

«Formal_Salutation»
«Address_Line_1»
«City», «State_Short» «Postal_Code_Zip»

Dear «Formal_Salutation»:

As the end of the school year approaches, the Class of 2019 and their parents have the opportunity to celebrate the many blessings that have happened during their high school years. We pray that Concordia Lutheran High School has been as much a blessing for them as they have been for Concordia.

The culmination of high school at Concordia Lutheran High School is the Baccalaureate/Commencement Service which is held at the Embassy Theatre on Sunday, June 2 beginning at 1:00 p.m. Seniors report to the Grand Wayne Center at 12:00 p.m. Much work goes into making this a special and very dignified event. It is the last opportunity for the Class of 2019, their family and friends, and the staff of CLHS to gather around the Word of God to celebrate the ending of one phase of our graduating seniors' lives and the beginning of the next steps set before them.

Each family has an account created for ticketing, and are assigned randomly generated seats in sets of eight by the Embassy Box Office. These accounts allow families to reprint lost/damaged tickets and return unused tickets if needed. Graduation tickets will be sent home with students on Monday, May 6. On Tuesday, May 14 the extra tickets (limit 4 tickets per account, per day) will be available. These can be secured or returned by phone (260-424-5665) and in person from the Embassy Box Office (Hours M-F 10:00 a.m. to 6:00 p.m.). Families are encouraged to return any unused tickets no later than 5/31 to allow other families ample time to use them.

To prepare for the Baccalaureate/Commencement Service, we ask all to keep the following in mind:

- If you have any special needs for family or friends such as an interpreter for the deaf please be sure to let us know as quickly as possible so that arrangements may be made.
- Students must take care of all obligations (books, tuition, uniforms, fines, etc.) by Friday, May 31 prior to graduation rehearsal.
- Students have rehearsal for this event on Friday, May 31 beginning at 12:00 p.m. in the Main Gym. Following rehearsal, students will head outside (or to the cafeteria in case of inclement weather) for a Senior Sendoff BBQ with food, giveaways, and a yearbook autograph pages signing. Please note that the physical yearbooks will not be available until August when you can pick them up in the school office.
- As Commencement is contained within a worship setting, it is important to remember that we are in the presence of God and to act accordingly.
- This is a formal event and the dress of students and guests should reflect that emphasis.
- Doors at the Embassy Theatre open at 12:15 p.m. with seating assigned by tickets.
- Seniors do not need to hire a private photographer for graduation. The high school has arranged a photographer for the event who will take a photo of every student walking across the stage (which will be printed and mailed to families over the summer). Event photos will also be posted on Facebook. If you have any questions, please contact Ashley Wiehe at awiehe@clhscadets.com.
- We will be offering videotaping and live streaming of the Commencement Service. DVDs will be available for \$25. Ordering information is on the enclosed Senior Memo.
- Directions for exiting the building are given at the end of the service to promote safety and provide the opportunity for families and friends to meet the graduates in a timely manner.

Be sure to note all the events for the Class of 2019 on the enclosed Senior Memo. If you have any questions not answered here, please call the main office at CLHS and we will get you the answers you need. May God grant all of us a truly wonderful end of the year . . . With Christ at the Center . . . !

In His Service,



Patrick Frerking
Principal