Lakeview Virtual School
(LVS)

District Mission Statement
Lakeview Public Schools partners with our community to empower students to achieve personal and academic success.

Board of Education
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Kathryn Neumann, Director of Elementary Curriculum
Sean Zaborowski, Director of Operations & Athletics

Nondiscrimination and Access to Equal Education Opportunity
It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender, marital status, sexual orientation, disability, height, weight, and/or any other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in its programs and/or activities. Any person believing they have been discriminated against may bring a complaint to the local civil rights coordinator: Deputy Superintendent, 27575 Harper, St. Clair Shores, MI 48081, 586-445-4000 X 2503.
LAKEVIEW VIRTUAL SCHOOL
2020-21 School Year
CALENDAR

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Students’ First Day of Online Classes</td>
<td>September 14, 2020 (Mon)</td>
</tr>
<tr>
<td>Fall SAT Testing (Grade 12)</td>
<td>October 14, 2020 (Wed)*</td>
</tr>
<tr>
<td>Fall PSAT Testing (Grades 9, 10, 11)</td>
<td>October 28, 2020 (Wed)*</td>
</tr>
<tr>
<td>End of Marking Period 1</td>
<td>October 23, 2020 (Fri)</td>
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<tr>
<td>Thanksgiving Recess</td>
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<tr>
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<tr>
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<tr>
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<td>End of Marking Period 3 and Semester 1</td>
<td>February 5, 2021 (Fri)</td>
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<tr>
<td>Mid-Winter Recess</td>
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<tr>
<td>End of Marking Period 4</td>
<td>March 19, 2021 (Fri)</td>
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<tr>
<td>Spring Recess</td>
<td>April 2-11, 2021</td>
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<tr>
<td>SAT Testing (Grade 11)</td>
<td>April 13, 2021 (Tues)</td>
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<td>PSAT Testing (Grades 8, 9, 10)</td>
<td>April 13, 2021 (Tues)</td>
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<td>ACT WorkKeys Testing (Grade 11)</td>
<td>April 14, 2021 (Wed)</td>
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<tr>
<td>M-Step Testing (Grades 5, 8, 11)</td>
<td>April 12 thru May 7, 2021</td>
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<td>M-Step Testing (Grades 3, 4, 6, 7)</td>
<td>May 3 thru May 28, 2021</td>
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<td>May 29-31, 2021</td>
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<td>End of Marking Period 6 and Semester 2</td>
<td>June 25, 2021 (Fri)</td>
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<tr>
<td>Students’ Last Day of Online Classes</td>
<td>June 25, 2021 (Fri)</td>
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*denotes tentative date
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GRADUATION REQUIREMENTS:

Language Arts: 4 Credits

Mathematics: 4 Credits
Including the successful completion of at least Algebra 1, Geometry, and Algebra 2, and an additional Math credit or a retake of Algebra 2. A pupil must successfully complete a Math or Math-related credit during his or her final year of high school.

Science: 3 Credits
Including the successful completion of at least 1 credit each of Biology, Chemistry, and Physics.

Social Studies: 3 Credits
Including completion of at least 1 credit in United States History, 1 credit in World History, .5 credit in Economics, and .5 credit in Government.

Visual, Performing, & Applied Arts: 1 Credit
Including the completion of at least 1 credit from one or a combination of the following: Art, Music, Theater, and Applied Arts.

Physical Education/Health: 1 Credit

Electives: 4 Credits

World Language: 2 Credits
In grades 9-12; OR an equivalent learning experience in grades K-12

Dual Enrollment College/Post-Secondary Courses:
If the student is on-track to graduate, one dual enrollment college/post-secondary course may be taken each semester when enrolled in the LVS Hybrid Program.

Assessments: A pupil must complete all of the State of Michigan and Lakeview related assessments in order to be granted a diploma.

Credit Total: 22 Credits
7 semesters required

NOTE: A Lakeview Public Schools diploma will be awarded upon completion of the Michigan Merit Curriculum requirements.

TRANSFERRING HIGH SCHOOL STUDENT CREDITS AND ASSESSMENTS: It is in the student’s best interest to be on pace for graduation with the following minimum credit requirements for each grade level, to also include adequate progress in required courses for a Michigan diploma.

- 10th grade: transfer a minimum of 6 credits
- 11th grade: transfer a minimum of 12 credits
- 12th grade: transfer a minimum of 18 credits

*Note: Any student transferring from another school will be assigned to the next grade level as last attended in grades 9-12. Trimester and block credits will be adjusted to semester virtual school credits when transferred to Lakeview Virtual School. A current transcript is required to create a student class schedule.

ACADEMIC PROGRAMMING: LVS students are provided the opportunity to participate in online learning through section 21f of the State School Aid Act, and are able to enroll in three or more virtual or online classes so long as all requirements for participation are met. Full-time enrollment is completed through an application process which includes an annual Educational Development Plan (EDP) and submission of the Online Learning Agreement, which includes the following:
**Student Commitment:** It is expected that the student will:
- Be committed to the course(s), adhere to the set course schedule, and understand that no schedule changes will be allowed after the first day of school as outlined by the District and online provider
- Work according to the pacing guides in order to complete the requirements of the course(s)
- Follow all other expectations as specified by LVS, this district, mentor teacher, and online teacher(s)
- Agree and adhere to the “Online Learning Agreement”
- Participate in a minimum of 1-2 weekly two-way communications with the assigned mentor
- It is important that students are engaged with the instructor and classmates in the virtual classroom as it contributes to academic success

**Parent/Guardian Commitment:** A parent/guardian is expected to monitor and support the student in their studies by doing the following:
- Agrees to be accessible to mentor teacher to discuss student progress
- Promote good attendance and time management
- Facilitate two-way communication if the student is in grades K-5 and does not have the skills necessary to communicate with their mentor teacher unassisted
- Support the expectations of the Online Learning Agreement
- Assist with oversight of unit and final exams, if applicable

**INDIVIDUALS WITH DISABILITIES:** The Americans with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act provide that no individual will be discriminated against on the basis of a disability. This protection applies not just to the student, but to all individuals with access to District programs and facilities.

A student can access special education services through the proper evaluation procedures. Parent involvement in this procedure is important and required by Federal (IDEA) and State law. Please contact Christine Kress, Executive Director of Student Services at (586)445-4000, x2513 to inquire about evaluation procedures and programs.

**MENTOR TEACHER REQUIREMENTS:** The LVS mentor teacher shall meet with or have 1-2 weekly two-way communications with each student enrolled in LVS, supporting, monitoring and providing guidance for all enrolled courses. The mentor teacher assigned may also be the teacher of record for courses.

**TRANSCRIPT AND GRADING SYSTEM:** At the end of each marking period, the student’s progress towards completion of the course will be reported as a percentage of the course completed. For semester courses, a final grade will be reported at the end of the semester. For full year courses, a final grade will be reported based upon final scores provided by online instructors which will be converted to a letter grade as per the Lakeview Virtual School general grade scale (as listed below). Final course grades will be entered into PowerSchool and posted on the student transcript; included will also be the cumulative Grade Point Average (GPA). A report card will be mailed upon the completion of each marking period. The following decimals are used in determining the GPA of a student:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93%-100%</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>90%-92%</td>
<td>3.667</td>
</tr>
<tr>
<td>B</td>
<td>83%-86%</td>
<td>3.333</td>
</tr>
<tr>
<td>B-</td>
<td>80%-82%</td>
<td>3.0</td>
</tr>
<tr>
<td>C</td>
<td>73%-76%</td>
<td>2.667</td>
</tr>
<tr>
<td>C-</td>
<td>70%-72%</td>
<td>2.333</td>
</tr>
<tr>
<td>D</td>
<td>63%-66%</td>
<td>2.0</td>
</tr>
<tr>
<td>D-</td>
<td>60%-62%</td>
<td>1.667</td>
</tr>
<tr>
<td>F</td>
<td>59% or less</td>
<td>1.0</td>
</tr>
</tbody>
</table>

If an incomplete grade (INC) is issued for a course, the student has two weeks following the end of the semester to satisfy the course requirements (or submit work to be graded) to the instructor. Failure to do so by the deadline will result in the replacement of the incomplete (INC) with a failing letter grade of (F).
AWARDING OF CREDIT: In concurrence with the requirements of the Michigan Merit Curriculum legislation, a student will be awarded credit for a course by achieving a D- (60%) or better in the course. While a student may earn credit for a course in this manner, the final semester grade issued by the teacher will be placed on the transcript and utilized for cumulative GPA tabulation.

SENIOR COMMENCEMENT: In order to participate in the LVS commencement ceremony, a student must have satisfied all requirements for graduation as detailed in the Section titled “Graduation Requirements.” Seniors who participate in senior prank related activities that are violations of civil legal codes, involve the defacing or destruction of school property, or are disruptive to normal school operations, will be disciplined as per our District discipline policies and will not be permitted to participate in the commencement ceremony. Documented verification of completion of all credits earned for enrolled, online, or correspondence courses must be received from the credit awarding school by 3:00pm on the Friday prior to Commencement. A Lakeview Public Schools diploma will be awarded upon completion of the Michigan Merit Curriculum requirements.

GRADUATION HONORS: A student’s grade point average (GPA) is determined by computing grades earned in all core classes (Math, English, Science, Social Studies, and Foreign Language). The GPA and ACT/SAT test scores will be factored into a formula. The top score possible for graduation honors ranking is a 2000. In addition, a student must have earned either a 1 or 2 on all sections of the M-Step Exam. Independent study classes and credit granted through testing out of a course are not included in the formula. Lastly, a student must have attended Lakeview Virtual School for a minimum of two semesters in order to qualify for these honors.

ACADEMIC GUIDANCE: LVS administrators and mentor teachers help students carefully select a program of study, give vocational guidance and information about colleges, and counsel students with academic, online attendance, and other concerns. Parents/Guardians and students are welcome to make an appointment with their mentor teacher at any time throughout the school year.

HONOR ROLL: High school students who earn a 3.0 semester Grade Point Average with no grades lower than a B- will be named to the Honor Roll each semester.

TESTING OUT OF A COURSE: Students have the right to attempt to test out of a course if they already have mastered the content expectations for that course. Students who are interested in exploring this option should contact their mentor teacher to obtain information on the procedure and the deadlines for taking the “test out” assessment.

Exams will be administered in the Lakeview Administration Building and must be a course(s) the student has NOT yet taken. Students who wish to take end of course exams must sign up with the Lakeview Curriculum Office four (4) weeks prior to taking assessments(s). Credit earned through the waiver policy will not be factored into GPA.

POST-SECONDARY ENROLLMENT OPTIONS: During the school year, LVS students have the option of taking college courses if the following requirements and conditions are met:

- The student shall not have been enrolled in LVS for more than 4 school years (grades 9-12) including the year the student seeks to enroll in a post-secondary course.
- If the student is seeking post-secondary course enrollment, the LVS student must achieve a qualifying score in all subject areas on the state assessment (e.g. PSAT, SAT, or MSTEP) or another college-ready assessment and must be approved by the LVS administration.
- The course offered by an eligible post-secondary institution is not offered by the school district in which the student is enrolled. The course may not be a hobby, craft, or recreational course and must be in an area other than physical education, theology, divinity, or religious education.
At the time a student enrolls in the course, he/she shall designate whether the course is for high school credit, post-secondary credit, or both. LVS students are responsible for providing necessary documentation to the approved college prior to semester scheduling.

TEXTBOOKS AND COURSE MATERIALS: Textbooks and related materials will be issued to students when appropriate for use in their classes. With the exception of expendable items such as workbooks, practice sets, etc., these items become the responsibility of the student but remain the property of the school district. The books/materials must be returned upon completion of the course or if the student withdraws from school at any time during the year. Students are expected to return the books/materials in as good condition as when issued. If books/materials show signs of careless use or abuse, the student will be fined for the damage at the discretion of the District. Materials that are lost must be replaced at the end of the semester at the expense of the student.

ACADEMIC HONESTY POLICY: Lakeview Public Schools is committed to helping students grow intellectually, emotionally and socially. In keeping with this mission, academic honesty and integrity are expected of all. Academic dishonesty adversely impacts the individual student and Lakeview Virtual School’s commitment to maintain a safe, fair and positive program. Each student is responsible for their own ethical behavior and for fostering ethical behavior in others. Academic dishonesty includes, but is not limited to:

- The unauthorized representation of another’s work as one’s own (plagiarism)
- Borrowing from print or electronically published material, either directly quoted or paraphrased, without including proper citations
- Knowingly providing one’s work to another student who copies or presents the work as his/her own
- Using materials or electronic devices not approved during tests, quizzes and other assessments
- Violations of this policy may result in loss of credit for the assignment, unit, and/or course based upon the severity of the offense

1st Offense – Loss of grade for assignment (project, test/quiz, paper, etc.); parent and administration informed
2nd Offense – Loss of grade for assignment (project, test/quiz, paper, etc.); a conference is held with parents, teacher and administration; possible failure of course
3rd Offense – Automatic failure/loss of course credit and removal from Lakeview Virtual School seat-time waiver program at the discretion of LVS administration

ASSESSMENTS: Full-time LVS students in grades 3 through 11 are required to take the state assessments during the available dates for the school year.

ATTENDANCE POLICY: Attendance will be monitored daily through login information provided within the online system. Students are required to login to courses and adhere to the timelines established for completion.

- Students must login daily to all of their courses during the State of Michigan count periods.
  - Fall: Wednesday, October 7, 2020
  - Spring: Wednesday, February 10, 2021
- It is expected that the student will spend, on average, 5 hours per class, per week, on coursework. Therefore, students would complete a minimum of 30 hours of schoolwork per week.
- Weekly two-way communication with the assigned mentor is mandatory.

ON-CAMPUS COURSES: LVS Hybrid Students who are approved to take a course on-campus, at a Lakeview Public School building, must abide by the District handbook with regards to school expectations, grading, attendance, and any other items outlined.
PERSONAL CURRICULUM: A parent/guardian of a student may request a personal curriculum for the pupil, following the guidelines provided by the Michigan Department of Education. The following website is a resource for parents and educators to review:


ACCEPTABLE INTERNET AND ONLINE USE POLICY: All students taking online classes are expected to conduct their communications in a professional, respectful manner. The proper use of internet etiquette is expected at all times. Students are expected to follow the Lakeview Student Network and Internet Access Agreement even when working through a private internet provider in the home. School issued gmail is not private and is for educational use.

Lakeview Student Network and Internet Access Agreement
In exchange for the use of the network resources either at school or away from school, student understands and agrees to the following:

A. The use of the network is a privilege which may be revoked by the Deputy Superintendent at any time and for any reason. Reasons for revoking privileges include, but are not limited to, the altering of system software, the placing of unauthorized information, computer viruses or harmful programs on or through the computer system in either public or private files or messages. The District reserves the right to remove files, limit or deny access, and refer the student for other disciplinary actions.

B. The District reserves all rights to any material stored in files and will remove any material which the District, at its sole discretion, may believe to be unlawful, obscene, pornographic, abusive, or otherwise objectionable. Students will not use their District-approved computer account/access to obtain, view, download, or otherwise gain access to any materials that the District might deem reasonably objectionable.

C. All information services and features contained on District or network resources are intended for the private use of its registered users and any use of these resources for commercial-for-profit or other unauthorized purposes (ie: advertisements, political lobbying), in any form, is expressly forbidden.

D. The District and/or network resources are intended for the exclusive use by their registered users. The student is responsible for the use of his/her account/password and/or access privilege. Any problems which arise from the use of the student account are the responsibility of the account holder. Use of an account by someone other than the registered account holder is forbidden and may be grounds for loss of access privileges and/or other disciplinary action.

E. Any misuse of the account will result in suspension of the account privileges and/or other disciplinary action determined by the District. Misuse shall include, but not be limited to:

(1) intentionally seeking information on, obtaining copies of, or modifying files, other data, or passwords belonging to other users
(2) misrepresenting oneself on the network
(3) disrupting the operation of the network through abuse of the hardware or software
(4) using the network for hate mail, harassment, profanity, vulgar statements or discriminatory remarks
(5) interfering with others’ use of the network
(6) excessively using non-curriculum related communication
(7) illegally installing copyrighted software
(8) illegally downloading, copying, or using of licensed or copyrighted software
(9) allowing anyone to use an account other than the account holder
F. The use of District and/or network resources are for the purposes of:
   (1) Support of the Academic Program
   (2) Telecommunications
   (3) General information

G. The District and/or network does not warrant that the functions of the system will meet any specific requirements the user may have, or that it will be error free or uninterrupted; nor shall it be liable for any direct or indirect, incidental, or consequential damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the system.

H. The student will diligently delete old mail messages from the personal mail directory to avoid excessive use of the electronic mail disk space.

I. The District and/or network will periodically make determinations on whether specific uses of the network are consistent with the acceptable-use practice. The District and/or network reserves the right to log internet use and to monitor electronic mail space utilization by users.

J. The student may not transfer file, shareware, or software from information services and electronic bulletin boards without the permission of the Deputy Superintendent. The student will be liable to pay the cost or fee of any file, shareware, or software transferred, whether intentional or accidental, without such permission.

K. The student may log on and use the network under the immediate supervision of a staff member and only with the student’s authorized account.

L. The District reserves the right to log computer use and to monitor file server space utilization. The District reserves the right to remove a user account from the network to prevent further unauthorized activity.

M. The student has no expectation of privacy in his/her use of the network.

In consideration for the privileges of using the District and/or network resources, and in consideration for having access to the information contained on the network, or by the network, the parent/guardian and student hereby release the District from any and all claims of any nature arising from the use of, or inability to use, the District and/or network resources. By signing the Lakeview Student Network and Internet Access Agreement, the parent/guardian and student agree to abide by rules and regulations of system usage as may be further defined by the District and/or network, and to indemnify the District for any fees, expenses, or damages incurred as a result of the student’s use or misuse of the network or equipment. These rules are also available in hardcopy form at the administration building.

Violations of the Lakeview Student Network and Internet Access Agreement will be addressed by administration and may also include the notification of the St. Clair Shores Police Department. Depending upon the severity of the violation, administration will exercise discretion as to the consequence assigned to a student, which may include removal from the LVS seat-time waiver program. Violations of this policy may result in loss of credit for the assignment, unit, and/or course based upon the severity of the offense.

**AGE OF MAJORITY:** The Board of Education recognizes that students, upon the attainment of the age of majority, are afforded all the rights and privileges of adulthood. However, under Michigan law, school districts may establish reasonable regulations regarding age of majority students.
**WORK PERMITS:** All students between the age of 14 and 18 must possess a work permit before they may be legally employed at most jobs. It is illegal to work until a work permit is on file with your employer. If you are offered employment: 1) Pick up a work permit form from the Lakeview High School office, 2) Fill out the form, 3) Hand the form into the Lakeview High School office. Once these three steps have been taken, a work permit will be issued. Permits must be obtained for part-time employment during the school year as well as summer help. The administration has the right to revoke any permit due to poor attendance or poor academic record.

**ATHLETIC ELIGIBILITY:** This is handled the same for all students enrolled in Lakeview Public Schools buildings and/or programs. LVS student athletes must meet Lakeview Public Schools eligibility requirements. See the Athletic Handbook at the end of the Lakeview Public Schools Student Handbook posted on the District website for detailed information. ([www.lakeviewpublicschool.org](http://www.lakeviewpublicschool.org))

**ONLINE LEARNING AGREEMENT:**
Participation in online learning through Lakeview Virtual School (LVS) at Lakeview Public Schools has similar requirements to other courses at Lakeview Public Schools. Students are bound by the standards set forth by the Board of Education within this LVS Student Handbook.

Lakeview Public Schools, with approval from the Michigan Department of Education, possesses the ability to operate an online program. In doing so, this allows for a unique and individualized academic program. Certain standards/behaviors are expected for all students enrolled in LVS, as it is a privilege to participate in this online program, and it is the District’s right to approve or deny full-time enrollment in Lakeview Virtual School.

**Attendance:**
Attendance is essential for online academic success.

- Orientation is mandatory for all LVS students to receive login information and program training. Students will also create/update/sign their Educational Development Plan (EDP) Form at orientation.
- The student will adhere to the school’s timelines for completion of course requirements.
- It is expected that the student will spend on average 5 hours per week on coursework, per class. Therefore, students will complete a minimum of 30 hours of school work per week.
- It is expected that the student will log into courses 5 days a week (any 5 of the 7, including Saturday & Sunday) and also on certain days as required, including the State of Michigan count periods.
- Failure to adhere to the expectations identified above will result in being dropped from LVS.
- Attendance for weekly mentor contacts is mandatory. If missed communication is unavoidable and reasonable, the student must communicate with the mentor prior to the scheduled weekly contact/communication and arrange for an alternative two-way communication plan. These sessions can include, but are not limited to: email exchange, Skype, Class Connect sessions, face-to-face meetings and phone calls. More than two (2) missed weekly contacts/communications per term is subject to removal from the program.

**Student Commitment:**
It is expected that the student will:

- be committed to the courses, adhere to the course schedules as prescribed, and communicate with the course instructor(s) and mentor teacher on a regular basis.
- work according to pacing guides in order to complete the requirements of the course.
- refrain from inappropriate use of information with any online course.
- follow all other rules as specified by LVS, their mentor, and on-line instructor.
Parent/Guardian Commitment:
It is expected that parent/guardian participation in their child’s education will help determine the likelihood of success. Therefore, parents/guardians are expected to monitor and support their child’s studies, agree to be accessible to the mentor to discuss progress, and promote good attendance and time management of their child’s participation in the online program. The parent/guardian must maintain reasonable internet availability for the student and contact LVS offices immediately if there is difficulty with access during the school year.

Technology:
To participate in the Lakeview Virtual School online program, my child may need the district to provide a computer and/or internet service. **If equipment/services are requested, a Lakeview Virtual School Technology Contract must be signed/dated by the student and parent/guardian.**

Student participation and electronic history can be retrieved and monitored by LVS staff including the mentor, principal, instructor, and parent/guardian at any time. It is the responsibility of the student and parent/guardian to review, agree & sign the Lakeview Virtual School “Student Network and Internet Access Agreement” outlining acceptable use of technology resources.

Course Information:
Students will be given a Lakeview Virtual School Schedule Request Form at the completion of the enrollment process. The student’s most current transcript is required to create their schedule of classes. There will be no class changes allowed after the first day of school.

Tests/Exams:
LVS requires the tests/exams contained within weekly coursework be monitored by a parent/guardian or other responsible adult. Arrangements will be made with the mentor teacher as needed. Students are required to take the grade appropriate yearly state assessment exam(s) (see attached Academic Benchmarks).

Contract Violation:
Consequences for violation of provisions of this contract:
1st Offense – verbal or written notification, parent/guardian contacted
2nd Offense – written notification, parent/guardian contacted with possible removal from program at discretion of LVS Principal/Director

Student Agreement Acknowledgement and Understanding:
As a student enrolled in Lakeview Virtual School, I am aware that it is a privilege to participate in this program and, therefore, I am expected to adhere to the highest codes of conduct and integrity. I have read, understand, and acknowledge all the expectations and the policies as set forth in this document. I agree to abide by the guidelines as stated by signing the Lakeview Virtual School Online Learning Agreement.

Parent/Guardian Agreement Acknowledgement and Understanding:
As my child’s Learning Coach, I have read and understand the policies and stated expectations for my child and agree to support the Lakeview Virtual School program expectations. I understand that participation in my child’s education will help determine the likelihood of success in the program. Therefore, I will monitor and support my child in their studies. I agree to be accessible and readily available to the mentor to discuss my child’s progress and development, and I understand time management and attendance is vital to success in this program. I understand acceptance into this program is a privilege and my child must maintain the contracts and program policies to remain enrolled. Failure to follow these policies may result in dismissal from the program. I agree to abide by the guidelines as stated by signing the Lakeview Virtual School Online Learning Agreement.
ACADEMIC BENCHMARKS:
Lakeview Virtual School is committed to high academic standards and requires all students to validate their learning by completing the following assessments as required by the Michigan Department of Education Pupil Accounting Manual:

1. Grade Appropriate Assessment – Students enrolling in Lakeview Virtual School must take the grade appropriate state assessment exam(s).

2. Michigan Merit Examination (MME) – Students enrolled in the Lakeview Virtual School program that are at Junior status must take the MME/SAT/ACT WorkKeys as scheduled by the Department of Education’s Office of Assessment and Accountability.

Lakeview Public Schools will provide Lakeview Virtual School students with all needed/required testing materials. LVS students and parents/guardians will be notified of the dates, times, and location of the appropriate state testing. **Parents/guardians will be responsible to make sure that their child is in attendance for the appropriate state assessment exam(s).**

State assessments are required for:
- **3rd Grade:** (English & Math)
- **4th Grade:** (English & Math)
- **5th Grade:** (English, Math, Social Studies & Science)
- **6th Grade:** (English & Math)
- **7th Grade:** (English & Math)
- **8th Grade:** (PSAT 8/9, English, Math, M-STEP, Social Studies & Science)
- **9th Grade:** (PSAT 8/9, ELA & Math)
- **10th Grade:** (PSAT 10, ELA & Math)
- **11th Grade:** (SAT, ACT WorkKeys, M-STEP – ELA, Math, Social Studies, Science & Reading)

*Please note that Lakeview Public Schools may determine that any course could be offered through an online/virtual format based upon enrollment and staffing.*
I have received and read the Lakeview Virtual School (LVS) Handbook and understand what is expected of my child. I have sought clarification of any and all items I did not fully understand and am clear about the contents of the handbook. I have also reviewed the LVS Handbook with my child and we understand the rules and regulations set forth by the Board of Education of Lakeview Public Schools.

We have reviewed all sections of the Handbook, but have spent dedicated time discussing the following sections:

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_________________________      _________________________      _________
Print Parent/Guardian Name                  Parent/Guardian Signature                  DATE

_________________________      _________________________      __________
Print Student Name                           Student Signature                           DATE