



*Lead with Heart.™*

# Alumnae Association Scholarship Application Instructions

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47 Cathedral Avenue Hempstead, NY 11550  
516.483.7383 AlumAssoc@sacredheartacademyli.org

The Sacred Heart Academy Alumnae Scholarship is a four-year scholarship awarded annually by the Sacred Heart Academy Alumnae Association to a young woman who exemplifies the true character of Sacred Heart Academy. She displays a desire, along with the academic ability, to succeed and become a contributing member of the Sacred Heart Academy community and subsequently the Alumnae Association.

## Instructions:

- Register for and take the Catholic High School Entrance Exam (CHSEE) on Saturday, October 27, 2018 and list Sacred Heart Academy as your first choice.
- Complete all forms included in the application (application and essay).
- Include a copy of your seventh grade report card.
- Include three (3) letters of recommendation (see below), each sealed in an envelope. Each envelope must be signed by the sponsor on its seal.
  - Sponsor 1 - A teacher from the 6<sup>th</sup> – 8<sup>th</sup> grade
  - Sponsor 2 - A community service supervisor
  - Sponsor 3 - An alumnae sponsor
- Mail completed applications to:  
SHA Alumnae Association – Scholarship Committee  
% Office of Institutional Advancement  
Sacred Heart Academy  
47 Cathedral Avenue  
Hempstead, NY 11550
- Include a financial package (instructions included)
- Applications must be post marked **no later than Friday, November 30, 2018.**

You will receive a confirmation email upon receipt of your completed application. Scholarship recipients will be notified by mid-January. Scholarship recipients must register at Sacred Heart in January 2018 or their scholarship will be forfeited.



# Alumnae Association Scholarship Application page 1

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### Personal Information

Name of Applicant: \_\_\_\_\_ DOB: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Parent Name: \_\_\_\_\_ Parent Email: \_\_\_\_\_

### Academic Information

Name of School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 GPA: \_\_\_\_\_

### Alumnae Connections

Name	Relationship	Graduation Year

### Sibling Information (not limited to SHA students)

Name	Age	School Attending

### List of Recommenders

Type of Recommender	Name	Email and/or Phone Number
A teacher from the 6 <sup>th</sup> -8 <sup>th</sup> grade		
A community service supervisor		
An alumnae		

Do you intend to apply for additional SHA Merit Scholarships and/or Financial Assistance? Y / N



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# Alumnae Association Scholarship Application page 2

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## Activities/Volunteering Experiences for the Past Two (2) Years

<i>Name of Activity</i>	<i>Description</i>	<i>Length of Involvement</i>

All the information I provided in this application is correct to the best of my knowledge and is written in my own words.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_









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# Alumnae Association Scholarship Checklist

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Before submitting your scholarship application, please make sure you have:

- ✓ Registered to take the Catholic High School Entrance Exam (CHSEE) on October 27, 2018 by calling (516) 739-5030 or visiting [www.cathhsli.org](http://www.cathhsli.org). Sacred Heart Academy must be listed as your **first choice**.
- ✓ Completed and signed the application form
- ✓ Completed all three (3) sections on the essay sheet
- ✓ Included your three (3) letters of recommendation (see below), each sealed in an envelope. The envelope must be signed by the sponsor on its seal.
  - Sponsor 1 - A teacher from 6<sup>th</sup> – 8<sup>th</sup> grade
  - Sponsor 2 - A community service supervisor
  - Sponsor 3 - An alumnae sponsor
- ✓ Provided a copy of your seventh grade report card
- ✓ Completed online FAIR form



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# Alumnae Association Scholarship Financial Package Instructions

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As indicated in the application there is a financial assessment that needs to be filled out in order to complete the application. Follow the steps below to submit the form on-line, if you would rather a paper form please email [alumnae@sacredheartacademyli.org](mailto:alumnae@sacredheartacademyli.org). **Please note the application must be submitted by Friday, November 30, 2018.**

In order to submit your application on-line, you will need the following:

- The Sacred Heart Academy school code: 133
- The school password: SHA133
- A valid email address
- A credit card (Visa or MasterCard) to complete payment processing.
- A complete copy of your Federal Income Tax Return with all schedules and W-2s from the previous year

Steps to Complete the FAIR form On-line:

1. Go to [www.fairapp.com](http://www.fairapp.com)
2. Click on the "Parent Login" link
3. Create a user account using your email address and a password that you select
4. Once signed in you will be able to complete the FAIR application on-line