati, POS: Point of Service, and Other. The 'Start Date' and 'End Date' fields have calendar icons. There are also icons for home and refresh on the left side of the form.